

Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email (salemcity@salemcity.org) **before 5:00 p.m. on Wednesday, August 6th to request the link.**

DATE: August 6, 2025 (City Council Chamber 30 West 100 South)

WORK SESSION

No Work session (Salem Days Events)

7:00 p.m.

AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Decision: Nebo Philharmonic Orchestra Contract Renewal
6. Decision: Summons of the General Adjudication of Water Rights
7. Decision: 8800 South Roadway Improvement
8. Decision: Construction 2 Dragon Trail Extension (180 North – Canal Road)
9. Decision: Meeting Minutes – July 16, 2025
10. Decision: Bills for Payment

DIRECTORS REPORTS

11. Matt Marziale, Manager
12. Chief Brad James, Public Safety Dept.
13. Steve Cox, Building Dept.
14. Walter Bird, Attorney
15. Lisa Webster, City Planner

16. Jeffrey Nielson, Finance/Recorder
17. Adam Clements, Electrical Dept.
18. Bradey Wilde, Engineering Dept.
19. John Bowcut, Fiber Dept.
20. Jen Wright, Recreation Dept.
21. James Thomas, Public Works Dept.

COUNCIL REPORTS

22. Mayor Kurt L Christensen
 - a. Finances/Budget
 - b. City Employees
 - c. Miss Salem
 - d. UMPA Report
 - e. Public Safety
23. Councilperson Kelly Peterson
 - a. Power
 - b. Fiber
 - c. SUVPS Report
24. Councilperson Cristy Simons
 - a. Parks & Recreation
 - b. Chamber of Commerce
25. Councilperson Cynthia Deveraux Rees
 - a. Library
 - b. Solid Waste/Recycling
 - c. Youth Council
26. Councilperson Paul Taylor
 - a. Water (Primary & Secondary)
 - b. Mt Nebo & SUVMWA
27. Councilperson Tim De Graw
 - a. Sewer
 - b. Storm Drain
 - c. Roads & Trails
28. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at salemcity.org or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

Minutes of the Salem City Council Meeting held on August 6, 2025 in the Salem City Council Chambers.

NO WORK SESSION (SALEM DAYS EVENTS)

MEETING CONVENED AT: 7:00 p.m.

CONDUCTING: Mayor Kurt L Christensen

COUNCIL PRESENT:

Mayor Kurt L Christensen
Councilperson Kelly Peterson
Councilperson Cristy Simons
Councilperson Cynthia Deveraux Rees
Councilperson Paul Taylor
Councilperson Tim De Graw

STAFF PRESENT:

Jeffrey Nielson, Finance/Recorder
Chief Brad James, Police Chief
Walter Bird, City Attorney
Adam Clements, Electrical Dept.
Matt Marziale, City Manager
Bradey Wilde, Engineer
John Bowcut, Fiber Dept.
Jen Wright, Recreation Dept.
Lisa Webster, Planner
Mashaylie Harrison

OTHERS PRESENT

Please See Attached Document at Bottom

Mayor Pro-Tem Kelly Peterson presided over the meeting until Mayor Christensen arrived from a Salem Days event.

1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE

Councilperson De Graw stated he would like to offer a motivational message in the form of a prayer.

2. INVITATION TO SAY PLEDGE OF ALLEGIANCE

Councilperson Peterson invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

3. YOUTH COUNCIL REPORT

No one from the youth council was present.

4. SF/SALEM CHAMBER REPORT

Kathleen Leavitt with the Chamber of Commerce reported that the Chamber has updated its domain and is now officially operating as the Spanish Fork–Salem Chamber. All Chamber emails and the website will now reflect this name. She noted that Salem's Mini Makers Farmers Market began this Monday, and the goal is to increase community participation. Upcoming Mini Makers Market dates are August 25 and September 29. Kathleen also

announced that the Business Summit will be held on September 25 at the Springville Library, with several invited representatives scheduled to speak.

5. DECISION: NEBO PHILHARMONIC ORCHESTRA CONTRACT RENEWAL

Crystal De Graw, representing the Nebo Philharmonic, expressed gratitude to Salem City for its ongoing support. Jeff Nielson noted that the City has maintained a longstanding agreement with the organization: they are permitted use of the Community Center, and in return, they provide two concerts annually and perform a full cleaning of the facility once a year.

