

Town Council Meeting  
April 15, 2025  
FINAL Minutes

Council

Jean Krause  
Paul Luwe  
April McKeon  
Valerie Wenz

Attendance

Krystal Percival  
Shaila Kuikahi  
Matt Johnson  
Hannah Barry  
Skip Boissonneault  
Carol Boissonneault  
Sarah  
Gene Garate

Online

Monica Bowcutt  
Thomas  
Jim  
Claudia  
Dan Jones

**REGULAR MEETING: 6:05pm**

**A. CALL TO ORDER Jean Krause**

1. Invocation (*moment of silence*)
2. Pledge of Allegiance

**B. DECLARATION OF CONFLICTS OF INTEREST NONE**

**C. CONSENT AGENDA**

1. Approval of Minutes from January 21, 2025, February 18, 2025, March 12, 2025, and March 18, 2025, Town Council Meetings

Paul Luwe Made a motion to approve the Minutes from Month January 21, 2025, February 18, 2025, March 12, 2025, and March 18, 2025, Town Council Meetings / April McKeon seconded / All AYE / No NAE

2. Acknowledge Receipt of Checks and Deposits for March 2025

**D. REPORTS**

1. Planning Commission Chair - Darlene Pope

Darlene Pope gave an update on what was coming up on the public hearing to be passed.

2. Zoning Administrator- Gene Garate
  - White Bison is still progressing.
  - The Riv is getting their business license.
  - Unplug is on hold.
  - The KOA is moving along and is still under construction.
  - Virgin Goods are still in progress. Not much has changed there.

- Tom LaCosse and Virgin Apartments both want to build projects that are not allowed in our code.
- The Chevron station is working on meeting their conditional use requirements.

**E. OPEN FORUM**

Limit 2 minutes per speaker, may talk about anything NOT on the agenda.

Jennifer Collins with Republic Services introduced herself to the town.

**F. COUNCIL COMMENTS**

Paul Luwe wanted to recognize Town employees:

- Our Town Clerk for passing Records Officer’s Certification Course, 2025.
- Our Permit Clerk for planning to take classes for permit technician with ICC.

**PUBLIC HEARING:**

Valerie Wenz made a motion to close the public meeting and open the public hearing / April Seconded

Roll call vote:

Jean Krause-AYE

April McKeon-AYE

Paul Luwe-AYE

Valerie Wenz-AYE

**G. ACCEPT PUBLIC COMMENT**

**1. RESOLUTION 2025-B ENACTING THE THIRD QUARTERLY AMENDMENT OF THE ADOPTED BUDGET OF VIRGIN TOWN FOR FISCAL YEAR 2024-2025**

No Comments

Valeri Wenz made a motion to close the public hearing and open the public meeting / April McKeon seconded.

Roll call vote:

Jean Krause-AYE

April McKeon-AYE

Paul Luwe-AYE

Valerie Wenz-AYE

**ACTION ITEMS:**

**A. MOTION AND VOTE FOR ITEMS 1 - 6**

**1. RESOLUTION 2025-B ENACTING THE THIRD QUARTERLY AMENDMENT OF THE ADOPTED BUDGET OF VIRGIN TOWN FOR FISCAL YEAR 2024-2025 (Possible Motion: to adopt Resolution 2025-B.)**

April McKeon made a motion to approve RESOLUTION 2025-B ENACTING THE THIRD QUARTERLY AMENDMENT OF THE ADOPTED BUDGET OF VIRGIN TOWN FOR FISCAL YEAR 2024-2025 / Valerie Wenz seconded.

Roll call vote:  
Jean Krause-AYE  
April McKeon-AYE  
Paul Luwe-AYE  
Valerie Wenz-AYE  
Passed

**2. RESOLUTION 2025-C ADOPTING INTERLOCAL AGREEMENT WITH ROCKVILLE SHARING CODE ENFORCEMENT SERVICES** *(Accept Public Comment; Possible Motion: to approve Resolution 2025-C adopting Interlocal Agreement with Rockville and authorizing mayor to sign Interlocal Agreement)*

Skip Boissonnault states that he is not familiar with what is going to happen. Heath Snow stated that we currently don't keep our code enforcement officer employed at full capacity, and Rockville can use a code enforcement officer. So, we will be using their code enforcement officer here in Virgin and in Rockville.

