



# WOODS CROSS CITY COUNCIL AGENDA

Tuesday, August 19, 2025

Work Session-Youth City Council Swearing In Ceremony 6:00 pm – Hogan Park Bowery

Regular City Council 6:30 pm

Held at: 1555 S 800 W • Woods Cross, UT 84087

The regular session will be held in person and via Zoom.

You may access at <https://zoom.us/j/9358074960> or go to [zoom.us](https://zoom.us) > select JOIN A MEETING > Meeting ID: 935 807 4960

*Please mute your microphone except during PUBLIC COMMENT period.*

1. **WORK SESSION** (Held in Hogan Park Bowery – East of City Hall)
  - a. Swearing in of 2025 Youth City Council MAYOR HANSON
  - b. Swearing in of 2025 Youth City Council Youth Leadership HANSON
- Invocation/Pledge SHARP
2. **GUESTS/HONORS**
  - a. Official Pinning and Swearing in of PD Officer Colton Furnish BIGELOW/HANSON
3. **CONSENT AGENDA ITEMS**
  - a. Consideration to Approve Minutes: 08/05/25 MAYOR
  - b. Ratify Cash Disbursements: 08/01/25-8/14/25 MAYOR
  - c. Consideration to Approve 2025 Arbor Day Proclamation CHRISTIANSEN
  - d. Consideration to Adopt Resolution 2025-935 Approving I-15 Widening Project Agreement CHRISTIANSEN
  - e. Consideration to Adopt Resolution 2025-936 Approving Signage of Safety Audit Letter of Concurrence and Match Agreement CHRISTIANSEN
4. **PUBLIC COMMENT** MAYOR

Brief items that are not on the agenda or part of a scheduled Public Hearing. Limited to 3 minutes. If an item requires more than 3 minutes, please contact the City Administrator to be added to a future agenda ([bhaderlie@woodscross.com](mailto:bhaderlie@woodscross.com))

**Woods Cross City is committed to civility: *We strive to act and speak with dignity, courtesy, and respect at all times – Participants are asked to join us and to act and speak accordingly***
5. **PUBLIC HEARING with REQUESTED ACTION**

The purpose of this hearing is to receive public comments regarding a request to amend the Woods Cross City General Plan, Station Area Plan as required by H.B. 462, Utah Housing Affordability Amendments passed in the 2022 Utah State Legislative Session.

  - a. Consideration to Approve Ordinance 623 Amending the Station Area Plan POOLE/SWAIN
6. **ACTION ITEMS**
  - a. Consideration to Adopt Resolution 2025-937 Adopting Property Tax Rate for Tax Year 2025-2026 MAYOR
  - b. Consideration to Adopt Resolution 2025-938 Adopting Final Budget for FY 2026 MAYOR
7. **DISCUSSION ITEMS**
  - a. 2025 Water Bond Projects CHRISTIANSEN HADERLIE

I certify that copies of the agenda for the Woods Cross City Council meeting to be held August 19, 2024 were posted at Woods Cross City Hall, city website [www.Woodscross.com](http://www.Woodscross.com), and the Utah Public Notice website at [www.utah.gov/pmn](http://www.utah.gov/pmn). Date Posted: August 16, 2024, /s/ Annette Hanson, Woods Cross City Recorder.

In compliance with the Americans with Disabilities Act, any individuals needing special accommodations or services during this meeting shall notify the City Recorder at (801) 677-1006 or [AP@WoodsCross.com](mailto:AP@WoodsCross.com), at least 24 hours prior to the meeting.

## **STAFF REPORTS**

- b. Community Services Report**
- c. Police Report**
- d. Community Development Report**
- e. Financial Report**
- f. City Administrator Report**

**BARTHOLOMEW**  
**BIGELOW**  
**POOLE**  
**HADERLIE**  
**HADERLIE**

## **8. COUNCIL ITEMS**

- a. Questions/Direction to City Administrator or Staff**
- b. Council Reports**

**MAYOR**

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# 2026-2026 YCC leadership

Mayor - Holden Manning

Deputy Mayor - Maysie Stowell

Recorders- Amy Jeppsen and Lucianna (Lucy) Becerra

Historians- Sammie Varney and Syler Goble

Communication- Kira Plowman & Autumn Taylor

Service Coordinators- Zoe Molino & Olivia Wheeler

Event Coordinators - Kyler Anderson, Autumn Taylor, Samuel Rasmussen, Camden Stowell  
Nathan Gridley

Fundraising Coordinators - Gracie Dewaal & Alex Martinez

Treasurer- Molly Kelsey

# Guests/Honors

# Oath of Office

State of Utah                    }  
County of Davis                }       §  
City of Woods Cross           }

**I do solemnly swear (or affirm) that I will uphold and support, in word and spirit, the Constitution of the United States of America, the Constitution of the State of Utah, all laws of the federal, state, and local authority, and all lawful orders and directives, verbal, as well as written and established practices of the Woods Cross Police Department and Woods Cross Administration, Mayor and Council to the best of my abilities. As a Police Officer, I will act and speak with dignity, courtesy, and respect at all times. I pledge to discharge the duties of my office with fidelity.**

[Signed]\_\_\_\_\_

Colton Furnish

Subscribed and sworn to before me this August 19, 2025

\_\_\_\_\_  
Woods Cross City Recorder

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Name: Colton Furnish  
Office: Police Officer

Filed this August 19, 2025

Term: N/A (If applicable)



Person Administering Oath: Annette Hanson

Title: Woods Cross City Recorder

# Consent Items

**WOODS CROSS CITY COUNCIL MEETING  
AUGUST 5, 2025**

The minutes of the Woods Cross City Council meeting held August 5, 2025, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah. A work session will be held at 6:00 P.M. prior to the regular session and a Truth-in-Taxation hearing to be held at 7:30 P.M. after the regular session.

**WORK SESSION**—A work session/open house was held at 6:00 P.M. prior to the City Council meeting to discuss the budget.

**COUNCIL MEMBERS PRESENT:**

Ryan Westergard, Mayor  
Julie Checketts  
Jim Grover

Eric Jones  
Wally Larrabee

**COUNCIL MEMBERS EXCUSED:**

Gary Sharp

**STAFF PRESENT:**

Bryce Haderlie, City Administrator  
Bigelow, Police Chief  
Sam Christiansen, Public Works Director  
Curtis Poole, Community Development Director  
LaCee Bartholomew, Community Services Manager

Annette Hanson, City Recorder  
James Dan Schultz, Asst. Police Chief  
Johnny Filler, Public Works

**PUBLIC ATTENDANCE:**

LeGrande Blackley  
Rachel Peterson  
Steffen Olson

Don Schrader  
Casi McDonald  
Steve Rodgers

Lois Schrader  
Scott McDonald

**PLEDGE/INVOCATION:**

Wally Larrabee

**CONSIDERATION TO APPROVE MINUTES**

The Mayor called for the review of the minutes of the City Council meetings held 6/23/25 and 7/1/25, 7/2/25. The minutes were approved through the consent agenda.

**RATIFY CASH DISBURSEMENTS**

The Council reviewed the cash disbursements for the time period of 6/24/25-7/31/25. The cash disbursements were approved through the consent agenda.

**CONSIDERATION TO ADOPT RESOLUTION 2025-931 APPROVING FALL STREETS PRESERVATION PROJECT**

The Public Works Director noted the staff is requesting approval of this resolution, awarding the 2025 fall street preservation project to Holbrook Asphalt for \$101,117.92 to be completed before September 30, 2025.

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He noted this project is being funded out of the FY 2025-26 Road Class B & C Fund 21-40-410—street maintenance, which currently has a balance of \$850,000. He noted there are roads within Woods Cross that are prime for the HA5 High Density Mineral Bond product that is solely applied by Holbrook Asphalt. He noted this product wears extremely well and will prolong the life of the roads within the city by 7-10 years.

The Council approved this item through the consent agenda.

**CONSIDERATION TO APPROVE RESOLUTION 2025-932 APPROVING OVERRUN AND CHANGE ORDER ON 2025 MILL AND OVERLAY PROJECT**

The Public Works Director noted that money for this project was approved in the FY 2025-26 tentative budget. He noted there is currently a budget of \$600,000 in the streets maintenance budget, and the Council directed staff to supplement this budget with the \$250,000 from the Road Bond unexpended monies to mill/overlay 800 West and 1500 South.

The Council approved this item through the consent agenda.

**CONSIDERATION TO APPROVE AUDREY SUBDIVISION CONDITIONAL ACCEPTANCE/BOND RELEASE**

The Public Works Director noted the Briggs subdivision had been inspected and all improvements required by the development agreement have been completed except for the streetlights and sidewalks. He said they were recommending conditional acceptance of the Audrey subdivision to start the warranty period and authorize the release of the appropriate bond amounts down to the warranty amount of \$262,934.09 and for items not completed.

The Council approved this item through the consent agenda.

**CONSIDERATION TO APPROVE RESOLUTION 2025-933 AUTHORIZING PURCHASE OF PUBLIC WORKS AND POLICE FLEET VEHICLES AND SURPLUS OF OBSOLETE VEHICLES AND EQUIPMENT**

It was noted that both the public works department and the police department would be purchasing new fleet vehicles creating obsolete surplus vehicles and equipment. This equipment will be sent to auction or sold by a third party as surplus property. It was noted these new vehicles were needed to help keep employees safe and vehicles reliable as they respond to emergencies and perform their duties.

It was noted there would be four 2026 Ford F150s purchased for the police department with the purchase price being between \$48,000-\$53,000 each for the Police Department utilizing state contracts. The Police vehicle upfits are to be completed by Premier Vehicle Installations for a price between \$24,000-\$30,000 each.

It was noted the public works department would like to purchase a mini excavator for \$85,000 and tilt deck trailer for \$20,000.

The cost of these vehicles has been budgeted as part of the Fleet Fund, and this purchase will utilize a Zions Capital lease to help spread the cost over three years. The estimated total costs for all four priced trucks with upfit are \$332,000. The estimated costs for the excavator and trailer are \$105,000. The city's

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finance director and staff will work with Zions Financial to put together the purchase lease and have it verified in the FY26 budget that the purchases will work.

The Council approved this item through the consent agenda.

**CONSIDERATION TO APPROVE RESOLUTION 2025-934 AUTHORIZING CONTRACT RENEWAL WITH BOUNTIFUL POLICE FOR DISPATCH SERVICES**

Chief Bigelow noted that a new interlocal agreement for dispatch services will start with Bountiful City on September 1, 2025. He said this agreement appears to be like previous agreements that have been signed by the city for dispatch services with Bountiful City. He noted Woods Cross will compensate Bountiful City \$54,054.28 per fiscal year and the payments will be broken into quarterly payments.

The Council approved this item through the consent agenda.

**CONSENT AGENDA APPROVAL**

Council Member Grover made a motion to approve the consent agenda items. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

**PUBLIC COMMENT**

The Mayor then opened the meeting for public comments that would take less than three minutes.

Mr. Steffen Olson addressed the Council, and he asked about the cost of putting in cameras at the parks that had been discussed at a previous Council meeting. He also asked what the fees would be for the company to monitor those cameras. He said he had recalled hearing it would cost around \$90,000 for cameras and services and he felt that it was extremely expensive just to save the minimal cost of a toilet if it were vandalized. He said he thought the cost that was discussed previously was too expensive, and he said he would rather volunteer his time to install a damaged toilet for free to save the costs of putting in the cameras.

