

**Cottonwood Heights**  
**Parks and Recreation**  
**Service Area**

**Board of Trustees**  
**Board Meeting**

*August 20, 2025*  
**3:15 pm Work Session**  
**4:00 pm Board Meeting**

**Cottonwood Heights Parks and Recreation Service Area**

**Board of Trustees**

**August 20, 2025**

**Work Session – 3:15 pm**  
**Board Meeting – 4:00 pm**

**AGENDA**

**WORK SESSION** - *No action will be taken during the work session*

**3:15 pm**

- A. Update on CHPRSA Logo Design – Allie Brown/Ben Hill
- B. Aquatics Report – Audrey Durfee
- C. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Welcome and Pledge of Allegiance
- B. Review and Approval of July 16, 2025 Board Minutes – Dan Morzelewski
- C. Review and Approval of the Financial Statement for July 2025 – Ben Hill
- D. Review and Approval of Accounts Payable Selected Entries for July 2025 – Lyse' Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Public Comment
- B. Board District Representation Reports – Trustees
- C. Safety Updates – Audrey Durfee
- D. Executive Director's Report – Ben Hill
- E. 2026 Budget Timeline

**SPECIAL BUSINESS**

**CLOSED MEETING** – *If needed and voted upon*

**ADJOURN**

The above items will be discussed at the Board meeting on August 20, 2025 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to [lysed@chparksandrecut.gov](mailto:lysed@chparksandrecut.gov). All comments received by 2:00 pm on August 20, 2025 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.

**Minutes for the  
General Board Meeting for the  
Cottonwood Heights Parks and Recreation Service Area  
Held at 7500 South 2700 East, Cottonwood Heights, Utah On  
the 16<sup>th</sup> day of July 2025  
Pursuant of Notice**

\*\*all minutes pending until approved at the following Board Meeting\*\*

**Board of Trustees Present:**

Dan Morzelewski  
Patti Hansen  
Bart Hopkin

**Staff Present:**

Ben Hill            Lyse' Durrant  
Andrew Davis    Bonnie Lee  
Madie Durrant    Kevin Suchey  
Allie Brown

A work session was held on July 16, 2025, at 3:15 PM. During the session, Mr. Hill provided a mid-year update and review. Ms. Brown and Mr. Hill gave an update on the CHPRSA logo design. The board also discussed items listed on the General Board Meeting agenda.

**GENERAL BOARD MEETING**

4:00pm

**General Business**

**A. Pledge of Allegiance**

- Ms. Brown led the Pledge of Allegiance.

**B. Review and Approval of June 2025 General Board Meeting Minutes – Dan Morzelewski**

- After review, Mr. Hopkin made a motion to approve the June 2025 General Board Minutes. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen and Mr. Hopkin voting “Yes.

### **C. Review and Approval of the Financial Statement for June 2025 – Ben Hill**

- Mr. Hill presented the Financial Statement for June 2025 to the Board.
- After review, Ms. Hansen made a motion to approve the June 2025 Financial Statement. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin “Yes.”

### **D. Review and Approval of Accounts Payable Selected Entries for June 2025 – Lyse’ Durrant**

- Ms. Durrant presented the Accounts Payable Selected Entries for June 2025 to the Board.
- After review, Mr. Hopkin made a motion to approve the June 2025 Accounts Payable Selected Entries. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin “Yes.”

## **INFORMATION/DISCUSSION ITEMS**

### **A. Public Comment**

- Jen Cottam introduced herself to the board as a candidate for District 2 in the upcoming election.

### **B. Board District Representation Reports – Trustees**

- Ms. Hansen informed staff that a recent city survey showed strong public appreciation for the importance of parks and recreation in Cottonwood Heights.
- Mr. Hopkin thanked the Parks staff for resolving the sprinkler issue at Antczak Park.

### **C. Safety Updates – Audrey Durfee**

- No Safety meeting to report on in July.

### **D. Executive Directors Report – Ben Hill**

## **INFORMATION & UPDATES**

- 2025 CHRC Master Plan | VCBO | McKinstry
  - Regular Meeting Update | Tuesday, July 29<sup>th</sup>
  - SLCO | ZAP Application | Call for Applications | September 2025
- Ice Arena Closure for Maintenance:
  - Sunday, June 22<sup>nd</sup> – Saturday, July 26<sup>th</sup>
  - Ice Rink Cooling Tower | Ice Plant Exhaust
- New Cardio Equipment | Cardio Room Closure:
  - Monday, August 4<sup>th</sup> – Friday, August 15<sup>th</sup>

- Indoor Pool Closure for Annual Maintenance:
  - Monday, August 18<sup>th</sup> – Monday, September 1<sup>st</sup>
- CHPRSA Full-Time Recruitment:
  - David Sabic | Parks Supervisor
- CH2 | Report on Wednesday, July 9<sup>th</sup> Meeting:
  - Butler Park Walkthrough | City and School District | Butlerville Days
  - Butlerville Days | Thursday, July 24<sup>th</sup> – Saturday, July 26<sup>th</sup>
    - Mayor’s Pickleball Cup | Tuesday, July 15<sup>th</sup> – Friday, July 25<sup>th</sup>
    - Parade | Saturday, July 26<sup>th</sup> | 9AM
    - Free Ice Skating | Saturday, July 26<sup>th</sup> | 1 – 3PM
    - VIP Dinner | CHRC | Saturday, July 26<sup>th</sup> | 4:30 – 6PM
- Other Business:
  - 50<sup>th</sup> Annual CHAT Invitational Swim Meet | June 18<sup>th</sup> – June 21<sup>st</sup>
  - CHPR Foundation | Golf Committee Meeting | June 24<sup>th</sup>
  - CH Park, Trails, and Open Space | Committee Meeting | June 25<sup>th</sup>
  - Mike Johnson’s Farewell | Open House | June 30<sup>th</sup>
  - CHRC | Facility Master Plan Meeting | July 1<sup>st</sup>
  - Edy Wright’s Memorial Rock | Golden Hill’s Park | July 2<sup>nd</sup>
  - Inter-Local Exhibit Presentation | Cottonwood Heights City | 110% | July 8<sup>th</sup>

**E. Information and Discussion regarding a lease for new cardio equipment through Zions Bank – approved during the 2025 budget process – Ben Hill**

- Mr. Hill gave the Board an update regarding a lease the new cardio equipment through Zions Bank.
- To be brought back in Special Business

**Special Business**

**A. Consideration and Recommendation to Approve the lease agreement with Zions Bank for Cardio Equipment- Resolution 2025-14**

- After review, Ms. Hansen made a motion to Approve the lease agreement with Zions Bank for Cardio Equipment – Resolution 2025-14 pending our Attorneys approval. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Hopkin, Ms. Hansen and Mr. Morzelewski voting “Yes.”