MOTION BY: Councilperson Taylor made a motion to approve the Nebo Philharmonic Orchestra Contract Renewal.

SECONDED BY: Councilperson De Graw

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

6. DECISION: SUMMONS OF THE GENERAL ADJUDICATION OF WATER RIGHTS

Bradey Wilde stated, The Division of Water Rights is conducting an adjudication in a portion of Salem City (Area 51, Book 8), requiring all water right holders to verify ownership and beneficial use within 90 days of receiving a legal summons. Staff recommended hiring Hansen, Allen & Luce, at a not-to-exceed cost of \$18,000, to manage the process. Council discussed protecting both City and private water rights, the potential creation of a water bank, options to purchase or lease unused rights from residents, and maintaining a balanced water portfolio. A work session will be scheduled to review current holdings, acquisition strategies, and key adjudication deadlines. The filing date is October 31.

MOTION BY: Councilperson De Graw made a motion to approve the amended budget request for the services of Hansen, Allen, and Luce in the process of the Summons of The General Adjudication of Water Rights.

SECONDED BY: Councilperson Simons

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

7. DECISION: 8800 SOUTH ROADWAY IMPROVEMENT

Matt Marziale discussed approving \$62,000 to complete curb, gutter, and sidewalk improvements on an 8800 South road section (“the gap”) between two D.R. Horton developments. The property adjacent to the gap is privately owned, landlocked, and outside city limits (still in Utah County), making it unable to develop or sell for subdivision. The city already maintains the road but hasn’t annexed it due to past concerns and lack of interest from neighboring Spanish Fork City, which wants Salem to annex the entire road section. Completing the improvements would benefit pedestrians and create a continuous, safe travel

route. While the property owner would benefit from the upgrade without contributing, staff recommended the project to avoid leaving an unfinished section between completed areas. The council also discussed future annexation, fencing variations, and ensuring the decision doesn't set a precedent for funding similar gaps elsewhere. Further discussion noted that the property owners have no interest in annexation and cannot be forced to join the city. If they ever choose to develop, they could either follow Utah County rules (one home per five acres) or annex into Salem City and then be required to make improvements. Several members expressed concern about spending city funds to improve frontage for non-city property owners, and proposed protecting the city through a "pioneering agreement" requiring reimbursement if the property is later annexed or developed. Legal and practical considerations for applying such agreements to road projects (rather than utilities) were discussed, including potential negotiations with D.R. Horton, who controls a five-foot strip blocking direct road access. The road currently has utility work underway and is under county control, but city utilities would be installed. Ultimately, the council decided to table the decision until the next meeting to allow staff to negotiate with the property owners and research legal options for pioneering agreements on road improvements.

MOTION BY: Councilperson Peterson made a motion to table the 8800 South Roadway Improvement.

SECONDED BY: Councilperson Simons

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

8. **DECISION: CONSTRUCTION 2 DRAGON TRAIL EXTENSION (180 NORTH – CANAL ROAD)**

Matt Marziale stated preparation has been underway for the past year on the Woodland Hills Drive trail segment from 180 North to Salem Canal Road. This section, which will match existing trail segments along the roadway, will connect the trail at the Arive subdivision (north of 400 North) to Salem Canal Road, improving outdoor recreation opportunities and providing a safe route for youth traveling to school. The project includes eight streetlights (not part of the current bid). Funding includes a \$150,000 matching grant from the Department of Natural Resources, with a completion deadline of October 31, 2025, and the remaining costs will be covered through the 2025–26 Capital Improvement Funds. It is suggested by staff to approve the RC Enterprises Bid at \$236,974.

MOTION BY: Councilperson Peterson made a motion to approve the bid for \$236,974 for the Construction 2 Dragon Trail Extension (180 North – Canal Road).

SECONDED BY: Councilperson Rees

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

9. DECISION: MEETING MINUTES – JULY 16, 2025

Mayor Christensen asked for a motion to approve the minutes of July 16, 2025.

MOTION BY: Councilperson Taylor made a motion to approve the minutes of July 16, 2025.

