

## GRAND COUNTY AIRPORT BOARD REGULAR MEETING

Grand County Courthouse  
125 E. Center St.  
Hybrid virtual participation on Zoom  
Moab, Utah

### MINUTES July 7, 2025

The Grand County Airport Board met in a regular meeting on July 7, 2025. The meeting was held in-person in the Grand County Commission Chambers, with hybrid virtual participation available via Zoom.

Board Members Present: Chair Jody Patterson, Bill Hawley, Randy Martin, Jason Taylor, Howard Trenholme, and Commissioner Bill Winfield.

Board member Rachel Paxman participated via Zoom. Staff present was: Andrea Erwin.

Board member Laurel Catto was absent.

Also present in person or via Zoom were: S. Gleason, A. Erwin, J. Zufelt, E. Rivera, A. Martyn, T. Milton.

**Call to Order:** Chair Patterson called to the meeting to order at 4:00 p.m.

**Citizens to be Heard – None.**

### Discussion Items

1. **Project Reports**
  - a. **Taxilanes E, G & J** – Lochner is hoping to begin construction in August, once started project should take 60 days to complete. Contractor is TSJ. Impact will be minimal to airport operations. Storm drains and sleeves for future utilities will be included in the project. Future hangers would have to put in their own drainage and tie into the main line.
  - b. **Other Pending Projects** – Apron expansion, LeGrand will be under contract once funding comes through. Hoping to start before winter. projects are waiting on grant funding. Taxilanes need to be complete before the apron can be done. Ramp reconstruction bid was awarded to TSJ.
  - c. **Future Board Discussions** – Utilities Master Plan, Dominion(Enbridge) Gas, Long Term Plan for future growth of the airport, Water Metering system, Linear Foot charge
2. **Contour Billboard Review Proposal** – Nothing to report on this, more research to be done on who and what will be advertised. Board agrees it needs to be replaced as it is faded.
3. **Discussion of Taxilane F Construction** – If funding can be secured this can be done during the 60 days of the E, G & J construction. B. Winfield, S. Gleason to meet with County Auditor and County Administrator to find out what monies are available.
4. **Solar Project** – Bill Hawley isn't getting any traction on this, will update at the next regular meeting.
5. **Alternate Landing Area** – Steve Gleason explained that 150 feet on either side of the runway must be kept smooth in case a commercial jet were to have problems

and need the space. It opens up the County to liability if this is used and ruts are created. At this time no planes are to land in the safety area unless they have declared an emergency. Crosswinds runway is an option that can be used, Steve will explore other potential areas that may be closer to the hangers.

6. **Contour Marketing Effort** – This is a continued work in progress with Howard between Contour and Moab Travel Council.

## General Business

7. **Minutes June, 2 2025** – Motion to approve the minutes of 6.2.2025 by Howard Trenholme. Second by Jason Taylor. MOTION CARRIED UNANIMOUSLY
8. **Board Member Resigned** – Laurel Catto has resigned. Board would like to change the Bylaws to make this seat dedicated to the FBO moving forward, changes will be drafted and approved by county attorney and presented at next regular meeting.
9. **Non-Voting Member – Lori Maughn & Ted Curtis** – Motion to add Ted Curtis representing Emery County, Lori Maughn representing San Juan County as non-voting members by Howard Trenholme. Second by Bill Hawley. MOTION CARRIED UNANIMOUSLY
10. **Digital Advertising Approval** – Current advertiser, Lionsback Resort, has lease until September. Airport Director and Staff will work to find the policies, and advertising options to present at next regular meeting.

## Reports

11. **County Commission** – CIB loan has been secured for a new fire engine. This will move into a municipality bond, 15 year note at 1% interest.
12. **City of Moab** – Uranium Ave. road project is underway.
13. **Travel Council** – Howard has nothing to add/update at this time.
14. **Solar Committee** – Board Member Hawley doesn't have a proposal to present, hoping to have one at the next regular meeting.
15. **Other** – Reminder to be patient with the new employees and support them while they learn their roles.

## Future Considerations

16. **Agenda Order** – Chair Patterson would like the Agenda to have General Business before Discussion Items.

## Closed Session(s) (If Necessary)

**Adjourn** – Chair Patterson adjourned the meeting at 5:17pm.

## ATTEST:

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Jody Patterson Chair, Grand County Airport Board

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Steve Gleason, Airport Director