

Sundance, Utah

July 10, 2025

The Administrative Control Board (the “*Board*”) of North Fork Special Service District, Utah (the “*District*”) met in regular public session on July 10, 2025, via electronics means as indicated on *Exhibit A*, without an anchor location, at 7:00 p.m., Utah time, due, legal and timely notice of the meeting having been given to all members as required by law and the rules of the Board.

The meeting was called to order by the Chairman, and on roll call the following members, constituting a quorum, were determined present:

Chairman	Dr. Stephen Minton
Vice Chairman	Dr. Stewart Olsen
Treasurer	Duaine Dorton
Member	Chad Linebaugh
Member	Keith Payne.
ABSENT:	Treasurer, Gary Liddiard Member, Scott Hart

There were also present Dave Marsella, Fire Chief, and Emily Johnson, Clerk.

After the minutes of the preceding meeting had been read and approved, the Clerk presented to the Board an affidavit evidencing the giving of not less than twenty-four (24) hours’

public notice of the agenda, date, time and place of the July 10, 2025 regular public meeting of the Board in compliance with the requirements of Sections 52-4-202 and 62G-30-102, Utah Code Annotated 1953, as amended, by (1) posting written notice of the meeting on the Utah Public Notice Website, (2) posting written notice of the meeting on the District's website, and (3) posting written notice of the special meeting in a public location in the District that is reasonably likely to be seen by the residents of the District. The affidavit was ordered recorded in the minutes of the meeting and is as follows:

STATE OF UTAH       )  
                                  )  
COUNTY OF UTAH    )

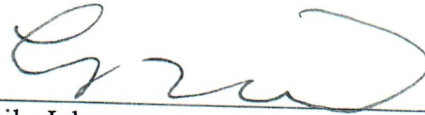
I, the undersigned, the duly qualified and acting Clerk of North Fork Special Service District, Utah (the “*District*”), do hereby certify, according to the records of the Administrative Control Board (the “*Board*”) in my official possession and upon my own knowledge and belief, that in accordance with the requirements of Sections 52-4-202 and 63G-30-102, Utah Code Annotated 1953, as amended, I gave not less than twenty-four (24) hours’ public notice of the agenda, date, time and place of the July 10, 2025, regular public meeting held by the Board by:

(a) causing a Notice of Public Meeting in the form attached hereto as *Exhibit A* to be posted on the Utah Public Notice Website on July 8, 2025, at least twenty-four (24) hours before the convening of the meeting;

(b) causing a Notice of Public Meeting in the form attached hereto as *Exhibit A* to be posted on the North Fork Special Service District (the “*District*”) website, which serves as the District’s website on July 8, 2025, at least twenty-four (24) hours before the convening of the meeting; and

(c) causing a Notice of Public Meeting in the form attached hereto as *Exhibit B* to be posted in a public location in the District that is reasonably likely to be seen by the residents of the District, on July 8, 2025, at least twenty-four (24) hours before the convening of the meeting, the Notice of Public Meeting having continuously remained so posted and available for public inspection until the convening of the meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature and impressed hereon the official seal of the Administrative Control Board of North Fork Special Service District, Utah, this 10th day of July, 2025.



Emily Johnson  
Clerk

[SEAL]



It was noted that, as required by Section 52-4-203, Utah Code Annotated 1953, as amended, written minutes and a recording of this meeting are being kept.

Thereupon after the conduct of business not pertinent to the following, the Chairman announced that pursuant to a Notice of Public Hearing (the “*Notice of Public Hearing*”) the time had come for the public hearing to be held pursuant to Section 11-14-318 of the Local Government Bonding Act, Title 11, Chapter 14, Utah Code Annotated 1953, as amended (the “*Act*”), to receive input from the public with respect to (a) the issuance by the District in an amount of not to exceed \$3,551,000 of the District’s sewer revenue bonds (the “*Bonds*”), for the purpose of (i) financing all or a portion of the cost of increasing the capacity of its existing sewer treatment plant and various other improvements and upgrades to the District’s sewer and wastewater system (the “*System*”), including, but not limited to, those improvements and upgrades listed on the District’s capital facilities plan (collectively, the “*Project*”), (ii) funding any necessary reserves and contingencies in connection with the Bonds, (iii) paying the costs incurred in connection with the issuance and sale of the Bonds, and (b) the protentional economic impact that the Project will have on the private sector

