

**WOODS CROSS CITY COUNCIL MEETING
AUGUST 5, 2025**

The minutes of the Woods Cross City Council meeting held August 5, 2025, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah. A work session will be held at 6:00 P.M. prior to the regular session and a Truth-in-Taxation hearing to be held at 7:30 P.M. after the regular session.

WORK SESSION—A work session/open house was held at 6:00 P.M. prior to the City Council meeting to discuss the budget.

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jim Grover

Eric Jones
Wally Larrabee

COUNCIL MEMBERS EXCUSED:

Gary Sharp

STAFF PRESENT:

Bryce Haderlie, City Administrator
Bigelow, Police Chief
Sam Christiansen, Public Works Director
Curtis Poole, Community Development Director
LaCee Bartholomew, Community Services Manager

Annette Hanson, City Recorder
James Dan Schultz, Asst. Police Chief
Johnny Filler, Public Works

PUBLIC ATTENDANCE:

LeGrande Blackley
Rachel Peterson
Steffen Olson

Don Schrader
Casi McDonald
Steve Rodgers

Lois Schrader
Scott McDonald

PLEDGE/INVOCATION:

Wally Larrabee

CONSIDERATION TO APPROVE MINUTES

The Mayor called for the review of the minutes of the City Council meetings held 6/23/25 and 7/1/25, 7/2/25. The minutes were approved through the consent agenda.

RATIFY CASH DISBURSEMENTS

The Council reviewed the cash disbursements for the time period of 6/24/25-7/31/25. The cash disbursements were approved through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2025-931 APPROVING FALL STREETS PRESERVATION PROJECT

The Public Works Director noted the staff is requesting approval of this resolution, awarding the 2025 fall street preservation project to Holbrook Asphalt for \$101,117.92 to be completed before September 30, 2025.

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He noted this project is being funded out of the FY 2025-26 Road Class B & C Fund 21-40-410—street maintenance, which currently has a balance of \$850,000. He noted there are roads within Woods Cross that are prime for the HA5 High Density Mineral Bond product that is solely applied by Holbrook Asphalt. He noted this product wears extremely well and will prolong the life of the roads within the city by 7-10 years.

The Council approved this item through the consent agenda.

CONSIDERATION TO APPROVE RESOLUTION 2025-932 APPROVING OVERRUN AND CHANGE ORDER ON 2025 MILL AND OVERLAY PROJECT

The Public Works Director noted that money for this project was approved in the FY 2025-26 tentative budget. He noted there is currently a budget of \$600,000 in the streets maintenance budget, and the Council directed staff to supplement this budget with the \$250,000 from the Road Bond unexpended monies to mill/overlay 800 West and 1500 South.

The Council approved this item through the consent agenda.

CONSIDERATION TO APPROVE AUDREY SUBDIVISION CONDITIONAL ACCEPTANCE/BOND RELEASE

The Public Works Director noted the Briggs subdivision had been inspected and all improvements required by the development agreement have been completed except for the streetlights and sidewalks. He said they were recommending conditional acceptance of the Audrey subdivision to start the warranty period and authorize the release of the appropriate bond amounts down to the warranty amount of \$262,934.09 and for items not completed.

The Council approved this item through the consent agenda.

CONSIDERATION TO APPROVE RESOLUTION 2025-933 AUTHORIZING PURCHASE OF PUBLIC WORKS AND POLICE FLEET VEHICLES AND SURPLUS OF OBSOLETE VEHICLES AND EQUIPMENT

It was noted that both the public works department and the police department would be purchasing new fleet vehicles creating obsolete surplus vehicles and equipment. This equipment will be sent to auction or sold by a third party as surplus property. It was noted these new vehicles were needed to help keep employees safe and vehicles reliable as they respond to emergencies and perform their duties.

It was noted there would be four 2026 Ford F150s purchased for the police department with the purchase price being between \$48,000-\$53,000 each for the Police Department utilizing state contracts. The Police vehicle upfits are to be completed by Premier Vehicle Installations for a price between \$24,000-\$30,000 each.

It was noted the public works department would like to purchase a mini excavator for \$85,000 and tilt deck trailer for \$20,000.

The cost of these vehicles has been budgeted as part of the Fleet Fund, and this purchase will utilize a Zions Capital lease to help spread the cost over three years. The estimated total costs for all four priced trucks with upfit are \$332,000. The estimated costs for the excavator and trailer are \$105,000. The city's

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finance director and staff will work with Zions Financial to put together the purchase lease and have it verified in the FY26 budget that the purchases will work.