**Meeting Adjourned**

**Next meeting of the Board will be held August 20, 2025 @ 4pm**

**Cottonwood Heights Parks and Recreation**  
**Monthly Consolidated Board Financials**  
**July 2025**

| Ordinary Income/Expense        | Jul 25     | Budget     | % of Budget | Jan - Jul 25 | YTD Budget | % of Budget | Annual Budget |
|--------------------------------|------------|------------|-------------|--------------|------------|-------------|---------------|
| <b>Income</b>                  |            |            |             |              |            |             |               |
| 4000 · MEMBERSHIPS             | 70,269.78  | 74,000.00  | 94.96%      | 539,943.49   | 510,000.00 | 105.87%     | 790,000.00    |
| 4010 · SILVER SNEAKERS         | 9,435.00   | 8,000.00   | 117.94%     | 66,826.00    | 58,500.00  | 114.23%     | 100,000.00    |
| 4100 · ARENA ADMISSIONS        | 480.12     | 0.00       | 100.0%      | 68,200.03    | 62,500.00  | 109.12%     | 110,000.00    |
| 4120 · LTS GROUP SKATE LESSONS | 3,382.00   | 2,500.00   | 135.28%     | 43,757.53    | 29,000.00  | 150.89%     | 55,000.00     |
| 4130 · BMS SKATE LESSONS       | 0.00       | 0.00       | 0.0%        | 6,075.00     | 5,000.00   | 121.5%      | 5,000.00      |
| 4140 · FREESTYLE               | 3,000.86   | 1,500.00   | 200.06%     | 63,099.84    | 61,500.00  | 102.6%      | 110,000.00    |
| 4150 · PRIVATE ARENA RENTAL    | 13,208.09  | 6,000.00   | 220.14%     | 115,137.54   | 116,000.00 | 99.26%      | 200,000.00    |
| 4160 · PRIVATE SKATE LESSONS   | 610.00     | 500.00     | 122.0%      | 9,686.00     | 6,500.00   | 149.02%     | 12,000.00     |
| 4200 · POOL ADMISSIONS         | 103,937.24 | 105,000.00 | 98.99%      | 259,811.52   | 246,000.00 | 105.61%     | 320,000.00    |
| 4210 · PUBLIC SWIM LESSONS     | 13,226.05  | 17,000.00  | 77.8%       | 72,437.10    | 67,500.00  | 107.31%     | 99,000.00     |
| 4220 · PRIVATE SWIM LESSONS    | 298.00     | 300.00     | 99.33%      | 3,372.50     | 2,850.00   | 118.33%     | 4,500.00      |
| 4230 · AQUACISE                | 749.00     | 500.00     | 149.8%      | 1,831.00     | 3,100.00   | 59.07%      | 5,000.00      |
| 4240 · SPECIALTY CLASSES       | 40.00      | 0.00       | 100.0%      | 2,071.16     | 2,100.00   | 98.63%      | 3,500.00      |
| 4250 · TEAM DUES               | 0.00       | 0.00       | 0.0%        | 250.00       | 250.00     | 100.0%      | 500.00        |
| 4255 · TEAM UNIFY INCOME       | 10,508.19  | 10,000.00  | 105.08%     | 142,368.84   | 129,700.00 | 109.77%     | 245,000.00    |
| 4260 · TEAM MEET FEES          | 0.00       | 4,000.00   | 0.0%        | 936.00       | 7,500.00   | 12.48%      | 13,000.00     |
| 4275 · INVITATIONAL            | 252.00     | 3,000.00   | 8.4%        | 39,283.86    | 32,500.00  | 120.87%     | 32,500.00     |
| 4280 · PRE-COMP                | 1,811.00   | 4,000.00   | 45.28%      | 11,389.00    | 20,000.00  | 56.95%      | 36,000.00     |
| 4290 · WATER POLO              | 0.00       | 0.00       | 0.0%        | 0.00         | 0.00       | 0.0%        | 7,000.00      |
| 4300 · TRACK ADMISSIONS        | 74.60      | 60.00      | 124.33%     | 678.86       | 540.00     | 125.72%     | 1,000.00      |
| 4310 · GYM ADMISSIONS          | 324.51     | 600.00     | 54.09%      | 5,021.37     | 6,300.00   | 79.7%       | 11,000.00     |
| 4320 · GYM RENTAL              | 900.00     | 1,000.00   | 90.0%       | 12,337.50    | 10,850.00  | 113.71%     | 20,000.00     |
| 4400 · RB COURT FEES           | 913.44     | 900.00     | 101.49%     | 8,673.94     | 9,900.00   | 87.62%      | 18,000.00     |
| 4500 · LOCKERS                 | 590.00     | 400.00     | 147.5%      | 5,800.38     | 3,550.00   | 163.39%     | 7,000.00      |
| 4600 · AEROBICS/CYCLE          | 2,557.03   | 2,150.00   | 118.93%     | 19,366.45    | 15,750.00  | 122.96%     | 27,000.00     |
| 4605 · AEROBIC CAMPS           | 0.00       | 0.00       | 0.0%        | 1,520.50     | 1,500.00   | 101.37%     | 4,000.00      |
| 4610 · ROOM RENTAL             | 4,003.75   | 2,000.00   | 200.19%     | 22,170.88    | 16,400.00  | 135.19%     | 29,000.00     |
| 4615 · MISC INCOME             | 0.00       |            |             | 2,412.50     |            |             |               |
| 4630 · PERSONAL TRAINERS       | 159.00     | 225.00     | 70.67%      | 3,406.50     | 2,025.00   | 168.22%     | 3,500.00      |
| 4640 · WEIGHT ROOM             | 4,696.46   | 2,750.00   | 170.78%     | 35,346.60    | 28,500.00  | 124.02%     | 45,000.00     |
| 4660 · ADVERTISING             | 0.00       | 100.00     | 0.0%        | 0.00         | 450.00     | 0.0%        | 1,000.00      |
| 4700 · NURSERY                 | 866.00     | 550.00     | 157.46%     | 3,850.64     | 4,000.00   | 96.27%      | 7,000.00      |
| 4710 · SNACK BAR               | 6,986.26   | 3,500.00   | 199.61%     | 6,986.26     | 7,500.00   | 93.15%      | 11,500.00     |
| 4720 · VENDING                 | 1,835.47   | 1,800.00   | 101.97%     | 8,663.99     | 8,500.00   | 101.93%     | 15,000.00     |
| 4730 · PRO SHOP                | 744.77     | 1,000.00   | 74.48%      | 2,656.06     | 2,850.00   | 93.2%       | 4,250.00      |
| 4735 · POSTAGE/COPIES          | 0.00       | 5.00       | 0.0%        | 4.69         | 35.00      | 13.4%       | 50.00         |

**Cottonwood Heights Parks and Recreation  
Monthly Consolidated Board Financials  
July 2025**

|  | Jul 25    | Budget    | % of Budget | Jan - Jul 25 | YTD Budget | % of Budget | Annual Budget |
|--|-----------|-----------|-------------|--------------|------------|-------------|---------------|
| 4740 · CANYON'S SCHOOL DISTRICT        | 0.00      | 0.00      | 0.0%        | 0.00         | 0.00       | 0.0%        | 202,323.00    |
| 4760 · REBATES                         | 0.00      | 0.00      | 0.0%        | 3,220.10     | 3,000.00   | 107.34%     | 3,500.00      |
| 4800 · PAVILION                        | 2,870.00  | 2,700.00  | 106.3%      | 20,558.53    | 18,300.00  | 112.34%     | 22,000.00     |
| 4810 · FIELD FEES                      | 240.00    | 0.00      | 100.0%      | 24,378.00    | 18,500.00  | 131.77%     | 40,000.00     |
| 4820 · TENNIS                          | 1,025.00  | 2,000.00  | 51.25%      | 25,395.83    | 21,000.00  | 120.93%     | 21,000.00     |
| 4821 · PICKLEBALL TOURNAMENT ENTRY     | 2,782.50  | 4,000.00  | 69.56%      | 5,097.00     | 6,250.00   | 81.55%      | 6,250.00      |
| 4823 · OUTDOOR COURT RESERVATIONS      | 475.00    | 1,000.00  | 47.5%       | 4,163.00     | 6,000.00   | 69.38%      | 7,500.00      |
| 4830 · ADMIN FEES                      | 0.00      | 0.00      | 0.0%        | 0.00         | 0.00       | 0.0%        | 2,500.00      |
| 4910 · FOUNDATION / DONATIONS          | 5,857.69  |           |             | 23,286.69    |            |             |               |
| 4916 · 5-K RACE INCOME                 | 0.00      | 0.00      | 0.0%        | 26.00        | 0.00       | 100.0%      | 60,000.00     |
| 4918 · COTTONWOOD HEIGHTS CITY HOSTING | 0.00      | 0.00      | 0.0%        | 0.00         | 0.00       | 0.0%        | 10,000.00     |
| 4920 · PROPERTY TAX REVENUE            | 19,607.60 | 17,000.00 | 115.34%     | 153,797.83   | 122,700.00 | 125.35%     | 2,920,000.00  |
| 4921 · FEE IN LIEU, ETC.               | 13,199.18 | 16,000.00 | 82.5%       | 86,310.97    | 109,350.00 | 78.93%      | 180,000.00    |
| 4930 · INTEREST INCOME                 | 2,611.67  | 1,000.00  | 261.17%     | 38,073.76    | 10,000.00  | 380.74%     | 15,000.00     |
| 4960 · GAIN (LOSS) ON SALE OF EQUIP    | 0.00      |           |             | 300.00       |            |             |               |
| 4965 · CWH CITY MNTNC CONTRACT         | 19,215.71 | 19,216.00 | 100.0%      | 135,109.97   | 134,512.00 | 100.45%     | 230,589.00    |
| 4972 · KIDS SPORTS CAMP INCOME         | -622.50   | 0.00      | 100.0%      | 58,834.50    | 58,000.00  | 101.44%     | 58,000.00     |
| 4973 · FLAG FOOTBALL INCOME            | 9,406.50  | 10,000.00 | 94.07%      | 35,470.00    | 33,000.00  | 107.49%     | 43,500.00     |
| 4974 · JR. JAZZ                        | 0.00      | 0.00      | 0.0%        | 0.00         | 0.00       | 0.0%        | 39,500.00     |
| 4975 · CWH YOUTH SOCCER                | 17,762.50 | 15,000.00 | 118.42%     | 93,115.33    | 55,000.00  | 169.3%      | 80,000.00     |
| 5810 · INTEREST INCOME BOND            | 2,626.33  |           |             | 16,975.43    |            |             |               |

