



---

## MINUTES

---

**SUMMIT COUNTY**  
County Council  
**RICHINS AUDITORIUM**  
1885 W. UTE BLVD., PARK CITY, UT, 84098  
WEDNESDAY, AUGUST 13, 2025

Meeting also conducted via Zoom.

Draft

1. **Some Council Members attended a visit and tour with Steve Waldrip, Senior Advisor for Housing Strategy (10:00 AM)**
  - 1) ***Presentation* (10:00 AM)**  
Attachment: Cover Page  
Attachment: Presentation and Tour Information.pdf

**Lunch, and break (12:00 PM)**

**Roger Armstrong made a motion to enter closed session to discuss property acquisition. (2:50 PM). Megan McKenna seconded, and all voted in favor, (5-0).**

2. **Closed Session - Property acquisition (2:50 PM )**

Council Members Hanson, Harte, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Attorney Margaret Olson, Chief Civil Deputy Attorney Dave Thomas, Lands and Natural Resources Director Jess Kirby and Executive Secretary Annette Singleton, met in closed session to discuss property acquisition. (2:50 PM)

**Megan McKenna made a motion to leave closed session and enter open session. (3:44 PM). Roger Armstrong seconded, and all voted in favor, (5-0).**

**Move to auditorium (3:45 PM)**

Roger Armstrong  
Tonja B Hanson  
Megan McKenna  
**Absent:** Christopher Robinson  
Canice Harte

Shayne Scott  
Janna Young  
Margaret Olson  
Dave Thomas  
Jess Kirby  
Eve Furse

Bryan Craven  
Rachael Brard

3. **Work Session (3:51 PM)**

- 1) ***Pledge of Allegiance (3:51 PM)***
- 2) ***Interview applicants for vacancies on the Summit County Arts & Park Advisory Committee-Cultural (RAP Tax Cultural Committee) (3:52 PM)***

Attachment: Cover Page

Attachment: 081325 Interview Schedule.docx

Council interviewed Joe Fraizer. (3:52 PM)

Council interviewed Vincent Novack. (4:00 PM)

**Roger Armstrong made a motion to enter closed session for personnel. (4:10 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.**

4. **Closed Session - Personnel (4:11 PM )**

**Move to auditorium (4:37 PM)**

5. **Consideration of Approval (4:37 PM)**

- 1) ***Discussion and appointment of members to serve on the Summit County Arts & Park Advisory Committee-Cultural (RAP Tax Cultural Committee) (4:37 PM )***

Attachment: Cover Page

Attachment: 081325 Appointment to RAP Tax Cultural.docx

**Megan McKenna made a motion to appoint Joe Fraizer and reappoint Vincent Novack as members to serve on the Summit County Arts & Park Advisory Committee-Cultural (RAP Tax Cultural Committee) with terms expiring June 30, 2028. (4:37 PM). Roger Armstrong seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.**

- 2) ***Discussion and action regarding the Snyderville Basin Open Space Advisory Committee (BOSAC); Rachael Brard (4:38 PM)***

Attachment: Cover Page

Lands and Natural Resources Program and Project Manager, Rachael Brard, introduced the request to suspend BOSAC until further funding is available. Lands and Natural Resources Director Jess Kirby provided additional details. Council members asked questions, and the presenters responded. (4:38 PM)

Attachment: 2025 08 13 BOSAC Discussion Staff Report.pdf

**Roger Armstrong made a motion to approve the suspension of the Snyderville Basin Open Space Advisory Committee (BOSAC) functions until further notice as described in the packet. (4:42 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.**

- 3) ***Council and Manager comments (4:42 PM)***

Megan McKenna spoke about her activities on behalf of the Council in the last week. (4:43 PM)

Roger Armstrong spoke about his activities on behalf of the Council in the last week. (4:46 PM)

Tonja B Hanson spoke about her activities on behalf of the Council in the last week. (4:47 PM)

Shayne Scott spoke about activities at the County. (4:48 PM)

Clerk Eve Furse spoke about the Municipal Primary Election. (4:49 PM)

4) ***Discussion and possible adoption of the Baseline and Conservation Easement for the 910 Cattle Ranch; Jess Kirby [Public comment may be taken]*** (4:51 PM)

Attachment: 2025 08 13 910 Baseline CE Staff Report\_presentation.pdf

Attachment: Cover Page

Attachment: 2025 08 13 910 Baseline CE Staff Report.pdf

Attachment: 910 Ranch BDR Final.pdf

Attachment: 910 Conservation Easement Final.pdf

Lands and Natural Resources Director Jess Kirby explained the proposed documents that will become part of the closing. (4:52 PM)

Council Members commented and asked questions. Director Kirby responded. (4:59 PM)

Council Chair Hanson opened the meeting for public comment. (5:10 PM)  
No one appeared.

**Roger Armstrong made a motion to adopt the Baseline and Conservation Easement for the 910 Cattle Ranch as contained for the Chair and Manager to sign the documents as appropriate at the closing. (5:13 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.**

Council took a break. (5:14 PM)

6. **Public Input (6:00 PM)**

Chair Hanson opened the meeting for a public input. (6:00 PM)

Katie Kinnear spoke to Council about Recycle Utah. (6:00 PM)

Chair Hanson closed the meeting for a public input. (6:05 PM)

7. **Public Hearing (6:05 PM)**

1) ***Public hearing and possible approval of Ordinance No. 935-A, an Ordinance Amending Ordinance 935 Creating the Summit County Code, Summit County Open Space Advisory Committee (OSAC); Rachael Brard. Staff is requesting a decision regarding whether to stagger OSAC terms and dissolve the Regional Advisory Groups, and to approve the proposed ordinance; Rachael Brard*** (6:05 PM)

Attachment: Cover Page

Attachment: llv 7.16 OSAC 935-A Ordinance Amendment\_ 07152025\_Draft.docx

Attachment: 2025 08 13 OSAC Ordinance Staff Report.pdf

Lands and Natural Resources Program and Project Manager Rachael Brard introduced the proposed Amendment. Lands and Natural Resources Director Jess Kirby supported the proposal. Council Members asked questions. The presenters responded. (6:05 PM)

Council Chair Hanson opened the meeting for public hearing. (6:00 PM)  
No one appeared.

Council Chair Hanson closed the meeting for public hearing.

**Roger Armstrong made a motion to adopt Ordinance No. 935-A, an Ordinance Amending Ordinance 935 Creating the Summit County Code, Summit County Open Space Advisory Committee (OSAC) in accordance with the Ordinance and the modifications for Ordinance 935 that are contained in the packet, with the exception that the last sentence of the red lined language in section 2-42-4A4c that last sentence any open seat shall be filled as set forth in section 2-42-4A.7. the leading words "The section" from that red line.. Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.**

8. **Adjournment (6:23 PM)**

---

**Tonja B. Hanson, Chair**

---

**Eve Furse, Clerk**

Meeting minutes and recordings appear at [summitcountyutah.gov/meetings](http://summitcountyutah.gov/meetings). The hyperlinked times take you to that spot in the recording.