Paul Luwe Made a motion to approve RESOLUTION 2025-C ADOPTING INTERLOCAL AGREEMENT WITH ROCKVILLE SHARING CODE ENFORCEMENT SERVICES / April McKeon Seconded / All Aye / No NAE

**3. APPROVE RE-PAVING AND WIDENING OF THE WEST SIDE OF 1420 W ENTRANCE TO DESERT GARDENS ESTATES FOR \$16,323.00** *(Accept Public Comment; Possible Motion)*

Carol Boissonneault wanted to make sure they received proper notice and that they had a way in and out of Desert Gardens.

April McKeon made a motion to APPROVE RE-PAVING AND WIDENING OF THE WEST SIDE OF 1420 W ENTRANCE TO DESERT GARDENS ESTATES FOR \$16,323.00 based on approval with UDOT and our Town Engineer approval. / Valeri Wenz Seconded

Roll call vote:  
Jean Krause-AYE  
April McKeon-AYE  
Paul Luwe-AYE  
Valerie Wenz-AYE  
Passed

**4. AWARD CONTRACT FOR VIRGIN TOWN STORMWATER DRAINAGE MASTER PLAN STUDY TO SUNRISE ENGINEERING** *(Accept Public Comment; Possible Motion: to award Stormwater Drainage Master Plan Study to Sunrise Engineering)*

Kent Peterson would like the town to consider the drain that comes across 640N 330 E by the Peterson house. The Petersons went to the BLM and asked for the right-of-way. They paid for that right-of-way, and they also maintained it. He suggests the engineers on this study take a look at this and have the city maintain this drainage.

April McKeon Made a motion to AWARD CONTRACT FOR VIRGIN TOWN STORMWATER DRAINAGE MASTER PLAN STUDY TO SUNRISE ENGINEERING to SUNRISE engineering / Valerie Wenz Seconded / All AYE / No Nae

5. APPROVE PROPOSED RFP FOR VIRGIN'S PROST (Parks, Recreation, Opens Space, Trails) MASTER PLAN (Accept Public Comment; Possible Motion: to approve RFP for Virgin's PROST Master Plan)

April McKeon made a motion to APPROVE PROPOSED RFP FOR VIRGIN'S PROST (Parks, Recreation, Opens Space, Trails) MASTER PLAN / Paul Luwe seconded / All AYE / No NAE

6. ORDINANCE 2025-07 AN ORDINANCE AMENDING VIRGIN TOWN CODE BY REVISING TITLE 16 SECTION 2.12 DEFINITIONS; REPEALING SECTION 8.40 LIGHTING; AND ADDING A NEW CHAPTER 50 LIGHTING. (NO public comment due to public hearing before Planning & Zoning Commission; Possible Motion: to approve Ordinance 2026-07 Revising Title 16)

Paul Luwe made a motion to approve ORDINANCE 2025-07 AN ORDINANCE AMENDING VIRGIN TOWN CODE BY REVISING TITLE 16 SECTION 2.12 DEFINITIONS; REPEALING SECTION 8.40 LIGHTING; AND ADDING A NEW CHAPTER 50 LIGHTING. / Valerie Wenz Seconded / All Aye / No Nae

**CLOSE PUBLIC MEETING AND OPEN CLOSED MEETING (IF NEEDED) 7:34PM**

Per Utah code 52-4-205-(1)(g)

Closed meeting will be held at 114 s Mill Street at the Old Church Virgin Utah.

Paul Luwe Motion to close the public meeting and open the closed meeting / Valerie Wenz seconded  
Roll call vote:

- Jean Krause-AYE
- April McKeon-AYE
- Paul Luwe-AYE
- Valerie Wenz-AYE
- Passed

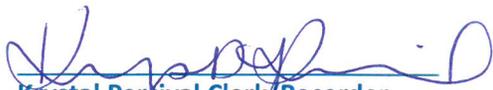
Paul Luwe made a motion to close the closed meeting and open the public meeting / Valerie Wenz Seconded / All Aye/ No Nae

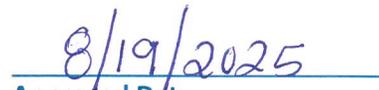
8:14pm

**ADJOURN MEETING 8:25pm**

Motion to adjourn public meeting

Paul Luwe made a motion to adjourn / April McKeon seconded / All Aye / No NAE

  
Krystal Percival Clerk/Recorder

  
Approved Date