

**HEBER CITY CORPORATION  
75 North Main Street  
Heber City, UT 84032  
Heber City Council Meeting  
August 5, 2025**

**APPROVED Minutes**

**6:00 p.m. Regular Meeting**

**I. REGULAR MEETING - 6:00 P.M.**

**1. Call to Order**

Mayor Franco called the meeting to order at 6:01 p.m. and welcomed everyone present.

<b>City Council Present:</b>	Mayor Heidi Franco Council Member Yvonne Barney Council Member Mike Johnston Council Member Sid Ostergaard - remotely Council Member Scott Phillips
<b>City Council Absent:</b>	Council Member Aaron Cheatwood
<b>Staff Present:</b>	City Manager Matt Brower Assistant City Manager Mark Smedley Planning Manager Jamie Baron City Engineer Russ Funk City Attorney Jeremy Cook Deputy City Recorder Robin Bond Human Resources Manager Cherie Ashe It Director Anthon Beales

**Staff Participating Remotely:** It Director Anthon Beales, Human Resources Manager Cherie Ashe, Assistant City Manager Mark Smedley, Public Works Director Matthew Kennard, Accounting Tech Wendy Anderson, and City Engineer Russ Funk.

**Also Present:** Michael Hewlett, Lori Rutland, Eric Rutland, Linda Middleton, and others who did not sign in or whose handwriting was illegible.

**Also Attending Remotely:** (names are shown as signed-in online) Ken Davis, B, H, Catherine, Claire Hassett, Grace Doerfler KPCW, Jami Hewlett, Jen, Katie, Nick Lopez, Phil Jordan, S, Shortcake5, and Zach M.

2. Pledge of Allegiance (Sid Ostergaard, Council Member)

Mayor Franco led the recitation of the Pledge of Allegiance.

3. Prayer/Thought by Invitation (Scott Phillips, Council Member)

Council Member Phillips expressed his appreciation for the State celebration of Pioneer Day. He recited the following religious hymn entitled "Carry On! Carry On!" by Ruth May:

Firm as the mountains around us,  
Stalwart and brave we stand  
On the rock our fathers planted  
For us in this goodly land—  
The rock of honor and virtue,  
Of faith in the living God.  
They raised his banner triumphant—  
Over the desert sod.  
And we hear the desert singing:  
Carry on, carry on, carry on!

Hills and vales and mountains ringing:  
Carry on, carry on, carry on!  
Holding aloft our colors,  
We march in the glorious dawn.  
O youth of the noble birthright,  
Carry on, carry on, carry on!

Council Member Phillips thanked the pioneer forefathers for the opportunity to live in the beautiful Heber Valley.

**II. CONFLICT OF INTEREST DISCLOSURE:**

There were no conflicts of interest disclosed.

**III. CONSENT AGENDA:**

Mayor Franco proposed including the municipal code referenced in Resolution 2025-13 with the motion.

**Motion:** Council Member Scott Phillips moved to approve the Consent Agenda as presented in the materials.

**Second:** Council Member Mike Johnston seconded the motion.

**Discussion:** Mayor Franco observed that the previous purchasing card policy had included maximum limits for purchases and the new one did not. Finance Director Sara Nagel clarified the numbers and limits were referred to in an exhibit in order to not have to update the policy every time a limit was changed.

**Voting Yes:** Council Members Phillips, Ostergaard, Barney, and Johnston.

**Voting No:** None.

Council Member Cheatwood was **absent**.

The **Motion Passed Unanimously, 4-0**.