Council Member Checketts noted this project had not moved up on the priority list for city projects and they are looking at other alternatives other than cameras to help with damage to park restrooms.

The Council thanked Mr. Olson for his comments.

Mr. Steve Rodgers approached the Council to speak. Council Member Grover wanted to let the Council know Mr. Rodgers was a personal friend of his and they had been talking about the use of tennis courts within the city.

Mr. Steve Rodgers thanked Council Member Grover for the introduction and said the tennis courts at Mills Park and been beneficial to him and his family. He said his children have played on them and they like playing tennis and utilizing the courts at the park. He said there were a few things that needing fixing or upgrading regarding the tennis courts, but he felt like they were simple fixes and could improve the courts for a better experience. He used one example of the entrances being located on the east and west of the courts which put you right at the net as you entered the courts. He said he felt like moving the entrances would be

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beneficial and an easy fix and not cost much. He said he had a few other ideas and would like to share them with the Council to further explore. He said he just wanted to reemphasize that he and his family really like the tennis courts and would like to see them maintained to be utilized. He said he had heard the tennis courts were possibly being converted to pickleball courts, but he said tennis courts are still being used.

The Council said they had at once discussed converting one of the tennis courts into pickleball courts, but that idea had changed as more people voiced their opinion to keep the tennis courts and not replace them with pickleball courts.

The Council discussed what needed to be done to fix up the tennis courts, and it was noted they needed to be resurfaced as well as a few other fixes. The Public Works Director said he would work on looking into getting the gates moved. He said they could look at the lighting and see about getting the tennis courts resurfaced. It was also noted the nets needed to be at the correct height.

The Public Works Director said he would continue to work on getting the tennis courts upgraded.

There were no further public comments, and the Mayor closed the public comment period.

**ACTION ITEMS** There were no action items that needed to be discussed at the meeting.

**UDOT I-15 EXPANSION PROJECT LANDSCAPING OPTIONS/COST PROPOSALS**

The City Administrator noted this agenda item was to review the four interchange options presented by UDOT and determine what type of landscape plan Woods Cross prefers. He noted that it is the consensus of the administration that eliminating electrical and irrigation systems, and irrigation dependent vegetation from the interchange is the easiest way to control future expenses. He said he was looking for feedback from the Council so that the city can continue to negotiate with UDOT towards an amicable design. He noted that any final agreement would be approved by the City Council at a future meeting.

The City Administrator noted the South Davis city managers met earlier this month to discuss the options. He noted there were concerns with irrigation and electrical systems that often become damaged and inoperative over time, salt that kills plant life, and the cost for each city to dedicate time to maintain such a large area associated with each interchange.

The City Administrator also said UDOT originally said they would apply \$150,000 towards each interchange with the expectation that the cities will pay the difference and take over maintenance of the interchange when the project is complete. He also noted that since that discussion, UDOT has said that the match may only be \$100,000 per interchange. He said they have also been told verbally that any "betterment" paid by a city in previous projects will be credited to that interchange. He said they still needed to verify the validity of these statements and what credit WX will receive for the "betterments" at 2600 South.

The City Administrator did clarify that UDOT would only be contributing the \$100,000 towards the interchange landscaping.

The City Administrator gave a Power Point Presentation showing ideas for interchange options.



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Following the options shown, the Council discussed which of the options they preferred. They also discussed what the costs would be and what kind of maintenance would be required for each of the four options. They discussed they would like the landscaping to look nice with trees and bushes, but they would like the areas to be easy to maintain and to use minimal water.

The Council discussed what they would like to see for the landscaping for the entrances into the city that were not currently landscaped. They said they wanted the entrances to the city to look nice but be able to be maintained. They said they liked the entrance located near 2600 South and said it looks very nice.

There was also discussion about the monument signs at the entrances into the city and the possibility of adding more.

The City Administrator said he would reach out to UDOT and tell them the city would like to use the landscaping that is already in place and keep the landscaping that would be added in the future to be in harmony with what is currently located near some of the interchanges.

The Council also noted they would appreciate the help of the neighboring cities to use similar beautification ideas near the interchange areas that are shared.

**PUBLIC WORKS REPORT**

**PARK TASKS JULY**

- Infield dragging
- Sprinkler repairs
- Restroom cleaning
- 5 Drinking fountains checked & sprayed
- 6 Pavilions washed
- Blue housework (south of City Hall)
- Dog pots & garbage cans
- Mow Luna's (Mills annex)
- Placed new Sod on Athletic fields and other park areas. Used sod from Mills Park Diamond enlargement.
- Mills Park Baseball diamond enlarged
- Gopher baiting
- Second mowing
- Building maintenance

**STREET TASKS JULY**

- Street Tasks July
- Replaced dead street trees
- Trimming trees around Odyssey
- Fixing street signs
- Equipment maintenance
- Asphalt patches
- Filling potholes
- Garbage cans
- Swamp cooler repairs at Public Works
- Moved furniture out of City Hall
- Took furniture to the auction
- Mills Park's path project
  - o Adding drainage
  - o Re-grading
  - o 7 tons of asphalt
- Working with concrete contractors on upcoming mill/overlay projects

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**WATER TASKS JULY**

- 198 Bluestakes
- GAC replacement/vessel repairs
  - 5 water leaks
- Finished Field Crest subsurface drain
- Finished sanitary survey deficiencies
- Fixed chlorine pumps
- Reservoir/basin mowing
- Update bacteriological sample site plan and submit to the State (routine sampling plan update)
- 5 Callouts
- 5 SWPPP sites
- Backflow updates
- 9 Delinquent account shut offs

**IN THE WORKS PROJECTS**

- West Legacy Trail concerns
  - o Bryce is working with the County
- Development Review Committee
- Transportation Master Plan update in process
- State Water/Storm Water Infrastructure grant application
- The Reuse Plan application is still in process at the State Engineer's office.
- Parks Worker replacement (Braeden Wilson), advertising and interviews.
- 26 applicants.
- Invited 11 for interviews.
- Interviewed 4

**PROJECTS NOT LISTED ON PREVIOUS SLIDES**

- 1100 W 2100 S to 2600 S Widening
  - o Project management is transitioning to UDOT as per the terms of the grant award.
- 1100 W Waterline to begin August 18th
- Well 3 Rehab and water reservoir are in design.
- Well 5 HVAC replacement completed. Working out some issues with the contractor.
- The Dog Park fence is mid-installation, and the concrete work is 50% done. Shade shelter and benches installed at the end of August.
- Mills Park Trail and East Parking lot asphalt treatment August 1.
- 2025 Mill/overlay project to be done August 11th -15th.

**MILLS PARK AND A1 DRAIN FENCE LINE OVERSPRAY**

- In late June, we started getting reports from residents of their grass turning brown on their property along their fence line. We also received reports of dogs getting sick around the time of the overspray.
- Johnny has been checking in with each resident since the first report, and we are seeing some recovery in the grass.
- The overspray came from a routine fence-line herbicide spray.
- It was determined that the herbicide mix was sprayed on a day that the wind picked up and drifted some of the mist into neighboring yards.
- Bryce provided a letter for residents, which was placed on the doors of all adjacent property owners on July 14th.

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- 8 residents have reached out reporting damage and/or dogs becoming sick.
- A USU Horticulture Professor looked over the damage and recommended an action plan and changes to the herbicide application process and mix to prevent this from happening in the future.

- Bryce, Cass, and Sam have made a restitution plan and are working with residents one-on-one.
- Fence lines will not be resprayed this year, and staff are re-evaluating the need for spraying fence lines in the future.

**COMMUNITY SERVICES REPORT**

The Community Services Manager reported the following:

**COMMUNICATION**

*Let's Get Social*

Mills Park kept staff busy this month with ebikes and over spraying of the grass.

Update - decided on a new website provider (Civic plus) and kickoff meeting scheduled for August

**SUMMER LITERACY**

*Summer Rec One for the Books!*

We handed out 1200 books this summer to excited readers. We had nearly 325 people in attendance for the Hale Center Story Weavers performance. Paul the Magician also brought in quite a crowd with over 250 people. This summer was very successful. I have applied for several community grants in order to meet the demand for next year as well.

**SENIOR LUNCH JULY**

*Lunch July 2025*

WXPd came and knocked it out of the park. They did an amazing job manning the BBQ and informing residents and answering all their questions.

**YCC**

*Even the in-between season has been busy!*

The YCC hosted a successful blood drive, raising \$500 for their budget. They also coordinated participation with North Salt Lake and Bountiful to carry the flag "Major" as the final entry in the Handcart Days Parade. We are looking forward to a great new year and the kickoff of the new group on August 19, 2025.

**SUMMER REC**

*Crossing the Finish Line*

We had a great summer recreation season, and the parks never looked better. I was able to offer scholarships to 3 families this year to ensure their kids were able to participate. The partnership with WX ELEMENTARY was great and a way to offer low-cost programming. With over 35 employees this summer, I had more opportunities for growth conversations with parents I never thought I would have!

**UPCOMING**

Pumpkins in the Park - October 11 - Mills Park

WX Veterans Dinner - November 14 - Public Works

Holiday Lights - December 1 - Hogan Park and City Hall

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**COMMUNITY DEVELOPMENT REPORT**

Report for the months of June and July.

Building Permits and Land Use Applications

- 38 Residential Building Permits (6 New Single-Family)
  - o \$2,930,293 total valuation
  - o \$89,335 total permit fees
- 7 Commercial Building Permits
  - o \$1,145,713 total valuation
  - o \$10,569 total permit fees
- 5 Miscellaneous Permits
  - o \$218,969 total valuation
  - o \$3,360 total permit fees
- 2 Site Plan Application
- 2 Conditional Use Applications

Business Licenses

- 24 new Business Licenses
- 619 total Business Licenses

Code Enforcement

- Leah has been working hard to help property owners bring their properties into compliance. She has been very responsive to residents' complaints.
  - If residents come to Council members regarding potential code violations, please refer them to me or Leah without promising actions that will be taken to resolve the potential code violations.

Updates

- The RFPs for City Hall and Hogan Park redesign were delayed. We anticipate these being posted prior to the Council meeting on Tuesday. Deadlines for proposals will be at the end of September, and kick-off meeting with the design team at the beginning of November.
- I am working with a property management company to rent the house south of City Hall. There are some concerns we have with how they want the city to indemnify them. We are hoping they will be able to update their contract agreement, otherwise, we will need to look for another company.
- The Moderate-Income Housing Report has been submitted to the state.
- The Planning Commission discussed second driveways and lot coverage at their last meeting and will review a text amendment at their first meeting in August. It is anticipated that the Council will be able to review the amendment in early September.
- The Station Area Plan was reviewed by the Planning Commission, and they have forwarded a positive recommendation to adopt the plan and amend the General Plan.

