

NEPHI CITY WORK SESSION MINUTES

August 12, 2025

7:00 P.M

Canyon Hills Golf Course

Nephi, UT 84648

1. City Administrator Seth Atkinson described the MOU with Utah Cyber Tech. The State of Utah offers local governments training and services related to cyber security. Our information technology vendor, Tech Legion, is recommending that we engage with the Utah Cyber Center, through a memorandum of understanding, to use these resources.
 - a. The training helps local government employees recognize suspicious emails, phishing attacks, and links. Through this training, employees can be more astute about the types of communications they receive and spot fraudulent messages. The Utah Cyber Center will test employees through fake attacks and then help employees become educated if they fall for these attacks. Ransomware and phishing attacks leave local governments vulnerable and can be very costly. Training employees to avoid these attacks can help our organization stay safe.
 - b. The state also has additional services that can help monitor cyber attacks. Some of these services are redundant along with the services received through Tech Legion but it can all be helpful. The state has allocated funding so that none of these services will cost the city money at this point. In the future if the funding runs dry, the city can opt out of these services or choose to continue them by paying a fee.
 - c. Mr. Atkinson recounted a phishing attack attempt on their Gmail system that was thwarted by spam filters.
 - d. Councilor Travis Worwood recalled a phishing attack that targeted the city, using information from a council meeting.
 - e. Mr. Atkinson emphasized the importance of ongoing training due to the evolving nature of phishing attacks and mentioned the success of initial training among staff and the need for continued vigilance.
 - f. The MOU will be brought to city council for action next Tuesday
2. The City Administrator introduced a technical assistance agreement with UDOT for a transportation master plan.
 - a. The agreement involves a grant of \$62,000 from UDOT and a contribution of \$4,800 from the city.
 - b. The funds required by the city are already saved in the planning funds.
 - c. The scope of the master plan was discussed which included the west and south areas of the city. The ag park and data center area was mentioned. The potential need for

private roads within the development were discussed and the need to coordinate with the county for the road from city limits to the development.

3. Administrative and Council Updates

- a. The capital improvement plan for the airport was completed last year and it had several projects. One was to use the bipartisan infrastructure law or Bill money to purchase snow removal equipment. They only received one bid for the project which was very high. They turned it down. Now looking for ways to rebid to avoid losing the bill funds:

- i. Swap federal funds with the state money
- ii. or use existing grant funds.

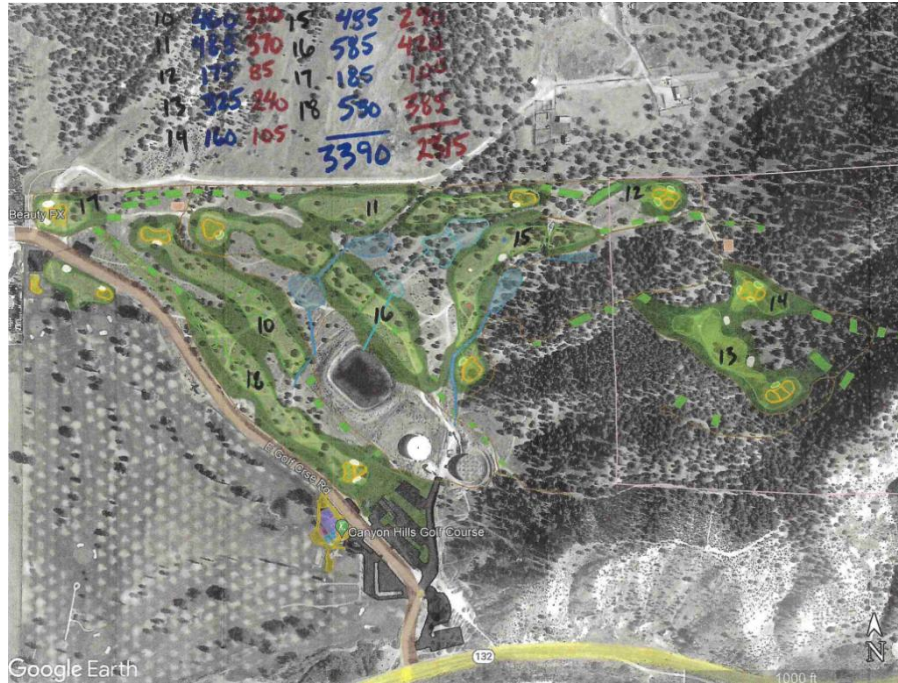
Mayor Seely questioned what was wrong with the current equipment. Mr. Atkinson explained the we don't receive enough snow for the large snow blower to work properly.

Mr. Atkinson mentioned the draft agreement needed for the FAA to authorize the re-bidding process.

- b. Mayor Seely shared details from Governor Cox's recent visit. The governor was impressed with the city's planning and growth. Interest was expressed in the Ag Park and other community projects. Steve Lisonbee, the Senior Advisor for Rural Affairs; Mike Mower, The Senior Advisor for Community and Intergovernmental Relations; and the First Lady, Abby Cox was also present.
- c. Councilor Skip Worwood questioned whether we still require those annexing to provide their own water. The cooling system for the data center was discussed. Mayor Seely mentioned having a closed water-cooling system to conserve water. Mr. Atkinson recommended annexing on condition that the data center air cools to conserve water.
- d. Mayor Seely mentioned a request from Rural Utah Water to increase membership fees. Mr. Atkinson explained the benefit of membership, including consulting services and networking with other rural water users. For smaller cities the cost is about \$300.
- e. Mayor Seely announced the soft opening for Elite Laser Tag on August 15 from 4 to 8 pm. They invited the council to come help and work out the kinks of the equipment. Then on August 22 or 23 will be the Grand Opening. They will do a ribbon cutting. Mayor will let the council know on the specific date.
- f. Councilor Parady attended the ULTC privacy seminar today. He stressed the need for compliance with state regulations. Mr. Atkinson stated there are templates available from the state to help with compliance. Mr. Parady will send the information from the meeting to Mr. Atkinson when he receives it.
- g. Mr. Parady suggested adding a question to the community survey about the public's demand for viewing public meetings. Mr. Atkinson emphasized the need for a policy decision on this matter. Also discussed were the potential need for an electronic meeting policy and attendance policy for city council members.
- h. Mayor Seely visited with Chief Morgan today. They discussed a proposal for holiday pay for the police department, covering major holidays like Thanksgiving and Christmas. Chief Morgan is willing to cover it under his current budget. Mr. Atkinson also

recommended considering holiday pay for all employees who work or are called out on those days. Mayor Seely suggested looking into building it into the budget for future years for all city departments.

4. 7:42 pm Tour of the area for the proposed Back 9 holes of the golf course and the shed. Mike Booth (Golf Director) and Todd Clyde (Golf Superintendent) guided the tour.



5. Meeting adjourned 8:42 pm

ATTENDANCE:

City Council: Mayor Justin D. Seely, Shari Cowan, Jeramie Callaway, JD Parady, Skip Worwood, Travis Worwood

Staff: City Administrator--Seth Atkinson, Deputy Recorder--Leslee Anderson, City Attorney--Brittany Tellez

Guests: Donald W. Ball, Todd G. Clyde (Golf Superintendent), Mike Booth (Director of Golf)

I, Leslee Anderson, Nephi City Deputy Recorder, *hereby certify that the foregoing minutes represent a true, accurate, and complete record of the meeting held on August 12, 2025. This document constitutes the official minutes of the Nephi City Council Work Session.*

Leslee Anderson