1. Approval of June 17, 2025, City Council Meeting Minutes and July 15, 2025, City Council Meeting Minutes (Robin Raines, Deputy Recorder, Trina Cooke, City Recorder)
2. Resolution 2025-13 to Adopt Safety Incentive Bonus for Qualifying Jobs Deemed 'High Risk'. (Cherie Ashe, Human Resources Manager)
3. Resolution 2025-12 Updating the Purchasing Card Policy (Mindy Kohler, Treasurer)

#### **IV. PUBLIC COMMENTS: (3 min per person/20 min max)**

Resident Mike Hewlett expressed his disappointment in what he felt was the City's refusal to enforce a City Code it had created. The Municipal Election candidates had received emails about campaign signs disallowed on public property and he did not feel any of the inappropriately placed signs locations had been corrected. He felt there were dozens of examples of disregard for the Code and encouraged the Council to eliminate the Code if the City did not intend to enforce the Code. He did not know who was in charge of enforcement but suggested the enforcement was being delayed until after the Primary Election. He thought it was embarrassing to Heber City and the people of Heber City.

With no-one further coming forward to comment, Mayor Franco closed the Public Comment period.

#### **V. GENERAL BUSINESS ITEMS:**

1. Presentation of Plans for the 2025 9/11 National Day of Service (Just Serve) - 10 min

Jeanette Hall was in attendance to present the information for the upcoming Nine-Eleven National Day of Service. A QR (quick response) code had been created with the intention to be updated on an annual basis to list the service projects for the event. She informed that the 2025 National Day of Service was scheduled for Saturday, September 13, 2025, and shared the details for the projects and schedule of events as included in the meeting presentation recording. She asked that the water to the splash pad be turned off and power provided. She invited everyone in the community to participate.

2. Monthly Development Report (Jamie Baron, Planning Manager) - *10 min*

Planning Director Jamie Baron reported on current development projects as outlined in the attached meeting materials. He commented that the Food Truck Rendezvous was currently before the Planning Commission. Council and Staff discussed traffic, parking, and safety concerns as well as a potential cross-walk and lighting for the Food Truck Rendezvous and other impending projects.

3. Report on UDOT Traffic Signal Timing Adjustments (Russ Funk, City Engineer) - *10 min*

City Engineer Russ Funk informed there had been signal timing adjustments made along Main Street. He had reviewed the Signal Timing Study provided by UDOT (Utah Department of Transportation) and provided a summary of the report's findings. UDOT's intention was to improve traffic flow on Highway 40 that served as Heber City's Main Street.

**VI. ACTION ITEMS:** (Council can discuss; table; continue; or approve items)

1. Ordinance 2025-21 Adopting Standards and Process for Dedication of Private Roads to Public Ownership (Jeremy Cook, City Attorney) - *30 min*

City Attorney Jeremy Cook reviewed the State Code that indicated private roads could be dedicated to public ownership after ten years of use by the public. He explained that the public dedication did not necessarily mean the City would then be responsible for maintaining the roads. The HOA (homeowners association) that had installed the private road would need to bring said road up to City standards in order for the City to agree to accept responsibility for the road. The proposed Ordinance 2025-21 would outline a process for the City to follow when accepting the dedication of private roads to public ownership. Mr. Cook noted that BYU (Brigham Young University) closed its private roads to the public every Christmas Day in order to retain their private road designation and such action could be taken by other HOAs or private road owners that wished to maintain the private status of their roads.

**Motion:** Council Member Phillips moved to approve Ordinance 2025-21

**Second:** Council Member Ostergaard made the second.

**Voting Yes:** Council Members Phillips, Ostergaard, Barney, and Johnston.

**Voting No:** None.

Council Member Cheatwood was **absent**.

The **Motion Passed Unanimously, 4-0**.

**VII. RECESS AS THE HEBER CITY COUNCIL AND CONVENE AS THE CRA BOARD:**

**Motion:** Council Member Phillips moved to recess as the Heber City Council and convene as the Community Reinvestment Agency board.

**Second:** Council Member Johnston made the second.

**Voting Yes:** Council Members Phillips, Ostergaard, Barney, and Johnston.

**Voting No:** None.

Council Member Cheatwood was **absent**.

The **Motion Passed Unanimously, 4-0**.