In accordance with the provisions of Section 11-14-318 of the Act, notice of the public hearing was posted (a) on the Utah Public Notice Website, (b) on the District’s website and (c) public location in the District that is reasonably likely to be seen by the residents of the District, on June 17, 2025, which is no less than 14 days before the date hereof. The proof of posting on the Utah Public Notice Website, attached hereto as *Exhibit C*, was recorded in the minutes of the meeting.

The Chairman then announced that all those interested persons wishing to express their views, both orally and in writing, on the proposed issuance by the District of the Bonds and the potential economic impact that the Project will have on the private sector, would be heard and that all such written or oral statements would be considered.

The Chairman read in open meeting the full text of all written comments, if any, concerning the proposed issuance by the District of the Bonds and the potential economic impact that the Project will have on the private sector, which were submitted to the Clerk pursuant to an invitation set forth in the notice of public hearing. Copies of all such written comments, if any, are attached as *Exhibit D* hereto.

The Chairman then invited members of the public to provide input with respect to the proposed issuance by the District of the Bonds and the potential economic impact that the Project will have on the private sector.

All interested persons wishing to provide input were then given full opportunity to be heard, the persons so speaking, being as listed on *Exhibit E* hereto.

After hearing all persons desiring to provide input with respect to the proposed issuance by the District of the Bonds and the potential economic impact that the Project will have on the private sector, and after further discussion by the Board, the public hearing was concluded.

(Other business not pertinent to the above appears in the minutes of the meeting.)

Upon the conclusion of all business and upon motion duly made and carried, the meeting of the Board was adjourned.

NORTH FORK SPECIAL SERVICE DISTRICT, UTAH

By Stephen Minton M.D.  
Dr. Stephen Minton  
Chairman

[SEAL]

ATTEST:

By Emily Johnson  
Emily Johnson  
Clerk

STATE OF UTAH       )  
                                  )  
COUNTY OF UTAH     )

I, Emily Johnson, the duly chosen, qualified and acting Clerk of North Fork Special Service District, Utah (the "*District*"), do hereby certify that the foregoing is a full, true and correct copy of excerpts from the minutes of a special public meeting of the Administrative Control Board of the District (the "*Board*") held via Zoom, on July 10, 2025, as recorded in the regular official book of minutes of the proceedings of the Board kept in my office, that all members of the Board were given due, legal and timely notice of the meeting, that the meeting therein shown was in all respects called, held and conducted in accordance with law and in full conformity therewith and that the persons therein named were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Administrative Control Board of North Fork Special Service District, Utah, at Sundance, Utah, this 10th day of July, 2025.



\_\_\_\_\_  
Emily Johnson  
Clerk

[SEAL]



## **EXHIBIT A**

[ATTACH COPY OF MEETING NOTICE]

**NORTH FORK SPECIAL SERVICE DISTRICT  
MONTHLY MEETING OF THE BOARD OF OFFICERS  
July 10, 2025, at 7:00 p.m.**



Meetings will be held via electronic means only pursuant to Utah Code 52-4-207(5)(e). All members of the Board will be participating electronically, members of the public may ask NFSSD to provide a physical anchor location by submitting a written request 12 hours before the scheduled meeting time. Meeting links will be posted at the Utah Public Notice Website, you may also contact the District offices by email [admin@NFSSD.org](mailto:admin@NFSSD.org) or call 801.225.7263 or 801.404.4734 for electronic participation instructions prior to the meeting. Anyone attending the virtual meeting will be required to follow meeting etiquette and order or may be removed from the meeting.

Visit [NFSSD.org](http://NFSSD.org) for additional information including meeting minutes and a link to access The Little Manual for Local and Special Service Districts.

