



MURRAY CITY LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

June 18, 2025

05:30 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

Present: Ali Lyddall, Sage Fitch, Dustin Lewis, Kirsten Woodbury, Wini DeMann, Jessica Miller

Excused: Joelle Rasmussen

Others: Julia Pehrson, Murray Library Director; Kayla Chandler, Murray Library Senior Librarian; Chelsea Hofmann, Murray Library Senior Librarian; Emily Hathorn, Murray Library Staff

Chair Lewis called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

The minutes for the meeting were approved, as written, on a motion made by Kirsten Woobury. This was seconded by Jessica Miller and voting was unanimous in favor.

CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to jpehrson@murray.utah.gov. Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

None

REPORT(S)

- 1) Financial Report
- 2) Director's Report

1. Financial Report, Julia Pehrson

Agenda Attachments

1. [May 2025.pdf](#)

1) Financial Report: 91% of the year has lapsed. A motion to receive and file the financial report was made by Wini Demann. This was seconded by Sage Fitch and voting was unanimous in favor.

2) Director's Report: Director Pehrson distributed the library's staff organization chart and reviewed the current staffing structure. She noted that since becoming Library Director, she has evaluated potential changes to improve operations. Rather than filling the Assistant Director position, she is hiring a Facilities Maintenance staff member and designating the two Senior Librarians as supervisors. Director Pehrson noted that hiring a Facilities Maintenance staff member would reduce the need for third-party contractors

to perform facility-related tasks. Director Pehrson expressed her goal for library staff to gain experience that supports professional growth and advancement. Assigning the two Senior Librarians as supervisors would provide them with increased responsibilities and opportunities for development.

OLD BUSINESS

None

NEW BUSINESS ITEM(S)

None

ANNOUNCEMENTS AND QUESTIONS

None

ADJOURNMENT

A motion to adjourn was made by Sage Fitch and seconded by Ali Lyddall. Voting was unanimous in favor. The meeting was adjourned at 6:03 p.m.

NEXT MEETING

The next scheduled meeting will be held on **Wednesday, July 16, 2025, at 5:30 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special accommodations for the hearing or visually impaired will be made upon request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

91% of Year Lapsed					
FULL ACCT	ACCT DESCRIPTION	TYPE	CY_REVISED_BUD	CY_REMAIN_BUD	CY_PCT_USED
23-0000-31110	Real Property Taxes	R	-2,576,960.00	-149,315.70	94.21
23-0000-31120	Personal Property Taxes	R	-100,000.00	3,601.10	103.60
23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-125,000.00	-23,172.86	81.46
23-0000-31150	Prior Year's Tax Redemptions	R	-35,000.00	-1,651.22	95.28
23-0000-33200	State Grants	R	-15,500.00	-609.00	96.07
23-0000-34110	Copies and Printing Fees	R	-3,500.00	2,742.88	178.37
23-0000-35125	Library Fines	R	-15,000.00	4,098.53	127.32
23-0000-36100	Interest Income	R	-265,000.00	36,479.11	113.77
23-0000-36500	Miscellaneous	R	0.00	3,425.14	0.00
23-0000-39400	Use of Reserves	R	-98,296.00	-98,296.00	0.00
23-2301-41100	Regular Employees	E	959,194.00	139,453.84	85.46
23-2301-41110	Seasonal/Part Time Employees	E	150,000.00	49,418.21	67.05
23-2301-41200	Social Security	E	85,054.00	16,439.36	80.67
23-2301-41300	Group Insurance	E	176,672.00	43,982.34	75.11
23-2301-41400	Retirement	E	193,286.00	28,127.69	85.45
23-2301-41500	Worker Comp	E	1,164.00	738.06	36.59
23-2301-42030	Tuition Reimbursement	E	2,500.00	2,500.00	0.00
23-2301-42040	Service Awards	E	500.00	270.00	46.00
23-2301-42125	Travel & Learning	E	12,000.00	5,379.31	55.17
23-2301-42140	Supplies	E	15,000.00	6,051.49	59.66
23-2301-42170	Small Equipment	E	14,000.00	-1,951.04	113.94
23-2301-42180	Miscellaneous	E	29,000.00	755.00	97.40
23-2301-42505	Building & Grounds Maintenance	E	90,000.00	18,378.45	79.58
23-2301-42510	Equipment Maintenance	E	83,000.00	15,112.98	81.79
23-2301-42730	Credit Card Fees	E	2,000.00	181.59	90.92
23-2301-43000	Professional Services	E	30,000.00	14,877.26	50.41
23-2301-44000	Utilities	E	30,000.00	6,642.01	77.86
23-2301-44010	Internet/Telephone	E	4,000.00	2,263.39	43.42
23-2301-45920	Reserve Buildup	E	627,900.00	627,900.00	0.00
23-2302-42110	Children's Books	E	59,800.00	12,473.87	79.14
23-2302-42111	Children's Audio Visual	E	6,060.00	1,713.98	71.72
23-2302-42112	Children's Audio Books	E	12,400.00	4,215.53	66.00

23-2302-42113	Children's E-books	E	16,200.00	1,367.65	91.56
23-2302-42600	Children's Programs	E	4,000.00	461.70	88.46
23-2303-42110	Young Adult Books	E	11,040.00	2,264.69	79.49
23-2303-42112	Young Adult Audio Books	E	4,500.00	870.46	80.66
23-2303-42113	Young Adult E-books	E	23,660.00	4,018.13	83.02
23-2303-42600	Young Adult Programs	E	2,000.00	320.81	83.96
23-2304-42110	Adult Books	E	56,000.00	4,199.56	92.50
23-2304-42111	Adult Audio Visual	E	27,500.00	10,053.67	63.44
23-2304-42112	Adult Audio Books	E	10,000.00	1,672.73	83.27
23-2304-42113	Adult E-Books	E	119,260.00	17,128.44	85.64
23-2304-42114	Adult Periodicals	E	3,300.00	617.54	81.29
23-2304-42600	Adult Programs	E	2,000.00	403.11	79.84
23-2363-42140	Supplies	E	5,000.00	5,000.00	0.00
23-2370-47200	Buildings	E	218,296.00	207,241.89	5.06
23-2390-49000	Risk Assessment	E	15,539.00	2,589.00	83.34
23-2390-49310	Admin Cost Wages	E	99,323.00	12,225.00	87.69
23-2390-49311	Admin Cost O&M	E	33,108.00	-5,040.00	115.22