**Total Income** 352,915.80 341,256.00 103.42% 2,309,486.47 2,074,762.00 111.31% 6,293,962.00

**Gross Profit** 352,915.80 341,256.00 103.42% 2,309,486.47 2,074,762.00 111.31% 6,293,962.00

**Expense**

|                                      |           |           |         |            |            |         |            |
|--------------------------------------|-----------|-----------|---------|------------|------------|---------|------------|
| 5000 · ADMIN/BENEFITED EMPLOYEES     | 43,735.95 | 43,379.00 | 100.82% | 322,527.55 | 321,433.00 | 100.34% | 559,814.00 |
| 5001 · ADMIN FICA,WC,S,V             | 3,754.97  | 4,989.00  | 75.27%  | 25,560.06  | 36,965.00  | 69.15%  | 64,379.00  |
| 5010 · WAGES/MANAGER ON DUTY         | 4,549.90  | 5,200.00  | 87.5%   | 37,058.90  | 37,400.00  | 99.09%  | 65,000.00  |
| 5020 · WAGES/NURSERY                 | 1,910.92  | 2,800.00  | 68.25%  | 14,750.28  | 20,550.00  | 71.78%  | 36,050.00  |
| 5040 · WAGES/CSR                     | 19,963.03 | 19,500.00 | 102.38% | 126,195.28 | 123,600.00 | 102.1%  | 205,600.00 |
| 5041 · ADMIN WAGES/FICA,WRKCOMP      | 2,137.15  | 3,162.00  | 67.59%  | 14,230.90  | 20,945.00  | 67.94%  | 35,265.00  |
| 5100 · SALARIES/AQUATICS             | 19,034.98 | 19,560.00 | 97.32%  | 142,871.91 | 145,059.00 | 98.49%  | 249,520.00 |
| 5101 · AQUATICS, SALARY,FICA,WRKCOMP | 1,612.39  | 2,249.00  | 71.69%  | 11,739.29  | 16,683.00  | 70.37%  | 28,695.00  |
| 5110 · WAGES/SWIM INSTRUCTORS        | 13,889.54 | 12,026.00 | 115.5%  | 41,787.78  | 46,026.00  | 90.79%  | 66,226.00  |
| 5120 · WAGES/SPECIALTY CLASSES       | 62.31     | 0.00      | 100.0%  | 1,914.69   | 1,900.00   | 100.77% | 4,100.00   |
| 5130 · WAGES/LIFEGUARDS              | 85,747.04 | 82,113.00 | 104.43% | 306,674.85 | 262,412.00 | 116.87% | 420,000.00 |
| 5140 · WAGES/AQUACISE INSTRUCTORS    | 1,297.00  | 2,500.00  | 51.88%  | 12,438.03  | 16,050.00  | 77.5%   | 27,000.00  |
| 5141 · WAGES/AQUATICS/FICA,WRKCOMP   | 7,860.34  | 11,113.00 | 70.73%  | 29,047.29  | 37,304.00  | 77.87%  | 59,492.00  |
| 5160 · WAGES/SWIM TEAM               | 4,330.23  | 6,000.00  | 72.17%  | 27,212.63  | 37,000.00  | 73.55%  | 58,000.00  |

**Cottonwood Heights Parks and Recreation**  
**Monthly Consolidated Board Financials**  
**July 2025**

|                                       | Jul 25     | Budget     | % of Budget | Jan - Jul 25 | YTD Budget | % of Budget | Annual Budget |
|---------------------------------------|------------|------------|-------------|--------------|------------|-------------|---------------|
| 5161 · SWIM TEAM WAGES/FICA,WRKCOMP   | 370.36     | 690.00     | 53.68%      | 2,330.02     | 4,256.00   | 54.75%      | 6,670.00      |
| 5200 · SALARIES/PROGRAMS              | 13,969.90  | 13,980.00  | 99.93%      | 103,617.14   | 104,653.00 | 99.01%      | 183,440.00    |
| 5201 · SALARIES/PROGRAMS,FICA,WC,S,V  | 1,185.89   | 1,608.00   | 73.75%      | 8,524.45     | 12,035.00  | 70.83%      | 21,096.00     |
| 5210 · WAGES/AEROBICS                 | 7,832.72   | 7,600.00   | 103.06%     | 63,227.19    | 56,850.00  | 111.22%     | 99,500.00     |
| 5240 · WAGES/SKATE GUARDS             | 983.32     | 2,750.00   | 35.76%      | 44,764.54    | 43,000.00  | 104.1%      | 77,500.00     |
| 5250 · WAGES/LTS INSTRUCTORS          | 354.90     | 900.00     | 39.43%      | 16,197.90    | 19,500.00  | 83.07%      | 35,000.00     |
| 5260 · WAGES/SUPER SPORT              | 10,155.14  | 7,000.00   | 145.07%     | 19,312.77    | 24,000.00  | 80.47%      | 31,000.00     |
| 5264 · WAGES/YOUTH SOCCER             | 0.00       | 0.00       | 0.0%        | 2,390.28     | 3,750.00   | 63.74%      | 7,500.00      |
| 5266 · WAGES/FLAG FOOTBALL            | 45.75      | 0.00       | 100.0%      | 3,708.69     | 3,500.00   | 105.96%     | 7,000.00      |
| 5268 · WAGES/JUNIOR JAZZ              | 0.00       | 0.00       | 0.0%        | 5,089.02     | 6,000.00   | 84.82%      | 8,000.00      |
| 5270 · WAGES/TENNIS INSTRUCTORS       | 2,713.12   | 3,100.00   | 87.52%      | 6,504.99     | 6,000.00   | 108.42%     | 8,500.00      |
| 5271 · WAGES/ARENA,FICA,WC,S,V        | 1,822.05   | 2,455.00   | 74.22%      | 11,740.59    | 18,699.00  | 62.79%      | 31,510.00     |
| 5300 · SALARIES/OPERATIONS            | 20,456.89  | 20,934.00  | 97.72%      | 150,964.22   | 155,061.00 | 97.36%      | 270,139.00    |
| 5301 · SALARIES/OPER,FICA,WC,S,V      | 1,859.65   | 2,407.00   | 77.26%      | 13,092.94    | 17,831.00  | 73.43%      | 31,066.00     |
| 5310 · WAGES/OPERATIONS               | 2,884.18   | 3,794.00   | 76.02%      | 21,295.43    | 28,459.00  | 74.83%      | 49,327.00     |
| 5311 · WAGES/OPER,FICA,WC,S,V         | 279.72     | 436.00     | 64.16%      | 1,934.70     | 3,274.00   | 59.09%      | 5,673.00      |
| 5400 · SALARIES/GROUNDS               | 25,402.41  | 25,921.00  | 98.0%       | 176,144.01   | 193,064.00 | 91.24%      | 337,281.00    |
| 5401 · SALARY/GOUNDS,FICA,WC,S,V      | 2,237.40   | 2,964.00   | 75.49%      | 15,195.73    | 22,091.00  | 68.79%      | 38,554.00     |
| 5410 · WAGES/GROUNDS                  | 12,148.06  | 9,750.00   | 124.6%      | 29,528.99    | 35,750.00  | 82.6%       | 58,750.00     |
| 5411 · WAGES/GROUNDS,FICA,WC,S,V      | 1,026.94   | 1,121.00   | 91.61%      | 2,789.56     | 4,111.00   | 67.86%      | 6,756.00      |
| 5500 · SALARIES/VISUAL MAINTENANCE    | 10,766.82  | 10,636.00  | 101.23%     | 73,495.03    | 77,408.00  | 94.95%      | 136,215.00    |
| 5501 · SALARIES/VM,FICA,WC,S,V        | 941.23     | 1,223.00   | 76.96%      | 6,225.05     | 9,136.00   | 68.14%      | 15,898.00     |
| 5510 · WAGES,VISUAL MNTNC             | 3,297.44   | 3,462.00   | 95.25%      | 26,580.44    | 26,464.00  | 100.44%     | 45,000.00     |
| 5511 · WAGES,VISUAL MNTNC,FICA,WC,S,V | 331.08     | 398.00     | 83.19%      | 2,480.35     | 2,985.00   | 83.09%      | 5,175.00      |
| 6000 · UT STATE RETIREMENT            | 21,365.26  | 20,500.00  | 104.22%     | 168,597.37   | 156,500.00 | 107.73%     | 273,000.00    |
| 6010 · HEALTH INS,DISABILITY          | 28,375.14  | 29,200.00  | 97.18%      | 205,853.46   | 204,400.00 | 100.71%     | 347,000.00    |
| 6011 · HEALTH INS-SEC 125 PR DEDUCT   | 0.00       |            |             | 3,217.89     |            |             |               |
| 6030 · BOARD FEES                     | 4,249.98   | 1,500.00   | 283.33%     | 17,765.62    | 18,750.00  | 94.75%      | 35,000.00     |
| 6040 · TRAVEL                         | 0.00       | 300.00     | 0.0%        | 5,489.68     | 12,300.00  | 44.63%      | 18,000.00     |
| 6050 · TRAINING/WORKSHOPS             | 315.00     | 1,000.00   | 31.5%       | 5,591.72     | 12,700.00  | 44.03%      | 17,250.00     |
| 6560 · PAYROLL EXPENSES               | -30.00     |            |             | -345.00      |            |             |               |
| 66900 · Reconciliation Discrepancies  | 0.00       |            |             | -0.03        |            |             |               |
| 7001 · MARKETING                      | 881.72     | 950.00     | 92.81%      | 4,290.65     | 7,750.00   | 55.36%      | 12,500.00     |
| 7010 · AUDITING                       | 0.00       | 750.00     | 0.0%        | 14,550.00    | 18,250.00  | 79.73%      | 20,500.00     |
| 7020 · CONSULTING                     | 0.00       | 15,000.00  | 0.0%        | 11,113.75    | 40,000.00  | 27.78%      | 50,000.00     |
| 7040 · DUES & SUBSCRIPTIONS           | 11,859.43  | 10,264.00  | 115.54%     | 72,532.53    | 57,128.00  | 126.97%     | 103,574.00    |
| 7050 · PROPERTY INSURANCE             | 112,614.16 | 118,500.00 | 95.03%      | 112,614.16   | 119,360.00 | 94.35%      | 120,360.00    |
| 7060 · LEGAL/CONSULTING,ADVERTISING   | 1,185.00   | 500.00     | 237.0%      | 4,500.00     | 4,750.00   | 94.74%      | 8,500.00      |