POLICE REPORT

## Dispatched/On View Calls

2025		2024	
January-	475	January-	445
February-	420	February-	419
March-	474	March-	448
April-	530	April-	501
May-	595	May-	526
June-	503	June-	455
July-		July-	
August-		August-	
September-		September-	
October-		October-	
November-		November-	
December-		December-	

## Patrol Overview

June 2025		May 2025	
Calls for service-	503	Calls for service-	595
Reports-	203	Reports-	236
Citations-	56	Citations-	89
Physical Arrests-	14	Physical Arrests-	11
Use of Force-	02	Use of Force-	02

### DETECTIVE DIVISION

14- New Persons Crimes/Sexual Assault/Death Investigations/C.A.N.R. cases (child abuse neglect report)  
 14-New Theft/Property/Fraud Cases  
 38-Cases closed with and without arrests  
 1-Pre-employment backgrounds  
 2-Executed two ICAC search warrants

### USE OF FORCE

The sergeants and administration reviewed two use of force reports. The two investigations into the use of force was determined to be within department policy and state law.

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**DEPARTMENT ACTIVITIES**

- Memorial Day Celebration.
- RAD Kids with investigations.
- Offered three conditional employment offers.
- Citywide safety lunch.
- E-Bike awareness.
- Donated found bikes to the Children's Justice Center.

**INVESTIGATIONS/ICAC**

Investigations were able to close out numerous cases this month; due to the fact the call volume was a little less than the previous month. This gave them an opportunity to catch up on cases that had to be put on the bottom of the priority list. Investigations were also able to participate in two ICAC warrants where numerous images of CSPAM were located. The suspects were taken into custody and booked into the county jail. Investigations will also be in training the last week of June learning how to operate drones within FAA regulations.

**FINANCIAL REPORT** The Council reviewed the financial report for June.

**CITY ADMINISTRATOR'S REPORT**

1. The Youth City Council will be sworn in on Aug. 19th at the beginning of the meeting. It is proposed that we start the meeting at 6:00 p.m. at the Hogan Park Bowery for the YCC Oath and then proceed back to the council chambers to continue the meeting by 6:30. Let's discuss this at the Aug. 5th meeting to see if that works for the council.
2. Worked with staff to prepare TNT brochure to be mailed the week of July 28th-Aug.1st.
3. Office furniture was installed in the administrative offices on July 18th.
4. Work on capital facilities project list for FY26 budget and associated council approval.
5. Curtis and Bryce toured Saratoga Springs City Hall project and continued development of the CM/GC and Architect RFP documents that are anticipated to go public on the week of Aug. 4-8.
6. Coordination with UDOT on I-15 construction proposals for interchange landscape, interlocal engineering agreement, etc.
7. Met Zions Bank representatives to discuss timing of the 2025 Water Bonds. The markets have remained fairly stable, and we are waiting for refined estimates for the well and tank in order to determine the amount of money that the city will need to borrow for these three projects.

**QUESTIONS/DIRECTOR TO CITY ADMINISTRATOR OR STAFF**

Council Member Checketts said she was concerned about the UDOT staging of heavy equipment on 500 South near 700 West and said it is very dangerous. She said she is very concerned someone is going to get in an accident. Others on the Council agreed it was a dangerous situation and needed to be addressed.

The Public Works Director said he would contact the contractor regarding the issue and let him know of the safety concerns.

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It was noted the reroofing was completed at the public works building and the Public Works Director said he was happy with the result and that several problems had been corrected. Council Member Checketts said she wanted to make sure similar problems did not occur with any of the new construction that would be happening in the city in the future. The Public Works Director said he would make sure specifics for roofing materials were added to the specs for new buildings for future development and make sure they were put in correctly.

**COUNCIL REPORTS**

Council Member Larrabee said Wasatch Integrated Waste Management would be holding their first post summer board meeting in September with the new director. He also noted that ARCON would be held in Columbus Ohio in November and he would be attending that meeting.

Council Member Checketts said she felt the cling-on that was distributed by the new garbage hauler would have been better if it was a sticker. It was noted that the cling-on was for a presort containers residents might use for recycling, and not necessarily for the recycling can itself.

Council Member Grover said two weeks ago the South Davis Mosquito Abatement District did some testing of pools and the pools did not test positive for West Nile Virus. He also noted the district is looking at what kind of plans they would like their layout to be for their new building. He said they are waiting until next year to propose a tax increase to help with mosquito abatement.

The Mayor noted the recreation district is going well. He did say that the rec center will be closed for a short period of time for maintenance.

The Mayor said the sewer district's private sale for the waste to energy project is finalized and is slowly taking over the operations. He said they are excited about the long-term benefits of the renewal energy going into the grid.

**ADJOURN CITY COUNCIL MEETING TO HOLD TRUTH IN TAXATION PUBLIC HEARING**

Council Member Jones made a motion to adjourn the City Council meeting at 7:29 P.M. to hold the Truth-in-Taxation public hearing. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

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Ryan Westergard, Mayor

---

Annette Hanson, City Recorder

## **WOODS CROSS CITY COUNCIL MEETING- TRUTH IN TAXATION AUGUST 5, 2022**

The minutes of the Woods Cross City Council Truth in Taxation Public Hearing held August 5, 2024, at 7:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

### **COUNCIL MEMBERS PRESENT:**

Ryan Westergard, Mayor  
Julie Checketts  
Jim Grover

Eric Jones  
Wally Larrabee

### **COUNCIL MEMBERS EXCUSED:**

Gary Sharp

### **STAFF PRESENT:**

Bryce Haderlie, City Administrator  
James Bigelow, Police Chief  
Sam Christiansen, Public Works Director  
Curtis Poole, Community Development Director

Annette Hanson, City Recorder  
Dan Schultz, Asst. Police Chief  
Johnny Filler, Public Works  
LaCee Bartholomew, Community Services Manager

### **PUBLIC ATTENDANCE:**

LeGrande Blackley  
Rachel Peterson  
Steffen Olson

Don Schrader  
Casi McDonald

Lois Schrader  
David McDonald

### **CONDUCTING:**

Mayor, Ryan Westergard

The Mayor welcomed all attending this Public Hearing that was being conducted according to Utah State Code for the purpose of taking public comment on Woods Cross City's consideration of a proposal to increase the property tax rate for 2025.

The Mayor reviewed the agenda and asked the City Administrator, Bryce Haderlie, to present information on the budget, city expenses and revenues, and the City's analysis for the proposed tax rate increase. The City Administrator shared that at the Mayor and Council's direction, Woods Cross City has elected to go through the Truth in Taxation process each year. This process increases transparency, invites the public to be part of the process, and allows the city an additional 60 days to evaluate the prior year budget for revenue and expenditures. Based on more accurate information collected during this time, the City is better equipped to determine if the Certified Tax Rate revenue plus new growth revenue will cover the next year's anticipated expenses before finalizing the coming year's budget.

The City Administrator's presentation, along with the public information mailer are included as Exhibits A and B.

Following the presentation the Mayor announced that the public hearing would follow.

The Mayor requested that comments be limited to three minutes and encouraged those wishing to comment to be concise, and express agreement with comments that have already been made rather than repeating those comments. These guidelines were suggested so that all attending could be allowed the opportunity to share their comments. The mayor further explained that this meeting was to present budget information, answer questions and take public comments. The Council would not be considering adoption or make any decisions until the next City Council meeting, scheduled for August 19, 2025.



## **PUBLIC HEARING**

The Public Hearing regarding the proposed Woods Cross City Tax increase officially opened at 8:26 pm.

Steffen Olsen was present at the meeting and addressed the Council.

For complete comments, please access the audio recording found at [https://bit.ly/WX TNT 2025 Audio](https://bit.ly/WX_TNT_2025_Audio) or on the Woods Cross City website at: WoodsCross.com > Government > Agendas and Minutes > City Council Agendas & Minutes > City Council Minutes 2025 or by entering Audio may also be requested through the Woods Cross City Recorder 801-677-1006.

The Mayor invited further comments, from those attending in person or online. There being no additional comments, the Public Hearing was closed at 7:43 pm.

The Mayor and Council then discussed the information shared and the options available to them for this Truth in Taxation process. Full Council/Staff comments are also found at the link referenced above.

The Mayor and Council expressed appreciation for those attending taking time to attend and being involved in the Truth in Taxation process. They were encouraged to remain involved in Woods Cross City events, meetings, and in the future.

## **ADJOURNMENT**

At 7:43 pm Councilmember Checketts made a motion to adjourn with Councilmember Grover seconding the motion and all voted in favor.

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Ryan Westergard, Mayor

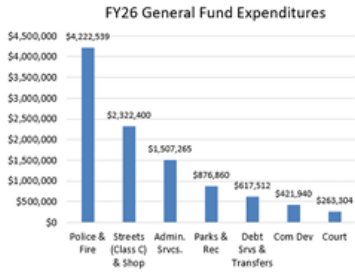
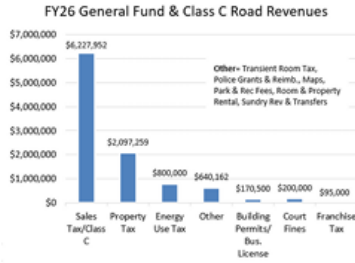
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Annette Hanson, City Recorder

## Exhibit A – Truth in Taxation Public Information Mailer

DRAFT

## WOODS CROSS CITY BUDGET & TRUTH IN TAXATION INFORMATION



### Where does each \$1 of your property tax go?



### City Accomplishments in Fiscal Year 2024 & 2025

- Installed traffic signals (800 W 1500 S, 1425 W 2600 S)
- Spent \$600,000 in road maintenance
- Restored the railroad Quiet Zone

#### Replaced the 675 W water main

#### Completed 1100 W road projects (500 S to 1850 S)

- Cleared by Mills Park for future growth
- Purchased land by Hogan Park
- Repaired Mills Park parking lot
- Hired code enforcement officer
- Updated sections of City Code
- Launched new building permit system
- Hired a new building inspection firm
- Replaced outdated vehicles and computers

#### Improvements to

#### Woods Cross/North Salt Lake dog park

- Repaired 2 homes damaged by subsidence
- Received a \$204,000 grant from the Bureau of Reclamation
- Saved \$40,000 with a new mowing contract
- Approved the Ace Recycling & Disposal contract that began July 2025

#### WX PD HAS:

- Replaced outdated weapons & body cameras
- Acquired better training software
- Provided trauma kits to all officers

Many of these projects that improve our quality of life and safety in Woods Cross would not be possible without your property tax dollars.

### Truth in Taxation Process

- You can be part of this process and have your voice heard in the following ways:
- Email Council members. Email addresses can be found at: <https://woodscross.gov/mayorandcouncil>
- Email the City Recorder by Aug. 1st to: [ahanson@woodscross.gov](mailto:ahanson@woodscross.gov) for your comment to be part of the public record
- Attend the following meetings on August 5th at the Woods Cross City Hall, 1555 S 800 W:

- 6:00-6:30 p.m. Open House to talk with Council and staff
- 7:30 p.m. The public hearing where you can go on record and speak to the entire Council

Following the Aug. 5th public hearing, and before Sept. 1st, the City Council will meet to adopt the Woods Cross 2025 property tax rate.

