



City Council Meeting/Work Session

Minutes

Tuesday, July 22, 2025 at 7:00 pm

Attendees: Mayor Bayley Hedglin, Councilmember Kirk Crowley,
Councilmember Ron Skinner (Excused), Councilmember Nathan
Chamberlain (Excused), Councilmember Kevin Dunn, Councilmember
George Rice, City Manager Kaeden Kulow, Assistant City Manager
Megan Gallegos, City Recorder Melissa Gill

Monticello City Council Meeting

Meeting Location: Hideout Community Center 648 S Hideout Way

1. Call to Order

Minutes:

Mayor Hedglin called the Monticello City Council meeting to order at 7 pm. The following visitors were present: Ellen Williams with Kigalia Fine Arts Council, Monticello City Planning Commissioners Lee Bennett, Mary Cokenour, Julie Bailey, Public Works Director Chris Baird

2. Invocation/Opening Remarks/Pledge of Allegiance

Minutes:

Mayor Hedglin invited any members of the audience or Council to offer an invocation. An invocation was given by Councilmember Crowley. Mayor Hedglin led all present in the Pledge of Allegiance.

3. Public Comment

Minutes:

There was no public comment.

4. Public Hearing: Water Revenue Bonds with Community Impact Board (CIB) (discussion)

Minutes:

Mayor Hedglin opened the public hearing for the Water Revenue Bonds with Community Impact Board (CIB) at 7:02 pm.

City Manager Kulow reiterated the details of the Water Revenue Bonds. He reminded the Council that the bond loan amount was \$258,000.00.

Hearing no additional comments, Mayor Hedglin closed the public hearing at 7:03 pm.

5. Public Hearing: Monticello City Annexation Policy Update (discussion)

Minutes:

Mayor Hedglin opened the public hearing for the Monticello City Annexation Policy Update at 7:03 pm.

Planning and Zoning director Gallegos introduced the details of the Monticello City Annexation Policy Update. The Council asked if all residents included in the expansion area were happy about the decision. Planning Commission Chairperson Bennett explained the reasoning behind including specific properties within the expansion area. There was discussion between the Council, Planning Commission, and administration regarding the expansion map portion of the plan.

Hearing no additional comments, Mayor Hedglin closed the public hearing at 7:12 pm.

6. Consider for Approval: Memorandum of Understanding Kigalia Fine Arts Council (discussion/action)

Minutes:

Ellen Williams, with the Kigalia Fine Arts Council, presented a slideshow to the Council. It has been added to the agenda packet. During the presentation Williams outlined the many reasons fine arts are such an important part of society along with stating Kigalia's Mission. In order to finalize an agreement with the City of Monticello, Kigalia Fine Arts Council has asked the City to sign a MOU so collaboration between the two entities may begin.

MOTION to approve the Memorandum of Understanding Kigalia Fine Arts Council was made by Councilmember Rice and seconded by Councilmember Dunn. The motion passed unanimously.

7. Consider for Approval: Interlocal Contract with San Juan County for Municipal Elections (discussion/action)

Minutes:

Kulow provided a brief overview of the interlocal agreement with San Juan County. This agenda item will be brought back to the next council meeting for approval.

8. Consider for Approval: The Use of City Funds for Sewer Project Completion (discussion/action)

Minutes:

Kulow stated the City was getting close to closing the sewer bond and would like to break ground. He explained that the cost of the project will not be completely covered with the funds set aside due to the increase in cost of labor and materials from the original bids in 2023. He requested the Council allow him to pull from the streets and general fund to reconstruct the streets after sewer installation. His proposal was approximately \$200,000.00 from streets and \$100,000.00 from general savings. MOTION to approve the use of city funds for the sewer project completion was made by Councilmember Rice and seconded by Councilmember Dunn. The motion passed unanimously.

Vote results:

Ayes: 3 / Nays: 0

9. Consider for Approval: Public Works Purchase of Dumpsters from WasteQuip (discussion/action)

Minutes:

Public Works Director Baird presented a quote for the purchase of new dumpsters for the city. MOTION to approve the purchase of dumpsters from WasteQuip was made by Councilmember Crowley and seconded by Councilmember Rice. The motion passed unanimously.