**Cottonwood Heights Parks and Recreation  
Monthly Consolidated Board Financials  
July 2025**

|  | Jul 25    | Budget    | % of Budget | Jan - Jul 25 | YTD Budget | % of Budget | Annual Budget |
|--|-----------|-----------|-------------|--------------|------------|-------------|---------------|
| 7065 · CWH CITY CONTRACT EXP           | 5,413.21  | 7,000.00  | 77.33%      | 30,452.63    | 35,500.00  | 85.78%      | 57,047.00     |
| 7130 · BANK/CREDIT CARD SRVC CHARGES   | 32,030.39 | 13,000.00 | 246.39%     | 182,778.97   | 83,000.00  | 220.22%     | 115,000.00    |
| 7140 · OVER/SHORT                      | -5.82     |           |             | -202.40      |            |             |               |
| 7141 · UNCLEARED BANK TRANSACTIONS     | 0.90      |           |             | -9.10        |            |             |               |
| 7200 · SWIM TEAM REIMBURSABLES         | 5,660.00  | 3,500.00  | 161.71%     | 33,932.91    | 35,000.00  | 96.95%      | 56,000.00     |
| 7215 · INVITATIONAL EXP                | 6,512.91  | 1,500.00  | 434.19%     | 23,192.09    | 15,000.00  | 154.61%     | 15,000.00     |
| 7220 · SWIM TEAM EXPENSE               | 4,614.22  | 500.00    | 922.84%     | 10,324.84    | 16,500.00  | 62.58%      | 25,700.00     |
| 7221 · TEAM UNIFY EXPENSES             | 0.00      | 0.00      | 0.0%        | 0.00         | 2,000.00   | 0.0%        | 3,000.00      |
| 7230 · WATER POLO EXP                  | 0.00      | 0.00      | 0.0%        | 0.00         | 2,000.00   | 0.0%        | 5,000.00      |
| 7540 · TELEPHONE EXP                   | 2,201.59  | 2,000.00  | 110.08%     | 15,537.31    | 18,000.00  | 86.32%      | 28,000.00     |
| 7550 · UTILITIES/GAS                   | 19,150.88 | 14,000.00 | 136.79%     | 137,500.41   | 162,000.00 | 84.88%      | 265,000.00    |
| 7551 · UTILITIES/ELECTRICITY           | 32,242.24 | 28,000.00 | 115.15%     | 174,485.94   | 142,000.00 | 122.88%     | 241,000.00    |
| 7552 · UTILITIES/SEWER                 | 0.00      | 200.00    | 0.0%        | 4,896.00     | 9,350.00   | 52.36%      | 18,000.00     |
| 7553 · UTILITIES/WATER                 | 4.34      | 10.00     | 43.4%       | 15,736.64    | 9,610.00   | 163.75%     | 50,000.00     |
| 7561 · UTILITIES/GROUNDS/ELECT         | 483.01    | 650.00    | 74.31%      | 4,460.76     | 4,400.00   | 101.38%     | 7,700.00      |
| 7562 · UTILITIES/GROUNDS,WATER         | 28,560.44 | 1,500.00  | 1,904.03%   | 57,341.42    | 7,500.00   | 764.55%     | 75,000.00     |
| 7563 · UTILITIES/GROUNDS,SEWER-GARBAGE | 3,081.28  | 3,000.00  | 102.71%     | 22,374.33    | 17,500.00  | 127.85%     | 32,000.00     |
| 7700 · AUTO EXP                        | 1,882.08  | 1,520.00  | 123.82%     | 9,737.70     | 15,150.00  | 64.28%      | 22,000.00     |
| 8000 · REP & MNTNC ADMIN               | 0.00      | 2,000.00  | 0.0%        | 4,386.44     | 9,000.00   | 48.74%      | 15,000.00     |
| 8010 · REP & MNTNC/POOLS               | 1,424.03  | 3,000.00  | 47.47%      | 39,341.91    | 31,000.00  | 126.91%     | 45,000.00     |
| 8020 · REP & MNTNC/ARENA               | 1,064.38  | 3,500.00  | 30.41%      | 15,970.63    | 28,000.00  | 57.04%      | 40,000.00     |
| 8030 · REP & MNTNC/GYM,WT RMS          | 5,031.06  | 1,000.00  | 503.11%     | 18,191.71    | 8,000.00   | 227.4%      | 12,000.00     |
| 8036 · REP & MNTNC/TENNIS              | 375.00    | 250.00    | 150.0%      | 4,866.35     | 750.00     | 648.85%     | 1,000.00      |
| 8040 · REP & MNTNC/SNACK BAR           | 98.00     | 90.00     | 108.89%     | 1,024.28     | 2,100.00   | 48.78%      | 2,500.00      |
| 8050 · REP & MNTC OP,PARKS,VM          | 9,161.86  | 17,500.00 | 52.35%      | 101,096.21   | 103,500.00 | 97.68%      | 155,000.00    |
| 8100 · PRO SHOP/COST OF GOODS          | 0.00      | 100.00    | 0.0%        | 1,573.10     | 3,100.00   | 50.75%      | 4,500.00      |
| 8130 · UNIFORMS EXPENSE                | 198.00    | 750.00    | 26.4%       | 5,366.00     | 9,250.00   | 58.01%      | 17,000.00     |
| 8140 · UNIFORMS AQUATICS               | -245.00   | 0.00      | 100.0%      | 10,795.06    | 10,000.00  | 107.95%     | 10,000.00     |
| 8500 · SUNDRIES                        | 1,097.00  | 1,150.00  | 95.39%      | 7,807.96     | 9,625.00   | 81.12%      | 17,200.00     |
| 9000 · SUPPLIES/ADMIN                  | 3,895.00  | 5,000.00  | 77.9%       | 21,975.22    | 23,000.00  | 95.54%      | 40,000.00     |
| 9010 · SUPPLIES/OFFICE POSTAGE         | 0.00      | 300.00    | 0.0%        | 2,554.39     | 3,250.00   | 78.6%       | 4,500.00      |
| 9020 · SUPPLIES/COMPUTER               | 1,875.00  | 2,500.00  | 75.0%       | 21,993.96    | 22,000.00  | 99.97%      | 38,000.00     |
| 9040 · SUPPLIES/NURSERY                | 113.86    | 100.00    | 113.86%     | 759.15       | 725.00     | 104.71%     | 1,250.00      |
| 9050 · SUPPLIES/POOL                   | 4,240.05  | 500.00    | 848.01%     | 10,611.88    | 12,000.00  | 88.43%      | 15,000.00     |
| 9055 · SUPPLIES/POOL(OPERATING)        | 32,834.88 | 20,000.00 | 164.17%     | 106,155.55   | 93,000.00  | 114.15%     | 138,000.00    |
| 9060 · SUPPLIES/AQUACISE               | 0.00      | 0.00      | 0.0%        | 200.37       | 1,250.00   | 16.03%      | 1,500.00      |
| 9070 · SUPPLIES/SPECIALTY CLASSES      | 40.00     | 500.00    | 8.0%        | 6,278.46     | 8,000.00   | 78.48%      | 9,500.00      |
| 9080 · SUPPLIES/PROGRAMS               | 1,005.18  | 275.00    | 365.52%     | 2,371.54     | 2,050.00   | 115.69%     | 3,250.00      |

