

WEILENMANN SCHOOL OF DISCOVERY
BOARD MEETING MINUTES
Tuesday, June 24, 2025
5:30 p.m. MDT
4199 Kilby Road, Park City, UT 84098

A. CALL TO ORDER - Starting at 5:30 p.m. (5 min)

- a. General Welcome—by Mark at 5:33pm
- b. Roll Call- (mark, gina, doug, Jason, Jodi and Summer present)
- c. Pledge Of Allegiance—all present
- d. Mission And Vision—Scott Stewart

B. CONSENT AGENDA - (5 min)

- a. May 27, 2025 Board Meeting Minutes—voted on and approved (Mark, Gina, Doug, Jason, Jodi and Summer all voted in favor)
- b. Governance Committee: Mark Maziarz (none)
- c. Building/Facilities Committee: Mark Maziarz (none)
- d. School Land Trust Committee: Mark Maziarz (none)
- e. Legal Affairs Committee: Mark Maziarz (none)
- f. Audit Committee: Mark Maziarz (none)

C. PUBLIC COMMENT (10 min)

- a. *(For public comments on items not listed on the agenda. Comments limited to 3 minutes per person with a time limit not to exceed 15 minutes for this item. The public is welcome to send written comments to publiccomment@wsdpc.org.)*

***No public comment*

D. FINANCE COMMITTEE REPORT: Jodi Taylor (Finance Committee Chair) - Steve Finley (Red Apple) (15 min)

- a. [FY25 Monthly Budget Update](#)—group discussion
- b. General Finance Report (by Steve Finley)
- c. [FY26 Budget](#) - 2nd Consideration / Discussion
 - Discuss fy25 budget – consideration for approval
 - 414 is the floor for funding for next year (roughly 40% of our income)
 - Discuss fy26
 - Move to approve fy25 budget
 - Move to approve fy26 at 400 students
 - Fy26 budget is approved at 400 students (Mark, Gina, Jason, Doug, Jodi, and Summer all voted to approve)
 - Fraud Risk Assessment

E. BOARD COMMITTEE REPORTS (15 min)

- a. Strategic Planning Committee: Mark Maziarz (none)

- b. Academic Excellence: Douglas Rolley / Scott Stewart
 - Good growth
 - Lower trend of students in the “red”
 - Science scores are high
 - Math in LS is a little lower
 - Consider Gifted and Talented suggested by Summer Patterson
- c. Lottery/Enrollment Committee: Gina Cox (none)
- d. Recruitment and Training Committee: Gina Cox (none)
- e. Development and Public Relations Committee: Susannah Barnes
 - \$20k from Spring Arts
 - Solid annual budget numbers
 - Description of summer bash
 - Weilenmann will have a table, silent auction, etc

F. EXECUTIVE DIRECTOR’S REPORT (10 min)

End of Year

- So many successful events at the end of the school year. We ended well.
- June has been making sure all of the grant applications, assurances and data/accountability reports are completed and submitted for end of fiscal year
- We are pretty much there
- Once July 1 arrives, we’ll shift to registration and welcome back meetings
 - Students
 - Parent meetings

Enrollment

- Intents are holding in the 418 as of today
- We are in the process of making phone calls to the “intent to return” and “new accepted”
- We are watching to see the effect of the k-5 open enrollment in the Park City District
 - We have received 3 transfer requests from Trailside for students who originally planned to attend WSD
- We anticipate there will be some families who choose to leave, but the actual impact is unknown
 - Park City families already made the choice
 - Salt Lake Families aren’t going to be interested
 - Those is North Summit and South Summit and Heber(?) districts who will apply and be accepted is unknown.
- Numbers in Pre-k and K look strong at this point

Policies

- **Admissions and Enrollment Policy**
 - Requirement for Toilet Training
 - Toilet Training Assistance
- **CONFLICT OF INTEREST POLICY–FEDERAL AWARDS**

- Specific to federal grants
- Procedures for Identifying, Disclosing, and Mitigating Potential Conflicts
- **Teacher and Student Success Act Framework Policy**
 - Outlines allowable (school programs) and prohibited use of funds
 - How unused funds can carryover
 - How funds are distributed
 - WSDs plan and allocations for the funds
- **TITLE IX POLICY AGAINST SEXUAL HARASSMENT**
 - Title IX identifies three separate categories of conduct that would constitute “sexual harassment.”
 - Quid Pro Quo Harassment: A situation in which an individual asks for sexual favors of some kind in exchange for special treatment or in avoidance of negative treatment. This harassment occurs if a faculty member, staff member, or student employee with supervisory or evaluative authority over a student directly or indirectly requires that student to submit to sexual conduct in order to participate in an educational opportunity or requires sexual conduct as the basis for an educational decision.
 - Unwelcome Conduct: Conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the recipient’s education program or activity (hostile environment harassment); or
 - Sexual assault as defined in 20 U.S.C. 1092(f)(6)(A)(v), dating violence as defined in 24 U.S.C. 12291(a)(10), domestic violence as defined in 34 U.S.C. 12291(a)(8), or stalking as defined in 34 U.S.C. 12291(a)(30).
 - Supportive measures
 - Complaint and reporting requirement process
 - Title IX or administrator complaint procedure
 - Process for gathering information, determining fault, etc

G. OLD BUSINESS (15 min)

- a. [Fee Schedule and Fee Waiver Policy](#) - approved (Mark, Gina, Doug, Jason, Jodi, and Summer all voted in favor)

H. NEW BUSINESS (15 min)

- a. [Title IX Policy Against Sexual Harassment](#) - approved (Mark, Gina, Doug, Jason, Jodi, and Summer all voted in favor)
- b. [Conflict of Interest Policy - Federal Awards](#) - approved (Mark, Gina, Doug, Jason, Jodi, and Summer all voted in favor)

- c. [Admissions and Enrollment Policy](#) - approved (Mark, Gina, Doug, Jason, Jodi, and Summer all voted in favor)
- d. [Teacher and Student Success Act Framework Policy](#) - approved (Mark, Gina, Doug, Jason, Jodi, and Summer all voted in favor)

I. CLOSED MEETING (if needed)

- a. Not needed

J. HOUSEKEEPING AND ADJOURNMENT (5 min)

- a. Next board meeting scheduled for August 26th, 2025

Meeting adjourned at 6:42pm