*We value your input and strive to make decisions with thoughtful deliberation and consideration for all involved.*

### Additional Information

Please contact the City Administrator, Bryce Haderlie, at 801-677-1009 or [bhaderlie@woodscross.gov](mailto:bhaderlie@woodscross.gov)

City budget information is available at:

<https://www.woodscross.com/transparency>

Property tax relief information is available at:

[www.daviscountyutah.gov/clerk-auditor/tax-administration](http://www.daviscountyutah.gov/clerk-auditor/tax-administration)



# THE CITY BUDGET AND YOUR TAX DOLLARS

### Elected Officials:

Mayor Ryan Westergard

### Council Members:

Julie Checketts

Eric Jones

Wallace Larrabee

Gary Sharp

Jim Grover



### The Fiscal Year 2026 (FY26) Budget Includes:

Beginning \$9 million dollars in water projects to replace:

- A 62-year old watermain in 1100 W
- A 55-year old well that is inoperable
- 75-year old water tank that has been out of service for several years

Designing the City Hall/Hogan Park project with:

- A building that meets earthquake codes
- Larger community gathering spaces
- Room for the entire police department
- An emergency operations center
- And replace the current building that has plumbing, mechanical and electrical problems with systems that are 38 to 58 years old

Putting the \$204,000 Bureau of Reclamation grant to work to fund studies to help stabilize our water aquifer, reduce over pumping of the aquifer, and seek federal funding to help with the subsidence issues that continue to plague homes in the city.

- Technology Enhancements Include:
- Updating our city website
- Improving internet access to the city documents
- Implementing programs to improve employee records and payroll processes

The FY26 Tentative Budget is balanced with the Certified Tax Rate set by the Utah State Tax Commission and Davis County. However, inflationary pressures impacting the city include insurance premiums rising 6% (\$10,892), the city payment to the South Davis Metro Fire District increased by \$37,637, employee wages were adjusted to stay competitive with other cities. At the same time, sales tax revenue decreased by 3% (-\$149,293) since last year.

### Why Truth in Taxation and How Much?

The Truth In Taxation (TNT) process enables the city to do two important things:

1. Give an additional 60 days to evaluate the prior year budget for revenue and expenditures.
2. Based on the information in #1, determine if the Certified Tax Rate revenue, plus new growth revenue will cover FY26 expenses.

If adopted, the Woods Cross 4.4% property tax increase on an average residence (\$513,000) would be **\$18.06** for the year. The City property tax on an average commercial property (\$96,504) would increase by **\$32.83** for the year.

**These projects are not included in the tentative budget. Should property taxes be increased by not more than 4.4% to fund the following?**

- Replace streetlights with LED fixtures with a 3.8 year payback and reduced energy consumption
- Add dash-cams in police vehicles to record activities that can't be seen on body-cams
- Replace trees & expand tree maintenance in parks
- Update street banners and Christmas decorations
- Purchase public works equipment to reduce operation costs and save staff time to go rent or purchase equipment and services
- Update weapons, computer programs, and resources in the police department for officer safety and efficiency
- Save money for future city hall and park projects rather than borrow later
- Add landscaping in public spaces to improve the look of the community

Exhibit B – Truth in Taxation Presentation shared at the  
Public Hearing

DRAFT



# Woods Cross FY26 Budget & Truth In Taxation

THE PLAN IS  
WORKING





## Why Truth in Taxation?

- To provide more time to see the prior year expenses and revenues.
- To determine if additional revenue is needed to meet budgeted expenses.





WOODS CROSS CITY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>TAXES</b>					
10-31-100 PROPERTY TAXES- REAL PROPERTY	305,442.05	2,024,288.80	1,936,759.00	( 87,529.80)	104.5
10-31-150 FEES IN LIEU- MOTOR VEHICLES	8,846.98	84,556.75	85,000.00	443.25	99.5
10-31-200 PROPERTY TAXES- PERSONAL PROP	1,364.10	82,464.14	75,500.00	( 6,964.14)	109.2
10-31-300 SALES AND USE TAXES	331,445.13	3,789,936.30	4,500,000.00	710,063.70	84.2
10-31-400 DATA FRANCHISE FEES	.00	59,814.78	65,000.00	5,185.22	92.0
10-31-500 TRANSIENT ROOM TAX	2,976.58	42,807.63	55,000.00	12,192.37	77.8
10-31-600 TELECOMMUNICATION TAX	2,843.99	31,029.06	30,000.00	( 1,029.06)	103.4
10-31-700 ENERGY TAX	68,689.71	660,315.59	800,000.00	139,684.41	82.5
<b>TOTAL TAXES</b>	<b>721,608.54</b>	<b>6,775,213.05</b>	<b>7,547,259.00</b>	<b>772,045.95</b>	<b>89.8</b>

WOODS CROSS CITY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>TAXES</b>					
10-31-100 PROPERTY TAXES- REAL PROPERTY	426.53	2,033,460.88	2,030,759.00	( 2,701.88)	100.1
10-31-150 FEES IN LIEU- MOTOR VEHICLES	9,849.26	103,567.72	100,000.00	( 3,567.72)	103.6
10-31-200 PROPERTY TAXES- PERSONAL PROP	21,950.32	113,913.66	100,500.00	( 13,413.66)	113.4
10-31-300 SALES AND USE TAXES	371,432.59	4,592,956.96	4,400,000.00	( 192,956.96)	104.4
10-31-400 DATA FRANCHISE FEES	.00	66,861.78	65,000.00	( 1,861.78)	102.9
10-31-500 TRANSIENT ROOM TAX	4,847.30	51,907.73	50,000.00	( 1,907.73)	103.8
10-31-600 TELECOMMUNICATION TAX	2,907.28	37,790.99	35,000.00	( 2,790.99)	108.0
10-31-700 ENERGY TAX	71,907.06	765,621.85	800,000.00	34,378.15	95.7
<b>TOTAL TAXES</b>	<b>483,410.34</b>	<b>7,766,081.57</b>	<b>7,581,259.00</b>	<b>( 184,822.57)</b>	<b>102.4</b>

+14.63%  
or  
\$990,869  
In Two  
Months

These two additional months allowed the city to:

1. Track revenues and expenses to the end of the budget year,
2. Include additional projects in the FY25 budget

Those projects include:

1. Roof repair at shops
2. Concrete repair at city hall
3. Office furniture
4. Less lethal weapon and ammunition purchase
5. Accurint software purchase

## NOTICE OF PROPOSED TAX INCREASE WOODS CROSS CITY

The WOODS CROSS CITY is proposing to increase its property tax revenue.

The WOODS CROSS CITY tax on a \$513,000 residence would increase from \$410.81 to \$428.87, which is \$18.06 per year.

The WOODS CROSS CITY tax on a \$513,000 business would increase from \$746.93 to \$779.76, which is \$32.83 per year.

If the proposed budget is approved, WOODS CROSS CITY would receive an additional \$96,504 in property tax revenue per year as a result of the tax increase. If the proposed budget is approved, WOODS CROSS CITY would increase its property tax budgeted revenue by 4.40% above last year's property tax budgeted revenue excluding eligible new growth.

The WOODS CROSS CITY invites all concerned citizens to a public hearing for the purpose of hearing comments regarding the proposed tax increase and to explain the reasons for the proposed tax increase. You have the option to attend or participate in the public hearing in person or online.

### PUBLIC HEARING

Date/Time: 8/5/2025 7:30 P.M.

Location: Woods Cross City Hall City Council Chambers  
1555 S 800 W  
Woods Cross

Virtual Meeting Link: <https://zoom.us/j/9358074960>

To obtain more information regarding the tax increase, citizens may contact the WOODS CROSS CITY at 801-677-1009 or visit <https://woodscross.gov/>

VALUE OF YOUR PROPERTY				
PROPERTY TYPE	2024 MARKET VALUE	2024 TAXABLE VALUE	2025 MARKET VALUE	2025 TAXABLE VALUE
Land/Building Primary	\$515,000	\$283,250	\$527,000	\$289,850
TOTAL PROPERTY VALUE	\$515,000	\$283,250	\$527,000	\$289,850

		COMPARE		PROPOSED			CHANGE		
	2024	2025 IF NO BUDGET CHANGE		2025 IF PROPOSED BUDGET APPROVED			IF 2025 APPROVED		BE HEARD
TAXING ENTITIES	TAXES	RATE	TAXES	RATE	TAXABLE VALUE	TAXES	TAX \$	%	PUBLIC TRUTH IN TAXATION HEARING
WOODS CROSS CITY	393.72	.001392	403.47	.001456	289,850	422.02	18.55	4.60%	8/5 7:30PM 1555 S 800 W, Woods Cross (Add'l Annual Revenue \$96,504/year)

2024  
\$393.72

2025  
CTR  
\$403.47

2024  
TNT  
\$422.02



		COMPARE		PROPOSED			CHANGE		
	2024	2025 IF NO BUDGET CHANGE		2025 IF PROPOSED BUDGET APPROVED			IF 2025 APPROVED		BE HEARD
TAXING ENTITIES	TAXES	RATE	TAXES	RATE	TAXABLE VALUE	TAXES	TAX \$	%	PUBLIC TRUTH IN TAXATION HEARING
DAVIS SCHOOL DIST	1,305.20	.002931	849.54	.003233	289,850	937.07	87.53	10.30%	8/19 6PM 45 E State Street, Farmington (Add'l Annual Revenue \$290,683/year)
SCHOOL DIST GO BOND	0.00	.001615	468.11	.001615	289,850	468.11	0.00	0.00%	
STATE BASIC SCHOOL LEVY	398.82	.001379	399.70	.001379	289,850	399.70	0.00	0.00%	
STATE CHARTER SCHOOL LEVY	23.51	.000079	22.90	.000079	289,850	22.90	0.00	0.00%	
DAVIS COUNTY	223.20	.000774	224.34	.000774	289,850	224.34	0.00	0.00%	
COUNTY LIBRARY	63.73	.000222	64.35	.000222	289,850	64.35	0.00	0.00%	
DAVIS COUNTY HEALTH & SERVICES	41.07	.000143	41.45	.000143	289,850	41.45	0.00	0.00%	
COUNTY ASSESS & COLLECT LEVY	35.69	.000124	35.94	.000124	289,850	35.94	0.00	0.00%	
DAVIS COUNTY FLOOD	28.61	.000099	28.70	.000099	289,850	28.70	0.00	0.00%	
ANIMAL WELFARE SERVICES	20.11	.000064	18.55	.000098	289,850	28.41	9.86	53.15%	
MULTICNTY ACESS & COLLECT LEVY	4.25	.000014	4.06	.000014	289,850	4.06	0.00	0.00%	Previously Held 7/30/2024 (Add'l Annual Revenue \$1,432,700/year)
WOODS CROSS CITY	393.72	.001392	403.47	.001456	289,850	422.02	18.55	4.60%	
SOUTH DAVIS METRO FIRE SERVICE	155.79	.000538	155.94	.000538	289,850	155.94	0.00	0.00%	
SOUTH DAVIS SEWER	129.16	.000451	130.72	.000451	289,850	130.72	0.00	0.00%	
WEBER BASIN WATER	55.52	.000191	55.36	.000191	289,850	55.36	0.00	0.00%	
SOUTH DAVIS RECREATION	57.50	.000123	35.65	.000123	289,850	35.65	0.00	0.00%	
MOSQUITO ABATEMENT	26.63	.000093	26.96	.000093	289,850	26.96	0.00	0.00%	
SOUTH DAVIS REC BOND	0.00	.000078	22.61	.000078	289,850	22.61	0.00	0.00%	
WEBER BASIN WTR CHR	190.32	.000000	216.83	.000000	289,850	216.83	0.00	0.00%	
<b>Totals</b>	<b>3,152.83</b>	<b>0.01031</b>	<b>3,205.18</b>	<b>0.01071</b>	<b>289,850</b>	<b>3,321.12</b>	<b>115.94</b>	<b>3.88%</b>	<b>THIS IS NOT A BILL-DO NOT PAY</b>

