



CITY OF OREM  
CITY COUNCIL MEETING  
56 North State Street, Orem, Utah  
August 26, 2025

*This meeting may be held electronically  
to allow a Councilmember to participate.*

3:30 P.M. WORK SESSION - CITY COUNCIL CHAMBERS

1. WORK SESSION ITEMS

**1.1 PRESENTATION - Geneva Road from University Parkway to 1450 South Construction (10 min)**

*Presenter: Andy Spencer, Utah Department of Transportation (UDOT)*

**1.2 PRESENTATION - HeArt of Downtown (30 min)**

*Presenter: Matt Leasure, Designing Local*

**1.3 PRESENTATION - Pedestrian Safety and Mobility at City Center Park (20 min)**

*Presenter: Matt Taylor, Senior Planner*

**1.4 PRESENTATION - Citizen Connect Update (5 min)**

*Presenter: Pete Wolfley, Communications Manager*

**1.5 PRESENTATION - 501(c)(4) Update (15 min)**

*Presenter: Steve Earl, City Attorney*

**1.6 PRESENTATION - Business Licensing Revocation Process (10 min)**

*Presenter: D. Jacob Summers, Deputy City Attorney*

**1.7 PRESENTATION - Short Term Rental Update (30 min)**

*Presenter: D. Jacob Summers, Deputy City Attorney*

2. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

3. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

**3.1 Chris Killpack to report**

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

4. CALL TO ORDER

5. INVOCATION/INSPIRATIONAL THOUGHT: Neta Palfreyman

6. PLEDGE OF ALLEGIANCE: Robert Palfreyman

7. MAYOR’S REPORT/ITEMS REFERRED BY COUNCIL

**7.1 PRESENTATION - JustServe Plaque**

*Presenter: Elder Lee McCann*

**7.2 PRESENTATION - Citizen's Budget**

*Presenter: Jennica Jones, Innovations and Strategies Manager*

**7.3 PRESENTATION - BABO (Build A Better Orem) Award Winners**

*Presenter: Amy Peterson, HR Manager*

**7.4 REPORT - Public Works Advisory Commission**

*Presenter: Chris Tschirki, Public Works Director and Jim Michaelis, Public Works Commission*

8. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

9. CONSENT ITEMS

**9.1 APPROVAL OF MEETING MINUTES**

June 10, 2025, June 24, 2025, and July 8, 2025

**9.2 APPOINTMENT - CDBG (Community Development Block Grant) Advisory Commission**

James De La Cruz and Joshua Izaksen

**9.3 REAPPOINTMENT - Planning Commission**

Gerald Crismon and James Hawkes

**9.4 APPOINTMENT - Neighborhood Advisory Commission**

Jayna Bauer

**9.5 RESOLUTION - Utah Valley HOME Consortium**

The City Council passed a resolution approving this agreement in June, but HUD requires that the resolution contain language authorizing the automatic renewal of the agreement (this language is already in the agreement itself). This revised resolution includes the language required by HUD

10. SCHEDULED ITEMS

**10.1 CANVASS - Acceptance and Certification of the 2025 City of Orem Primary Election**

*Presenter: Teresa McKittrick, City Recorder*

I move to accept and certify the 2025 City of Orem Municipal Primary Election results.

11. FINANCIAL INFORMATION

This item is for information purposes only. Find the financial statement in the City Council meeting

packet.

### **11.1 Monthly Financial Statement**

May 2025

### **12. CITY MANAGER INFORMATION ITEMS**

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

### **13. ADJOURN TO A CLOSED SESSION IN SUMMIT CONFERENCE ROOM**

To discuss pending or reasonably imminent litigation; the character or professional competence of an individual; or the purchase or lease of real property.

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.**

**If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call the City Recorder's Office at least 3 working days prior to the meeting.**

**(Voice 801-229-7000)**

**This agenda is also available on the City's webpage at [orem.org](http://orem.org)**



**CITY OF OREM  
CITY COUNCIL  
MEETING  
AUGUST 26, 2025**

<b>REQUEST:</b>	APPOINTMENT - Neighborhood Advisory Commission
<b>APPLICANT:</b>	
<b>NOTICES:</b>	
<b>SITE INFORMATION:</b>	
<b>PREPARED BY:</b>	