SECONDED BY: Councilperson Peterson

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

10. DECISION: BILLS FOR PAYMENT

Mayor Christensen asked for a motion to pay the bills in the sum of \$4,754,697.89.

MOTION BY: Councilperson Simons made a motion to pay the bills in the sum of \$4,754,697.89.

SECONDED BY: Councilperson Rees

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

11. MATT MARZIALE, MANAGER

Matt Marziale didn't have anything to add to tonight's meeting.

12. CHIEF BRAD JAMES, PUBLIC SAFETY DEPT.

Chief Brad James stated that there was a good turnout of the senior dinner.

13. STEVE COX, BUILDING DEPT.

Steve Cox was excused from tonight's meeting.

14. WALTER BIRD, ATTORNEY

Attorney Walter Bird didn't have anything to add to tonight's meeting.

15. LISA WEBSTER, CITY PLANNER

Lisa Webster didn't have anything to add to tonight's meeting.

16. JEFFREY NIELSON, FINANCE/RECORDER

Jeff Nielson reported that the auditors had recently completed their on-site visit to review the city's financial records and procedures.

17. ADAM CLEMENTS, ELECTRICAL DEPT.

Adam Clements didn't have anything to add to tonight's meeting.

18. BRADEY WILDE, ENGINEERING DEPT.

Bradey Wilde didn't have anything to add to tonight's meeting.

19. JOHN BOWCUT, FIBER DEPT.

John Bowcut stated that the Fiber Department currently has 2,233 hookups.

20. JEN WRIGHT, RECREATION DEPT.

Jen Wright didn't have anything to add to tonight's meeting.

21. JAMES THOMAS, PUBLIC WORKS DEPT.

James Thomas was excused from tonight's meeting.

COUNCIL REPORTS

22. MAYOR KURT CHRISTENSEN

Mayor Christensen thanked all of the city employees for their hard work.

23. COUNCILPERSON KELLY PETERSON

Councilperson Peterson reminded everyone that the golf tournament this Friday is full. A list of sponsors will be posted at the tournament—please thank them for their support if you see them.

24. COUNCILPERSON CRISTY SIMONS

Councilperson Simons expressed appreciation to everyone for their efforts in making Salem Days a success.

25. COUNCILPERSON CYNTHIA DEVERAUX REES

Councilperson Rees also expressed gratitude to all and mentioned the library auction scheduled for Friday, expressing hope for a strong turnout.

26. COUNCILPERSON PAUL TAYLOR

Councilperson Taylor also thanked everyone for their hard work.

27. COUNCILPERSON TIM DEGRAW

Councilperson De Graw didn't have anything to add to tonight's meeting.

28. CLOSED SESSION

There was no closed session for tonight's meeting.

ADJOURN CITY COUNCIL MEETING

MOTION BY: Councilperson Peterson motioned to adjourn the council meeting.

SECONDED BY: Councilperson Rees

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

MEETING ADJOURNED AT: 8:03

Jeffrey Nielson, City Recorder

26. COUNCILPERSON PAUL TAYLOR

Councilperson Taylor also thanked everyone for their hard work.

27. COUNCILPERSON TIM DEGRAW

Councilperson De Graw didn't have anything to add to tonight's meeting.

28. CLOSED SESSION

There was no closed session for tonight's meeting.

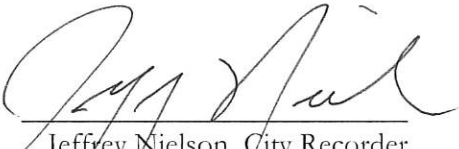
ADJOURN CITY COUNCIL MEETING

MOTION BY: Councilperson Peterson motioned to adjourn the council meeting.

SECONDED BY: Councilperson Rees

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees;
Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

MEETING ADJOURNED AT: 8:03



Jeffrey Nielson, City Recorder

Salem City Attendance Record
For City Council held on August 6, 2025

	Please Print Name	Please Sign Name
1	Jylene Bauer	Jylene Bauer
2	Crystal DeGraw	Crystal DeGraw
3	Tom DeGraw	Tom DeGraw
4	Kathleen Leavitt	Kathleen Leavitt
5	Craig Sauer	Craig Sauer
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