The Council approved this item through the consent agenda.

CONSIDERATION TO APPROVE RESOLUTION 2025-934 AUTHORIZING CONTRACT RENEWAL WITH BOUNTIFUL POLICE FOR DISPATCH SERVICES

Chief Bigelow noted that a new interlocal agreement for dispatch services will start with Bountiful City on September 1, 2025. He said this agreement appears to be like previous agreements that have been signed by the city for dispatch services with Bountiful City. He noted Woods Cross will compensate Bountiful City \$54,054.28 per fiscal year and the payments will be broken into quarterly payments.

The Council approved this item through the consent agenda.

CONSENT AGENDA APPROVAL

Council Member Grover made a motion to approve the consent agenda items. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

PUBLIC COMMENT

The Mayor then opened the meeting for public comments that would take less than three minutes.

Mr. Steffen Olson addressed the Council, and he asked about the cost of putting in cameras at the parks that had been discussed at a previous Council meeting. He also asked what the fees would be for the company to monitor those cameras. He said he had recalled hearing it would cost around \$90,000 for cameras and services and he felt that it was extremely expensive just to save the minimal cost of a toilet if it were vandalized. He said he thought the cost that was discussed previously was too expensive, and he said he would rather volunteer his time to install a damaged toilet for free to save the costs of putting in the cameras.

Council Member Checketts noted this project had not moved up on the priority list for city projects and they are looking at other alternatives other than cameras to help with damage to park restrooms.

The Council thanked Mr. Olson for his comments.

Mr. Steve Rodgers approached the Council to speak. Council Member Grover wanted to let the Council know Mr. Rodgers was a personal friend of his and they had been talking about the use of tennis courts within the city.

Mr. Steve Rodgers thanked Council Member Grover for the introduction and said the tennis courts at Mills Park and been beneficial to him and his family. He said his children have played on them and they like playing tennis and utilizing the courts at the park. He said there were a few things that needing fixing or upgrading regarding the tennis courts, but he felt like they were simple fixes and could improve the courts for a better experience. He used one example of the entrances being located on the east and west of the courts which put you right at the net as you entered the courts. He said he felt like moving the entrances would be

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beneficial and an easy fix and not cost much. He said he had a few other ideas and would like to share them with the Council to further explore. He said he just wanted to reemphasize that he and his family really like the tennis courts and would like to see them maintained to be utilized. He said he had heard the tennis courts were possibly being converted to pickleball courts, but he said tennis courts are still being used.

The Council said they had at once discussed converting one of the tennis courts into pickleball courts, but that idea had changed as more people voiced their opinion to keep the tennis courts and not replace them with pickleball courts.

The Council discussed what needed to be done to fix up the tennis courts, and it was noted they needed to be resurfaced as well as a few other fixes. The Public Works Director said he would work on looking into getting the gates moved. He said they could look at the lighting and see about getting the tennis courts resurfaced. It was also noted the nets needed to be at the correct height.

The Public Works Director said he would continue to work on getting the tennis courts upgraded.

There were no further public comments, and the Mayor closed the public comment period.

ACTION ITEMS There were no action items that needed to be discussed at the meeting.

UDOT I-15 EXPANSION PROJECT LANDSCAPING OPTIONS/COST PROPOSALS

The City Administrator noted this agenda item was to review the four interchange options presented by UDOT and determine what type of landscape plan Woods Cross prefers. He noted that it is the consensus of the administration that eliminating electrical and irrigation systems, and irrigation dependent vegetation from the interchange is the easiest way to control future expenses. He said he was looking for feedback from the Council so that the city can continue to negotiate with UDOT towards an amicable design. He noted that any final agreement would be approved by the City Council at a future meeting.

The City Administrator noted the South Davis city managers met earlier this month to discuss the options. He noted there were concerns with irrigation and electrical systems that often become damaged and inoperative over time, salt that kills plant life, and the cost for each city to dedicate time to maintain such a large area associated with each interchange.

The City Administrator also said UDOT originally said they would apply \$150,000 towards each interchange with the expectation that the cities will pay the difference and take over maintenance of the interchange when the project is complete. He also noted that since that discussion, UDOT has said that the match may only be \$100,000 per interchange. He said they have also been told verbally that any "betterment" paid by a city in previous projects will be credited to that interchange. He said they still needed to verify the validity of these statements and what credit WX will receive for the "betterments" at 2600 South.