**REQUEST:**

**BACKGROUND:**

**RECOMMENDATION:**



**CITY OF OREM  
CITY COUNCIL  
MEETING  
AUGUST 26, 2025**

<b>REQUEST:</b>	RESOLUTION - Utah Valley HOME Consortium
<b>APPLICANT:</b>	Heather Cox
<b>NOTICES:</b>	
<b>SITE INFORMATION:</b>	
<b>PREPARED BY:</b>	

**REQUEST:**

**BACKGROUND:**

**RECOMMENDATION:**

Approve resolution for the Utah Valley HOME Consortium as part of the consent items.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE EXECUTION OF AN  
INTERLOCAL COOPERATION AGREEMENT TO AUTHORIZE  
THE CITY OF OREM'S PARTICIPATION IN THE UTAH VALLEY  
HOME CONSORTIUM IN THE U.S. DEPARTMENT OF HOUSING  
AND URBAN DEVELOPMENT'S HOME INVESTMENT  
PARTNERSHIPS PROGRAM FOR FEDERAL FISCAL YEARS  
2026, 2027, AND 2028

WHEREAS the City of Orem ("City") recognizes the need to provide decent, safe, sanitary, and affordable housing for low income families and first-time home buyers within Utah County; and

WHEREAS the Utah Interlocal Cooperation Act authorizes any two or more public agencies, as defined in the Act, to enter into agreements with one another for joint or cooperative action which may be mutually beneficial and to perform any governmental service, activity, or undertaking which each public agency entering into the agreement is authorized by law to perform; and

WHEREAS the Orem City Council has determined it is in the public interest and welfare of the residents of the City to engage in a cooperative effort with Provo City, Lehi City, Eagle Mountain City, and Utah County by entering into an Interlocal Cooperation Agreement relating to the establishment and conduct of the Utah Valley HOME Consortium ("Consortium") for the purpose of qualifying for and administering a U.S. Housing and Urban Development HOME Investment Partnerships Program ("HOME Program"); and

WHEREAS after considering the facts presented to the Orem City Council, the Council finds (i) the Interlocal Cooperation Agreement ("Agreement") should be executed, (ii) such Agreement forms a Consortium, states the purposes thereof, the extent of the required participation of the parties, and the rights, duties, and responsibilities and obligations of the

parties in the conduct and administration of the HOME Program as specified therein; and (iii) execution of the Agreement reasonably furthers the health, safety and general welfare of the residents of City of Orem.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, as follows:

1. The Agreement, as attached hereto, entitled the HOME Investment Partnerships Program Interlocal Cooperation Agreement, relating to the establishment and conduct of the Utah Valley HOME Consortium United States Housing and Urban Development HOME Program for Federal Fiscal Years 2026, 2027, and 2028 is hereby approved and the Mayor is authorized and directed to execute the Agreement.
2. The Orem City Council hereby authorizes the automatic renewal of the Utah Valley HOME Consortium Agreement for successive three-year federal fiscal qualification periods, in accordance with the automatic renewal provisions set forth in Section 7.c. of the Consortium Agreement, and as required by the U.S. Department of Housing and Urban Development's HOME Program regulations at 24 C.F.R. § 92.101 and applicable HUD guidance. This authorization shall remain in effect so long as the Consortium Agreement remains in force and until all HOME funds from each applicable qualification period have been fully expended on eligible activities.
3. This Resolution shall become effective immediately upon passage.
4. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this 26th day of August, **2025**.

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David A. Young, Mayor

ATTEST:

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Teresa McKittrick, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor David A. Young	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jenn Gale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Killpack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Lambson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Macdonald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LaNae Millett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Spencer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





**CITY OF OREM  
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<b>REQUEST:</b>	CANVASS - Acceptance and Certification of the 2025 City of Orem Primary Election
<b>APPLICANT:</b>	
<b>NOTICES:</b>	
<b>SITE INFORMATION:</b>	
<b>PREPARED BY:</b>	

