

Voyage Academy

Board of Directors Meeting



Date: August 21, 2025

Location: 1891 North 1500 West Clinton, UT 84015

Time: 6:00PM

Attendees: Courtnie Moore, Danielle Pedersen, Janae Howell, Valerie Hulsey, Dennis Henry, Blaire Barker, Dan Ripple, Kami Coleman, Nicole Jones, Roger Simpson, Krystal Taylor, Hannah Jones

"The mission of Voyage Academy is that through Expeditionary Learning, children will explore Life Skills and gain personal responsibility. As they strive for excellence in the molding of their future, they will become honest, compassionate, and respectful seekers of learning."

AGENDA

CALL TO ORDER

PUBLIC COMMENT (Comments limited to three minutes)

REPORTS

- Director Report
 - Early Learning Plan Report
- Committee Reports
- Finance Committee- Roger Simpson, Kami Coleman, Courtnie Moore, Janae Howell
 - Refinance Committee- Roger Simpson, Kami Coleman, Courtnie Moore, Janae Howell, Anna Stanton
- School Safety Committee- Dan Ripple, Dennis Henry
- Marketing and Curriculum Committee- Kami Coleman, Danielle Pedersen, Valerie Hulsey, Blaire Barker
- Recognition Committee- Blaire Barker, Valerie Hulsey, Danielle Pedersen
- Expansion Committee- Roger Simpson, Kami Coleman, Courtnie Moore, Valerie Hulsey, Janae Howell,
- Board Chair Comments- Courtnie Moore

VOTING ITEMS AND DISCUSSION ITEMS

- Amended Electronic Resources Policy
- Amended Child Abuse and Neglect Reporting Policy
- Amended Kindergarten Toilet Training Policy
- 2025-2026 Positive Behavior Plan

CALENDARING

- Next Board Meeting October 9, 2025

CONSENT ITEMS

- May 15, 2025, Meeting & Closed Session Minutes
- July 3, 2025, Board Meeting Minutes

ADJOURN

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.

Building a Bright Future



Board Meeting Director Report 8-21-2025

Calendaring

August 2 nd	Happy Birth Janae Howell!
August 6 th – 12 th	Back to School PD and Preparation
August 11 th	Back to School Night 5:30 – 7:00
August 13 th	First day of School
August 21 st	5:00 Expansion Committee 5:30 Finance Committee 6:00 Board Meeting (Light dinner and snack provided)
August 22 nd	Back to School Assembly 9:15
August 22 nd	Grade-wide kick off Activities at Clinton City Park 1:00
August 28 th	National eat outside day. Lunch BBQ.
August 31 st	Happy Birth Dan Ripple!
September 4 th	Curriculum Night 5:30 – 7:00 *Parent/Guardian Only
September 12 th	Happy Birthday Courtnie Moore!
September 12 th	Fall Carnival 5:00 – 8:00
September 15 th - 19 th	Safe School Week
September 18 th	Full Campus Evacuation to Clinton City Park 3:00
September 18 th	Expansion Committee 3:30
September 29 th	School Safety Meeting
October 9 th	Board Meeting

Important Information

Current Enrollment 8/11/2025 540

New Teachers to Voyage Academy

Taryn Schow	1 st Grade
Mazie Sessions	5 th Grade Math
Shauna Hiram	Kindergarten AM/PM
Michelle Sawley	Computer/Lifeskills Class
Cleaning Company	

Early Learning Plan [2025 - 2026 Early Learning Plan](#)

School Work Plan [2025 - 2026 Work Plan](#)

Positive Behavior Plan [2025 - 2026 Positive Behavior Plan.docx](#)

Community/Family CREWS Focus - Collaboration

Voyage Collaboration Lego building incentive

Policy/Procedure Updates

[Voyage Employees Engaging in Private Activities Related to Public Education.docx](#)