1. Review Tax Increment Projections and Next Steps (Matt Brower, City Manager) - *20 min*

City Manager Matt Brower shared the estimated tax increment projections for CRA (Community Reinvestment Agency) revenue provided by the Zion's Public Finance Study as included in the attached presentation. He described how revenue was generated from the tax increments within the CRA Interlocal Agreements. Council discussion regarding the existing CRA Interlocal Agreements, potential agreements with the County and the School District, and projected revenues resumed.

Mr. Brower asked the City Council CRA representatives to meet again with the County and School District representatives to continue additional negotiations for CRA Interlocal Agreements to be applied to the City's Community Reinvestment project. Council Members Johnston and Ostergaard agreed to meet with the County Council and School District again.

**Motion:** Council Member Phillips moved to adjourn as the CRA board and reconvene as the Heber City Council.

**Second:** Council Member Ostergaard made the second.

**Voting Yes:** Council Members Phillips, Ostergaard, Barney, and Johnston.

**Voting No:** None.

Council Member Cheatwood was **absent**.

The **Motion Passed Unanimously, 4-0**.

### **VIII. ADJOURN AS THE CRA BOARD AND RECONVENE AS THE HEBER CITY COUNCIL:**

**Motion:** Council Member Phillips moved to adjourn as the CRA board and reconvene as the Heber City Council.

**Second:** Council Member Ostergaard made the second.

**Voting Yes:** Council Members Phillips, Ostergaard, Barney, and Johnston.

**Voting No:** None.

Council Member Cheatwood was **absent**.

The **Motion Passed Unanimously, 4-0**.

## **IX. COMMUNICATION:**

Mr. Brower communicated information for the following items:

### **1. Columbarium Open House and Ribbon-Cutting:**

This would be a three day event. There would be tours, a dedicatory prayer, and a ribbon-cutting. He suggested burying a time capsule. Council discussed details as well as day and time preferences.

### **2. Roundabout Art:**

Mr. Brower described the art of Malen Pierson who created metal folk art and shared images of the artists' creations. He proposed a large eagle with chicks art installation for the Daniel Road roundabout. Council discussed design preferences, materials used in the sculpture, and artistic suggestions. Mr. Brower agreed to return to Council with additional concept designs for the Daniel Road roundabout art installation of an eagle.

Mr. Brower proposed an art installation to depict Chief Tabby at the Cemetery roundabout. Mayor Franco proposed a peace treaty in hand. Council Member Phillips proposed the statue be depicted as the tribe wished. Council discussion continued.

### **3. Fall events:**

Halloween Fest would take place on Friday, October 24, from 5:00 p.m. to 7:00 p.m. at the Main Street Plaza.

The Old Fashioned Christmas would be held on December 5 at two locations: Outside the Tabernacle, and at the Main Street Plaza. CAMS (Community Alliance for Main Street) would program the plaza event. The Heber City Employee Christmas Dinner Party would be incorporated into the event. Mayor Franco proposed the Tabernacle bell be rung to kick off the events.

### **4. Purchase/Sale Agreements with Wasatch County:**

Mr. Brower asked the City Council representatives, Mayor Franco and Council Member Phillips to move forward meeting with the County representatives to further discuss the City's purchase, and County's sale, of the County Admin Building and the old Fire Station.

Council Member Phillips announced that Jordanelle Ridge had secured two units, for-sale housing, to begin meeting their obligation to offer Heber City employees deed-restricted housing. Mayor Franco asked Staff to push the information out to all interested staff to apply for the housing opportunity. Council discussed necessary steps to proceed with the housing opportunity for City employees.

## **X. CLOSED MEETING: (As Needed)**

There was no closed meeting held.

**XI. ADJOURNMENT:**

**Motion:** Council Member Phillips moved to adjourn.

**Second:** Council Member Barney made the second.

**Voting Yes:** Council Members Phillips, Ostergaard, Barney, and Johnston.

**Voting No:** None.

Council Member Cheatwood was **absent**.

The **Motion Passed Unanimously, 4-0.**

The meeting adjourned at 7:55 p.m.



Trina Cooke  
Trina Cooke, City Recorder