



Regular Meeting - Aug 19 2025 Minutes

Tuesday, August 19, 2025 at 4:00 PM

Park City School District Offices

Page

1. Call to Order/Pledge of Allegiance

1.1 Call to Order

Board President Reed called the meeting to order at 4:02 p.m.

1.2 Pledge of Allegiance

2. Work Session/Discussion

2.1 Title IX and Athletics

8

Title IX Coordinator Michael Santarosa provided an update on the 24-25 Athletic Program. At the beginning of each academic year, an administrator must report to the local school board. Michael provided a list of students by gender who participate in sports programs. Numbers are in line with what was presented last year. The new Treasure Mountain Complex will be impactful for our students. [Title IX Report](#)

2.2 Early Learning Plan

9 - 24

John Hall, Katie McGinn, and Amy Jenkins presented the Early Learning Plan. The Early Learning Plan is required to be presented to the Board every year. Mrs. Jenkins stated that we want to ensure that our earliest learners are reaching their benchmarks in reading and math.

The purpose of the Early Learning Plan is to improve teacher

expertise, classroom instruction, and student outcomes.

2024-25 Goals

Literacy Goal

By June 6, 2025, PCSD will increase the percentage of first-grade students who are scoring at or above benchmark on Acadience Reading ORF-Fluency from MOY to EOY by 8% by providing ongoing professional learning of all first-grade teachers through implementation of Tier 1 95 Percent Group Core Phonics, Tier 2 intervention using 95 Percent Group Lesson Library, and having students use the adopted literacy intervention software according to the recommended weekly minutes to ensure accurate practice of decoding and fluent reading.

Math Goal

Comparing two numbers and identifying which one is greater.

By June 6, 2025, PCSD will increase the percentage of first-grade students who are scoring at or above benchmark on Acadience Math Advanced Quantity Discrimination (AQD) by 5% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of magnitude comparison in students.

2025-26 Goals

Goal #1

By June 5, 2026, PCSD will increase the percentage of third-grade students who are scoring at or above benchmark on Acadience Math Computation (COMP) by 2% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of mathematical operations and their relationships.

Goal #2

By June 5, 2026, PCSD will increase the percentage of first-grade students who are scoring at or above benchmark on

Acadience Math Computation (COMP) by 2% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of mathematical operations and their relationships.

USBE and PCSD Literacy Goals

USBE Literacy Goal - By June of 2027, 70% or more of 3rd-grade students will be reading on grade level.

2023-2024 - 65%

2024-2025 - 69%

PCSD Strategic Plan Goal - By June of 2028, 90% of 3rd-grade students will reach or exceed the benchmark on Acadience.

2023-2024 - 81%

2024-2025 - 86%

Action Steps for 2025-26

To help students foster their understanding of mathematical operations and computation skills, we are planning professional learning times throughout the school year to work with teachers in developing their coherence maps and learning progressions. In addition, students will have multiple opportunities and ways to demonstrate their understanding of these concepts and skills, which will provide teachers with formative data they can use to give constructive feedback to students and make necessary instructional changes.

[Early Learning Plan Presentation](#) ⓘ [Approved Plan](#) ⓘ

3. Consent Agenda

3.1	Approval of Consent Agenda Items	25 - 81
	Regular Session Minutes of June 17, 2025	
	Closed Session Minutes of June 17, 2025	
	Special Session Minutes of August 8, 2025	
	Travel Requests	

- [Swim Team TX](#) 
- [Swim Team NM](#) 
- [Swim Team ID](#) 
- [Swim Team St. George](#) 
- [Golf St George](#) 

Contracts

- [Knowledge Works Contract](#) 
- [Renaissance Learning Contract](#) 
- [Robert Merrill Company](#) 
- [Carrier Contract](#) 
- [PowerSchool Contract](#) 

Personnel Information

Check Register June/July, 2025

[01 - JULY BOARD EXPENSE REPORT.pdf](#) 

[01 - JULY BOARD REVENUE REPORT.pdf](#) 

[JUN 25 Check Register.pdf](#) 

[JULY 25 Check Register.pdf](#) 

Board Revenue and Expenditures June/July, 2025

The Board approved the Consent Agenda as presented.

25 - 81

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

4. Public Comment 5:00 PM

5. Monthly Reports

This time has been set aside for district-level reports in addition to:

5.1 Student on the Board Report

Student on the Board, Lila Owens, provided an update from Student Council. Back to School this Friday, Homecoming spirit week the week of September 15, Homecoming is September 20th. This year, for the first time in 10 years, Homecoming will be held at the high school. Reminder: the

student pantry is available for students. Recycling is taking place every week. Student Council will be presenting gifts to new students, outstanding students, and for acts of kindness. Lila said the one lunch is going well, and some students were not happy with the closed campus. Some students are not excited about the Yondr pouches, but that may change. The new space is very nice, and students appreciate the natural light.

5.2 Superintendent Report

82 - 91

Superintendent Huntsman provided her monthly report to the Board. Last week we hosted Convocation; this year, the entire program was only 32 minutes, providing teachers more time for their classroom preparation. The feedback from staff was very favorable. The message shared was that of culture and trust shared by District Leadership. 18 new licensed staff members have been welcomed to the District this year.

First day of school, a couple of hiccups, but nothing major. There was a lot of excitement at all of the schools. Preliminary student enrollment in K-12 is 4065 students. Open enrollment students account for 191 students. Pre-K currently has 207 students enrolled. We are up two students from last year, so we are trending in the right direction.

AP results indicate a huge success. 87.03% of students earned a score of 3 or higher. 792 students passed at least one AP exam. 50.9% of all high school students earned a passing AP score.

[Report](#) 

6. Decision

School Fees-2nd Reading

[Fee Schedule](#) 

The Board reviewed and adopted the final fee schedule for FY26.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

7. Policy for Posting

The following policy was before the Board for posting.

- 7.1 Policy 10090 Corporal Punishment 93 - 101
[10090 Prohibition of Corporal Punishment](#) 

The Board approved Policy 10040 for posting. 93 - 101

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

8. Policies for Adoption

The following policies have been posted for the required 20-days, and they are now before the Board for adoption.

The Board approved the following policies for adoption.

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

- 8.1 Policy 2000 Student on the Board 102 - 103
[2000 Student Representation on the Board of Education](#) 

- 8.2 Policy 7015 Alcohol and Drug-Free Workplace 104 - 107
[7015 Alcohol and Drug-Free Workplace Policy](#) 

- 8.3 Policy 7039 Remote Work 108
[7039 Remote Work](#) 

- 8.4 Policy 7040 Extra-Duty Assignments 109 - 110
[7040 Extra-Duty Assignments](#) 

- 8.5 Policy 7084 SHINE 111 - 112

9. Adjourn

The Board adjourned to their Board Retreat on August 29, 2025. Meeting adjourned at 5:12 p.m.

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried**10. Video Recording of the Meeting**

Board President