Training

Voyage Academy

Budget Summary

07/31/2025
8% of the Year

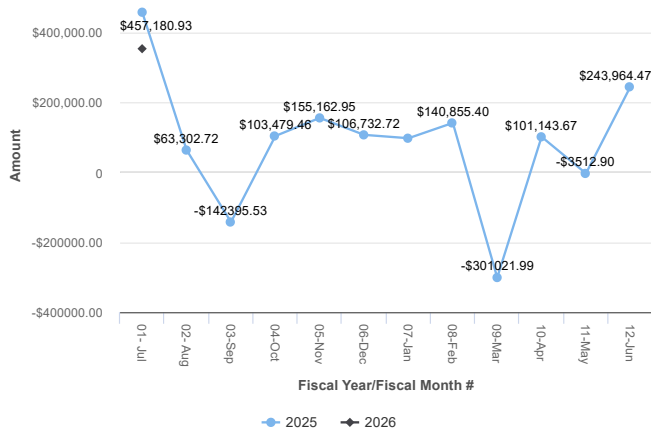
Budget Summary

	Category	Type	YTD Actual	Budget	% of Budget	Forecast	% of Forecast
Revenue (4 Category records)							
	1000 Local Revenue	Revenue	20,506	302,600	7%	302,600	7%
	3000 State Revenue	Revenue	469,137	5,875,818	8%	5,880,818	8%
	4000 Federal Revenue	Revenue	-3,090	270,865	-1%	278,239	-1%
	5000 Other Financing Sources	Revenue	0	9,000,000	0%	9,000,000	0%
TOT			486,553	15,449,282		15,461,656	
Expense (8 Category records)							
	100 Salaries	Expense	-15,841	-3,100,000	1%	-3,083,000	1%
	200 Employee Benefits	Expense	-10,305	-1,036,535	1%	-1,042,592	1%
	300 Professional & Tech Services	Expense	-21,228	-525,930	4%	-546,744	4%
	400 Property Services	Expense	-60,779	-131,530	46%	-131,530	46%
	500 Other Services	Expense	-9,988	-88,500	11%	-88,500	11%
	600 Supplies & Materials	Expense	-14,888	-445,954	3%	-445,954	3%
	700 Property	Expense	0	-9,114,360	0%	-9,114,360	0%
	800 Debt Service and Misc.	Expense	-608	-612,160	0%	-659,160	0%
TOT			-133,637	-15,054,969		-15,111,840	
TOT			352,916	394,313		349,816	

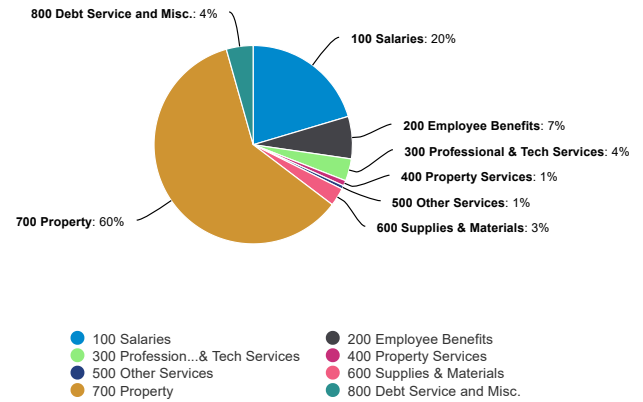
Current Financial Metrics

Financial Metric	Budget	Forecast
2026 (4 Metric records)		
Operating Income	508,673	464,176
Operating Margin	7.89	7.18
Debt Service Ratio	1.86	1.79
Days Cash	333	327