2025  
CTR  
\$3,205.18

2025  
TNT  
\$3,321.12

## Where does each \$1 of your property tax go?



**52.79¢ Schools**  
(State & Davis Dist.)



**12.73¢ Davis County Svcs.**  
(General, Library, Health, Flood, Animal Svcs), Collection Levy



**11.28¢ Service Districts**  
(Fire, Sewer, Rec, Mosq.)



**11.18¢ Weber Basin Wtr.**  
(tax & wtr. charge)



**12.03¢ Woods Cross City**  
(Police, Streets, Parks & Rec., Admin., General Svcs)

\*Davis County Property Search, not representative of each property in Woods Cross City based on district boundaries

# New Growth



# WHAT A DIFFERENCE A FEW MONTHS MAKE

FY2025~2026 Tentative Budget

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2025-26 Tentative Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Revenue						
10-31-100	PROPERTY TAXES- REAL PROPERTY	1,697,638	1,936,759	2,023,250	86,491	
10-31-150	FEES IN LIEU- MOTOR VEHICLES	88,902	85,000	85,000	0	
10-31-200	PROPERTY TAXES- PERSONAL PROP	93,596	75,500	95,500	20,000	
10-31-300	SALES AND USE TAXES	4,679,882	4,500,000	4,400,000	(100,000)	
10-31-400	DATA FRANCHISE FEES	67,597	65,000	70,000	5,000	
10-31-500	TRANSIENT ROOM TAX	63,331	55,000	50,000	(5,000)	
10-31-600	TELECOMMUNICATION TAX	30,696	30,000	30,000	0	
10-31-700	ENERGY TAX	824,926	800,000	800,000	0	
10-31-800	LOCAL TRANSIT TAXES	0	0	0	0	
10-32-100	BUSINESS LICENSES AND PERMITS	24,062	25,000	25,000	0	
10-32-110	BUSINESS LICENSE CHANGE FEE	0	0	0	0	
10-32-210	BUILDING PERMITS	84,683	75,000	75,000	0	
10-32-260	PLAN CHECK FEES	49,251	50,000	50,000	0	
10-32-270	PLANNING & ZONING FEES	14,675	7,000	7,000	(3,000)	
10-32-280	INSPECTION FEES	0	9,500	9,500	9,000	
10-32-290	OTHER PERMITS	9,663	10,000	10,000	0	
10-33-110	FEDERAL GRANT-GENERAL GOVT.	0	0	0	0	
10-33-410	LEGACY PARKWAY GRANT	0	0	0	0	
10-33-450	STATE GRANT-COPS (POLICE)	0	5,000	5,000	0	
10-33-520	CARES ACT REVENUE	0	0	0	0	
10-33-540	PUBLIC SAFETY GRANT	0	0	0	0	
10-33-550	REIMBURSED POLICE TIME	70,217	70,000	70,000	0	
10-33-555	RESTITUTION TO POLICE DEPT	0	0	7,000	7,000	
10-34-150	SALE OF MAPS AND PUBLICATIONS	6,621	5,000	5,000	0	
10-34-710	PARK USE FEES	6,157	5,000	3,000	(2,000)	
10-34-740	FIELD USE FEES	9,995	6,000	9,000	3,000	
10-34-750	MULTI-PURPOSE ROOM USE FEES	8,111	5,000	5,000	0	
10-35-100	COURT FINES	208,150	200,000	225,000	25,000	
10-36-100	INTEREST EARNINGS	99,394	82,000	97,000	15,000	
10-36-110	INTEREST- BONDS (STAX, EXCISE)	3,783	1,000	3,000	2,000	
10-36-200	RENTAL INCOME	51,900	51,600	51,600	0	
10-36-300	MEMORIAL DAY CELEBRATION REV	2,233	2,500	2,500	0	
10-36-310	COMMUNITY OF PROMISE REVENUE	0	0	0	0	
10-36-320	YOUTH CITY COUNCIL REVENUE	0	0	0	0	
10-36-330	RECREATION REVENUES	33,778	30,000	30,000	0	
10-36-340	SNACK SHACK REVENUES	2,023	1,200	1,200	0	
10-38-400	SALE OF FIXED ASSETS	19,665	0	5,000	5,000	
10-38-410	SALE OF UNCLAIMED PROPERTY	0	0	0	0	
10-38-710	CONTRIBUTION CURB, GUTTER, SID	0	1,000	0	(1,000)	
10-38-800	A/R PAYMENTS SID SOUTHSIDE IND	0	0	0	0	
10-38-900	SUNDRY REVENUES	19,000	20,000	15,000	(5,000)	
10-38-910	BOND PROCEEDS- 2017 SALES TAX	0	0	0	0	
10-39-200	TRANSFER FROM C.I.D.F.	0	0	0	0	
10-39-300	TRANSFER IN FROM OTHER FUNDS	972,413	299,862	299,862	0	
10-39-900	BUDGETED USE OF FUND BALANCE	0	0	0	0	
Totals:		9,242,341	8,502,921	8,564,412	61,491	0

FY26 TNT

\$8,564,412

FY2025~2026 Tentative Budget

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2025-26 Tentative Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Revenue						
10-31-100	PROPERTY TAXES- REAL PROPERTY	1,697,638	1,936,759	2,098,967	162,208	
10-31-150	FEES IN LIEU- MOTOR VEHICLES	88,902	85,000	85,000	0	
10-31-200	PROPERTY TAXES- PERSONAL PROP	93,596	75,500	95,500	20,000	
10-31-300	SALES AND USE TAXES	4,679,882	4,500,000	4,450,000	(50,000)	
10-31-400	DATA FRANCHISE FEES	67,597	65,000	70,000	5,000	
10-31-500	TRANSIENT ROOM TAX	63,331	55,000	50,000	(5,000)	
10-31-600	TELECOMMUNICATION TAX	30,696	30,000	30,000	0	
10-31-700	ENERGY TAX	824,926	800,000	775,000	(25,000)	
10-31-800	LOCAL TRANSIT TAXES	0	0	0	0	
10-32-100	BUSINESS LICENSES AND PERMITS	24,062	25,000	25,000	0	
10-32-110	BUSINESS LICENSE CHANGE FEE	0	0	0	0	
10-32-210	BUILDING PERMITS	84,683	75,000	75,000	0	
10-32-260	PLAN CHECK FEES	49,251	50,000	50,000	0	
10-32-270	PLANNING & ZONING FEES	14,675	7,000	7,000	(3,000)	
10-32-280	INSPECTION FEES	0	9,500	9,500	9,000	
10-32-290	OTHER PERMITS	9,663	10,000	10,000	0	
10-33-110	FEDERAL GRANT-GENERAL GOVT.	0	0	0	0	
10-33-410	LEGACY PARKWAY GRANT	0	0	0	0	
10-33-450	STATE GRANT-COPS (POLICE)	0	5,000	5,000	0	
10-33-520	CARES ACT REVENUE	0	0	0	0	
10-33-540	PUBLIC SAFETY GRANT	0	0	0	0	
10-33-550	REIMBURSED POLICE TIME	70,217	70,000	70,000	0	
10-33-555	RESTITUTION TO POLICE DEPT	0	0	7,000	7,000	
10-34-150	SALE OF MAPS AND PUBLICATIONS	6,621	5,000	5,000	0	
10-34-710	PARK USE FEES	6,157	5,000	3,000	(2,000)	
10-34-740	FIELD USE FEES	9,995	6,000	9,000	3,000	
10-34-750	MULTI-PURPOSE ROOM USE FEES	8,111	5,000	5,000	0	
10-35-100	COURT FINES	208,150	200,000	225,000	25,000	
10-36-100	INTEREST EARNINGS	99,394	82,000	97,000	15,000	
10-36-110	INTEREST- BONDS (STAX, EXCISE)	3,783	1,000	3,000	2,000	
10-36-200	RENTAL INCOME	51,900	51,600	51,600	0	
10-36-300	MEMORIAL DAY CELEBRATION REV	2,233	2,500	2,500	0	
10-36-310	COMMUNITY OF PROMISE REVENUE	0	0	0	0	
10-36-320	YOUTH CITY COUNCIL REVENUE	0	0	0	0	
10-36-330	RECREATION REVENUES	33,778	30,000	30,000	0	
10-36-340	SNACK SHACK REVENUES	2,023	1,200	1,200	0	
10-38-400	SALE OF FIXED ASSETS	19,665	0	20,000	20,000	
10-38-410	SALE OF UNCLAIMED PROPERTY	0	0	0	0	
10-38-710	CONTRIBUTION CURB, GUTTER, SID	0	1,000	0	(1,000)	
10-38-800	A/R PAYMENTS SID SOUTHSIDE IND	0	0	0	0	
10-38-900	SUNDRY REVENUES	19,000	20,000	15,000	(5,000)	
10-38-910	BOND PROCEEDS- 2017 SALES TAX	0	0	0	0	
10-39-200	TRANSFER FROM C.I.D.F.	0	0	0	0	
10-39-300	TRANSFER IN FROM OTHER FUNDS	972,413	299,862	299,862	0	
10-39-900	BUDGETED USE OF FUND BALANCE	0	0	0	0	
Totals:		9,242,341	8,502,921	8,680,129	177,208	0

\$8,680,129



FY26 GENERAL FUND ONE-TIME CAPITAL PROJECT AND LINE ITEM PROPOSALS				
CAPITAL REQUESTS (ONE TIME EXPENSE)				
Priority	Project	GL	Cost	Subtotal
1	Codification - <i>(Already included in FY26 Budget)</i>	10-43-310	\$25,000	In Budget
2	Split out costs between .gov and getting website up and working - <i>(Already included in FY26 Budget)</i>	10-43-	\$30,000	In Budget
3	Upgrade RMP owned street lights to LED (3.8 yrs ROI)	CIP	\$65,000	\$65,000
4	HRIS Implementation (HR Dept.)		\$20,000	\$20,000
5	Old City Shops Asphalt and Waterway repair (Approved in FY25 Budget but not completed, funds rolled into fund balance at end of FY25, complete in FY26?)	10-51-	\$40,000	\$125,000
Items Not Included In FY26 Budget (not in any preferential order)				
	Cameras and Wi-Fi Expansion at Public Work	10-46-	\$12,000	
	Water tank and Pressure Washer for Off season pavilion cleaning (ACT#?)	10-83-	\$5,000	
	Water Softener for Kitchen and wash bay ACT#?)	10-79-	\$6,000	
	Asphalt Sample Core Drill (10-71-740)		\$10,000	
	Concrete repairs at Mountain View (10-83-260)	10-83-	\$40,000	
	Excavation and ROW code update (10-71-310)		\$5,000	
	Hydraulic Hose crimping tool and supplies for truck repair (10-71-740)		\$6,000	
	Traffic Safety Committee Codification and Traffic Counter purchase (PD BUDGET?) (ACT#?)		\$8,000	
	2600 S Entrance Tree Buffer on 800 W (new Drip irrigate and tree replacements, and rock Xeriscape)(ACT#?) \$40,000 per year until complete (3-5 yrs.)	10-83-	\$40,000	
Items On Hold Or Moved To Different Fund (not in any preferential order)				
	Add HVAC system to the basement offices. Currently don't have heat or A/C <i>(Sam gathering information for short-term solutions)</i>		\$15,000	
	Add a repeater system for the police radios so radios will work in the basement offices <i>(Not needed in FY26 due to UCAM issues)</i>		\$35,000	
	Christmas Decoration <i>(Moved to RAP)</i>	10-83-	\$12,000	
	Overseeder <i>(Moved to RAP)</i>	10-83-	\$21,000	
	Beer Controls for Restrooms( ACT#?) <i>Moved to RAP</i>	10-83-	\$45,000	
	Private City Wi-Fi _____ to parks to prep for Cameras at Parks (towers and equipment)(ACT#?)(RAP?) <i>Moved to RAP</i>	10-46-	\$30,000	

