

# The State of Utah DHHS and Local Public Health Governance Committee Meeting



## Minutes

Date: August 4th, 2025 Time: 12:30 PM – 1:30 PM

[Meet.google.com/smc-wzpk-cyt](https://meet.google.com/smc-wzpk-cyt)

Phone: 1-636-373-8231 PIN: 590 865 390#

Committee Co-Chairs: Janae Duncan & Eric Edwards

Presenting Chair:

Janae Duncan

Voting Members:

David Litvack, Eric Edwards, Heather Borski, Janae Duncan, Kirk Benge, Nathan Selin

Alternates:

Brian Hatch, Melissa Stevens Dimond

Attendees:

Brian Hatch, David Litvack, Elisabeth Litster, Eric Edwards, Heather Borski, Janae Duncan, Jenny Starley, Jerry Edwards, Jill Parker, Kirk Benge, Melissa Stevens Dimond, Nathan Selin

Approve Minutes: July 21st, 2025

1<sup>st</sup>: Heather Borski 2<sup>nd</sup>: Kirk Benge

Motion was approved unanimously.

## Grant Reviews:

Grant Title	Executive Committee Review	Description
Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Year 4 Continuation  12/1/25 to 11/30/26  \$1,568,293  Needs Review	This budget will be reviewed during the Governance meeting since the grant has not been presented at any exec committee.	This specific application is for continuation in preparation for year 4. A2: Foundational Capabilities and A3: Core Data Modernization are annual funding that we would like to renew. CDC gave us a level funding amount with year 1 for both strategies (amounts below) to use in preparation of budgets. - A2: \$1,161,815 - A3: \$406,478 As always, the actual amount may vary.

1<sup>st</sup>: Eric Edwards      2<sup>nd</sup>: David Litvack  
Motion was approved unanimously.

## Rules Review/Discussion:

Rule #	Rule Name	Topic

## Other Agenda Items:

S	Discussion Includes	Notes
LHD Funding Formula		The LHD funding formula needs to be updated to include current census totals.
Will research further to move forward with setting a regular schedule for funding formula updates. Jerry Edwards and Janae Duncan will reach out to Kem C. Gardner for further information.		

Exempt Grants (These grants have been labeled as exempt during the past two weeks):

Grant Name	Application Due	Description

Next Governance Meeting: August 18th, 2025