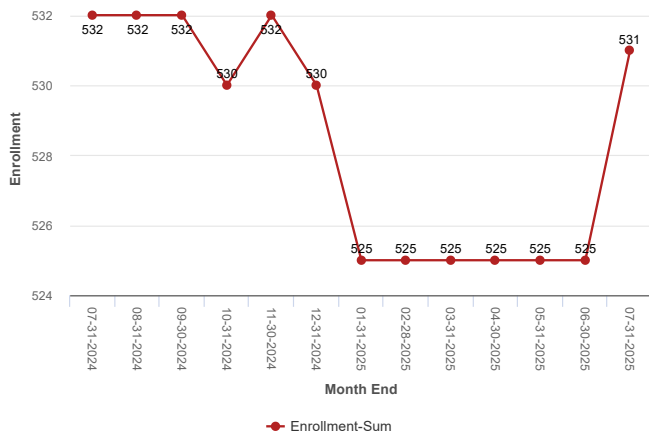
Change in Fund Balance



Forecast by Category



Enrollment Line Graph



Budget Manager : Accounts | Active Budget by Category

Active Budget by Category

Account	Category Type	YTD	Budget	% of Budget	Forecast	% Forecast
Voyage Academy-2026 Revenue - 1000 Local Revenue 7% (10 Account records)						
1510 Interest on Investments	Revenue	19,272	90,000	21%	90,000	21%
1610 Sales to Students	Revenue	122	130,000	0%	130,000	0%
1620 Sales to Adults	Revenue	20	2,500	1%	2,500	1%
1720 Bookstore Sales	Revenue	0	2,000	0%	2,000	0%
1750 School Vending & Stores (Gross Sales)	Revenue	5	10,000	0%	10,000	0%
1760 Fines	Revenue	0	100	0%	100	0%
1770 Fundraising	Revenue	0	25,000	0%	25,000	0%
1790 Other Student Activity	Revenue	0	3,000	0%	3,000	0%
1920 Contributions and Donations From Private Sources	Revenue	1,000	18,000	6%	18,000	6%
1990 Miscellaneous	Revenue	87	22,000	0%	22,000	0%
TOT		20,506	302,600		302,600	
Voyage Academy-2026 Revenue - 3000 State Revenue 8% (7 Account records)						
3005 Regular School Programs K	Revenue	21,623	259,470	8%	259,470	8%
3010 Regular School Programs 1-12	Revenue	157,973	1,895,673	8%	1,895,673	8%
3100 Restricted Basic School Programs	Revenue	57,394	688,575	8%	688,575	8%
3200 Related to the Basic Programs	Revenue	179,946	2,183,631	8%	2,183,631	8%
3400 Other Programs	Revenue	8,717	405,435	2%	405,435	2%
3500 One-time Funding	Revenue	46,485	278,034	17%	278,034	17%
3800 Non-MSP State Revenues (via USBE)	Revenue	-3,000	165,000	-2%	170,000	-2%
TOT		469,137	5,875,818		5,880,818	
Voyage Academy-2026 Revenue - 4000 Federal Revenue 0% (4 Account records)						
4522 IDEA - B -- Pre-School Disabled (Sec 619)	Revenue	-3,090	3,089	-100%	3,061	-101%
4524 IDEA - B -- Disabled (PL 101-476)	Revenue	0	98,365	0%	96,201	0%
4560 Federal Child Nutrition Programs	Revenue	0	100,000	0%	100,000	0%
4800 Federal No Child Left Behind	Revenue	0	69,410	0%	78,977	0%
TOT		-3,090	270,865		278,239	
Voyage Academy-2026 Revenue - 5000 Other Financing Sources 0% (1 Account)						
5400 LOAN PROCEEDS	Revenue	0	9,000,000	0%	9,000,000	0%
TOT		0	9,000,000		9,000,000	
Voyage Academy-2026 Expense - 100 Salaries 1% (9 Account records)						
0121 Salaries - Principals and Assistants	Expense	-17,000	-375,000	5%	-375,000	5%
0131 Salaries - Teachers	Expense	2,173	-1,800,000	0%	-1,800,000	0%
0132 Salaries - Substitute Teachers	Expense	0	-30,000	0%	-30,000	0%
0143 Salaries - Health Services Personnel	Expense	0	-2,000	0%	-2,000	0%
0144 Salaries - Psychological Personnel	Expense	0	-70,000	0%	-70,000	0%
0152 Salaries - Secretarial and Clerical Personnel	Expense	-846	-80,000	1%	-80,000	1%
0161 Salaries - Teacher Aides and Para-Professionals	Expense	-46	-500,000	0%	-503,000	0%
0182 Salaries - Custodial & Maintenance Personnel	Expense	-42	-63,000	0%	-63,000	0%
0191 Salaries - Food Services Personnel	Expense	-80	-180,000	0%	-160,000	0%
TOT		-15,841	-3,100,000		-3,083,000	
Voyage Academy-2026 Expense - 200 Employee Benefits 6% (6 Account records)						
0220 Social Security	Expense	-1,348	-250,000	1%	-250,510	1%
0230 Local Retirement	Expense	-15,147	-250,000	6%	-255,500	6%
0240 Group Insurance	Expense	-49,357	-490,000	10%	-490,047	10%
0270 Industrial Insurance	Expense	-202	-10,000	2%	-10,000	2%
0280 Unemployment Insurance	Expense	-19	-16,535	0%	-16,535	0%
0290 Other Employee Benefits	Expense	0	-20,000	0%	-20,000	0%
TOT		-66,073	-1,036,535		-1,042,592	
Voyage Academy-2026 Expense - 300 Professional & Tech Services 6% (5 Account records)						
0320 Professional - Educational Services	Expense	0	-216,019	0%	-212,933	0%
0330 Professional Employee Training and Development	Expense	0	-49,911	0%	-49,911	0%
0340 Other Professional Services	Expense	-1,247	-20,000	6%	-43,900	3%
0345 Business Services	Expense	-26,400	-175,000	15%	-175,000	15%