FY26 GENERAL FUND ONGOING CAPITAL PROJECT AND LINE ITEM PROPOSALS				
LINE ITEM INCREASES (ONGOING EXPENSE)				
Priority	Project	GL	Cost	Subtotal
1	Firearms, Less Lethal, Ammunition <i>(Already included in FY26 Budget)</i>	10-60-456	\$30,000	In Budget
2	Accurint Virtual Crime Center and Accurint Trax <i>(Already included in FY26 Budget)</i>	10-60-310	\$6,500	In Budget
3	Dash Cameras w/LPR - \$187,955.40 total cost amortized over 5 yrs for a annual cost of \$38,000. Price does not include LPR (license plate readers) on traffic signal poles.	10-60	\$43,000	\$43,000
4	Safety Bonus Programs Per ULGT Directive		\$6,500	\$49,500
5	Non-Fleet Equipment Rental of personnel lift for light installation and minor repairs(NEW GL LINE)		\$5,000	\$54,500
6	\$4,000 Increase for Small Tools (Blowers/Edgers/Saws)	10-83-741	\$4,000	\$58,500
7	\$4,000 Increase for Small tools (compactors, saws, painters)	10-71-741	\$4,000	\$62,500
Items Not Included In FY26 Budget (not in any preferential order)				
	New Police Sergeant	10-35-610	\$254,000	
	Street light Improvements (new installation requests and Light Upgrades as approved by City Council)	10-60	\$50,000	
	Street Tree Maintenance trim and replacements (10-71-620) Until street tree ordinance is adopted and maintenance fully transitions.	10-71-620	\$30,000	
	New Police Officer	10-60-310	\$230,000	
Items On Hold Or Moved To Different Fund (not in any preferential order)				
	<del>Anticipated professional services (cost increase due to service demands. (Will amend budget for new revenue and offsetting expenses at end of year)</del>	10-62-310	\$10,000	
	<del>Replacement Banners/Flags (Moved to RAP one-time expense)</del>		\$3,500	
	<del>Beautification increase to put flowers in more areas (10-83-410) Increase by \$6,500 (Moved to RAP for one-time expense FY26)</del>	10-83-	\$6,500	

# CAPITAL PROJECTS- GENERAL FUND

## Fund 10- General Fund

FY26 Increase to Fund Balance \$63,440 ← Ongoing Exp. \$62,500  
 June 30, 2025 Fund Balance\* \$2,413,093 ← One Time Exp. \$125,000

Potential revenue from TNT \$96,504

## Fund 46- Capital Improvements Development Fund

FY26 Increase to Fund Balance \$70,000  
 Interest earned on fund balance

June 30, 2025 Fund Balance \$2,697,861

\*Portions of the General Fund, fund balance is "restricted," meaning that it is obligated to pay specific expenses or reimbursements for deposits, bonds, etc. For example, the FY24 audit identified the "unassigned fund balance was \$2,761,825" when the "total fund balance was \$6,048,069."

# CAPITAL PROJECTS-OTHER FUNDS

## FY26 CAPITAL PROJECT PROPOSALS

### CAPITAL REQUESTS AND LINE ITEM INCREASES(ONE TIME EXPENSE)

Priority	CLASS C SPECIAL REVENUE FUND GL 21	TYPE	COST	Subtotal
	Streets Depreciation Plan and LTAP Road Analysis	21-40-310	\$15,000	\$15,000
#	RAP TAX GL 23	TYPE	COST	Subtotal
1	Dog Park (Carry Over from the previous year)	CIP	\$120,000	\$120,000
2	Resurface Courts at Mills and New Basketball standards	CIP	\$55,000	\$175,000
3	Bench Replacements at Hogan/Cloverdale and Mills	CIP	\$25,000	\$200,000
4	Mills Park Trail and East Parking lot Preservation	CIP	\$21,000	\$221,000
5	Overseeder	10-83-	\$21,000	\$242,000
6	Christmas Decoration (Moved to RAP)	10-83-	\$12,000	\$254,000
7	Private City Wi-Fi to parks for door locks and future cameras (Backbone Equipment FY26)		\$15,000	\$269,000
8	Door Controls for Restrooms( ACT#?)	10-83-	\$45,000	\$314,000
9	Replacement Banners/Flags		\$3,500	\$317,500
10	Beautification increase to put flowers in more areas	10-83-	\$6,500	\$324,000
Not Included In FY26 Budget (not in any preferential order)				
	Tree Replacements Mills/Ivory/Mountain View (Could not determine if the council decide on 7.29.25 to move this to a funded project?)	10-83-	\$50,000	
	Drinking Fountain at Hogan	CIP	\$8,000	
	Park Branding Signage (Removed- Update signage to uniform design when damaged or work is being done.)		N/A	
#	WATER ENTERPRISE FUND GL 51	TYPE	COST	Subtotal
1	GAC Replacement and Vessel Repairs (Already included in FY26 Budget)	CIP	\$225,000	
2	1100 W Waterline replacement 2150 S to 2600 S	CIP	\$1,256,000	Band
3	Well 3 Rehab	CIP	\$2,500,000	Band
4	Reservoir Replacement	CIP	\$4,000,000	Band
5	Valve/Hydrant Exerciser	Tool	\$6,000	\$6,000
6	Water System Depreciation Plan update (Additional to 51-40-310)	One Time	\$10,000	\$16,000
7	SCADA System Master Plan	One Time	\$22,000	\$38,000
Not Included In FY26 Budget (not in any preferential order)				
	Additional Elements Feature for Water (Additional to 51-40-310)	One Time	\$10,000	\$10,000
#	WATER IMPACT FEE FUND GL 53	TYPE	COST	Subtotal
1	Pipe Upsize costs at Choice Learning Center	CIP	\$21,500	\$21,500
#	STORM DRAIN FEE ENTERPRISE FUND GL 56	TYPE	COST	Subtotal
1	A2 Drain Tree removals and ditch cleanout (Additional to 56-40-620)	One Time	\$50,000	\$50,000
2	1200 S Storm Drain installation	CIP	\$350,000	\$400,000
3	Additional Engineering costs for Depreciation Plan and Project surveys (51-40-310)	One Time	\$20,000	\$420,000
Not Included In FY26 Budget (not in any preferential order)				
	500 S Storm Drain Repair	CIP	\$500,000	
	Elements Features for Storm Water (Additional to 56-40-310)	One time	\$10,000	
	Spill Response Trailer	CIP	\$15,000	
#	Fleet Fund 61	TYPE	COST	Subtotal
1	Mini Excavator	Fleet	\$85,000	\$85,000
2	Purchase Tilt Dec Trailer for Mini Excavator	Fleet	\$20,000	\$105,000
3	Four Police Vehicles (This has been anticipated in the budget but wasn't included in line 61-70-160. There is sufficient revenue in the fleet fund to cover this expense.)	Fleet	340,000	\$445,000

## FY26 CAPITAL PROJECT AND LINE ITEM PROPOSALS

### LINE ITEM INCREASES (ONGOING EXPENSE)

Priority	WATER ENTERPRISE FUND GL 51	GL	COST
1	Fire Hydrant and PRV Replacements or repairs (51-40-730)	51-40-730	\$10,000
Not Included In FY26 Budget			
2	Road Repairs from Emergency Waterline repair (ACT#?)	51-40-250	\$20,000
Priority	SOLID WASTE ENTERPRISE FUND	GL	COST
1	Additional Funding to cover costs of taking over ownership of Recycle and Green Waste Cans	52-40-740	\$10,000

### Fund 21- Class C (Roads) Special Revenue Fund

FY26 Increase to Fund Balance - \$988,507  
 June 30, 2025 Fund Balance \$2,090,269

Appropriating unused portion of 2022 Road Tax bond towards road maintenance and 1100W road widening project

CP One-time \$15,000

### Fund 23- RAP Tax Fund

FY26 Increase to Fund Balance \$549,500  
 June 30, 2025 Fund Balance \$448,928

CP One Time \$324,000

### Fund 51- Water Enterprise Fund

FY26 Increase to Fund Balance - \$5,658  
 June 30, 2025 Fund Balance \$537,627

CP One Time \$38,000  
 CP Ongoing \$10,000

### Fund 52- Solid Waste Enterprise Fund

FY26 Increase to Fund Balance \$113,005  
 June 30, 2025 Fund Balance \$142,165

CP Ongoing \$10,000

### Fund 53- Water Impact Fee Fund

(This is a restricted fund where expenditures must comply with state code)

FY26 Increase to Fund Balance -\$96,500  
 June 30, 2025 Fund Balance \$546,222

CP One-time \$21,500

### Fund 56- Storm Drain Enterprise Fund

FY26 Increase to Fund Balance \$12,386  
 June 30, 2025 Fund Balance \$984,375

CP One-time \$420,00

### Fund 61- Fleet Fund

Staff will bring information to the meeting relevant to this fund and revenue that can be used for the budget requests

CP One-time \$445,000

## Fiscal Year 2026 Property Tax Revenue Options

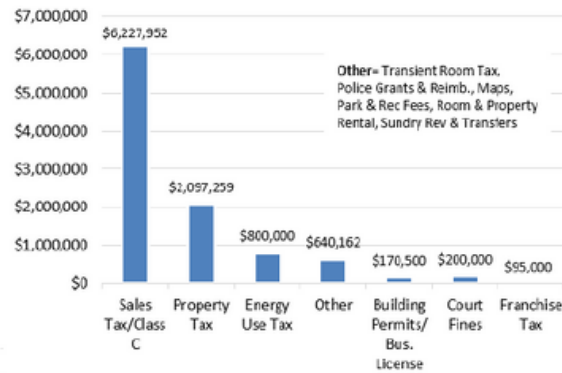
Rate Description	Type of Property	Tax Year	Average Value	Taxable Value	Tax Rate	Amount of Tax Paid On Average Value	City Property Tax Collected	Difference From '25 CTR Revenue	% Increase	To Cover These Expense
					Proposed Tax Rate Value					
2024 TNT Approved	Residential	2024	\$502,000	\$276,100	0.001390	\$384	\$2,024,132	N/A	0.00%	Covers South Davis Fire District Increase and 102.5% Police Wages and Benefits
	Commercial		\$935,000	\$935,000	\$1,456,209,806	\$1,300				
2025 Certified Tax Rate (CTR)	Residential	2025	\$513,000	\$282,150	0.001392	\$392.75	\$2,098,967	N/A	0.00%	Rate set by State Tax Commission. 2024 budgeted revenue plus \$75,690 in new growth revenue
	Commercial		\$969,000	\$969,000	\$1,507,878,377	\$1,348.85				
The 2025 certified tax rate of 0.001392 is higher than the 2024 CTR of 0.001390 so adopting the prior year tax rate would result in									loss of \$3,016 in property tax revenue.	
TNT Option 1 Cover SDMFD Increase	Residential	2025	\$513,000	\$282,150	0.001417	\$399.81	\$2,136,664	\$37,697	1.80%	This tax rate would generate approx. \$37,637 which is South Davis Metro Fire District rate increase.
	Commercial		\$969,000	\$969,000	\$1,507,878,377	\$1,373.07				
TNT Option 2 2.9% Inflation Rate	Residential	2025	\$513,000	\$282,150	0.001431	\$403.76	\$2,157,774	\$58,807	2.80%	This tax rate would generate approx. \$58,807 revenue which is equal to the 2.9% 2024 Consumer Price Index (Inflation Rate) multiplied by the 2024 property tax revenue. This would go towards the \$104,687 annual increase in total police wages.
	Commercial		\$969,000	\$969,000	\$1,507,878,377	\$1,386.64				
TNT Option 3 SDMFD + 2.9% CPI	Residential	2025	\$513,000	\$282,150	0.001456	\$410.81	\$2,195,471	\$96,504	4.60%	This rate would generate revenue for the 2.9% inflation plus the \$37,657 increase from the South Davis Metro Fire District.
	Commercial		\$969,000	\$969,000	\$1,507,878,377	\$1,410.86				