**Cottonwood Heights Parks and Recreation  
Monthly Consolidated Board Financials  
July 2025**

|  | Jul 25             | Budget             | % of Budget    | Jan - Jul 25         | YTD Budget           | % of Budget    | Annual Budget       |
|--|--------------------|--------------------|----------------|----------------------|----------------------|----------------|---------------------|
| 9081 · SUPPLIES/LTS                    | 12.99              | 100.00             | 12.99%         | 131.98               | 550.00               | 24.0%          | 1,000.00            |
| 9085 · SUPPLIES/ARENA                  | 0.00               | 5,600.00           | 0.0%           | 958.70               | 6,200.00             | 15.46%         | 7,000.00            |
| 9090 · SUPPLIES/AEROBICS               | 330.14             | 300.00             | 110.05%        | 3,394.43             | 4,150.00             | 81.79%         | 5,500.00            |
| 9091 · SUPPLIES/SILVER SNEAKERS        | 0.00               | 35.00              | 0.0%           | 133.83               | 210.00               | 63.73%         | 500.00              |
| 9092 · Supplies Aerobic Camp           | 0.00               | 0.00               | 0.0%           | 554.78               | 500.00               | 110.96%        | 1,000.00            |
| 9110 · SUPPLIES/WEIGHT ROOM            | 446.00             | 500.00             | 89.2%          | 2,521.11             | 3,050.00             | 82.66%         | 5,250.00            |
| 9115 · SUPPLIES/GYM                    | 0.00               | 100.00             | 0.0%           | 498.85               | 800.00               | 62.36%         | 1,500.00            |
| 9116 · SUPPLIES/TENNIS                 | 0.00               | 300.00             | 0.0%           | 630.07               | 1,500.00             | 42.01%         | 1,800.00            |
| 9120 · SUPPLIES/OPERATIONS             | 1,243.82           | 500.00             | 248.76%        | 1,243.82             | 2,500.00             | 49.75%         | 4,500.00            |
| 9130 · SUPPLIES/GROUNDS                | 386.39             | 1,000.00           | 38.64%         | 7,531.97             | 9,500.00             | 79.28%         | 13,500.00           |
| 9131 · FIELD COSTS                     | 273.98             | 1,000.00           | 27.4%          | 15,055.61            | 8,750.00             | 172.06%        | 12,500.00           |
| 9140 · SUPPLIES/VM,CLEANING            | 6,978.58           | 2,625.00           | 265.85%        | 18,916.21            | 17,344.00            | 109.07%        | 27,844.00           |
| 9150 · SUPPLIES/VM PAPER               | 2,398.35           | 1,575.00           | 152.28%        | 8,090.13             | 12,075.00            | 67.0%          | 20,373.00           |
| 9200 · SMALL EQUIP                     | 0.00               | 10,000.00          | 0.0%           | 0.00                 | 17,500.00            | 0.0%           | 25,000.00           |
| 9210 · THANKSGIVING 5K RACE EXPENSE    | 0.00               | 0.00               | 0.0%           | 0.00                 | 2,500.00             | 0.0%           | 37,000.00           |
| 9212 · BUTLERVILLE DAYS 5K EXPENSE     | 3,150.21           | 2,500.00           | 126.01%        | 3,359.71             | 2,500.00             | 134.39%        | 3,800.00            |
| 9222 · KIDS SPORTS CAMP EXPENSE        | 206.46             | 250.00             | 82.58%         | 936.99               | 2,250.00             | 41.64%         | 2,500.00            |
| 9224 · FLAG FOOTBALL EXPENSE           | 0.00               | 0.00               | 0.0%           | 11,772.64            | 13,000.00            | 90.56%         | 26,000.00           |
| 9225 · JR. JAZZ EXPENSE                | 0.00               | 0.00               | 0.0%           | 26,955.83            | 24,750.00            | 108.91%        | 26,000.00           |
| 9226 · CWH Youth Soccer expense        | 0.00               | 0.00               | 0.0%           | 26,486.82            | 15,000.00            | 176.58%        | 30,000.00           |
| <b>Total Expense</b>                   | <b>731,233.30</b>  | <b>697,464.00</b>  | <b>104.84%</b> | <b>3,781,949.37</b>  | <b>3,751,831.00</b>  | <b>100.8%</b>  | <b>6,239,589.00</b> |
| <b>Net Ordinary Income</b>             | <b>-378,317.50</b> | <b>-356,208.00</b> | <b>106.21%</b> | <b>-1,472,462.90</b> | <b>-1,677,069.00</b> | <b>87.8%</b>   | <b>54,373.00</b>    |
| <b>Other Income/Expense</b>            |                    |                    |                |                      |                      |                |                     |
| <b>Other Income</b>                    |                    |                    |                |                      |                      |                |                     |
| 5760 · TRCC/ Grants / Spec Proj Income | 0.00               |                    |                | 441,394.97           |                      |                |                     |
| <b>Total Other Income</b>              | 0.00               |                    |                | 441,394.97           |                      |                |                     |
| <b>Other Expense</b>                   |                    |                    |                |                      |                      |                |                     |
| 9300 · CAPITAL EQUIPMENT/IMPROVEMENTS  | 124,698.86         | 160,000.00         | 77.94%         | 688,219.03           | 311,832.00           | 220.7%         | 311,832.00          |
| 9301 · CAPITAL & OPERATING LEASES      | 13,975.61          | 31,201.00          | 44.79%         | 103,323.67           | 112,031.00           | 92.23%         | 168,091.00          |
| <b>Total Other Expense</b>             | <b>138,674.47</b>  | <b>191,201.00</b>  | <b>72.53%</b>  | <b>791,542.70</b>    | <b>423,863.00</b>    | <b>186.75%</b> | <b>479,923.00</b>   |
| <b>Net Other Income</b>                | <b>-138,674.47</b> | <b>-191,201.00</b> | <b>72.53%</b>  | <b>-350,147.73</b>   | <b>-423,863.00</b>   | <b>82.61%</b>  | <b>-479,923.00</b>  |
| <b>Net Income</b>                      | <b>-516,991.97</b> | <b>-547,409.00</b> | <b>94.44%</b>  | <b>-1,822,610.63</b> | <b>-2,100,932.00</b> | <b>86.75%</b>  | <b>-425,550.00</b>  |

