



BOARD OF DIRECTORS MEETING MINUTES

Date and Time

July 23, 2025 1:00 p.m.

Location

Meeting conducted telephonically.

Anchor Location: Utah Counties Indemnity Pool 5397 S Vine Street, Murray, UT 84107

Directors Participating Telephonically

William Cox, *President*, Rich County Commissioner

Bob Stevenson, *Vice President*, Davis County Commissioner

Michael Wilkins, *Secretary/Treasurer*, Uintah County Clerk/Auditor

Craig Blake, Sevier County Human Resource Director

Christopher Crockett, Weber County Deputy Attorney

Gage Froerer, Weber County Commissioner

Greg Miles, Duchesne County Commissioner

Lee Perry, Box Elder County Commissioner

Kelly Sparks, Davis County Sheriff

David Tebbs, Garfield County Commissioner

Sim Weston, Rich County Commissioner

Marla Young, Box Elder County Clerk

Directors Absent

Victor Iverson, Washington County Commissioner

Staff Present

Johnnie Miller, UCIP Chief Executive Officer

Aly Michale, UCIP Executive Administrative Specialist

Open Meeting

William Cox called the telephonic meeting of the Utah Counties Indemnity Pool's Board of Directors to order at 1:06 p.m. on July 23, 2025.

Review/Excuse Board Members Absent

Craig Blake made a motion to excuse Victor Iverson from this meeting. Greg Miles seconded the motion, which passed unanimously.

Review/Approve County Related Entities Membership

A UCIP Membership Application Summary for Vermillion Cliff's Special Service District, was previously sent to the Board for review (see attachment number one). A meeting of the Membership Approval Committee took place on July 14, 2025, to review the membership application summary. Miller provided information regarding the entity's history. Bob Stevenson made a motion to approve the membership of the Vermillion Cliff's Special Service District, effective upon the filing

of the Interlocal Agreement with UCIP. Kelly Sparks seconded the motion, which passed unanimously.

Bylaws Change Notice of Termination

Johnnie Miller discussed briefly with the Board the past policy of the Board with regard to Members providing notice of termination.

Bylaws Change New or Returning Member Contributions

Johnnie Miller discussed briefly with the Board how new or returning Members might be charged capital contributions for directions on drafting updated Bylaws language.

UCIP Office Space

Johnnie Miller informed the Board that the Utah Association of Counties has expressed the need for more space in the building and has asked staff to relocate their workspace to the basement. Miller reviewed a comparison of anticipated costs to move to another location versus the basement (see attachment number two). The Board provided direction to continue looking into options that provided UCIP with adequate space, but to move downstairs for now as UAC needed the upstairs office space immediately.

Cybersecurity Indicators

Miller reported to the Board that he has asked three different brokers which UCIP has current working relationships with to solicit competitive quotes for Cyber Liability reinsurance to replace the CRL cyber program, which CRL is terminating effective 1-1-26. Miller reported that he has had responses from the brokers that several markets are providing indications, so the Board should have several proposals to review at their August 21, 2025 meeting.

Other Reports

The next meeting of the Board of Directors will be held Thursday, August 21, 2025 at 12:30 p.m. at the UAC/UCIP offices, 5397 S Vine Street, Murray, UT.

Greg Miles made a motion to adjourn the meeting. Christopher Crockett seconded the motion, which passed unanimously. William Cox adjourned the Utah Counties Indemnity Pool Board of Directors Meeting at 2:00 p.m. on July 23, 2025.

Prepared by:

Aly Michale, UCIP Executive Administrative Specialist

Submitted on this 21 day of August 2025

Michael W Wilkins, Secretary/Treasurer

Approved on this 21 day of August 2025

William Cox, President

Subject: Public Notice for Board of Directors

Date: Thursday, July 17, 2025 at 12:46:41 PM Mountain Daylight Time

From: support@helpdesk.utah.gov

To: Aly Michale

Utah Public Notice

Board of Directors

Board of Directors Electronic Meeting

Notice Date & Time: 7/23/25 1:00 PM

Description/Agenda:

Open Meeting – William Cox
Review/Excuse Board Members Absent – William Cox
Review/Approve County Related Entities Membership – Johnnie Miller
Bylaws Change Notice of Termination – Johnnie Miller
Bylaws Change New or Returning Member Contributions – Johnnie Miller
UCIP Office Space – Johnnie Miller
Cybersecurity Indicators – Johnnie Miller
Other Reports – William Cox

Notice of Special Accommodations:

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Aly Michale at the Utah Counties Indemnity Pool, 5397 S Vine St, Murray, UT 84107-6757, or call 801-307-2122, at least three days prior to the meeting.