\*South Davis Municipal Fire District = \$37,637. A 2.9% CPI on the \$2,024,132 property taxes collected in 2024 would be \$58,700

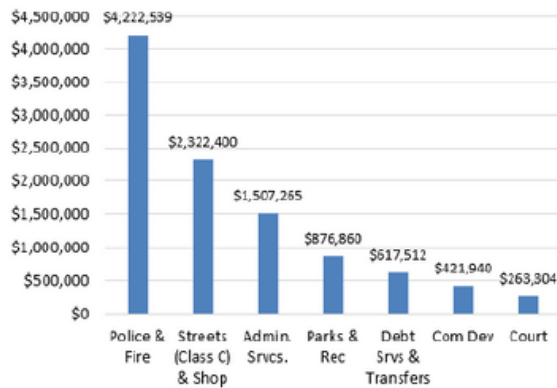
While these increases are included in the FY26 Budget, they still constitute ongoing expenses

# WOODS CROSS CITY BUDGET & TRUTH IN TAXATION INFORMATION

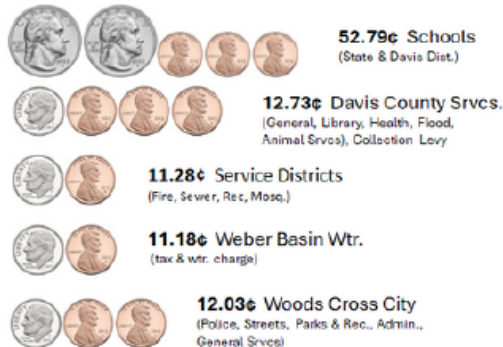
FY26 General Fund & Class C Road Revenues



FY26 General Fund Expenditures



## Where does each \$1 of your property tax go?



\*Davis County Property Search, not representative of each property in Woods Cross City based on district boundaries

## Truth in Taxation Process

- You can be part of this process and have your voice heard in the following ways:
- Email Council members. Email addresses can be found at:  
<https://woodscross.gov/mayorandcouncil>
- Email the City Recorder by Aug. 1st to:  
[ahanson@woodscross.gov](mailto:ahanson@woodscross.gov) for your comment to be part of the public record
- Attend the following meetings on August 5th at the Woods Cross City Hall, 1555 S 800 W:

- 6:00-6:30 p.m. Open House to talk with Council and staff
- 7:30 p.m. The public hearing where you can go on record and speak to the entire Council

Following the Aug. 5th public hearing, and before Sept. 1st, the City Council will meet to adopt the Woods Cross 2025 property tax rate.

*We value your input and strive to make decisions with thoughtful deliberation and consideration for all involved.*

## Additional Information

Please contact the City Administrator, Bryce Haderlie, at 801-677-1009 or  
[bhaderlie@woodscross.gov](mailto:bhaderlie@woodscross.gov).

City budget information is available at:  
<https://www.woodscross.com/transparency>  
Property tax relief Information is available at:  
[www.daviscountyutah.gov/clerk-auditor/tax-administration](http://www.daviscountyutah.gov/clerk-auditor/tax-administration)



Woods Cross City

# THE CITY BUDGET AND YOUR TAX DOLLARS

## Elected Officials:

Mayor Ryan Westergard

## Council Members:

Julie Checketts

Eric Jones

Wallace Larrabee

Gary Sharp

Jim Grover



### City Accomplishments in Fiscal Year 2024 & 2025

- Installed traffic signals (800 W 1500 S, 1425 W 2600 S)
- Spent \$600,000 in road maintenance
- Restored the railroad Quiet Zone

#### ***Replaced the 675 W water main Completed 1100 W road projects (500 S to 1850 S)***

- Cleared by Mills Park for future growth
- Purchased land by Hogan Park
- Repaired Mills Park parking lot
- Hired code enforcement officer
- Updated sections of City Code
- Launched new building permit system
- Hired a new building inspection firm
- Replaced outdated vehicles and computers

#### ***Improvements to Woods Cross/North Salt Lake dog park***

- Repaired 2 homes damaged by subsidence
- Received a \$204,000 grant from the Bureau of Reclamation
- Saved \$40,000 with a new mowing contract
- Approved the Ace Recycling & Disposal contract that began July 2025

#### **WX PD HAS:**

- Replaced outdated weapons & body cameras
- Acquired better training software
- Provided trauma kits to all officers

Many of these projects that improve our quality of life and safety in Woods Cross would not be possible without your property tax dollars.

### The Fiscal Year 2026 (FY26) Budget Includes:

Beginning \$9 million dollars in water projects to replace:

- A 62-year old watermain in 1100 W
- A 55-year old well that is inoperable
- 75-year old water tank that has been out of service for several years

Designing the City Hall/Hogan Park project with:

- A building that meets earthquake codes
- Larger community gathering spaces
- Room for the entire police department
- An emergency operations center
- And replace the current building that has plumbing, mechanical and electrical problems with systems that are 38 to 58 years old

*Putting the \$204,000 Bureau of Reclamation grant to work to fund studies to help stabilize our water aquifer, reduce over pumping of the aquifer, and seek federal funding to help with the subsidence issues that continue to plague homes in the city.*

- Technology Enhancements Include:
- Updating our city website
- Improving internet access to the city documents
- Implementing programs to improve employee records and payroll processes

The FY26 Tentative Budget is balanced with the Certified Tax Rate set by the Utah State Tax Commission and Davis County. However, inflationary pressures impacting the city include insurance premiums rising 6% (\$10,892), the city payment to the South Davis Metro Fire District increased by \$37,637, employee wages were adjusted to stay competitive with other cities. At the same time, sales tax revenue decreased by 3% (-\$149,293) since last year.

### Why Truth in Taxation and How Much?

The Truth In Taxation (TNT) process enables the city to do two important things:

1. Give an additional 60 days to evaluate the prior year budget for revenue and expenditures.
2. Based on the information in #1, determine if the Certified Tax Rate revenue, plus new growth revenue will cover FY26 expenses.

**If adopted**, the Woods Cross 4.4% property tax increase on an average residence (\$513,000) would be **\$18.06** for the year. The City property tax on an average commercial property (\$96,504) would increase by **\$32.83** for the year.

**These projects are not included in the tentative budget. Should property taxes be increased by not more than 4.4% to fund the following?**

- Replace streetlights with LED fixtures with a 3.8 year payback and reduced energy consumption
- Add dash-cams in police vehicles to record activities that can't be seen on body-cams
- Replace trees & expand tree maintenance in parks
- Update street banners and Christmas decorations
- Purchase public works equipment to reduce operation costs and save staff time to go rent or purchase equipment and services
- Update weapons, computer programs, and resources in the police department for officer safety and efficiency
- Save money for future city hall and park projects rather than borrow later
- Add landscaping in public spaces to improve the look of the community



## Truth In Taxation Schedule

1. Print and Mail Brochure- Late July-Early August
2. August 5, 6:00 p.m. – Open House
3. August 5, 7:30 p.m. - Public Hearing
4. August 19 (or before 31<sup>st</sup>) – Hold Council Meeting To Set Tax Rate and Adopt Final FY26 Budget

# Questions?

# CASH      DISBURSEMENTS

<u>Funds: 1st &amp; 2nd digit of Account #</u>	<u>Departments: 3rd &amp; 4th digit of Account #</u>
10 General	1X Assets
51 Water	2X Liabilities
52 Garbage	3X Revenues
21 Class C Roads	41 Legislative
22 Subsurface Storm Drain	42 Judicial
23 Storm Sewer	43 Administration
24 Park Development	46 Data Processing
25 Redevelopment agency	47 Non Departmental
46 Capital Improvement	49 City Attorney
53 Water Impact	51 City Hall
54 Water Revenue Bond	55 Elections
56 Storm Drain Enterprise	57 Community Development
	60 Police
	61 Liquor Law Enforcement
	62 Fire Department
	63 Building Inspection
	66 Animal Control
	67 Volunteer Services
	71 Street Department
	74 Sidewalks, Curb Gutter
	77 Storm Sewer
	79 City Shops
	83 Parks
	86 Recreation
	90 Transfers

## Report Criteria:

Report type: GL detail

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
30621	08/07/2025	ACE RECYCLING AND DISPOSAL	DOCUMENT DESTRUCTION THROUGH 07.31.25	10-51-250	155.25	1018483
30621	08/07/2025	ACE RECYCLING AND DISPOSAL	DUMPSTER PROGRAM	52-40-622	660.00	1018782
30621	08/07/2025	ACE RECYCLING AND DISPOSAL	DUMPSTER PICKUP-CH, PW AND PARKS	52-40-622	1,263.21	1018783
30621	08/07/2025	ACE RECYCLING AND DISPOSAL	GREEN WASTE PICK UP	52-40-625	9,122.40	1020892
30621	08/07/2025	ACE RECYCLING AND DISPOSAL	RECYCLING PICK UP	52-40-624	14,655.05	1020892
30621	08/07/2025	ACE RECYCLING AND DISPOSAL	FIRST CAN PICK UP	52-40-620	17,698.88	1020892
30621	08/07/2025	ACE RECYCLING AND DISPOSAL	SECOND CAN PICK UP	52-40-620	1,206.52	1020892
Total 30621:					44,761.31	
30622	08/07/2025	ANAGO	CARPET AND WINDOW CLEANING-CITY HALL	10-51-260	2,196.00	33488
30622	08/07/2025	ANAGO	WINDOW CLEANING-PUBLIC WORKS	10-79-260	1,375.00	33488
Total 30622:					3,571.00	
30623	08/07/2025	AXON ENTERPRISE, INC	TASER PAYMENT YEAR 4	10-60-310	10,188.37	INUS361890
Total 30623:					10,188.37	
30624	08/07/2025	BEACON CODE CONSULTANTS	BUILDING INSPECTION JULY 2025	10-63-310	9,765.00	0604293
Total 30624:					9,765.00	
30625	08/07/2025	BOUNTIFUL CITY CORP	330 W 1500 S Electric Power	51-40-270	36.40	2396759
30625	08/07/2025	BOUNTIFUL CITY CORP	180 E 1500 S Electric Power	51-40-270	25.24	2397522
Total 30625:					61.64	
30626	08/07/2025	BRANNON GUNN	REFUND OP-FINAL BILL	01-11750	87.40	7.0205.0.5
Total 30626:					87.40	
30627	08/07/2025	BRYCE HADERLIE	CITY ADMINISTRATOR DESK ORGANIZERS	10-43-240	196.60	113-6311408-
Total 30627:					196.60	
30628	08/07/2025	BURT BROTHERS TIRES INC	PD VIN 85261 OIL CHANGE	10-60-251	99.89	1030151745