The City Administrator did clarify that UDOT would only be contributing the \$100,000 towards the interchange landscaping.

The City Administrator gave a Power Point Presentation showing ideas for interchange options.

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Following the options shown, the Council discussed which of the options they preferred. They also discussed what the costs would be and what kind of maintenance would be required for each of the four options. They discussed they would like the landscaping to look nice with trees and bushes, but they would like the areas to be easy to maintain and to use minimal water.

The Council discussed what they would like to see for the landscaping for the entrances into the city that were not currently landscaped. They said they wanted the entrances to the city to look nice but be able to be maintained. They said they liked the entrance located near 2600 South and said it looks very nice.

There was also discussion about the monument signs at the entrances into the city and the possibility of adding more.

The City Administrator said he would reach out to UDOT and tell them the city would like to use the landscaping that is already in place and keep the landscaping that would be added in the future to be in harmony with what is currently located near some of the interchanges.

The Council also noted they would appreciate the help of the neighboring cities to use similar beautification ideas near the interchange areas that are shared.

PUBLIC WORKS REPORT

PARK TASKS JULY

- Infield dragging
- Sprinkler repairs
- Restroom cleaning
- 5 Drinking fountains checked & sprayed
- 6 Pavilions washed
- Blue housework (south of City Hall)
- Dog pots & garbage cans
- Mow Luna's (Mills annex)
- Placed new Sod on Athletic fields and other park areas. Used sod from Mills Park Diamond enlargement.
- Mills Park Baseball diamond enlarged
- Gopher baiting
- Second mowing
- Building maintenance

STREET TASKS JULY

- Street Tasks July
- Replaced dead street trees
- Trimming trees around Odyssey
- Fixing street signs
- Equipment maintenance
- Asphalt patches
- Filling potholes
- Garbage cans
- Swamp cooler repairs at Public Works
- Moved furniture out of City Hall
- Took furniture to the auction
- Mills Park's path project
 - o Adding drainage
 - o Re-grading
 - o 7 tons of asphalt
- Working with concrete contractors on upcoming mill/overlay projects

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WATER TASKS JULY

- 198 Bluestakes
- GAC replacement/vessel repairs
 - 5 water leaks
- Finished Field Crest subsurface drain
- Finished sanitary survey deficiencies
- Fixed chlorine pumps
- Reservoir/basin mowing
- Update bacteriological sample site plan and submit to the State (routine sampling plan update)
- 5 Callouts
- 5 SWPPP sites
- Backflow updates
- 9 Delinquent account shut offs

IN THE WORKS PROJECTS

- West Legacy Trail concerns
 - o Bryce is working with the County
- Development Review Committee
- Transportation Master Plan update in process
- State Water/Storm Water Infrastructure grant application
- The Reuse Plan application is still in process at the State Engineer's office.
- Parks Worker replacement (Braeden Wilson), advertising and interviews.
- 26 applicants.
- Invited 11 for interviews.
- Interviewed 4

PROJECTS NOT LISTED ON PREVIOUS SLIDES

- 1100 W 2100 S to 2600 S Widening
 - o Project management is transitioning to UDOT as per the terms of the grant award.
- 1100 W Waterline to begin August 18th
- Well 3 Rehab and water reservoir are in design.
- Well 5 HVAC replacement completed. Working out some issues with the contractor.
- The Dog Park fence is mid-installation, and the concrete work is 50% done. Shade shelter and benches installed at the end of August.
- Mills Park Trail and East Parking lot asphalt treatment August 1.
- 2025 Mill/overlay project to be done August 11th -15th.

MILLS PARK AND A1 DRAIN FENCE LINE OVERSPRAY

- In late June, we started getting reports from residents of their grass turning brown on their property along their fence line. We also received reports of dogs getting sick around the time of the overspray.
- Johnny has been checking in with each resident since the first report, and we are seeing some recovery in the grass.
- The overspray came from a routine fence-line herbicide spray.
- It was determined that the herbicide mix was sprayed on a day that the wind picked up and drifted some of the mist into neighboring yards.
- Bryce provided a letter for residents, which was placed on the doors of all adjacent property owners on July 14th.