Notice of Electronic or telephone participation:

Any Member of the Utah Counties Indemnity Pool Board of Directors may participate electronically.

Other information:

Location:

5397 S VINE ST, SALT LAKE CITY, 84107

Contact information:

Aly Michale , amichale@ucip.utah.gov, (801) 307-2122

To stop receiving email notifications for this public body, please click this link:

[Unsubscribe](#)

AGENDA

Utah Counties Indemnity Pool Board of Directors Telephonic Conference

Wednesday, July 23, 2025 1:00 p.m.

- | | | |
|----|---|----------------|
| 1. | Open Meeting | William Cox |
| 2. | Review/Excuse Board Members Absent | William Cox |
| 3. | Review/Approve County Related Entities Membership | Johnnie Miller |
| 4. | Bylaws Change Notice of Termination | Johnnie Miller |
| 5. | Bylaws Change New or Returning Member Contributions | Johnnie Miller |
| 6. | UCIP Office Space | Johnnie Miller |
| 7. | Cybersecurity Indicators | Johnnie Miller |
| 8. | Other Reports | William Cox |

Electronic Meeting Notice: 681-999-0167 Participant Passcode: 430042 Anchor Location: 5397 S Vine St, Murray UT

UCIP Membership Application Summary

Name of Entity: Vermillion Cliffs Special Service District

Sponsoring County: Kane County

Type of Membership Applied for: Non-Equity

Enabling Statutes and Services Provided: 17D-1-209

Risk Factors:

Property- 0
Contents/Misc.- 0
Mobile Equipment- 0
Auto- 0
Employees- 0
Board Members- 3
Annual Revenue- \$437,652
Payroll- 0
Loss History - None

Additional Notes:

Proposed Liability Limits: **\$5,000,000**

Current Liability Limits: **N/A**

UCIP Annual Contribution: \$1,596

Current Insurance Premium: **N/A**

Staff Recommendation:

New Building	Description	Estimate
Rent	Including Utilities	\$50,000
Truck/ Moving Company	4 Movers, 1 Truck, 8 Hours	\$2,500
Packing Supplies		
Other supplies		
Mail Forwarding	USPS.com, no cost	\$0
Copy Machine Setup	Les Olson	\$450
Phones	New UCIP Account	\$1,121.45
Gary IT Support	8 Hours	\$720
Storage Unit		\$183
Furniture/Appliances	Televisions, Screen/Projector	
Stationary	Business Cards	\$300
Open House	Food/Decorations	\$500
		\$55,774

Estimate @ \$18 per SF	Current SF	Contract SF
2,000	1200	1268
\$36,000	\$21,600	\$26.66 sf
		\$16.50 sf

Upstairs	1268
J & D	530
Aly	161
Lance	160
Marty	165
Storage	98
Break Room	154

Downstairs	Description	Estimate
Rent	Annually	\$33,800
Moving Company	2 Laborers, 8 Hours	\$1,000
Gary IT Support	6 Hours	\$540
Copy Machine Setup	Les Olson	\$200
Storage Unit	Currently paying	\$2,196
Phones	Bundled with UAC	\$0
Individual Printers	Lance & Danielle	\$500
		\$38,236

Downstairs	
Lance	245
Aly	158
Danielle	169.5
Marty	165.2
TOTAL	414.5
Entry	137.25
TOTAL	628.5

Moving Cost = **\$4,476**
 \$33,800/765.75 = **\$44.14 per SF**

File Room	213.85
TOTAL	765.75