**REQUEST:**

**BACKGROUND:**

**RECOMMENDATION:**

**CITY OF OREM**  
**BUDGET REPORT FOR THE MONTH ENDED MAY 2025**

Percent of Year Expired: 92%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2025	% To Date FY 2024	Notes
<b>10 GENERAL FUND</b>								
Revenues	73,108,305	5,155,386	61,461,322			84%	93%	
Appr. Surplus - Current	72,077		72,077			100%		
Appr. Surplus - Prior Year	11,853,226		11,853,226			100%		
Std. Interfund Transactions	5,982,945		5,982,945			100%		
Total Resources	91,016,553	5,155,386	79,369,570		11,646,983	87%	95%	1
Expenditures	91,016,553	6,828,594	68,109,891	1,560,600	21,346,062	77%	73%	
<b>20 ROAD FUND</b>								
Revenues	4,000,000	794,585	3,769,459			94%	70%	
Appr. Surplus - Prior Year	3,214,166		3,214,166			100%		
Total Resources	7,214,166	794,585	6,983,625		230,541	97%	84%	
Expenditures	7,214,166	307,271	3,708,515	1,093,225	2,412,426	67%	56%	
<b>21 CARE TAX FUND</b>								
Revenues	3,300,000	313,384	2,534,114			77%	66%	
Appr. Surplus - Prior Year	1,038,853		1,038,853			100%		
Total Resources	4,338,853	313,384	3,572,967		765,886	82%	81%	
Expenditures	4,338,853	55,610	1,638,594	34,547	2,665,712	39%	51%	2
<b>24 TRANSPORTATION SALES TAX FUND</b>								
Revenues	4,425,000	419,568	3,294,846			74%	73%	
Appr. Surplus - Current	287,315		287,315			100%		
Appr. Surplus - Prior Year	1,109,162		1,109,162			100%		
Total Resources	5,821,477	419,568	4,691,323		1,130,154	81%	86%	
Expenditures	5,821,477	179,050	1,828,007	2,035,524	1,957,946	66%	58%	
<b>30 DEBT SERVICE FUND</b>								
Revenues	7,126,271	595,210	6,240,101			88%	77%	
Total Resources	7,126,271	595,210	6,240,101		886,170	88%	77%	
Expenditures	7,126,271	640,582	3,517,104		3,609,167	49%	34%	
<b>45 CIP FUND</b>								
Revenues	6,078,761	76,900	1,823,689			30%	79%	
Appr. Surplus - Prior Year	23,445,404		23,445,404			100%		
Total Resources	29,524,165	76,900	25,269,093		4,255,072	86%	99%	
Expenditures	29,524,165	1,970,572	16,730,137	2,939,445	9,854,583	67%	59%	
<b>51 WATER FUND</b>								
Revenues	20,607,434	1,467,441	26,210,366			127%	91%	
Appr. Surplus - Current Year	11,000		11,000			100%		
Appr. Surplus - Prior Year	28,943,098		28,943,098			100%		
Total Resources	49,561,532	1,467,441	55,164,464		-5,602,932	111%	97%	3
Expenditures	49,561,532	1,605,587	19,749,283	7,553,652	22,258,597	55%	64%	
<b>52 WATER RECLAMATION FUND</b>								
Revenues	15,648,864	1,880,496	16,631,874			106%	89%	
Appr. Surplus - Current Year	6,000		6,000			100%		
Appr. Surplus - Prior Year	28,979,767		28,979,767			100%		
Total Resources	44,634,631	1,880,496	45,617,641		-983,010	102%	96%	
Expenditures	44,634,631	812,325	14,375,264	3,645,615	26,613,752	40%	32%	
<b>55 STORM WATER FUND</b>								
Revenues	6,492,002	699,525	6,344,963			98%	94%	
Appr. Surplus - Current Year	3,000		3,000			100%		
Appr. Surplus - Prior Year	9,718,950		9,718,950			100%		
Total Resources	16,213,952	699,525	16,066,913		147,039	99%	98%	
Expenditures	16,213,952	188,563	6,031,376	429,399	9,753,177	40%	46%	
<b>56 RECREATION FUND</b>								
Revenues	4,623,200	393,017	3,852,772			83%	81%	
Appr. Surplus - Prior Year	351,261		351,261			100%		
Total Resources	4,974,461	393,017	4,204,033		770,428	85%	82%	
Expenditures	4,974,461	330,214	3,660,693	27,912	1,285,856	74%	77%	