**Cottonwood Heights Parks and Recreation**  
**Bill Payment Register**  
As of July 31, 2025

1:21 PM

08/15/2025

Accrual Basis

| Type                           | Date       | Num   | Name                                | Memo                                     | Amount     |
|--------------------------------|------------|-------|-------------------------------------|--|------------|
| <b>1016 - GENERAL CHECKING</b> |            |       |                                     |  |            |
| Bill Pmt -Check                | 07/03/2025 | ACH   | Citi Cards                          |  | -17,892.13 |
| Bill Pmt -Check                | 07/03/2025 | ACH   | UTAH STATE RETIREMENT OFFICE        |  | -13,783.65 |
| Bill Pmt -Check                | 07/03/2025 | 66023 | AMERICAN FAMILY LIFE ASSUR.         |  | -49.12     |
| Bill Pmt -Check                | 07/03/2025 | 66024 | AMERICAN RED CROSS                  | Lifeguard Training                       | -388.00    |
| Bill Pmt -Check                | 07/03/2025 | 66025 | BAILEY, JULIE                       | REFUND SWIM LESSON                       | -34.00     |
| Bill Pmt -Check                | 07/03/2025 | 66026 | BIG COTTONWOOD DRY GOODS            | Uniforms                                 | -4,091.00  |
| Bill Pmt -Check                | 07/03/2025 | 66027 | BLOMQUIST HALE CONSULTING, INC.     |  | -385.00    |
| Bill Pmt -Check                | 07/03/2025 | 66028 | CEM AQUATICS                        |  | -172.20    |
| Bill Pmt -Check                | 07/03/2025 | 66029 | COTTONWOOD HEIGHTS FOUNDATION       | TRANSFER FROM CHPRSA FOR DONATION (      | -4,261.95  |
| Bill Pmt -Check                | 07/03/2025 | 66030 | Dudley, Lorie                       | CPA                                      | -910.00    |
| Bill Pmt -Check                | 07/03/2025 | 66031 | FUEL NETWORK                        |  | -1,178.47  |
| Bill Pmt -Check                | 07/03/2025 | 66032 | HAGLUND, PHIL                       | REFUND TENNIS                            | -120.00    |
| Bill Pmt -Check                | 07/03/2025 | 66033 | KENNEDY, BRENNNA                    | REFUND TENNIS                            | -100.00    |
| Bill Pmt -Check                | 07/03/2025 | 66034 | MILLS, DOUG                         | REFUND KIDS CAMP                         | -180.00    |
| Bill Pmt -Check                | 07/03/2025 | 66035 | MITY LITE                           | VISUAL MAIT.                             | -5,880.00  |
| Bill Pmt -Check                | 07/03/2025 | 66036 | OVERSON, REBECCA                    | REFUND KIDS CAMP REPLACE CK # 65990      | -530.00    |
| Bill Pmt -Check                | 07/03/2025 | 66037 | PIZARRO, KRISTEN                    | REFUND KIDS CAMP                         | -160.00    |
| Bill Pmt -Check                | 07/03/2025 | 66038 | PLOQUIN, BRITTANY                   | REFUND SKATE LESSONS                     | -70.00     |
| Bill Pmt -Check                | 07/03/2025 | 66039 | PUBLIC EMPLOY DISABILITY            |  | -760.48    |
| Bill Pmt -Check                | 07/03/2025 | 66040 | PUBLIC EMPLOYEE HEALTH PROGRAM-LIFE |  | -534.70    |
| Bill Pmt -Check                | 07/03/2025 | 66041 | RICHARDS LABORATORIES OF UTAH       |  | -210.00    |
| Bill Pmt -Check                | 07/03/2025 | 66042 | ROCKY MOUNTAIN POWER                |  | -30,814.77 |
| Bill Pmt -Check                | 07/03/2025 | 66043 | ROTO AIRE FILTER SALES & SERVICE    |  | -1,125.05  |
| Bill Pmt -Check                | 07/03/2025 | 66044 | SALT LAKE CITY CORPORATION          |  | -1,699.70  |
| Bill Pmt -Check                | 07/03/2025 | 66045 | SATOR SPORT                         | SOCCER GOALS                             | -4,261.95  |
| Bill Pmt -Check                | 07/03/2025 | 66046 | SKEELE, DEBRA                       | REFUND PICKLEBALL                        | -30.00     |
| Bill Pmt -Check                | 07/03/2025 | 66047 | SUPERIOR LOCKSMITH                  |  | -638.65    |
| Bill Pmt -Check                | 07/03/2025 | 66048 | THATCHER COMPANY                    |  | -3,577.50  |
| Bill Pmt -Check                | 07/03/2025 | 66049 | THORUP, BAILEY                      | REFUND SWIM LESSONS                      | -38.25     |
| Bill Pmt -Check                | 07/03/2025 | 66050 | TRUGREEN-CHEMLAWN                   |  | -5,733.28  |
| Bill Pmt -Check                | 07/03/2025 | 66051 | WASTE MANAGEMENT                    |  | -6,347.51  |
| Bill Pmt -Check                | 07/10/2025 | 66053 | AMERICAN RED CROSS                  | Lifeguard Training                       | -400.00    |
| Bill Pmt -Check                | 07/10/2025 | 66054 | ANDERSON, JESSE                     | REFUND SKATE LESSON (Sebastian, Spencer. | -360.00    |
| Bill Pmt -Check                | 07/10/2025 | 66055 | BIG COTTONWOOD DRY GOODS            | INVITATIONAL GEAR                        | -1,475.00  |
| Bill Pmt -Check                | 07/10/2025 | 66056 | CREATIVE SIGNS                      | FINAL PAYMENT SCOREBOARD (TRCC)          | -11,391.50 |
| Bill Pmt -Check                | 07/10/2025 | 66057 | HUFF, KAMI                          | REFUND KIDS CAMP                         | -530.00    |
| Bill Pmt -Check                | 07/10/2025 | 66058 | JENKINS PLUMBING CO.                | BACKFLOW TEST                            | -559.72    |
| Bill Pmt -Check                | 07/10/2025 | 66059 | ROYAL SWIMMING                      | SWIM TEAM GEAR                           | -516.00    |
| Bill Pmt -Check                | 07/10/2025 | 66060 | STAKER, ALEX                        | REFUND MEMBERSHIP                        | -98.67     |