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- 8 residents have reached out reporting damage and/or dogs becoming sick.
- A USU Horticulture Professor looked over the damage and recommended an action plan and changes to the herbicide application process and mix to prevent this from happening in the future.

- Bryce, Cass, and Sam have made a restitution plan and are working with residents one-on-one.
- Fence lines will not be resprayed this year, and staff are re-evaluating the need for spraying fence lines in the future.

COMMUNITY SERVICES REPORT

The Community Services Manager reported the following:

COMMUNICATION

Let's Get Social

Mills Park kept staff busy this month with ebikes and over spraying of the grass.

Update - decided on a new website provider (Civic plus) and kickoff meeting scheduled for August

SUMMER LITERACY

Summer Rec One for the Books!

We handed out 1200 books this summer to excited readers. We had nearly 325 people in attendance for the Hale Center Story Weavers performance. Paul the Magician also brought in quite a crowd with over 250 people. This summer was very successful. I have applied for several community grants in order to meet the demand for next year as well.

SENIOR LUNCH JULY

Lunch July 2025

WXPd came and knocked it out of the park. They did an amazing job manning the BBQ and informing residents and answering all their questions.

YCC

Even the in-between season has been busy!

The YCC hosted a successful blood drive, raising \$500 for their budget. They also coordinated participation with North Salt Lake and Bountiful to carry the flag "Major" as the final entry in the Handcart Days Parade. We are looking forward to a great new year and the kickoff of the new group on August 19, 2025.

SUMMER REC

Crossing the Finish Line

We had a great summer recreation season, and the parks never looked better. I was able to offer scholarships to 3 families this year to ensure their kids were able to participate. The partnership with WX ELEMENTARY was great and a way to offer low-cost programming. With over 35 employees this summer, I had more opportunities for growth conversations with parents I never thought I would have!

UPCOMING

Pumpkins in the Park - October 11 - Mills Park

WX Veterans Dinner - November 14 - Public Works

Holiday Lights - December 1 - Hogan Park and City Hall

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COMMUNITY DEVELOPMENT REPORT

Report for the months of June and July.

Building Permits and Land Use Applications

- 38 Residential Building Permits (6 New Single-Family)
 - o \$2,930,293 total valuation
 - o \$89,335 total permit fees
- 7 Commercial Building Permits
 - o \$1,145,713 total valuation
 - o \$10,569 total permit fees
- 5 Miscellaneous Permits
 - o \$218,969 total valuation
 - o \$3,360 total permit fees
- 2 Site Plan Application
- 2 Conditional Use Applications

Business Licenses

- 24 new Business Licenses
- 619 total Business Licenses

Code Enforcement

- Leah has been working hard to help property owners bring their properties into compliance. She has been very responsive to residents' complaints.
 - If residents come to Council members regarding potential code violations, please refer them to me or Leah without promising actions that will be taken to resolve the potential code violations.

Updates

- The RFPs for City Hall and Hogan Park redesign were delayed. We anticipate these being posted prior to the Council meeting on Tuesday. Deadlines for proposals will be at the end of September, and kick-off meeting with the design team at the beginning of November.
- I am working with a property management company to rent the house south of City Hall. There are some concerns we have with how they want the city to indemnify them. We are hoping they will be able to update their contract agreement, otherwise, we will need to look for another company.
- The Moderate-Income Housing Report has been submitted to the state.
- The Planning Commission discussed second driveways and lot coverage at their last meeting and will review a text amendment at their first meeting in August. It is anticipated that the Council will be able to review the amendment in early September.
- The Station Area Plan was reviewed by the Planning Commission, and they have forwarded a positive recommendation to adopt the plan and amend the General Plan.

POLICE REPORT

Dispatched/On View Calls

2025		2024	
January-	475	January-	445
February-	420	February-	419
March-	474	March-	448
April-	530	April-	501
May-	595	May-	526
June-	503	June-	455
July-		July-	
August-		August-	
September-		September-	
October-		October-	
November-		November-	
December-		December-	

Patrol Overview

June 2025		May 2025	
Calls for service-	503	Calls for service-	595
Reports-	203	Reports-	236
Citations-	56	Citations-	89
Physical Arrests-	14	Physical Arrests-	11
Use of Force-	02	Use of Force-	02

DETECTIVE DIVISION

- 14- New Persons Crimes/Sexual Assault/Death Investigations/C.A.N.R. cases (child abuse neglect report)
- 14-New Theft/Property/Fraud Cases
- 38-Cases closed with and without arrests
- 1-Pre-employment backgrounds
- 2-Executed two ICAC search warrants

USE OF FORCE

The sergeants and administration reviewed two use of force reports. The two investigations into the use of force was determined to be within department policy and state law.