**Monthly Meeting of the Board of Officers**

**Public Hearing**

- 1. **Public hearing to receive input from the public regarding the issuance of up to \$3,551,000 of sewer revenue bonds and the potential economic impact the financed project will have on the private sector**

**Public Comments**

**Action Items**

- 1. Consideration of a master resolution providing for the issuance of sewer revenue bonds and providing for related matters
- 2. Consideration of a supplemental resolution authorizing the issuance of up to \$3,551,000 of Sewer Revenue Bonds, Series 2025, and providing for related matters
- 3. Approval of the June 2025, Monthly Meeting Minutes.....District Clerk

**Informational Items**

- 1. Fire/EMS Reports .....Chief David Marsella
- 2. District Clerk Information.....Emily Johnson
- 3. Financial Information.....Joseph Martin
- 4. Water/Wastewater Report..... Aubree Lincoln
- 5. Committee Reports ..... All Committee Chairs

## **EXHIBIT B**

[ATTACH COPY OF MEETING NOTICE POSTED ON THE UTAH PUBLIC NOTICE WEBSITE]

Support

PUBLIC NOTICE WEBSITE  
DIVISION OF ARCHIVES AND RECORDS SERVICE

# Monthly Meeting of the Board of Officers with Public Hearing re: Sewer Revenue Bonds

## General Information

Government Type:

Special Service District

Entity:

North Fork Special Service District

Public Body:

North Fork Special Service District

Give Feedback

## Notice Information

[Add Notice to Calendar](#)

Notice Title:

Monthly Meeting of the Board of Officers with Public Hearing re: Sewer Revenue Bonds

Notice Type(s):

Meeting, Hearing, Bond

Event Start Date & Time:

July 10, 2025 07:00 PM

Description/Agenda:

NORTH FORK SPECIAL SERVICE DISTRICT  
MONTHLY MEETING OF THE BOARD OF OFFICERS AGENDA  
July 10, 2025, at 7:00 p.m.

Meetings will be held via electronic means only pursuant to Utah Code 52-4-207(5)(e). All members of the Board will be participating electronically, members of the public may ask NFSSD to provide a physical anchor location by submitting a written request 12 hours before the scheduled meeting time. Meeting links will be posted at the Utah Public Notice Website, you may also contact the District offices by email [admin@NFSSD.org](mailto:admin@NFSSD.org) or call 801.225.7263 or 801.404.4734 for electronic participation instructions prior to the meeting. Anyone attending the virtual meeting will be required to follow meeting etiquette and order or may be removed from the meeting.

Visit [NFSSD.org](https://NFSSD.org) for additional information including meeting minutes and a link to access The Little Manual for Local and Special Service Districts.

### Monthly Meeting of the Board of Officers

#### Public Hearing

1. Public hearing to receive input from the public regarding the issuance of up to \$3,551,000 of sewer revenue bonds and the potential economic impact the financed project will have on the private sector

#### Public Comments

#### Action Items

1. Consideration of a master resolution providing for the issuance of sewer revenue bonds and providing for related matters
2. Consideration of a supplemental resolution authorizing the issuance of up to \$3,551,000 of Sewer Revenue Bonds, Series 2025, and providing for related matters
3. Approval of the June 2025, Monthly Meeting Minutes District Clerk

#### Informational Items

1. Fire/EMS Reports Chief-David Marsella
2. District Clerk Information-Emily Johnson
3. Financial Information-Joseph Martin
4. Water/Wastewater Report-Aubree Lincoln
5. Committee Reports-All Committee Chairs

Give Feedback

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#### Notice of Special Accommodations (ADA):

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Emily Johnson at 801-225-7263 [admin@nfssd.org](mailto:admin@nfssd.org)

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#### Notice of Electronic or Telephone Participation:

Emily Johnson is inviting you to a scheduled Zoom meeting. Topic: NFSSD Wastewater Bond Hearing & Board Meeting Time: Jul 10, 2025 07:00 PM Mountain Time (US and Canada) Join Zoom Meeting <https://us02web.zoom.us/j/82359842139?pwd=vbxxqyK86KfGYHcvb7erE4Q7S3opQY.1> Meeting ID: 823 5984 2139 Passcode: 997086 --- One tap mobile  
+13126266799,,82359842139#,,,,\*997086# US (Chicago)  
+16465588656,,82359842139#,,,,\*997086# US (New York) --- Dial by your location - +1 312 626 6799 US (Chicago) - +1 646 558 8656 US (New York) - +1 646 931 3860 US - +1 301 715 8592 US (Washington DC) - +1 305 224 1968 US - +1 309 205 3325 US - +1 669 900 9128 US (San Jose) - +1 689 278 1000 US - +1 719 359 4580 US - +1 253 205 0468 US - +1 253 215 8782 US (Tacoma) - +1 346 248 7799 US (Houston) - +1 360 209 5623 US - +1 386 347 5053 US - +1 507 473 4847 US - +1 564 217 2000 US - +1 669 444 9171 US Meeting ID: 823 5984 2139 Passcode: 997086 Find your local number: <https://us02web.zoom.us/j/82359842139?pwd=vbxxqyK86KfGYHcvb7erE4Q7S3opQY.1>

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#### Meeting Information

##### Meeting Location:

Zoom application without an anchor location  
Provo, UT 84604

[Show in Apple Maps](#)

[Show in Google Maps](#)

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##### Contact Name:

Emily Johnson

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##### Contact Email:

[admin@nfssd.org](mailto:admin@nfssd.org)

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##### Contact Phone:

(801)225-7263

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Give Feedback

Notice Posting Details

Notice Posted On:

July 08, 2025 10:26 AM

Notice Last Edited On:

July 08, 2025 10:26 AM

Subscribe

Subscribe by Email

Subscription options will send you alerts regarding future notices posted by this Body.

Your Name:

John Smith

Your Email:

username@example.com

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[UTAH.GOV TERMS OF USE](#)

[UTAH.GOV PRIVACY POLICY](#)

[TRANSLATE UTAH.GOV](#)

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## **EXHIBIT C**

[ATTACH COPY OF HEARING NOTICE POSTED ON THE UTAH PUBLIC NOTICE WEBSITE]



A Secure Online Service from Utah.gov

Support

Size: A A A

## PUBLIC NOTICE WEBSITE

DIVISION OF ARCHIVES AND RECORDS SERVICE

# Notice of Public Hearing

### General Information

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Government Type:

**Special Service District**

Entity:

**North Fork Special Service District**

Public Body:

**North Fork Special Service District**

### Notice Information

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**[Add Notice to Calendar](#)**

Notice Title:

**Notice of Public Hearing**

Notice Type(s):

**Notice, Hearing, Bond**

Event Start Date & Time:

**July 10, 2025 07:00 PM**

Description/Agenda:

## NOTICE OF PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN that on July 10, 2025, the Administrative Control Board (the 'Board') of the North Fork Special Service District, Utah (the 'District'), will hold a public hearing to receive input from the public with respect to the issuance of its Sewer Revenue Bonds (the 'Bonds'), to finance all or a portion of the cost of increasing the capacity at its existing sewer treatment plant and various other improvements and upgrades to the Issuer's sewer and wastewater system (the 'System'), including, but not limited to, those improvements and upgrades listed on the Issuer's capital facilities plan (the 'Project') and the potential economic impact that the Project will have on the private sector, pursuant to the Local Government Bonding Act, Title 11, Chapter 14, Utah Code Annotated 1953, as amended (the 'Act').

## PURPOSE FOR ISSUING BONDS

The District intends to issue the non-voted revenue Bonds for the purpose of (1) financing a portion of the costs of the Project, (2) funding any necessary reserves and contingencies in connection with the Bonds, and (3) paying the costs incurred in connection with the

issuance and sale of the Bonds. The Board has determined that the Project is necessary to provide reliable sewer and wastewater treatment that complies with all current applicable regulations.

#### DESCRIPTION OF THE BONDS

The District intends to issue the Bonds in an aggregate principal amount not exceeding Three Million Five Hundred Fifty-one Thousand Dollars (\$3,551,000) to finance a portion the Project. The Bonds are currently expected to bear interest at a rate of 4.00% per annum and to mature over a period of approximately 23.5 years. Annual debt service payments on the Bonds are currently expected to be approximately \$261,000.

