

**Utah Virtual Academy
Governing Board of Directors
Board Meeting**



Date: June 12, 2025

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107

In Attendance: Dallin Drescher, Armante Gordon, Kristen Davidson, Brian Maxell, Amberly Keeler, Doug DeVore

Others In Attendance: Meghan Meredith, Tiffany Allen, Lacey Robinson, LouAnn Charles, Lori Phillips, Krystal Taylor, Brad Taylor

Excused: Kellie Openshaw, Marty Carpenter

MINUTES

CALL TO ORDER

Dallin Drescher called the meeting to order at 6:33PM.

SPOTLIGHTS

- Learning Coach of the Year

The board recognized the outstanding contributions of the 2024 Learning Coaches of the Year. Corrie Bumpus (Elementary), Shalyn Luker (Middle School), and Jennifer Steelman (High School) were honored for their exceptional dedication, communication, and consistent support of their students' success. Each coach demonstrated a deep commitment to student growth, academic accountability, and partnership with teachers.

Doug DeVore joined the meeting at 6:34PM

PUBLIC COMMENT

There were no comments.

BUSINESS ITEMS (Discussion and Voting)

- Finance Report

Brad Taylor reviewed key financial items including the acceptance of state revenue, approval of invoices exceeding \$25,000 (Encore Group: \$26,847.60; Apple Inc Education: \$309,050.00; Respons-Ability: \$34,825), K12/Stride and Academica West payments, the Fraud Risk Assessment and annual ethical behavior commitment, the audit engagement letter with Eide Bailly, the amended 2024–2025 budget, and the proposed 2025–2026 budget.

- Acceptance of State Revenue

Doug DeVore made a motion to accept the state revenue. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.

- Bank Reconciliations and Payment and Deposit Registers

Kristen Davidson made a motion to accept Bank Reconciliations and Payment and Deposit Registers. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante

Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.

- Invoice Approval for Purchases over \$25,000
Kristen Davidson made a motion to approve the presented invoices over \$25,000. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.
- K12 / Stride Payment
- Academica West Payment
Kristen Davidson made a motion to approve the K12/Stride and Academica West Payments. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye..
- Fraud Risk Assessment & Annual Commitment to Ethical Behavior
- Audit Engagement Letter
Brad Taylor presented the FY25 Fraud Risk Assessment to the board, reporting that Utah Virtual Academy scored 355 out of 395 points. Based on the state's criteria, this places the school firmly in the "Very Low" risk category. Board members will also sign the Annual Commitment to Ethical Behavior to be filed with the Fraud Risk Assessment.
The board reviewed the annual audit engagement with Eide Bailly who will perform audit services for the fiscal year ending June 30, 2025. These services include financial statement audits, student enrollment procedures, state compliance.
Doug DeVore made a motion to approve the Audit Engagement Letter with authorization for Dallin Drescher to sign the engagement letter. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.
- Director Report
 - Enrollment & Academic Updates
Meghan Meredith presented the Director's Report, highlighting the success of UTVA's recent graduation held at the Mountain America Expo Center, which has now been established as the new home for the event. She provided updates on summer and SY26 enrollment, the End of Year SIP analysis, and announced that UTVA's NCAA status has been officially approved after a lengthy and involved process. Meghan also shared a timeline of upcoming reports, including the Five Year Comprehensive Needs Assessment in August, School Improvement Plan presentations in September, SY24–25 Report Card data and Oct 1 data submission in October, and SIP mid-year updates in January.
- Board Business
 - Amended 2024/2025 Budget
 - Proposed 2025/2026 Budget
Brad Taylor reviewed the amended 2024–2025 budget, outlining adjustments based on updated revenue and expenditure projections. He then presented the proposed 2025–2026 budget, highlighting anticipated

funding, planned allocations, and key priorities for the upcoming fiscal year.

Kristen Davidson made a motion to approve the amended 2024-2025 budget and the proposed 2025/2026 budget. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.

- April 17, 2025 Board Meeting and Closed Session Minutes
Doug DeVore made a motion to approve the April 17, 2025 Board Meeting and Closed Session Minutes. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.
- Paid Parental and Postpartum Recovery Leave Policy
The board reviewed the new Salary Supplement for Highly Needed Educators (SHiNE) Program Policy, which replaces the TSSP beginning July 1, 2025, and allows LEAs to define and support hard-to-fill teaching positions through locally determined salary supplements. The board also reviewed a proposed Paid Parental and Postpartum Recovery Leave Policy to comply with H.B. 192, requiring all LEAs to implement such a policy by July 1, 2025. The policy aligns with state employee leave provisions and will be added to the employee handbook alongside existing leave policies.

Kristen Davidson made a motion to approve the Paid Parental and Postpartum Recovery Leave Policy. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.

- Salary Supplement for Highly Needed Educators Policy (SHiNE)
Kristen Davidson made a motion to approve the Salary Supplement for Highly Needed Educators Policy. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.
- Sex Education Committee
The board reviewed and approved the membership of the Health and Wellness Committee for the upcoming year. The committee includes administrators, a teacher, parents, and a health professional, with parent representation equal to or greater than that of school employees, as required.
Kristen Davidson made a motion to approve the Sex Education Committee. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.
- TSSA Plan
The board reviewed the 2025–2026 Teacher and Student Success Plan (TSSA Plan). This plan will remain aligned with prior years goals.
Armante Gordon made a motion to approve the TSSA Plan. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows:

Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.

- Related Services Contracts

The related services contracts have been received via an RFP. This will come back to a future board meeting for approval.

- Liability Insurance Renewal 2025/2026 SY

Meghan Meredith reviewed the liability insurance renewal.

Kristen Davidson made a motion to approve the Liability Insurance Renewal 2025-2026 SY. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Amberly Keeler, Aye; Brian Maxell, Aye; Doug DeVore, Aye.

CALENDARING

- Annual Board Meeting Calendar

The board will move to monthly board meetings beginning in August 2025.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

At 8:23 PM Dallin Drescher made a motion to move into a closed session to discuss the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a) in Murray, Utah. Kristen seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Armante Gordon, Aye; Kristen Davidson, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Brian Maxell, Aye.

ADJOURN

At 9:01 PM Dallin Drescher ended the closed session and adjourned the meeting.

**Utah Virtual Academy
Board of Directors Closed Session**

Date: June 12, 2025

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Utah Virtual Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 12th day of June, 2025, at 310 E. 4500 S., Suite 620; Murray, UT 84107.

A handwritten signature in blue ink, appearing to read "D. Drescher".

Dallin Drescher, Board Chair