Account	Category Type	YTD	Budget	% of Budget	Forecast	% Forecast
0350 Technical Services	Expense	-6,828	-65,000	11%	-65,000	11%
TOT		-34,475	-525,930		-546,744	
Voyage Academy-2026 Expense - 400 Property Services 46% (11 Account records)						
0411 Water/Sewage	Expense	-368	-10,000	4%	-10,000	4%
0412 Disposal Service	Expense	-533	-15,000	4%	-15,000	4%
0422 Snow Removal Services	Expense	0	-8,000	0%	-8,000	0%
0423 Custodial Services	Expense	-500	-10,000	5%	-10,000	5%
0424 Lawn Care Services	Expense	-3,508	-15,000	23%	-15,000	23%
0430 Repairs & Maintenance Services	Expense	0	-44,530	0%	-44,530	0%
0432 Technology Related Repairs & Maint.	Expense	0	-10,000	0%	-10,000	0%
0441 Rental of Land & Buildings	Expense	-187	-4,000	5%	-4,000	5%
0442 Rental of Equipment & Vehicles	Expense	-2,062	-10,000	21%	-10,000	21%
0450 Construction Services	Expense	-52,400	0	0%	0	0%
0490 Other Purchased Property Services	Expense	-1,220	-5,000	24%	-5,000	24%
TOT		-60,779	-131,530		-131,530	
Voyage Academy-2026 Expense - 500 Other Services 12% (6 Account records)						
0510 Student Transportation Services	Expense	0	-7,500	0%	-7,500	0%
0518 Student Day Trips/Field Trips (includes Admission Charges)	Expense	0	-6,000	0%	-6,000	0%
0522 Liability Insurance	Expense	-9,068	-30,000	30%	-30,000	30%
0530 Communication (Telephone & Other)	Expense	-562	-10,000	6%	-10,000	6%
0540 Advertising	Expense	-500	-15,000	3%	-15,000	3%
0580 Travel/Per Diem	Expense	-538	-20,000	3%	-20,000	3%
TOT		-10,668	-88,500		-88,500	
Voyage Academy-2026 Expense - 600 Supplies & Materials 4% (10 Account records)						
0610 General Supplies	Expense	-8,133	-88,664	9%	-88,664	9%
0610-001 Furniture and Fixtures (not capitalized)	Expense	-1,480	-14,500	10%	-14,500	10%
0621 Natural Gas	Expense	-125	-12,000	1%	-12,000	1%
0622 Electricity	Expense	-3,054	-45,000	7%	-45,000	7%
0630 Food	Expense	-1,252	-140,000	1%	-140,000	1%
0641 Textbooks	Expense	0	-47,000	0%	-47,000	0%
0644 Library Books	Expense	0	-5,000	0%	-5,000	0%
0650 Supplies - Technology Related	Expense	-55	-60,100	0%	-60,100	0%
0670 Software	Expense	-640	-15,590	4%	-15,590	4%
0680 Maintenance Supplies and Materials	Expense	-3,111	-18,100	17%	-18,100	17%
TOT		-17,849	-445,954		-445,954	
Voyage Academy-2026 Expense - 700 Property 0% (3 Account records)						
0720 Building	Expense	0	-9,000,000	0%	-9,000,000	0%
0733 Capitalized Furniture and Fixtures	Expense	0	-5,000	0%	-5,000	0%
0734 Technology Related Hardware	Expense	0	-109,360	0%	-109,360	0%
TOT		0	-9,114,360		-9,114,360	
Voyage Academy-2026 Expense - 800 Debt Service and Misc. 0% (4 Account records)						
0810 Dues and Fees	Expense	-550	-20,500	3%	-67,500	1%
0830 Interest	Expense	0	-419,660	0%	-419,660	0%
0840 Redemption of Principal	Expense	0	-170,000	0%	-170,000	0%
0890 Miscellaneous Expenditures	Expense	0	-2,000	0%	-2,000	0%
TOT		-550	-612,160		-659,160	
TOT		280,318	394,313		349,816	

VOA 08.21.2025 Policy Summary Sheet

Amending Electronic Device Policy

SB 178 from the 2025 legislative session prohibits students from using cellphones, smart watches, or emerging technologies at school during classroom hours unless:

- It is to respond to an imminent health or safety threat, to respond to a school-wide emergency, to use the SafeUT Crisis Line, for a student's IEP or Section 504 accommodation Plan, or to address a medical necessity; or
- The school establishes a policy that allows the students to use cellphones, smart watches, or emerging technologies during classroom hours.

