

Approved

June 24, 2025

South Sanpete School Board Meeting
39 S Main St
Manti, UT 84642

Open Meeting Start Time	3:30 PM
Open Meeting End Time	5:05 PM
Closed Meeting Start Time	5:06 PM
Closed Meeting End Time	6:41 PM
Meeting Adjourned	6:43 PM

The meeting was called to order at 3:30 PM by Board President Connor Thompson.

Reverence: Mark Olson

Patriotic Tribute: Connor Thompson led the Board and those in attendance in the Pledge of Allegiance

Board Members Present: Loni Hammond, Coleen Ogden, Connor Thompson, Mark Olson, David Warren

Others Present: Jake Hill, Ralph Squire, Leslie Taysom, Trevor Powell

RECOGNITION & ACHIEVEMENT

Regional Art Show Winners—Assistant Superintendent Trevor Powell shared the list of Art Show winners from the Snow College CUES Regional Arts Show. Board members praised the students for their talent and dedication.

Javelin State Champion—Assistant Superintendent Trevor Powell commended Kadee Alder on her fourth state championship title in the Javelin. He also commended Brooke Olsen on her third-place finish in that event.

CITIZEN DIALOGUE

None

BUSINESS ITEMS

Minutes—The Minutes of the May 14, 2025, Regular Board Meeting were presented for approval. After discussion, David Warren moved to approve the minutes as written. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Warrants—Warrants #00033467 - #00033705 for \$2,092,532.27 were presented for approval. After discussion, David Warren moved to approve the warrants as presented. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Budget Report—Jake Hill, the Business Administrator, presented the Monthly Budget Report, which included a Year-To-Date Summary of Total Expenditures and Revenues, the Zions Bank Sweep Account, and the Utah Public Treasurers' Investment Fund. Business Administrator Hill expressed appreciation for everyone involved in the financial processes within the District.

After discussion, Mark Olson moved to approve the budget report as presented. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

ITEMS FROM BOARD MEMBERS

None

REPORTS

Transportation Mileage Report–Assistant Superintendent Trevor Powell presented the annual report detailing the total miles traveled by all vehicles and buses across the District.

Elementary Reading Report–Assistant Superintendent Trevor Powell presented the benchmark reading reports for elementaries throughout the district for the 2024-25 school year.

Child Nutrition Annual Review Report–Superintendent Ralph Squire presented the annual school nutrition report, which included data on breakfast, lunch, and summer meal participation. He also recognized Alma Pantoja for being named the Utah Dairy Council’s Lunch Worker of the Year. Additionally, he announced that the District received a grant to help fund the purchase of locally sourced beef.

Parent Guidance Usage Report–Superintendent Ralph Squire presented a report on the usage of the Parent Guidance program, which is supported by a five-year grant awarded to the District. The report indicated an average of 356 monthly engagements involving either students or parents.

School AI Usage Report–Superintendent Ralph Squire presented a report on the use of School AI across the District. He noted that the District received a professional development grant, which will fund stipends for teachers who complete designated requirements and projects focused on AI integration and training.

Sutherland Institute Website Report–Superintendent Ralph Squire shared information from a Sutherland Institute website report on curriculum transparency and accessibility. He noted that South Sanpete was one of 16 school districts to meet all the requirements for the Partners in Learning Certificate.

Construction Project Update–Business Administrator Jake Hill provided updates on various capital projects, including the MHS shop and wrestling room addition, cement work projects, the MHS stadium refresh, GVHS press box improvements, MES flood repairs, and district-wide playground upgrades. He also noted that information will soon be sent out to initiate work on the additions at the two elementary schools.

Audit Committee Report–Business Administrator Jake Hill presented information on the Audit Committee meeting that took place on June 24, 2025.

INFORMATION

CUA Graduation—Superintendent Ralph Squire reported on the CUA graduation ceremony, which took place on June 17, 2025.

ACTION ITEMS

150 Mile/Overnight Requests—Superintendent Ralph Squire presented the following 150 Mile/Overnight Travel request:

School	Sport/Program	Date(s)	Destination	Reason	Travel
GVHS	FFA	2/9-2/12/26	Tulare, CA	World Ag Exp Tour	Bus
MHS	Boys Golf	7/8-7/9/25	Heber Valley	Golf Circuit	Suburbans

After discussion, Loni Hammond moved to approve the 150 Mile/Overnight Requests as presented. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Playground & Restroom Bids—Business Administrator Jake Hill presented the Playground and Restroom Remodel bids for approval.