#### REVENUES PROPOSED TO BE PLEDGED

The District proposes to pledge to the payment of the Bonds all revenues, fees, income, rents and receipts derived by the District from or attributable to the System (the 'Revenues'). No taxes are proposed to be pledged to the repayment of the Bonds. This District currently levies a rate of \$86.00 per month per Residential Toilet Equivalent; however, rate increases may be necessary to cover the cost of debt service on the Bonds. Current user charge rates and connection

Give Feedback

fees are available on the District's website  
[www.northforkdistrictutah.gov](http://www.northforkdistrictutah.gov).

#### TIME, PLACE AND LOCATION OF PUBLIC HEARING

The District will hold a public hearing during a Board meeting which begins at 7:00 p.m. on July 10, 2025. The public hearing will be held via Zoom and details on how to participate on the Zoom. All members of the public are invited to attend and participate in the public hearing. Those desiring to participate should check the agenda for the meeting for details on how to join and participate via Zoom; the agenda will be posted on the Utah Public Notice website ([www.utah.gov/pmn/](http://www.utah.gov/pmn/)) at least 24 hours prior to the meeting. Written comments may be submitted to the District, to the attention of the District Clerk at 8838 North Alpine Loop, Provo, Utah 84604, prior to the public hearing.

#### PURPOSE FOR HEARING

The purpose of the hearing is to receive input from the public with respect to the issuance of the Bonds and the potential economic impact that the Project will have on the private sector.

DATED this 10th day of June, 2025.

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District Clerk,  
North Fork Special Service District, Utah

## Monthly Meeting of the Board of Officers

### Public Hearing

1. Public hearing to receive input from the public regarding the issuance of up to \$3,551,000 of sewer revenue bonds and the potential economic impact the financed project will have on the private sector

### Public Comments

### Action Items

1. Consideration of a master resolution providing for the issuance of sewer revenue bonds and providing for related matters
2. Consideration of a supplemental resolution authorizing the issuance of up to \$3,551,000 of Sewer Revenue Bonds, Series 2025, and providing for related matters
3. Approval of the June 2025, Monthly Meeting Minutes District Clerk

### Informational Items

1. Fire/EMS Reports-Chief David Marsella
2. District Clerk Information-Emily Johnson
3. Financial Information-Joseph Martin
4. Water/Wastewater Report-Aubree Lincoln
5. Committee Reports-All Committee Chairs

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Notice of Electronic or Telephone Participation:

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Join Zoom Meeting  
<https://us02web.zoom.us/j/82359842139?pwd=vbxxqyK86KfGYHcvb7erE4Q7S3opQY.1>  
Meeting ID: 823 5984 2139 Passcode: 997086  
--- One tap mobile  
+13126266799,,82359842139#,,, \*997086#  
US (Chicago)  
+16465588656,,82359842139#,,, \*997086#

US (New York) --- Dial by your location - +1  
312 626 6799 US (Chicago) - +1 646 558 8656  
US (New York) - +1 646 931 3860 US - +1 301  
715 8592 US (Washington DC) - +1 305 224  
1968 US - +1 309 205 3325 US - +1 669 900  
9128 US (San Jose) - +1 689 278 1000 US - +1  
719 359 4580 US - +1 253 205 0468 US - +1  
253 215 8782 US (Tacoma) - +1 346 248 7799  
US (Houston) - +1 360 209 5623 US - +1 386  
347 5053 US - +1 507 473 4847 US - +1 564  
217 2000 US - +1 669 444 9171 US Meeting  
ID: 823 5984 2139 Passcode: 997086 Find  
your local number:  
<https://us02web.zoom.us/j/kcMYmx29SN>

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## Meeting Information

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Meeting Location:

Zoom application without an anchor location  
Provo, UT 84604

[Show in Apple Maps](#)

[Show in Google Maps](#)

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Contact Name:

Emily Johnson

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Contact Email:

[admin@nfssd.org](mailto:admin@nfssd.org)

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Contact Phone:

(801)225-7263

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## Notice Posting Details

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**EXHIBIT D**

[ATTACH WRITTEN COMMENTS, IF ANY]

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## **EXHIBIT E**

[ATTACH LIST OF PERSONS PROVIDING INPUT AT THE PUBLIC HEARING]

\_\_\_\_\_.