| Type            | Date       | Num   | Name                              | Memo                    | Amount     |
|-----------------|------------|-------|-----------------------------------|-------------------------|------------|
| Bill Pmt -Check | 07/10/2025 | 66061 | STREAMLINE                        | Website                 | -5,700.00  |
| Bill Pmt -Check | 07/10/2025 | 66062 | SUMMIT ENERGY                     |                         | -15,198.00 |
| Bill Pmt -Check | 07/10/2025 | 66063 | THATCHER COMPANY                  | ops                     | -7,217.01  |
| Bill Pmt -Check | 07/10/2025 | 66064 | TRUGREEN-CHEMLAWN                 | parks                   | -258.75    |
| Bill Pmt -Check | 07/10/2025 | 66065 | UTAH SWIMMING                     | SPLASH FEE              | -1,400.00  |
| Bill Pmt -Check | 07/10/2025 | 66066 | UTAH SWIMMING (1)                 | CHAMPIONSHIP FEES       | -1,854.00  |
| Bill Pmt -Check | 07/10/2025 | 66067 | UTAH SWIMMING (2)                 | SPLASH FEE              | -2,926.25  |
| Bill Pmt -Check | 07/10/2025 | 66068 | MOUNTAINLAND SUPPLY               |                         | -618.13    |
| Bill Pmt -Check | 07/17/2025 | 66069 | AMERIGAS SALT LAKE CITY           |                         | -773.01    |
| Bill Pmt -Check | 07/17/2025 | 66070 | BELL, DIANA                       | REFUND SUPERSPORT       | -130.00    |
| Bill Pmt -Check | 07/17/2025 | 66071 | COMCAST                           |                         | -630.79    |
| Bill Pmt -Check | 07/17/2025 | 66072 | Cottonwood Heights City (1)       | MAY & JUNE NEWSLETTER   | -228.44    |
| Bill Pmt -Check | 07/17/2025 | 66073 | CUSTOM WATER TECHNOLOGY           |                         | -520.00    |
| Bill Pmt -Check | 07/17/2025 | 66074 | DAVID, LUCIE                      | RFUND SWIM LESSONS      | -60.00     |
| Bill Pmt -Check | 07/17/2025 | 66075 | ENBRIDGE                          |                         | -3,952.88  |
| Bill Pmt -Check | 07/17/2025 | 66076 | FABIAN VANCOTT                    |                         | -265.00    |
| Bill Pmt -Check | 07/17/2025 | 66077 | GUNTHER, SHAWNA                   | REFUND KIDS CAMP        | -42.50     |
| Bill Pmt -Check | 07/17/2025 | 66078 | INTERMOUNTAIN SOFT WATER          |                         | -55.00     |
| Bill Pmt -Check | 07/17/2025 | 66079 | JONES, LAURA                      | REFUND KIDS CAMP        | -42.50     |
| Bill Pmt -Check | 07/17/2025 | 66080 | JUHLIN, ROBB                      | REFUND KIDS CAMP        | -47.50     |
| Bill Pmt -Check | 07/17/2025 | 66081 | KLUSS, AMELIA                     | REFUND KIDS CAMP        | -255.00    |
| Bill Pmt -Check | 07/17/2025 | 66082 | L A ROSER COMPANY                 | COOLING TOWER/CONDENSER | -45,108.40 |
| Bill Pmt -Check | 07/17/2025 | 66083 | MAY, SAMANTHA                     | REFUND SWIM LESSONS     | -57.60     |
| Bill Pmt -Check | 07/17/2025 | 66084 | MAYORS FINANCIAL ADMINISTRATION   | 2025 ELECTION FEE       | -3,000.00  |
| Bill Pmt -Check | 07/17/2025 | 66085 | McATEE, CHRISTINE                 | REFUND TENNIS           | -60.00     |
| Bill Pmt -Check | 07/17/2025 | 66086 | MOULDING, CHRIS                   | REFUND SWIM LESSONS     | -64.00     |
| Bill Pmt -Check | 07/17/2025 | 66088 | NATIONAL RECREATION & PARK ASSOC. | ANNUAL MEMBERSHIP       | -700.00    |
| Bill Pmt -Check | 07/17/2025 | 66089 | NORCO                             |                         | -2,375.21  |
| Bill Pmt -Check | 07/17/2025 | 66090 | PACIFIC WATER INC.                | 2173                    | -50.00     |
| Bill Pmt -Check | 07/17/2025 | 66091 | RENNER SPORTS SURFACES            | BYWATER PARK            | -3,822.00  |
| Bill Pmt -Check | 07/17/2025 | 66092 | RIVENDELL TREE EXPERTS            | TREE TREATMENT          | -1,179.00  |
| Bill Pmt -Check | 07/17/2025 | 66093 | SALT LAKE CITY CORPORATION        | WATER                   | -26,798.49 |
| Bill Pmt -Check | 07/17/2025 | 66094 | SALT LAKE COUNTY HEALTH DEP       |                         | -195.00    |
| Bill Pmt -Check | 07/17/2025 | 66095 | SARACINO, JENNIFER                | REFUNDS KIDS CAMP       | -160.00    |
| Bill Pmt -Check | 07/17/2025 | 66096 | STAT MEDICAL                      |                         | -92.00     |
| Bill Pmt -Check | 07/17/2025 | 66097 | STRUCTURE COMPUTER CONSULTING     |                         | -1,875.00  |
| Bill Pmt -Check | 07/17/2025 | 66098 | THATCHER COMPANY                  |                         | -10,408.14 |
| Bill Pmt -Check | 07/17/2025 | 66099 | TRUGREEN-CHEMLAWN                 |                         | -592.02    |
| Bill Pmt -Check | 07/17/2025 | 66100 | UTAH SWIMMING                     | MEET FEES               | -2,392.00  |
| Bill Pmt -Check | 07/17/2025 | 66101 | VALLEY GLASS                      | ARENA GLASS             | -335.00    |
| Bill Pmt -Check | 07/17/2025 | 66102 | WATER STAR USA                    | 100-8481511-001         | -108.20    |
| Bill Pmt -Check | 07/17/2025 | 66103 | WAXIE SANITARY SUPPLY             |                         | -993.31    |
| Bill Pmt -Check | 07/17/2025 | 66104 | ZIONS BANK                        |                         | -7,094.77  |

