

**ECHO CANYON PRELIMINARY MUNICIPALITY
BOARD MEETING MINUTES
June 24, 2025, at 2:00 P.M.**

Call to Order

Meeting was called to order at 2:00 p.m.

Present in the meeting were Craig Weston, Trent Arnold, Thomas Gottlieb, Jonathan Hoffman, Melodie McCandless, and Jay Springer, District legal counsel.

AGENDA

Welcome, roll call, and confirmation of quorum

Craig Weston convened the meeting and announced Trustees' presence.

Acknowledgment of appointment of Grand County Board Member pursuant to Utah Code § 10-2a-509(1)(a)

Mr. Weston welcomed Melodie McCandless, the board member representing Grand County.

Updates from action items

Mr. Springer introduced Jacob Clark, Echo Canyon recorder. He further recommended continuing to use the Echo Canyon email address, which Mr. Clark has access to.

Mr. Arnold mentioned there are no substantive updates for a number of prior action items. He also mentioned that the treasurer is working with Chase Bank to create a bank account, which should be completed in about a month.

Mr. Gottlieb and Mr. Hoffman did not provide any updates.

Ordinance No. 2025-O-04: Approving Engagement and Appointment of Municipal Engineer

Mr. Springer discussed the substantive contents of Ordinance No. 2025-O-04, which proposes to appoint a municipal engineer for Echo Canyon. Mr. Weston mentioned that he reviewed the ordinance and expressed appreciation for Horrocks and their willingness to act as municipal engineer. Mr. Arnold expressed similar appreciation.

Mr. Weston motioned to pass Ordinance No. 2025-O-04 Approving Engagement and Appointment of Municipal Engineer. Mr. Gottlieb seconded. Motion passed unanimously.

Adoption of Land Use Ordinance 2025-O-05 (Building, Fire Protection, Excavation and Grading, Subdivision, and Land Use Codes)

Mr. Springer mentioned that the public hearing on land use ordinances was held June 23, where public comments were taken for each code section. Mr. Weston mentioned he reviewed the codes and listened to the public comments. Mr. Springer discussed the substantive changes to the Land Use and Subdivision Codes based on comments in the public hearing. The Planning Commission made a positive recommendation for all codes. Mr. Springer explained the contents of the Ordinance to Adopt the Land Use Codes, and that they were contained in one ordinance.

Mr. Arnold mentioned he also reviewed all the codes and supports the Planning Commission's recommendations. Mr. Gottlieb mentioned his appreciation for the Planning Commission and added his support.

Mr. Gottlieb made a motion to adopt the Land Use Ordinance. Mr. Arnold seconded. Motion passed unanimously.

Potential closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, the sale or purchase of real property, and/or other matters as permitted by Utah Code §§ 52-4-204 through 205 (if needed, motion and majority vote required to proceed)

Mr. Springer mentioned that although there was no need for a closed session in this meeting, he suggested coordination ahead of each meeting to determine if closed sessions will be needed on a case-by-case basis. He also discussed the logistics for opening and closing closed sessions.

Other business, as needed

No other business.

Adjourn

Mr. Weston made a motion to adjourn. Mr. Arnold seconded the motion. Motion passed. Meeting adjourned.