



Regular Meeting - Jun 17 2025 Minutes

Tuesday, June 17, 2025 at 4:00 PM

Park City School District Offices

Page

1. Call to Order/Pledge of Allegiance

1.1 Call to Order and Pledge of Allegiance

Board President Reed called the meeting to order at 4:01.

2. Closed Session

The Board adjourned to Closed Session for the purpose of:

a. Discussion of the character, professional competence, or physical or mental health of an individual; personnel

Member Hill made a motion to adjourn to Closed Session for the purpose of discussing the character, professional competence, or physical or mental health of an individual; personnel.

Moved by: Nick Hill

Seconded by: Eileen Gallagher


Carried

3. Discussion

3.1 Soil Mitigation

11 - 16

Soil Mitigation - JD Simmons, Sr. Project Manager MOCA, discussed soil mitigation as we move towards demolishing the Treasure Mountain building. JD gave some history on the

soil at TMJH and showed the environmental covenant. In December, the District hired R&R Environmental and they will continue working with them throughout the Treasure Sports Complex and Dozier Field project. In order to stay in compliance, we have defined all of the requirements for staying within the environmental covenant. JD is projecting that fencing will be going up as early as next to secure the area and control the environment so people are not walking through the project. [Presentation](#) 

4. Consent Agenda

- 4.1 Approval of Consent Agenda Items 17 - 65
- Regular Session Minutes of May 20, 2025
- Closed Session Minutes of May 20, 2025
- [FY25 Land Trust and TSSA Revised Plans](#) 
- [Math/Data Science Instructional Materials Adoption](#) 
- [24-25 PBIS Report](#) 
- [Travel Request](#) 
- [Interagency Agreement - UofU](#) 
- Personnel Information-[New Hires](#) 
- [Business Administrator](#)  and [Superintendent](#)  Contracts
- [PCEF Salary Schedule Approval](#) 
- [Legal Counsel Contract](#) 
- [Check Request May 2025](#) 
- [Board Revenue and Expenditures of May 2025](#) 

Member Hill made a motion to approve the Consent Agenda as presented. Member Britton seconded the motion. Motion passed unanimously.

17 - 65

Member Gallagher was excused.

Moved by: Nick Hill

Seconded by: Kathleen Britton

5. Public Comment 5:00 PM

5.1 Guidelines for Public Comment

The Board of Education wants to hear live input from community members at our meetings. In order to respect and preserve the time allotted to each presenter on the agenda, each speaker will be limited to three (3) minutes. Speakers representing a group will be limited to five (5) minutes.

The Board of Education expects that all public comments will be polite, respectful, and accurate. Please refrain from specifically identifying personnel. Personnel issues are not appropriate for public comments; therefore, such comments will not be allowed.

Wendy Carrigan - Live Like Sam-Wendy presented their impact report on what the organization is doing for youth in the community. They have a lot of volunteer opportunities for the community.

Abigail Flack-Transparency letter from MPES parents: She was one of the parents who sent a letter to the Board regarding a teacher at one of the elementary schools. Something happened that affected her child and she feels that parents should have been informed so that they could address their children's concerns. If an incident is serious enough to involve HR is it not serious enough to involve the parents of the children that were in the classroom? As a parent group we understand there are legal and privacy issues, but they are asking for a commitment to transparency for what their children experience in the classroom on a day-to-day basis. Asking that the district adhere to the We All Belong model. Urges the Board to be transparent. We All Belong needs to be more than a slogan.

Josh Gordon - Athletic Master Plan: Voicing his support for the

Athletic Master Plan. At some point, we need to move from a PowerPoint to actual work.

6. Monthly Reports

This time has been set aside for employee group reports as well as department reports as needed.

6.1 Employee Group Reports

Employee Group Reports- Kristen Hall and Jennifer Riggs, introduced themselves as the new co- presidents of Park City Education Association.

They recognized the incredible dedication of our teachers and staff, who are wrapping up yet another year of tireless work on behalf of our students. The end of the school year always brings reflection, and we are proud of the resilience, passion, and professionalism demonstrated across all our schools.

Thank you to the Board and district leadership for the care and consideration you gave to the closing of Treasure Mountain Junior High. PCEA sincerely appreciates your support of teachers, students, and the broader community in honoring the legacy of Treasure.

PCEA thanked Superintendent Huntsman and Craig Jensen for their ongoing communication and collaboration with educators. Their willingness to listen and engage in open dialogue is deeply appreciated.


PCCEA Gina Cox: Exciting news, PCCEA has a full board for the first time in many years. They now have representation in each of the employee class groups. Gina also wanted to give a shout out to Colby Pearce and all of his team for all of his hard work throughout the district, they have gone above and beyond to get things done.

NEA has created a new program, an ESP Peer Program across the country to help employees continue growing and learning. We have been growing and showing how valuable we are and NEA is recognizing this.

6.2 PCHS Graduation Report

66 - 70

Jamie Weeks, Assistant Principal at PCHS shared the stats of the 2025 graduates. There were a total of 401 graduates and 7 students who graduated early.

- 74% attending a 4 year college
- 11% attending a 2 year college
- 35% plan to leave Utah for their education
- 43% plan to stay in Utah for their education
- 8 students joining the military - Air Force and Army
- Approximately \$15 million earned in scholarships
- Average ACT score is 23.4
- 17% of the class is First Generation
- 57% of the First Generation students plan to attend 1, 2, and 4 year colleges. [Stats](#) 

7. Decision

7.1 Athletic Facility 71 - 82

Scott Later, MHTN Architects provided an updated design of the Athletic Master Facilities for the Board to review and approve. With the master plan adoption, they are focusing on phases 1, 2, and 4. The Treasure Mountain facility will consist of turf fields and various buildings. Once the plan is approved by the city, things will begin moving forward.