| Type                          | Date       | Num   | Name                                | Memo                           | Amount             |
|-------------------------------|------------|-------|-------------------------------------|--------------------------------|--------------------|
| Bill Pmt -Check               | 07/17/2025 | 66105 | ETHERINGTON, TODD (REIMB)           | JR. NATIONALS PER DIEM         | -478.00            |
| Bill Pmt -Check               | 07/17/2025 | 66106 | ETHERINGTON, TODD (REIMB)           | RAFC PER DIEM                  | -420.00            |
| Bill Pmt -Check               | 07/17/2025 | ACH   | UTAH STATE RETIREMENT OFFICE        |                                | -13,320.43         |
| Bill Pmt -Check               | 07/17/2025 | 66107 | MOUNTAINLAND SUPPLY                 |                                | -240.55            |
| Bill Pmt -Check               | 07/21/2025 | ACH   | PUBLIC EMPLOYEES HEALTH FLEX        | Flex Reimbursement May/June @% | -1,923.05          |
| Bill Pmt -Check               | 07/24/2025 | ACH   | Utah State Tax Commission-SIs Tax   |                                | -15,083.30         |
| Bill Pmt -Check               | 07/24/2025 | 66109 | ABDIKHAIRANOVA, ZHANSAYA            | REFUND TENNIS/SWIM LESSONS     | -124.00            |
| Bill Pmt -Check               | 07/24/2025 | 66110 | COTTONWOOD IMPROVEMENT DIST         |                                | -72.00             |
| Bill Pmt -Check               | 07/24/2025 | 66111 | ECONO.PEST                          |                                | -98.00             |
| Bill Pmt -Check               | 07/24/2025 | 66112 | EWING IRRIGATION                    | PARKS                          | -86.56             |
| Bill Pmt -Check               | 07/24/2025 | 66113 | FUEL NETWORK                        |                                | -648.99            |
| Bill Pmt -Check               | 07/24/2025 | 66114 | LASSON, JOLENE                      | REFUND PAVILION                | -100.00            |
| Bill Pmt -Check               | 07/24/2025 | 66115 | MOUNTAINLAND SUPPLY                 | PARKS                          | -601.10            |
| Bill Pmt -Check               | 07/24/2025 | 66116 | PUBLIC EMPLOYEES HEALTH PRO PU00    |                                | -31,672.28         |
| Bill Pmt -Check               | 07/24/2025 | 66117 | SALT LAKE CITY CORPORATION          |                                | -1,766.29          |
| Bill Pmt -Check               | 07/24/2025 | 66118 | TRUGREEN-CHEMLAWN                   |                                | -1,701.62          |
| Bill Pmt -Check               | 07/24/2025 | 66119 | USA RACING                          | MAYOR'S CUP                    | -2,943.10          |
| Bill Pmt -Check               | 07/24/2025 | 66120 | WONG, CHRISTIANA                    | REFUND TENNIS                  | -60.00             |
| Bill Pmt -Check               | 07/24/2025 | 66121 | ZIONS BANK                          |                                | -6,880.84          |
| Bill Pmt -Check               | 07/31/2025 | ACH   | UTAH STATE RETIREMENT OFFICE        |                                | -13,637.89         |
| Bill Pmt -Check               | 07/31/2025 | ACH   | UTAH LOCAL GOVERNMENTS TRUS         |                                | -114,594.86        |
| Bill Pmt -Check               | 07/31/2025 | 66122 | AMERICAN FAMILY LIFE ASSUR.         |                                | -49.12             |
| Bill Pmt -Check               | 07/31/2025 | 66123 | AMERICAN RED CROSS                  | First aid/CPR                  | -40.00             |
| Bill Pmt -Check               | 07/31/2025 | 66124 | BARTON, ELEANOR                     | REFUND TENNIS                  | -60.00             |
| Bill Pmt -Check               | 07/31/2025 | 66125 | BIG COTTONWOOD DRY GOODS            | LAPTOP BACKPACKS               | -198.00            |
| Bill Pmt -Check               | 07/31/2025 | 66126 | BOURDOS, MOLLIE                     | REFUND SWIM LESSONS            | -64.00             |
| Bill Pmt -Check               | 07/31/2025 | 66127 | BRADY INDUSTRIES INC.               | SCRUBBER                       | -5,789.95          |
| Bill Pmt -Check               | 07/31/2025 | 66128 | C&C CONTRACTORS INC.                | Parks Mill Hollow              | -1,275.00          |
| Bill Pmt -Check               | 07/31/2025 | 66129 | CEM AQUATICS                        |                                | -996.67            |
| Bill Pmt -Check               | 07/31/2025 | 66130 | DAVIS, ALLISON                      | REFUND TENNIS                  | -60.00             |
| Bill Pmt -Check               | 07/31/2025 | 66131 | GREENBERG, MELISSA                  | REFUND KIDS CAMP               | -495.00            |
| Bill Pmt -Check               | 07/31/2025 | 66132 | L A ROSER COMPANY                   | COOLING TOWER/CONDENSER        | -99,020.99         |
| Bill Pmt -Check               | 07/31/2025 | 66133 | MILES, LINDSEY                      | REFUND SOCCER                  | -85.00             |
| Bill Pmt -Check               | 07/31/2025 | 66134 | PHILLIPS, CHELSEA                   | refund swim lessons            | -30.60             |
| Bill Pmt -Check               | 07/31/2025 | 66135 | PUBLIC EMPLOYEE HEALTH PROGRAM-LIFE |                                | -534.70            |
| Bill Pmt -Check               | 07/31/2025 | 66136 | RIGHTWAY SANITARY SUPPLY            | VM                             | -958.95            |
| Bill Pmt -Check               | 07/31/2025 | 66137 | RIVENDELL TREE EXPERTS              | Parks                          | -2,250.00          |
| Bill Pmt -Check               | 07/31/2025 | 66138 | SAFAVI, SARAH                       | REFUND KIDS CAMP               | -75.00             |
| Bill Pmt -Check               | 07/31/2025 | 66139 | SWANK, REBECCA                      | REFUND SKATE LESSONS           | -60.00             |
| Bill Pmt -Check               | 07/31/2025 | 66140 | THATCHER COMPANY                    |                                | -7,121.61          |
| Bill Pmt -Check               | 07/31/2025 | 66141 | UNIVERSAL GRINDING CO. INC.         |                                | -48.00             |
| Total 1016 · GENERAL CHECKING |            |       |                                     |                                | -596,588.60        |
| <b>TOTAL</b>                  |            |       |                                     |                                | <b>-596,588.60</b> |

# EXECUTIVE DIRECTOR'S REPORT

August 2025

## INFORMATION & UPDATES

- 2025 CHRC Master Plan | VCBO | McKinstry
  - SLCO | ZAP Application | Call for Applications | September 2025
- Indoor Pool Closure for Annual Maintenance
  - Monday, August 18<sup>th</sup> – Monday, September 1<sup>st</sup>
- CHPRSA Full-Time Recruitment
  - Sophie Dell'Ergo | Parks Supervisor
- CH2 | Report on Wednesday, August 13<sup>th</sup> Meeting
  - Bark in the Park | Mountview Park
    - Saturday, August 23<sup>rd</sup> | 9:30 – 11:30AM
  - Mural | Ribbon Cutting | Golden Hills Park
    - Friday, September 12<sup>th</sup> | 3PM
  - Dover Hill Park
    - Exhibit | Park Maintenance
- Big Cottonwood Canyon Marathon
  - Saturday, September 13<sup>th</sup>
  - Foundation Donation | \$2,700
- 2025 UASD Annual Conference | Davis Conference Center
  - Wednesday, November 5<sup>th</sup> – Friday, November 7<sup>th</sup>
- Other Business
  - McKinstry | 30% Completion Meeting | July 18<sup>th</sup>
  - CHPR Foundation | Golf Committee Meeting | July 22<sup>nd</sup>
  - CHPRSA Updates | City Manager | July 23<sup>rd</sup>
  - Butlerville Days | July 24<sup>th</sup> – 26<sup>th</sup>
  - CEM | Outdoor Dive Tank | July 28<sup>th</sup>
  - CHRC Facility Master Plan | VCBO | July 29<sup>th</sup>
  - Utah Mammoth Event at CHRC | July 30<sup>th</sup>
  - CH Park, Trails, and Open Space | Committee Meeting | July 30<sup>th</sup>
  - Safety Meeting | CHPRSA | August 4<sup>th</sup>
  - CHPR Foundation | Golf Committee Meeting | August 5<sup>th</sup>
  - UASD Board Meeting | August 7<sup>th</sup>
  - CHRC Facility Master Plan | VCBO | August 12<sup>th</sup>
  - Dover Hill Park Tour and Discussion | August 12<sup>th</sup>
  - ULGT | Trust Integrity Promise Program | August 13<sup>th</sup>
  - CHPR Foundation | Golf Committee Meeting | August 19<sup>th</sup>

# 2026 CHPRSA Budget Timeline

|                        |  |
|------------------------|--|
| <b>September 10</b>    | <b>Budget 2026 Available</b> <ul style="list-style-type: none"><li>• Budgets ready on TEAMS</li><li>• All formulas should be in the worksheet and will transfer to the overall budget (Please do not change anything on the <b>overall</b> budget). Only work in your department tab.</li><li>• I have calculated out all of the salaries for 2025 and 2026 so do not fret. Wages already have the FICA line prepopulated, so do not fret about that either! You just need to input into the wage line (not FICA).</li><li>• Project your budget for year-end 2025 and 2026 proposed without any increase of services or funds.</li><li>• If you have an increase or decrease in your budget (because of a fee increase/decrease or a new program), please fill out the form “Proposed increase or decrease to the 2026 Budget” and give it to Lyse’ with your budget. This is for significant changes to your budget based on new programs, positions, or removing existing services/programs. We will have a separate meeting regarding fees and capital projects.</li></ul> |
| <b>September 22</b>    | <b>Capital Project meeting @ 12 noon</b> (or right after Managers meeting). This is where you bring your list with price estimates and list in priority order.   |
| <b>September 24</b>    | <b>Preliminary Budgets completed</b> (by 5 pm) <ul style="list-style-type: none"><li>• Have your 2025 Year End Projected Budget and 2026 Projected Budget completed and saved in TEAMS.</li><li>• Fill out the proposed increase or decrease to the 2026 Budget form if you have any changes to your base budget and submit with your budget.</li><li>• Ben and Lyse’ will review it and may ask for clarifications on some items before your individual meetings.</li><li>• <b>PROPOSED FEE</b> increases also due along with your budget</li></ul>   |
| <b>October 3,6,7,8</b> | <b>Department Meetings</b> with Ben and Lyse’  |
| <b>October 15</b>      | Board Meeting @ 4PM  |
| <b>October</b>         | Board of Trustee work session 9 am - Noon  |
| <b>November 18</b>     | Board of Trustees meeting to present the 2025 CHPRSA Proposed Budget   |
| <b>?? ??</b>           | Board of Trustee work session –if needed   |
| <b>December 17</b>     | Board Meeting and Public Hearing for 2026 Budget and Fees and 2025 Amendments @ 6pm  |