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DEPARTMENT ACTIVITIES

- Memorial Day Celebration.
- RAD Kids with investigations.
- Offered three conditional employment offers.
- Citywide safety lunch.
- E-Bike awareness.
- Donated found bikes to the Children's Justice Center.

INVESTIGATIONS/ICAC

Investigations were able to close out numerous cases this month; due to the fact the call volume was a little less than the previous month. This gave them an opportunity to catch up on cases that had to be put on the bottom of the priority list. Investigations were also able to participate in two ICAC warrants where numerous images of CSPAM were located. The suspects were taken into custody and booked into the county jail. Investigations will also be in training the last week of June learning how to operate drones within FAA regulations.

FINANCIAL REPORT The Council reviewed the financial report for June.

CITY ADMINISTRATOR'S REPORT

1. The Youth City Council will be sworn in on Aug. 19th at the beginning of the meeting. It is proposed that we start the meeting at 6:00 p.m. at the Hogan Park Bowery for the YCC Oath and then proceed back to the council chambers to continue the meeting by 6:30. Let's discuss this at the Aug. 5th meeting to see if that works for the council.
2. Worked with staff to prepare TNT brochure to be mailed the week of July 28th-Aug.1st.
3. Office furniture was installed in the administrative offices on July 18th.
4. Work on capital facilities project list for FY26 budget and associated council approval.
5. Curtis and Bryce toured Saratoga Springs City Hall project and continued development of the CM/GC and Architect RFP documents that are anticipated to go public on the week of Aug. 4-8.
6. Coordination with UDOT on I-15 construction proposals for interchange landscape, interlocal engineering agreement, etc.
7. Met Zions Bank representatives to discuss timing of the 2025 Water Bonds. The markets have remained fairly stable, and we are waiting for refined estimates for the well and tank in order to determine the amount of money that the city will need to borrow for these three projects.

QUESTIONS/DIRECTOR TO CITY ADMINISTRATOR OR STAFF

Council Member Checketts said she was concerned about the UDOT staging of heavy equipment on 500 South near 700 West and said it is very dangerous. She said she is very concerned someone is going to get in an accident. Others on the Council agreed it was a dangerous situation and needed to be addressed.

The Public Works Director said he would contact the contractor regarding the issue and let him know of the safety concerns.

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It was noted the reroofing was completed at the public works building and the Public Works Director said he was happy with the result and that several problems had been corrected. Council Member Checketts said she wanted to make sure similar problems did not occur with any of the new construction that would be happening in the city in the future. The Public Works Director said he would make sure specifics for roofing materials were added to the specs for new buildings for future development and make sure they were put in correctly.

COUNCIL REPORTS

Council Member Larrabee said Wasatch Integrated Waste Management would be holding their first post summer board meeting in September with the new director. He also noted that ARCON would be held in Columbus Ohio in November and he would be attending that meeting.

Council Member Checketts said she felt the cling-on that was distributed by the new garbage hauler would have been better if it was a sticker. It was noted that the cling-on was for a presort containers residents might use for recycling, and not necessarily for the recycling can itself.

Council Member Grover said two weeks ago the South Davis Mosquito Abatement District did some testing of pools and the pools did not test positive for West Nile Virus. He also noted the district is looking at what kind of plans they would like their layout to be for their new building. He said they are waiting until next year to propose a tax increase to help with mosquito abatement.

The Mayor noted the recreation district is going well. He did say that the rec center will be closed for a short period of time for maintenance.

The Mayor said the sewer district's private sale for the waste to energy project is finalized and is slowly taking over the operations. He said they are excited about the long-term benefits of the renewal energy going into the grid.

ADJOURN CITY COUNCIL MEETING TO HOLD TRUTH IN TAXATION PUBLIC HEARING

Council Member Jones made a motion to adjourn the City Council meeting at 7:29 P.M. to hold the Truth-in-Taxation public hearing. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

Ryan Westergard, Mayor

Annette Hanson, City Recorder

Approved by City Council August 19, 2025