[Master Plan](#) 

Member Hill made a motion to approve the concept design for Athletic Master Plan as presented. Member Goldberg seconded the motion. Motion passed unanimously.

71 - 82

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

7.2 Guaranteed Maximum Price Treasure Mountain Sports Complex [GMP](#) 83

The Board reviewed the GMP for the Treasure Mountain Sports Complex. \$23.1 Million is the tentative amount still being looked at with the bids that have come in.

Member Hill made a motion to approve the GMP as

83

**presented. Member Goldberg seconded the motion.
Motion passed unanimously.**

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

7.3 Trailside Elementary Mascot 84 - 86

Principal Tracy Fike asked for a change of mascot for Trailside Elementary. The mascot at Trailside has been a concern of Tracy's for a few years. She worked with a committee to design a strong logo to match the rest of the district. Colors would be red, white and black. They would like to add an elk as their mascot, still with the Trailblazer name.

[Proposal](#) 

**Member Hill made a motion to approve the new Trailside colors and mascot. Member Britton seconded the motion.
Motion passed unanimously** 84 - 86

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

7.4 Open Enrollment 87

The Board reviewed open enrollment information for the FY26 school year, and may choose to revise the current recommendation. Current spaces available in various grade levels are: Parleys 34, JRES 38, TSES 17 and MPES has 82 spaces. Superintendent Huntsman feels comfortable allowing 150 out of district seats K-5. The Superintendent is not recommending opening grades 6-12 at this time.

[Enrollment Info](#) 

Member Hill made a motion to open enrollment for elementary schools under these guidelines. Member Goldberg seconded the motion. Motion passed unanimously. 87

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

- 7.5 School Fees (1st Reading) 88

Business Administrator Randy Upton is asking the Board to approve two additional fees for Ecker Hill Middle School and Park City High School. The fees include: student badge replacement fee \$5.00 and Yondr Pouch replacement \$45.00.

[Memo](#) 

Member Hill made a motion to approve the fees as presented. Member Goldberg seconded the motion. Motion passed unanimously. 88

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

8. Policies for Posting


Member Hill made a motion to approve the policies for posting. Member Goldberg seconded the motion. Motion passed.

Moved by: Nick Hill


Seconded by: Susan Goldberg

Carried

- 8.1 Policy 2000 Student on the Board 89 - 90

Policy 2000 Student on the Board has been reviewed by the Policy Committee, and it is before the Board for review and posting. [2000 Student on the Board](#) 

- 8.2 Policy 7015 Alcohol and Drug-Free Workplace 91 - 95

Policy 7015 Alcohol and Drug-Free Workplace has been reviewed by the Policy Committee and it is now before the Board for posting. [7015 Alcohol and Drug-Free Workplace Policy](#) 

8.3	Policy 7039 Remote Work Policy 7039 Remote Work is a new policy before the Board for posting. 7039 Remote Work	96
8.4	Policy 7040 Extra Duty Assignments Policy 7040 Extra-Duty Assignments has been reviewed by the Policy Committee and it is now before the Board for posting. 7040 Extra-Duty Assignments	97 - 99
8.5	Policy 7084 SHINE Policy 7084 Salary Supplement for Highly Needed Educators (SHINE) is a new policy that has been reviewed by the Policy Committee and it is now before the Board for posting. 7084 SHINE	100 - 101

9. Policies for Adoption

The following policies have been posted for the required 20 days and they are now before the Board for adoption.

Member Hill made a motion to approve the posted policies for adoption. Member Britton seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

9.1	Policy 7051 Military Leave 7051 Military Leave	102 - 104
9.2	Policy 10115 Administering Medication to Students 10115 Administering of Medication to Students by School Personnel	105 - 111

10. Budget Hearing 6:00 p.m.

10.1	FY25 Revised Budget Adoption	112 - 115
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President Reed declared the public hearing on the final budget and for FY24-25 open.

Mary Morgan asked about the ESA funding. Randy said that as far as he knows, they plan on distributing that. If they fund it, we will fund it if they take it back, we will take it back. We will mirror whatever they do. [FY25 Revised Budget](#) . President Reed declared the Public Hearing on the Final Budget and FY24-25 closed.

Member Hill made a motion to approve the Final Budget for Fiscal Year 2024-2025 as amended and included in the budget document. Member Goldberg seconded the motion. Motion passed unanimously. 112 - 115

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

10.2 FY26 Preliminary Budget 116 - 269

Board President Reed declared the public hearing on the Proposed Budget for Fiscal Year 2025-2026 open.

Gina Cox asked about legislative ESP stipend funding and if that can be for all ESP's and not just some. Randy said the District has not discussed this yet, but they will need to.

Board President Reed declared the Public Hearing on the Proposed Budget for Fiscal Year 2025-2026 closed.[FY26 Preliminary Budget](#) .

President Reed asked for a motion to approve the proposed budget for Fiscal Year 2025-2026; with a recommended tax rate of .002164. This recommended rate does not include the Basic Levy or the Charter Levy which are both finalized by the Utah State Tax Commission. If the Certified Tax Rate is adjusted, the Board of Education reserves the right to adjust the final tax rate to yield the tax dollars currently proposed in the budget as presented. Otherwise, this will be the final rate set by the Board of Education.

Member Hill made a motion to approve the FY26 budget 116 - 269

recommendation as stated and the tax rate. Member Britton seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

Member Hill made a motion to adjourn the Budget Hearing. Member Goldberg seconded the motion. Motion passed unanimously.

116 - 269

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

11. Adjourn

Member Hill made a motion to adjourn to Regular Session on August 19, 2025 at 4:00 p.m. Member Goldberg seconded the motion. Meeting adjourned at 6:08 p.m.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

Meredith Reed

Board President