



## CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the August 5, 2025, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a board meeting on Tuesday, August 5, 2025, beginning at 6:00 pm at 9361 S 300 E, Sandy, UT 84070.

**Those in attendance were:**

Amber Shill, Board President  
Andrew Edtl, Vice President  
Katie Dahle, Board Member  
Jackson Lewis, Board Member  
Holly Neibaur, Board Member, joined electronically  
Karen Pedersen, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Daniel Harper, General Legal Counsel  
Charlie Evans, Director of External Relations

Excused: Amanda Oaks, Vice President

**1. Closed Session – 4:30 pm**

- A. For the purpose of discussing the purchase, exchange or lease of real property.
- B. For the purpose of discussing deployment of security personnel, devices, or systems.

**MOTION: Jackson Lewis moved to go into closed session for the purpose of discussing the purchase, exchange or lease of real property and for the purpose of discussing deployment of security personnel, devices, or systems. Karen Pedersen seconded the motion. The motion passed unanimously**

\*Persons in Attendance: All Board Members. Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Charlie Evans, Director of External Relations, Daniel Harper – General Counsel, McKay Robinson – Assistant Superintendent, Jeff Haney – Director of Communications, Kirsten Stewart – Assistant Director of Communications.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DK4SB671D43B>

**2. Business Meeting – 6:00 pm**

**3. Opening Items**

- A. Welcome
- B. Approve Agenda for August 5, 2025

**MOTION: Holly Neibaur moved to approve the agenda for August 5, 2025. Andrew Edtl seconded the motion. The motion passed unanimously.**

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DK4SBL71D44A>

**4. Consent Agenda**

- A. Approval of Minutes for June 17, 2025
- B. Approval of Hire and Termination Reports
- C. Approval of Student Overnight Travel
- D. Approval of Purchasing Bids
- E. Approval of June Financial Reports
- F. Approval of Annual Fraud Risk Assessment required by the Office of the State Auditor

**MOTION:** Katie Dahle moved to approve the Consent Agenda Item 4A Approval of Minutes for June 17, 2025; Item 4B Approval of Hire and Termination Reports; Item 4C Approval of Student Overnight Travel with the removal of the Brighton Cross Country request; Item 4D Approval of Purchasing Bids; Item 4E Approval of June Financial Reports; Item 4F Approval of Annual Fraud Risk Assessment required by the Office of the State Auditor. Karen Pedersen seconded the motion. The motion passed unanimously.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DK4SBY71D456>

**5. Update on transition from BoardDocs to Diligent Community – Leon Wilcox, Business Administrator and Cindee Clawson, Administrative Assistant**

BoardDocs has created a new platform for sharing information for Board meetings to the public and for board members. Diligent Community offers new features such as a public agenda, member agenda and committee agenda. The new platform will “go live” on CSD website on September 2, 2025, allowing a two-week preparation period to become familiar with the new platform before the next board meeting scheduled on September 16, 2025. The information stored on BoardDocs will be transferred to Diligent Community and then BoardDocs access will be inactivated on September 8<sup>th</sup>.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DKAUMR7CC383>

**6. Closing Items**

- A. Adjourn

/cc

ATTEST

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Amber Shill

Board President

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Rick Robins

Superintendent