The Electronic Device Policy has been revised primarily to address the exceptions noted above. Some of the major changes to the policy include not requiring students to completely turn off their devices and allowing them to keep them in their backpacks (as opposed to just their lockers). This should help ensure that personal devices can be accessed and used by students during some of the extenuating circumstances addressed in SB 178 (e.g., during school-wide emergencies, during imminent health or safety threats, etc.).

Amending Kindergarten Toilet Training Policy

HB 76 from the 2025 legislative session amended the toilet training requirement to apply to all students before enrolling in public school, not just kindergarten students. HB 76 also amended the exemption to this requirement, specifying that there should be an exemption from the requirement for a student who is not able to be toilet trained before enrolling "because of a condition that is subject to federal child find requirements or described in an IEP or Section 504 accommodation plan" (previously the law did not refer to child find requirements).

The Kindergarten Toilet Training Policy has been renamed the "Toilet Training Policy" and has been revised to apply to all students before they enroll. The revisions also contemplate the administration establishing administrative procedures to address steps the school must take in the event a student is not toilet trained. Such steps are no longer required to be in a policy. Updated administrative procedures have been drafted and will be finalized by administration when the state has completed changes to its toilet training rule (R277-631).

Amending Child Abuse and Neglect Reporting Policy

Proposed revisions to the school's Child Abuse and Neglect Reporting Policy have been made to bring the policy into better compliance with the law. Updated code sections have been inserted as well as language requiring that all abuse and neglect reports be documented in writing. Updated language has also been added to the school's Child Abuse and Neglect Reporting administrative procedures, including language with respect to new training requirements in this area required by HB 40 from the 2025 legislative

session (this bill added school personnel training requirements with respect to sexual extortion).



Child Abuse and Neglect Reporting Policy

Purpose

Voyage Academy (the “School”) takes seriously the legal responsibility of its personnel to protect the physical and psychological well-being of its students. School personnel play an important role in the elimination of child abuse and neglect due to the unique position they are in to observe children over extended periods of time on a daily basis.

Policy

School personnel shall report suspected child abuse and neglect in accordance with Utah Code § [80-2-602](#), Utah Code § 53E-6-701, and Utah Administrative Code Rule R277-401. The law provides serious penalties for failure to fulfill one’s duty to report.

Deleted: 62A-4a-402, et seq.

Whenever any School employee, contracted or temporary employee, or volunteer has reason to believe that a child is or has been the subject of abuse or neglect, or observes a child being subjected to conditions or circumstances which would reasonably result in abuse or neglect, he/she shall immediately report the suspected abuse or neglect to the Division of Child and Family Services or to the nearest peace officer or law enforcement agency.

In addition, whenever any School employee, contracted or temporary employee, or volunteer has reasonable cause to believe that a student may have been physically or sexually abused by a School employee or volunteer, he/she shall immediately report that belief and all other relevant information to the Director. The Director, after having received such a report or otherwise having his/her own reasonable cause to believe that a student may have been physically or sexually abused by a School employee or volunteer, shall immediately report that information to the Utah State Board of Education.

All reports made regarding child abuse or neglect shall be documented in writing.

The Director shall establish administrative procedures and regular training that comply with the provisions of Utah Code § [80-2-602](#), et seq., Utah Code § 53E-6-701, and Utah Administrative Code Rule R277-401 to help the School’s personnel understand and fulfill their legal responsibilities concerning child abuse and neglect.

Deleted: 62A-4a-402



Toilet Training Policy

Deleted: Kindergarten Toilet Training Policy

Purpose

The purpose of this policy is to establish the toilet training requirements for students at Voyage Academy (the "School").

Deleted: kindergarten

Definitions

"Toilet trained" means that a student can:

- (a) communicate the need to use the bathroom to an adult;
- (b) sit down on a toilet;
- (c) use the toilet without assistance;
- (d) undress and dress as necessary; and
- (e) tend to personal hygienic needs after toileting.

If an accident occurs, a "toilet trained" child can independently tend to hygienic needs and change clothes.

A student is not "toilet trained" if the student does not meet the criteria above or has accidents with sufficient frequency to impact the educational experience of the student or the student's peers, as determined by the School.

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Policy

General Rule

As required by Utah Code § 53G-7-203 and R277-631, the School shall not enroll a student unless the student is toilet trained.

