



NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES
LOCAL BUILDING AUTHORITY

Station 41
381 North 3150 West
West Point City, Utah 84015
(801)525-2850

www.northdavisfireut.gov

*Brian Vincent, Chair
Nancy Smalling, Vice-Chair
Mark Shepherd, Member
Scott Wiggill, Member
Annette Judd, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Tim Roper, Member
Ricky Carlson, Member*

*Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief*

Board Meeting Minutes

Thursday, July 17, 2025

Work Session 6:00 PM / Regular Meeting
6:30 PM or Immediately following Work Session

Board Members Present: Tim Roper, Annette Judd, Nancy Smalling, Brian Vincent, Scott Wiggill, Megan Ratchford, Ricky Carlson

Excused: Jerry Chatterton, Mark Shepherd, Deputy Chief Curt King

Staff Present: Fire Chief Mark Becraft, Misty Rogers, Jamey Maddy, and Deputy Fire Marshal Mike Rawlings

Visitors: None

Board of Trustees Work Session 6:00 PM

1. Badge Pinning for New NDFD Firefighters or Promoted Employees - Tabled
2. Update of GMP and FFE Items – Chief Becraft

Chief Becraft started by saying he wanted to have an open discussion about approaching the end of the GMP. The payout for the new building will be \$480,274.81 when they have completed their work, which they are right about to do. That is when the warranty will start. The solution to the water not running out is for Hogan to agree to put a barrier down. It is a muddy mess, and it collects garbage. It has been approved through Clearfield that North Davis can change that to rock.

Chief Becraft said that North Davis came in with \$206,951 left in the Building Authority. He wanted to discuss with the Board having it go toward building projects. He was going to request an amendment to our current capital for a few items to bring Station 41 up to par. Some of the projects include needing a sign out front, painting on the inside of the building, replacing the door on the west side due to rust, and putting permanent Christmas lights on both stations. This would cost 50 or 60

thousand dollars. We could transfer money from the building authority to capital funding to go into Station 41. He is suggesting putting between \$900,000 to \$1 million down on the ladder truck.

The board went through each item on the list and discussed its approval. When discussing the paint in the building, Board Member Ratchford asked if any other updates were more pressing regarding safety or comfort in the building. Chief Becraft mentioned that the workout room at 41 may need some updates, and District Clerk Rogers said that she has heard complaints about how hot it gets. Board Member Ratchford said that she would prefer to pay for an updated HVAC system in the workout room than the paint. The Board would like the pricing for a splitter fan. Everyone voted yes to the painting except Board Member Carlson and Board Member Ratchford. They all agreed to getting bids on the permanent Christmas lighting. They will also get pricing on blinds and fixing the bay floor of Station 41.

Board Member Roper motioned to close the work session. Board Member Smalling seconded the motion. The motion passed.

Board of Trustees Regular Session 6:30 PM (immediately following the Work Session)

Board Members Present: Tim Roper, Annette Judd, Nancy Smalling, Brian Vincent, Scott Wiggill, Megan Ratchford, Ricky Carlson

Excused: Jerry Chatterton, Mark Shepherd, Deputy Chief Curt King

Staff Present: Fire Chief Mark Becraft, Misty Rogers, Jamey Maddy, and Deputy Fire Marshal Mike Rawlings

Visitors: None

1. Call to Order
2. Invocation or Inspirational Thought – Annette Judd
3. Citizen Comment
4. Consideration of Approval of the NDFD Board of Trustees Meeting Minutes from June 19, 2025

Board Member Ratchford motioned to approve the NDFD Board of Trustees Meeting Minutes from June 19, 2025. Board Member Judd seconded the motion. The motion passed.

5. Consideration of Approval of the North Davis Fire District Bills

Board Member Judd motioned to approve the North Davis Fire District Bills. Board Member Roper seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft mentioned that the board amended the budget to what it is going to be and the FY2025 yearend expenses and revenues are on target.

Board Member Carlson motioned to approve the North Davis Fire District Financial Report. Board Member Smalling seconded the motion. The motion passed

7. Fire Chiefs Report

Chief Becraft said that we are up 8-10% on call volume, which is normal. There was the 4th of July and Sunset fun days, which all went well. He gave a reminder about the open houses on September 29th in Clearfield and October 1st in West Point. He stated that he did get the final Mylar for the annexation. Chief Becraft and Misty are working with the attorneys on next steps for noticing, and he knows we still need to work through Mida. He will find out the legal part for a district. The Board may have to do a 60-day notice before we get the signatures. There is an October meeting conflict due to Chief Becraft going on a trip. The Board decided that they will decide on that meeting in August once they know where they are with annexation.

8. Member City Updates

Board Member Carlson said the Sunset Fun Days celebration went great. They were glad to have the district come by and participate.

Board Member Roper said that they got the painted jet back that was taken from in front of the library. Their Fourth of July went well.

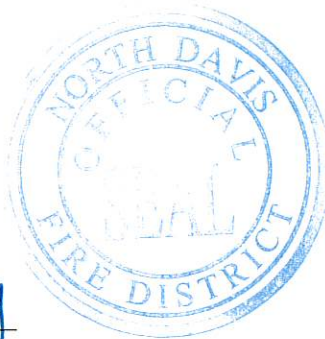
Chair Vincent said that their Fourth of July also went well and thanked North Davis for their participation.

9. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law – tabled

10. Motion to Adjourn

Board Member Ratchford motioned to adjourn. Board Member Roper seconded the motion. The motion passed.

Dated the 21st day of August 2025.



By: Brian Vincent
BRIAN VINCENT, Chair

ATTEST:

By: Misty Rogers
MISTY ROGERS, Clerk