

VERMILLION CLIFFS

Special Service District

76 North Main Street Kanab, Utah 84741

June 19, 2025 6:00 pm,
Kane County Commission Chambers
76 N. Main St. Kanab, UT

Minutes

Attending: Gwen Brown (chair), Patty Kubeja, Celeste Meyeres, Keiren Chatterly, Clayton Cutler.

Call to Order: Gwen Brown

Prayer: Patty Kubeja

Pledge of Allegiance: Taylor Glover

Public Comment:

Dale Swinn: Questions regarding how many structural fires have been responded to and questions about fees. Board Member Brown speaks to the fees, and Board Member Meyeres states that historically, there have been between 2-4 structural fires that have been responded to.

The Board gives a brief overview of where the fees agreed upon with Kanab City have been established.

Travis Legler: Where is the capitol coming from to pay for the day-to-day operations of the district? Also asks about the 6% increase established in the contract, as well as different fees for AG land versus the taxable assessed value of land with a structure.

Board Member Brown states that the capitol and increase fees will be discussed during the agenda item on the tentative budget. Keiren Chatterly briefly addresses the question regarding AG land and taxable assessed value. Board Member Kubeja quickly speaks to the new state mandate regarding wildland fire. Board Member Meyeres clarifies taxable assessed value mentioned in the contract.

Approval of Previous Meeting Minutes:

Motion to approve the meeting minutes from the 06-10-2025 and 06-12-2025 meetings.

Board Member Meyeres asks to be recused from the vote due to insufficient time to thoroughly review the minutes.

Motion: Patty Kubeja

Gwen Brown aye.

Patty Kubeja aye.

Motion passed.

Discussion/Approval Appointing District Treasurer Keiren Chatterly:

The board expresses appreciation for Treasurer Chatterly.

Motion to approve appointing Kane County Treasurer Keiren Chatterly acting as the treasurer of the district if willing.

Motion: Celeste Meyeres

Motion passed unanimously.

Discussion/Approval Appointing District Clerk Clayton Cutler:

The board expresses appreciation for Clayton and the Government Affairs office for their willingness to help out the district at this time.

Motion to approve appoint Clayton Cutler as the district clerk.

Motion: Patty Kubeja

Motion passed unanimously.

Presentation on Fee Implementation & Review of the 2025 Tentative Budget:

Treasurer Chatterly presents options for the fee structure for the district. The board offers input and background as needed. Audience members ask questions; Keiren and board members answer them as they arise.

Discussion/Approval of the 2025 Tentative Budget:

Clerk Clayton Cutler presents on the district's tentative budget for the rest of 2025. Clayton and the board answer questions as they come up.

The board discusses the tentative budget. A brief back and forth discussion with the audience occurs.

Motion to approve the tentative 2025 budget for the Vermillion Cliffs Special Service District as presented at \$432,500.

Motion: Patty Kubeja

Motion passed unanimously.

Public Hearing to Discuss Fee Implementation:

Travis Legler: Request clarification about cost recovery in the contract with Kanab City and asks if any wildland fire costs would be collected by the district. The board clarifies his questions.

The board encourages residents of the districts to become volunteer firefighters and relays that they are open for suggests regarding the potential fee structure.

Katie Swinn: Asks what the parameters would be for volunteer firefighters.
The board relays that they don't have the information to answer that question yet.

Katie Swinn:* Inquires about the breakdown of the fee schedule for the different zone parcels within the district boundaries.

Treasurer Chatterly and the board address this concern.

Audience member: Concerns that Kanab City benefits more out of this contract than the district.

Board members speak to this point.

Audience member: Can a fee be added to a building permit for new residents wishing to build within the district boundaries?

Board Member Brown says that it has been discussed: the county attorney is looking into it.

Pat Mofitt: Expresses appreciation to the board for their hard work in establishing the district and negotiating the contract with Kanab City.

Set Public Hearing Date to Approve Fee Schedule:

The board discusses possible dates for the public hearing.

Set Public Hearing Date to Approve the 2025 Budget:

The board discusses possible dates for the public hearing.

The date of July 1, 2025 at 6:00 pm is agreed upon for the public hearing to approve the fee schedule and the 2025 Budget.

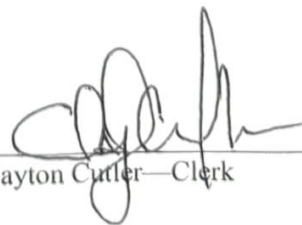
A brief discussion regarding how Treasurer Chatterly established the potential fee schedule ensues between her, the board, and the public.

Motion to adjourn: Celeste Meyeres

Meeting adjourned at 7:45 pm



Gwen Brown—Chair



Clayton Cutler—Clerk