Deleted: in kindergarten

Exceptions

The School may enroll a student who is not able to be toilet trained because of a suspected disability that:
(a) is subject to federal child find requirements; or
(b) is described in an IEP or Section 504 plan.

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Assurance

The School shall, as part of its enrollment process, require the parent of an incoming student to complete an assurance as to whether the student is toilet trained.

Deleted: kindergarten

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Deleted: Kindergarten Toilet Training Policy

08/15/2024

Toilet Training Policy

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Administrative Procedures

The Director shall establish administrative procedures regarding steps that School shall take in the event a student is not toilet trained.

Deleted: Enrolled Kindergarten Students Who Lack Toilet Training

In the event a kindergarten student is enrolled in the School and lacks toilet training, the School shall:

- (a) consider whether the student's delay in toileting capability may be a sign of a disability that could impact the student's education, including initial evaluation consistent with the School's child find obligations, if appropriate; and
- (b) refer the student and the student's parents to a School social worker or School counselor, if any, and to the School's Director to:
 - (i) provide additional family supports and resources; and
 - (ii) create an individualized plan to address the student's needs.

Individualized Plan for Kindergarten Students Who Lack Toilet Training

The individualized plan referenced above may, as appropriate and at the Director's discretion, require an enrolled kindergarten student to either attend less than the student's regular school day or not attend any of the school day until the student is toilet trained.

If the student is permitted to continue attending school as part of the student's individualized plan, the School may allow the student's parent or the parent's adult designee to toilet train the student during the school day. If the student is not permitted to continue attending school as part of the student's individualized plan, the School shall coordinate with the student's parents to reintegrate the student back into school, as appropriate, once the student has become toilet trained. Prior to reintegrating a student back into school under such circumstances, the School may require the student's parent to complete another assurance that the student is toilet trained.

If a parent of an enrolled kindergarten student who is not toilet trained is unwilling or unable to make or complete an individualized plan within a reasonable amount of time, or if an enrolled student who does not have an IEP or Section 504 plan addressing their developmental delay condition is otherwise unable to become toilet trained within a reasonable amount of time, the School may unenroll the student from the School.

08/15/2024

Toilet Training Policy

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Deleted: Kindergarten Toilet Training Policy



Electronic Device Policy

Electronic devices have become a common means of communication and information access in today's society. However, these devices have the potential of disrupting the orderly operation of the school. Voyage Academy has therefore created this policy to govern the possession and use of electronic devices on school premises during school hours and during fieldwork.

Definition: For purposes of this policy, **"Electronic Device"** means privately owned wireless and/or portable electronic handheld equipment that includes, but is not limited to, cell phones, smart watches, [tablets](#), [virtual reality devices](#), walkie-talkies, handheld entertainment systems, CD players, compact DVD players, MP3 players, iPods ©, and any other communication technologies that can send/receive phone calls, text messages, or emails, or do any number of the previously mentioned functions. Electronic Device also includes any current or emerging wireless handheld technologies or portable information technology systems that can be used for word processing, wireless Internet access, image capture/recording, sound recording, and information transmitting/receiving/storing.

Possession and Use: Students at Voyage Academy may possess electronic devices at school subject to the following:

- Students may carry and possess electronic devices to and from school.
- Electronic devices must [not be used](#), [must](#) be turned off [or set to a mode where notifications cannot be received](#), and [must be](#) kept in lockers during school hours, with the following exception: students may wear a smart watch during school hours, but they may not have their smart watch on active mode during school hours. However, smart watches with video recording capabilities may not be worn during school hours, [must be turned off or set to a mode where notifications cannot be received](#), and [must be](#) kept in lockers during school hours.
- [Electronic devices may not be used on the playground during school hours or during fieldwork.](#) [One](#) exception to this is that students may wear smart watches with no video recording capabilities on the playground during school hours and during fieldwork, but they may not have their smart watches on active mode during these times.
- [Electronic devices may not be used during school tests or statewide assessments unless specifically allowed by law, student Individualized Education Plans, student Section 504 Plans, or assessment directions.](#)

Prohibitions: Electronic devices may not be used in a way that threatens, [bullies](#), humiliates, harasses, intimidates, or violates local, state or federal law of school-related individuals, including students, employees, and visitors. [Electronic devices may not be used to view, access, download, store, or transmit pornography or other obscene or inappropriate material.](#)

Confiscations: If a student violates this policy, his/her electronic device may be confiscated. When an employee confiscates an electronic device under this policy, he/she shall take reasonable measures to label and secure the device and turn the device over to a school administrator as soon as the employee's

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duties permit. The electronic device will be released/returned to the student on the first confiscation. On subsequent confiscations, the electronic devices will be released/returned to the student's parent or guardian after the student has complied with any other disciplinary consequence that is imposed.