Vote results:

Ayes: 3 / Nays: 0

10. Secondary Water Rates Discussion (discussion/action)

Minutes:

Public Works Director Baird recommended the Council allow the City to move to the stage 3 utility rates for secondary water. He further requested the City lead by example by following the secondary watering time restrictions specified in Monticello City Code 8-6-1. There was a discussion of watering at the golf course. Kulow stated that hole 9 has been given special approval to water during the day because of reseeding.

Councilmember Rice suggested the City invest in reeducation of the citizens regarding water conservancy. He further requested the city reduce irrigation in the parks after the 24th celebration. Kulow asked the Council what they would like that cutback to look like. He would like them to determine park by park. Councilmember Dunn requested a 20% cutback on water usage over all parks.

ACM Gallegos stated that the parks department has already cut usage in all parks except Pioneer Park by 25% since June 2025. It was determined by consensus of the Council to conduct controlled watering at the ballfields and move all other parks to a conservation watering schedule. Councilmember Crowley requested the administration launch an education campaign on water conservation.

MOTION to change the secondary rates from stage 2 to stage 3 was made by Councilmember Dunn starting August 1, 2025 and seconded by Councilmember Rice. The motion passed unanimously.

Vote results:

Ayes: 3 / Nays: 0

11. Consider for Approval: Rocky Mountain Power Franchise Agreement (discussion/action)

Roll Call Vote

Minutes:

Kulow explained the changes made in the Rocky Mountain Power Franchise Agreement since being presented to the Council in the previous meeting.

MOTION to approve Ordinance 2025-04: Rocky Mountain Power Franchise Agreement was made by Councilmember Crowley and seconded by Councilmember Dunn. Roll Call Vote:

Councilmember Dunn, Aye Councilmember Rice, Aye Councilmember Crowley, Aye Councilmember Chamberlain, Absent Councilmember Skinner, Absent The motion passed unanimously.

Vote results:

Ayes: 3 / Nays: 0

12. Consider for Approval: Enbridge Franchise Agreement (discussion/action)

Roll Call Vote

Minutes:

Kulow requested the agenda item be postponed until the following Council meeting due to continued edits.

13. Monticello City RV Code Review (discussion)

Minutes:

Gallegos requested the agenda item be tabled until the following Council meeting.

14. Follow Up Items (discussion)

Minutes:

There were no follow up items discusses.

15. Administrative Communications

Minutes:

Kulow informed the Council that the City purchased a dunk tank with donations from Browns Towing Company (5,000.00) and city funds of (approx 200.00). He further informed the Council that the Planning Commission would like to hold a special meeting with them in order to discuss the Monticello City General Plan.

Bennett provided key questions for the council to consider before the meeting Do you want the plan to provide only the points the State requires? Do you want economic development to be included? What do we want it to look like and how do you want departments to be involved? Which goals in the current plan have been achieved so they may be dropped? Kulow will send out an email poll to all involved to determine a special meeting date and time.

Gallegos gave a Pioneer Day events update. Nine (9) teams have signed up for the Blue Mountain Invitational and a BBQ will be held Thursday for all employees involved in working the Pioneer Day event.

City Recorder Gill reminded the Council that the updated sewer rates will be included in the July billing.

16. Consider Upcoming Agenda Items (action)

Minutes:

Culinary Water Rates Discussion - Regime Engineering Presentation - Enbridge Franchise - Election Interlocal Agreement - Justice Court Services Interlocal Agreement

17. Adjournment (action)

Minutes:

MOTION to adjourn was made by Councilmember Crowley and seconded by Councilmember Rice. The motion passed unanimously and Mayor Hedglin closed the Monticello City Council meeting at 8:24 pm.

Vote results:

Ayes: 3 / Nays: 0

AUDIO FILE

<https://soundcloud.com/user-250815044/2025-07-22-city-council>

NOTICE OF SPECIAL ACCOMMODATIONS

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

Contact: Melissa Gill, Recorder (melissa@monticelloutah.org 435-587-2271) | Minutes published on 08/13/2025,
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