**CITY OF OREM**  
**BUDGET REPORT FOR THE MONTH ENDED MAY 2025**

Percent of Year Expired: 92%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2025	% To Date FY 2024	Notes
<b>57 SOLID WASTE FUND</b>								
Revenues	5,457,000	443,686	5,137,187			94%	85%	
Appr. Surplus - Prior Year	83,653		83,653			100%		
Total Resources	5,540,653	443,686	5,220,840		319,813	94%	85%	
Expenditures	5,540,653	446,252	4,674,980	278,501	587,172	89%	72%	4
<b>58 STREET LIGHTING FUND</b>								
Revenues	1,278,500	112,417	1,281,020			100%	88%	
Appr. Surplus - Prior Year	325,634		325,634			100%		
Total Resources	1,604,134	112,417	1,606,654		-2,520	100%	93%	
Expenditures	1,604,134	8,301	1,099,745	30,072	474,317	70%	61%	
<b>61 FLEET MAINTENANCE FUND</b>								
Appr. Surplus - Prior Year	104,686		104,686			100%		
Std. Interfund Transactions	1,085,000		1,085,000			100%		
Total Resources	1,189,686		1,189,686			100%	101%	
Expenditures	1,189,686	81,009	976,508	56,005	157,173	87%	81%	
<b>62 PURCHASING/WAREHOUSING FUND</b>								
Appr. Surplus - Prior Year	56,402		56,402			100%		
Std. Interfund Transactions	470,000		470,000			100%		
Total Resources	526,402		526,402			100%	100%	
Expenditures	526,402	40,746	450,277	28,843	47,282	91%	84%	
<b>63 SELF INSURANCE FUND</b>								
Revenues	800,000	103,052	825,065			103%	85%	
Appr. Surplus - Current Year	36,517		36,517			100%		
Appr. Surplus - Prior Year	20,748		20,748			100%		
Std. Interfund Transactions	1,715,000		1,715,000			100%		
Total Resources	2,572,265	103,052	2,597,330		-25,065	101%	95%	
Expenditures	2,572,265	44,948	2,518,497	189	53,579	98%	87%	
<b>64 INFORMATION TECH FUND</b>								
Revenues	8,200	678	7,536			100%		
Appr. Surplus - Current Year	42,000		42,000			100%		
Appr. Surplus - Prior Year	442,137		442,137			100%		
Std. Interfund Transactions	3,410,000		3,410,000			100%		
Total Resources	3,902,337	678	3,901,673		664	100%	100%	
Expenditures	3,902,337	326,639	3,088,130	188,554	625,653	84%	65%	5
<b>65 FACILITIES MAINTENANCE FUND</b>								
Appr. Surplus - Prior Year	27,751		27,751			100%		
Std. Interfund Transactions	2,088,164		2,088,164			100%		
Total Resources	2,115,915		2,115,915			100%	100%	
Expenditures	2,115,915	197,128	1,879,514	117,357	119,044	94%	90%	
<b>74 CDBG FUND</b>								
Revenues	726,207	192,359	288,974			40%	83%	
Appr. Surplus - Prior Year	96,362		96,362			100%		
Total Resources	822,569	192,359	385,336			47%	88%	
Expenditures	822,569	12,236	441,630	36,574	344,365	58%	61%	
<b>CITY TOTAL RESOURCES</b>	<b>278,700,022</b>	<b>12,647,704</b>	<b>264,723,566</b>		<b>13,539,223</b>	<b>95%</b>	<b>95%</b>	
<b>CITY TOTAL EXPENDITURES</b>	<b>278,700,022</b>	<b>14,075,627</b>	<b>154,478,145</b>	<b>20,056,014</b>	<b>104,165,863</b>	<b>63%</b>	<b>61%</b>	

**CITY OF OREM**  
**BUDGET REPORT FOR THE MONTH ENDED MAY 2025**

Percent of Year Expired: 92%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2025	% To Date FY 2024	Notes

**NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED MAY 2025**

- 1) The current year revenues are lower in comparison to the prior year due to ARPA revenues being significantly lower than in the prior fiscal year at this date in time. The majority of this change is due to recognizing deferred revenues in the prior year due to construction costs at Hillcrest Park while there were none in the current year since the park has been completed.
- 2) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances (\$34,547) being significantly lower than in the prior fiscal year (\$335,252) at this date in time. The majority of this change is due to encumbrances for Lakeside Park projects in the prior year while there were no such encumbrances in the current year.
- 3) The current year revenues are higher in comparison to the prior year due to receiving a \$7 million grant from Utah County in the current year for the water reuse facility project. No such grant revenues were received in the prior year at this same date as the current fiscal year.
- 4) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$278,501) being significantly higher than in the prior fiscal year (\$128,181) at this date in time. The June encumbrance of the prior fiscal year was not entered correctly and was adjusted in the following month while it has been correctly encumbered in the current fiscal year.
- 5) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$188,554) being significantly higher than in the prior fiscal year (\$24,720) at this date in time. The majority of this change is due to encumbrances for disaster recovery software and equipment in the current year while there were no such costs in the prior year.

Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).