Security of Device: Students shall be personally and solely responsible for the security of electronic devices brought to school. The school shall not assume responsibility for theft, loss, damage, or unauthorized calls made with an electronic device. If devices are loaned to or borrowed and misused by non-owners, device owners are jointly responsible for the misuse or policy violation(s).

Exceptions: Despite the possession and use rules above, students may possess and/or use their electronic devices under the following circumstances:

- The possession and/or use of an electronic device is specifically required to implement a student's current and valid IEP, Section 504 Plan, and/or Individualized Healthcare Plan.
- The possession and/or use of an electronic device is at the direction of a teacher for educational purposes.
- The possession and/or use of an electronic device is needed in connection with an emergency or other legitimate circumstances as determined by the Director. Students may use their electronic device to respond to an imminent threat to the health or safety of an individual, or to respond to a schoolwide emergency.
- The possession and/or use of an electronic device is for the purpose of using the SafeUT Crisis Line.
- The possession and/or use of an electronic device is to address a medical necessity.

Deleted: With prior approval of the Director,

Deleted: rules and prohibitions may be relaxed

Voyage Academy

Board of Directors Meeting



Date: May 15, 2025

Location: 1891 North 1500 West Clinton, UT 84015

In Attendance: Courtnie Moore, Danielle Pedersen, Janae Howell, Dennis Henry, Blaire Barker, Dan Ripple

Others In Attendance: Kami Coleman, Nicole Jones, Roger Simpson, Krystal Taylor

Excused: Valerie Hulsey

MINUTES

CALL TO ORDER

Courtnie Moore called the meeting to order at 6:12PM.

PUBLIC COMMENT

There were no comments.

REPORTS

- Director Report
 - Kami Coleman reported out on upcoming activities. Parent survey, salary schedule, movement becoming a more focused. Charter Agreement
- Committee Reports

Each committee presented final information for the year. No major updates outside of the expansion committee who hopes to have more final numbers for the expansion in the next eight weeks.

VOTING ITEMS AND DISCUSSION ITEMS

- Approve Gilmore as Bond Counsel

David Robertson presented information on bond counsel, borrowers counsel and underwriter in the previous board meeting.
Janae Howell made a motion to approve Gilmore as Bond Counsel. Dennis Henry seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Dan Ripple, Aye.
- Approve Dorsey and White as Borrowers Counsel

Dan Ripple made a motion to approve Dorsey and White as Borrowers Counsel. Blaire Barker seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Dan Ripple, Aye.
- Approve DA Davidson as Underwriter

Daneille Pedersen made a motion to approve DA Davidson as Underwriter. Janae Howell seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Dan Ripple, Aye.
- Board Training
 - Open and Public Meetings Act Training

Krystal Taylor provided the Board with the required annual training on the Utah Open and Public Meetings Act. The training covered key topics including definitions, notice and meeting requirements, electronic and closed meetings, and public record obligations.

- **Mental Health Grant**
The Board discussed the approval of the School-Based Mental Health Grant, which provides funding through the Utah State Board of Education to support targeted mental health services in schools.
Dennis Henry made a motion to approve the Mental Health Grant. Danielle Pedersen seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Dan Ripple, Aye.
- **Schedule A Charter Agreement**
The Board reviewed the updated Voyage Schedule A for approval. Schedule A outlines key operational elements of the school, including its educational model, governance structure, and enrollment preferences, and will serve as a primary reference for future charter fidelity reviews.
Dan Ripple motioned to approve the Schedule A Charter Agreement. Blaire Barker seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Dan Ripple, Aye.
- **Sex Education Committee**
Kami Coleman discussed the Sex Education Curriculum Committee which is composed of parents, health professionals, school health educators, and administrators.

