

# Pacific Heritage Academy Board Minutes

August 21, 2025, (via Google Meet) 5:38-6:25 pm

Pacific Heritage Academy

(Draft: Pending Board Approval)

Agenda Item	Minutes
Call to Order/ Roll Call	Present: Sarah Erb, Wayne Clausing, Ben Brown Excused: Jay Frost Missing: Charlotte Tuilevuka
Review/Approve Minutes • June 19, 2025	<b>Wayne makes a motion to approve the Board Minutes, Ben seconds, and motion passes unanimously.</b>
Public Comment:	None
Parent Teacher Organization Discussion:	Sarah: Would like to have a table at next activity to get PTA going.
Financial Report:	Rich: <ul style="list-style-type: none"><li>Finances for June and July were presented.</li><li>169,000 surplus</li><li>57 DCOH</li></ul> <b>Wayne makes a motion to approve the Financial Report for June &amp; July, Ben seconds, and the motion passes unanimously.</b>
School Land Trust	None
School Report:	Sheena: Director's Report <ul style="list-style-type: none"><li>Enrollment: 360</li><li>80% License Teachers</li><li>APPEL Teachers – Risha T (K), Camille B(2), Sharon M (6), and Riley S (7/8)</li></ul> <b>Wayne makes a motion to approve the Riley to be added to the LEA Specific Licensure, Ben seconds, and the motion passes unanimously.</b> <ul style="list-style-type: none"><li>Teacher and Student Success Plan 2025-2026 was presented.</li></ul> <b>Ben makes a motion to approve the Teacher and Student Success Plan 2025-2026 with the amendments of section two compensating staff outside of normal school hours and eliminate the apostrophe, Wayne seconds, and the motion passes unanimously.</b> <ul style="list-style-type: none"><li>Shannon Johnson nominated to be Utah Teacher of the Year</li><li>After School Program Clubs – Volleyball, Theatre, Yearbook, History, PolyClub</li><li>Grandparents Day – 9/5 breakfast</li></ul>
Next Board Meeting	September 18, 2025
Meeting Adjourned	<b>Ben makes a motion to adjourn the meeting. Wayne seconds, and meeting is adjourned.</b> Meeting ended at 6:25 p.m.