

Pacific Heritage Academy Board Minutes
August 21, 2025, (via Google Meet) 5:38-6:25 pm
Pacific Heritage Academy
(Draft: Pending Board Approval)

Agenda Item	Minutes
Call to Order/ Roll Call	Present: Sarah Erb, Wayne Clausing, Ben Brown Excused: Jay Frost Missing: Charlotte Tuilevuka
Review/Approve Minutes • June 19, 2025	Wayne makes a motion to approve the Board Minutes, Ben seconds, and motion passes unanimously.
Public Comment:	None
Parent Teacher Organization Discussion:	Sarah: Would like to have a table at next activity to get PTA going.
Financial Report:	Rich: <ul style="list-style-type: none"> • Finances for June and July were presented. • 169,000 surplus • 57 DCOH Wayne makes a motion to approve the Financial Report for June & July, Ben seconds, and the motion passes unanimously.
School Land Trust	None
School Report:	Sheena: Director's Report <ul style="list-style-type: none"> • Enrollment: 360 • 80% License Teachers • APPEL Teachers – Risha T (K), Camille B(2), Sharon M (6), and Riley S (7/8) Wayne makes a motion to approve the Riley to be added to the LEA Specific Licensure, Ben seconds, and the motion passes unanimously. <ul style="list-style-type: none"> • Teacher and Student Success Plan 2025-2026 was presented. Ben makes a motion to approve the Teacher and Student Success Plan 2025-2026 with the amendments of section two compensating staff outside of normal school hours and eliminate the apostrophe, Wayne seconds, and the motion passes unanimously. <ul style="list-style-type: none"> • Shannon Johnson nominated to be Utah Teacher of the Year • After School Program Clubs – Volleyball, Theatre, Yearbook, History, PolyClub • Grandparents Day – 9/5 breakfast
Next Board Meeting	September 18, 2025
Meeting Adjourned	Ben makes a motion to adjourn the meeting. Wayne seconds, and meeting is adjourned. Meeting ended at 6:25 p.m.