Danielle Pedersen made a motion to approve the Sex Education Committee. Janae Howell seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Dan Ripple, Aye.
- **Teacher Student Success Act Plan (TSSA Plan)**
The TSSA Plan will be similar to past years. The Teacher and Student Success Act (TSSA) provides a framework and funding for schools to improve school performance and student achievement.
Danielle Pedersen made a motion to approve the TSSA Plan. Dennis Henry seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Dan Ripple, Aye.
- **Policies:**
 - **Salary Supplement for Highly Needed Educators Program Policy**
The Board reviewed the new Salary Supplement for Highly Needed Educators (SHiNE) Program Policy, which replaces the TSSP beginning July 1, 2025, and allows LEAs to define and support hard-to-fill teaching positions through locally determined salary supplements.
Dennis Henry made a motion to approve the Salary Supplement for Highly Needed Educators Program Policy. Dan Ripple seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Dan Ripple, Aye.
 - **Paid Parental and Postpartum Recovery Leave Policy**
The Board reviewed a proposed Paid Parental and Postpartum Recovery Leave Policy to comply with H.B. 192, requiring all LEAs to implement such a policy by July 1, 2025. The policy aligns with state employee leave provisions and will be added to the employee handbook alongside existing leave policies.
Danielle Pedersen made a motion to approve the Paid Parental and Postpartum

Recovery Leave Policy. Janae Howell seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blaire Barker, Aye; Dan Ripple, Aye.

- Board Member Terms and Elected Officers
Board Member Terms and Officers will remain as is.

Blair Barker made a motion to approve the current board member terms and officers as is. Dan Ripple seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blair Barker, Aye; Dan Ripple, Aye.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 6:53 PM Dennis Henry made a motion to go into closed session in the library at Voyage Academy to discuss the character, professional competence, or physical or mental health of an individual. Janae Howell seconded. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blair Barker, Aye; Dan Ripple, Aye. Motion passed unanimously.

At 7:26 PM Janae Howell made a motion to move out of closed session. Dan Ripple seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blair Barker, Aye; Dan Ripple, Aye.

VOTING ITEMS AND DISCUSSION ITEMS

- Director Employment Agreement and Compensation
There was no open meeting discussion surrounding the director employment agreement and compensation.
Danielle Pederson made a motion to approve the Director Agreement and Compensation. Dennis Henry seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blair Barker, Aye; Dan Ripple, Aye.

CONSENT ITEMS

- March 13, 2025 Board Meeting Minutes
- May 7th, 2025 Board Meeting Minutes

Dan Ripple made a motion to approve the above minutes. Janae Howell seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blair Barker, Aye; Dan Ripple, Aye.

CALENDARING

- 2025/2026 Board Meeting Schedule
The board set their annual schedule for the upcoming school year.

ADJOURN

At 7:36 PM Danielle Pedersen made a motion to adjourn. Dan Ripple seconded. Motion passed unanimously. Votes were as follows: Courtnie Moore, Aye; Danielle Pedersen, Aye; Janae Howell, Aye; Dennis Henry, Aye; Blair Barker, Aye; Dan Ripple, Aye.

Voyage Academy
Board of Directors Closed Session

Meeting Date: 05.15.2025

Location: 1891 North 1500 West Clinton, UT 84015



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Voyage Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 15th day of May, 2025, at 1891 North 1500 West Clinton, UT 84015.


Courtnie Moore (May 16, 2025 14:50 MDT)
Courtnie Moore, Board Chair

DRAFT

Voyage Academy

Board of Directors Meeting



Date: July 3, 2025

Location: <https://us02web.zoom.us/j/86780756233>

Board Members: Courtnie Moore, Dan Ripple, Danielle Pedersen, Janae Howell, Valerie Hulsey, Dennis Henry

Excused Board Members: Blaire Barker

Others In Attendance: Kami Coleman, Roger Simpson, Hannah Dorius

MINUTES

CALL TO ORDER

Dennis Henry called the meeting to order at 5:03 PM.

VOTING ITEMS AND DISCUSSION ITEMS

- Award RFP for Owner's Representative Proposal

Voyage Academy issued an RFP for Owner's Representative Proposal and received one proposal from Odyssey. The need for an Owner's Representative was discussed by the board and they were excited about the offerings of Odyssey.

Janae Howell made a motion to award the RFP for Owner's Representative to Odyssey. Dennis Henry seconded. Voting was unanimous and the motion passed. Votes were as follows: Courtnie Moore, Aye; Blaire Barker, Aye; Dan Ripple, Aye; Dennis Henry, Aye; Janae Howell, Aye; Valerie Hulsey, Aye.

ADJOURN

At 5:09PM PM Dan Ripple made a motion to adjourn. Dennis Henry seconded. Voting was unanimous and the motion passed. Votes were as follows: Courtnie Moore, Aye; Blaire Barker, Aye; Dan Ripple, Aye; Dennis Henry, Aye; Janae Howell, Aye; Valerie Hulsey, Aye.