After discussion, Loni Hammond moved to approve the Playground and Restroom as presented. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Policies—

Director Leslie Taysom presented the following policy for approval:

- *GCB-B Salary Supplement for Highly Needed Educators (SHiNE) Program*

After discussion, David Warren moved to approve Policy GCB-B as presented. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent Ralph Squire proposed to sunset the following policy:

- *GCBD-AB Work Attendance of Employees with AIDS*

After discussion, David Warren moved to sunset Policy GCBD-AB as presented. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent Ralph Squire presented the following policies for approval:

- *JK Health Requirements & Services*
- *JKA Medication Administration Policy*

After discussion, Mark Olson moved to approve Policy JK and JKA as presented. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Final FY25 Budget, Tentative FY26 Budget, Negotiations and Certified Tax Rate—Business Administrator Jake Hill presented the Final Amended FY25 Budget and the Tentative FY26 Budget. Business Administrator Hill also presented information on the total property valuation and certified tax rates.

After discussion, Loni Hammond moved to approve the Final Amended FY25 Budget, the Tentative FY26 Budget, and FY26 certified tax rates as presented. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Extra Pay for Extra Duty FY26—Business Administrator Jake Hill presented the Extra Pay for Extra Duty schedule for the 2025-26 school year. After discussion, Loni Hammond moved to approve the Extra Pay for Extra Duty schedule as presented. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Motion for Closed Meeting—David Warren moved to adjourn into Closed Session at 5:05 PM to discuss items outlined in Utah Code, Section 52-4-5. The items were: the character and professional competence of several employees. Loni Hammond seconded the motion. A vote was taken, and the following Board Members voted in favor: Connor Thompson, Coleen Ogden, Mark Olson, David Warren, and Loni Hammond. Motion passed.

The following items were discussed in Closed Session: the character and professional competence of employees. David Warren moved to adjourn from Closed Session at 6:41 PM. Loni Hammond seconded the motion. A vote was taken, and the following Board Members voted aye: Connor Thompson, Coleen Ogden, Loni Hammond, David Warren, and Mark Olson. Motion passed.

Hire Recommendations—David Warren moved to approve the following individuals for employment.

1. New Teacher Recommendations

- a. None**

2. Para-educator Recommendations

- a. None

3. Transfer Recommendations

- a. Tyler Alder
MHS
- Custodian
- EES to

4. Other Hire Recommendations

- | | | | |
|----|------------------|-------------------------------|------|
| a. | Nolan Kjar | Girls /Boys Tennis Head Coach | GVHS |
| b. | Trevor Medler | Substitute Bus Driver | D.O. |
| c. | Taylie Mickelsen | Student Custodian | MES |
| d. | Carter Mason | Student Custodian | MHS |
| e. | Caleb Maxwell | Student Custodian | MHS |
| f. | Elysha Olsen | Student Custodian | MHS |
| g. | James Dettinger | Student Custodian | MHS |
| h. | Adriana Knudsen | Student Custodian | EMS |
| i. | Asher Henry | Student Custodian | EMS |
| j. | Cole Osborn | Student Custodian | D.O. |
| k. | Stephen Durrance | Head Custodian | EES |
| l. | Ty Hill | Head Baseball Coach | MHS |

5. Resignations/Retirement

- | | | | |
|-----------------------|-----------|------------|-----|
| a. Kendall Henningson | Custodian | Retirement | MHS |
|-----------------------|-----------|------------|-----|

- b. Bryan Keisel
- c. Lindy Brown

Baseball Coach
PE/Health

Resignation
Resignation

MHS
GVHS

Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Mark Olson expressed appreciation for those that retired this year for their hard work and dedication.

Superintendent and Business Administrator Contracts—David Warren moved to approve the contracts for the Superintendent and Business Administrator for 2025-26. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Adjourn

David Warren moved to adjourn the South Sanpete School Board Meeting. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

The next regularly scheduled Board Meeting will be held on Wednesday, August 13, 2025, at 3:30 PM.

Meeting adjourned at 6:43 PM.

President

Business Administrator