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 30628:					99.89	
30629	08/07/2025	CALGON CARBON CORP.	ACTIVATED CARBON EXCHANGE-TREATMENT PLANT	51-40-732	160,000.00	90208067
Total 30629:					160,000.00	
30630	08/07/2025	CHANSHARE FARMS	SOCCER FIELD REPAIR SOD	10-83-261	212.87	25-4481
30630	08/07/2025	CHANSHARE FARMS	HOGAN PARK SOD	10-83-261	106.43	25-4550
30630	08/07/2025	CHANSHARE FARMS	FIELD CREST LAND DRAIN REPAIR SOD	56-40-250	106.44	25-4550
Total 30630:					425.74	
30631	08/07/2025	CHRISTINA WILLIAMS	C#245301274 RESTITUTION OWED TO VICTIM FROM JOSE VEGAS	10-35-100	200.00	C#24530127
Total 30631:					200.00	
30632	08/07/2025	COLTON FURNISH	TUITION REIMBURSEMENT POST ACADEMY AGRMNT	10-60-230	2,721.00	S01135079
Total 30632:					2,721.00	
30633	08/07/2025	COREY BOYLE	REIMBURSE PARTS PURCHASED FOR LAPTOP STANDS	61-71-160	19.97	803280141
Total 30633:					19.97	
30634	08/07/2025	CURTIS EVERETT	BAILIFF DUTY 08/05/25	10-42-310	200.00	080525
Total 30634:					200.00	
30635	08/07/2025	DAVID & KATIE AXENTY	REIMBURSE FOR PASSING CERT TRAINING	10-67-230	120.00	072825
Total 30635:					120.00	
30636	08/07/2025	ED KENLEY FORD	PD VN 42320 MAINTENANCE AND REPAIR (PARTIAL UNDER WARRANTY)	10-60-251	1,829.67	940838
Total 30636:					1,829.67	
30637	08/07/2025	EMINENT TECHNICAL SOLUTIONS	AUGUST IT SUPPORT- JULY SERVICE TICKETS	10-46-310	4,598.85	EM-73237

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Total 30637:					4,598.85	
30638	08/07/2025	FREEDOM MAILING SERVICES INC	TRUTH IN TAXATION RESIDENT INFORMATION AND MAILING	10-43-310	2,407.53	50932
30638	08/07/2025	FREEDOM MAILING SERVICES INC	BILL PROCESSING	51-40-620	1,687.70	50961
30638	08/07/2025	FREEDOM MAILING SERVICES INC	FOLDING & INSERTING NEWSLETTER	10-43-610	38.58	50961
Total 30638:					4,133.81	
30639	08/07/2025	GATEWAY MAPPING INC	UPDATE GIS MAPS	21-40-310	715.60	0186249
30639	08/07/2025	GATEWAY MAPPING INC	UPDATE GIS MAPS	23-40-310	715.60	0186249
Total 30639:					1,431.20	
30640	08/07/2025	GLORIA & HOWARD SEGAL	REFUND OP-FINAL BILL	01-11750	62.93	13.0304.0.5
Total 30640:					62.93	
30641	08/07/2025	HAYES GODFREY BELL, P.C.	Legal Services	10-49-310	451.00	02382
Total 30641:					451.00	
30642	08/07/2025	HYDRO SPECIALTIES CO	METER PROGRAMMING TOOL	51-40-250	125.00	29881
Total 30642:					125.00	
30643	08/07/2025	LEE'S ACE HARDWARE	WATER TRUCK TOOLS	51-40-250	91.37	11871
30643	08/07/2025	LEE'S ACE HARDWARE	HORNET SPRAY, FLAGS, AIR GUN	10-83-261	52.12	11905
30643	08/07/2025	LEE'S ACE HARDWARE	SPRAYER/NOZZLE TO PREP VESSELS FOR CARBON	51-40-250	36.88	11926
30643	08/07/2025	LEE'S ACE HARDWARE	DRAG MATT BOLTS	10-83-261	80.56	11968
30643	08/07/2025	LEE'S ACE HARDWARE	WASP KILLER/FOAM WELL 5	51-40-250	44.94	11983
Total 30643:					305.87	
30644	08/07/2025	LEXIPOL LLC	PD ACADEMY ANNUAL TRAINING RATE	10-60-210	1,564.74	INVPRA1125
Total 30644:					1,564.74	
30645	08/07/2025	LINDE GAS & EQUIPMENT INC.	ACETYLENE	10-79-250	192.60	50992618

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 30645:					192.60	
30646	08/07/2025	NAPA AUTO PARTS	BRAKE CLEANER/YELLOW PAINT	10-71-250	18.82	391616
30646	08/07/2025	NAPA AUTO PARTS	DIESEL EXHAUST FLUID	10-71-250	51.96	392712
Total 30646:					70.78	
30647	08/07/2025	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	10-43-240	126.72	4278914890
30647	08/07/2025	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	10-43-240	4.94	4279172800
30647	08/07/2025	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES-3 TONER CARTRIDGES	10-43-240	419.09	4333915050
Total 30647:					550.75	
30648	08/07/2025	PILOT THOMAS	CREDIT FOR FUEL DRUM RETURN	10-83-252	18.00-	1090454-IN
30648	08/07/2025	PILOT THOMAS	FORKLIFT FUEL	10-79-250	54.03	1305211-IN
30648	08/07/2025	PILOT THOMAS	FORKLIFT FUEL	10-79-250	286.16	328694R-DM
Total 30648:					322.19	
30649	08/07/2025	QUICK QUACK CAR WASH	PD FLEET CAR WASH PACKAGE	10-60-251	276.00	ARB230870
30649	08/07/2025	QUICK QUACK CAR WASH	CITY FLEET CAR WASH	10-43-250	48.00	ARB230870
Total 30649:					324.00	
30650	08/07/2025	RAYMOND KELLER CONSTRUCTION	PW MULTIPURPOSE ROM PLYWOOD A ND ROOFING REPAIR	10-79-260	47,450.00	18956
Total 30650:					47,450.00	
30651	08/07/2025	RDO EQUIPMENT	S10 LOADER AC REPAIR	10-71-250	1,140.46	WO7476R2
Total 30651:					1,140.46	
30652	08/07/2025	RED HANGER	CLEAN POLICE DEPT UNIFORMS-CLOSING DATE 08.01.25	10-60-450	187.52	YD46989 8.1
Total 30652:					187.52	
30653	08/07/2025	RENE HURST	REIMB SUMMER REC COOKING CLASS COSTS (40)	10-86-610	152.78	072525
Total 30653:					152.78	

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30654	08/07/2025	ROCKY MOUNTAIN POWER	STREET LIGHT POWER	10-47-270	6,929.09	41735366-00
30654	08/07/2025	ROCKY MOUNTAIN POWER	SHOPS Electric Power	10-79-270	1,382.21	41735366-00
30654	08/07/2025	ROCKY MOUNTAIN POWER	PARKS ELECTRIC POWER	10-83-270	364.00	41735366-00
30654	08/07/2025	ROCKY MOUNTAIN POWER	WATER Electric Power	51-40-270	8,609.85	41735366-00
30654	08/07/2025	ROCKY MOUNTAIN POWER	1659 S 800 W City Hall Property	10-51-270	117.97	41735366-05
Total 30654:					17,403.12	
30655	08/07/2025	SALT LAKE WHOLESALE SPORTS	FIREARM AMMUNITION ROUNDS	10-60-456	1,435.32	19349
Total 30655:					1,435.32	
30656	08/07/2025	SAMANTHA SCROWTHER	REIMBURSEMENT FOR PASSING CERT TRAINING	10-67-230	60.00	072822
Total 30656:					60.00	
30657	08/07/2025	SKAGGS COMPANY INC	WILSTEAD UNIFORM EQUIPMENT	10-60-455	423.19	405_A_2978
30657	08/07/2025	SKAGGS COMPANY INC	BATEMAN UNIFORM	10-60-450	420.98	450_A_2845
30657	08/07/2025	SKAGGS COMPANY INC	BOYLE UNIFORMS	10-60-450	80.26	450_A_2864
30657	08/07/2025	SKAGGS COMPANY INC	SMITH UNIFORM	10-60-450	169.20	450_A_2866
30657	08/07/2025	SKAGGS COMPANY INC	SMITH UNIFORM	10-60-450	9.99	450_A_2876
30657	08/07/2025	SKAGGS COMPANY INC	JENSEN UNIFORM	10-60-450	156.39	450_A_2971
30657	08/07/2025	SKAGGS COMPANY INC	TERZO UNIFORM EQUIPMENT	10-60-455	332.32	450_A_2978
30657	08/07/2025	SKAGGS COMPANY INC	TERZO UNIFORM	10-60-450	762.57	450_A_2978
30657	08/07/2025	SKAGGS COMPANY INC	BOYLE UNIFORM EQUIPMENT	10-60-455	152.96	450_A_2978
30657	08/07/2025	SKAGGS COMPANY INC	WILSTEAD UNIFORM	10-60-450	833.15	450_A_2978
30657	08/07/2025	SKAGGS COMPANY INC	FURNISH UNIFORM	10-60-450	1,122.64	450_A_2978
30657	08/07/2025	SKAGGS COMPANY INC	BATEMAN UNIFORM EQUIPMENT	10-60-455	51.47	450_A_2980
30657	08/07/2025	SKAGGS COMPANY INC	FURNISH UNIFORM EQUIPMENT	10-60-455	145.75	450_A_2983
30657	08/07/2025	SKAGGS COMPANY INC	BIGELOW UNIFORM	10-60-450	53.95	450_A_2999
30657	08/07/2025	SKAGGS COMPANY INC	ZIERSE UNIFORMS	10-60-450	633.96	450_A_2999
30657	08/07/2025	SKAGGS COMPANY INC	BATEMAN UNIFORM	10-60-450	87.74	450_A24884
30657	08/07/2025	SKAGGS COMPANY INC	BATEMAN UNIFORM	10-60-450	12.99	450_A28453
30657	08/07/2025	SKAGGS COMPANY INC	BATEMAN UNIFORM	10-60-450	223.37	450_A29881
30657	08/07/2025	SKAGGS COMPANY INC	GREEN UNIFORM	10-60-450	516.14	450_A29925
Total 30657:					6,189.02	
30658	08/07/2025	Slim Olsons	PROPANE FOR FORKLIFT	10-79-250	15.75	1011568



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Total 30658:					15.75	
30659	08/07/2025	SPENCER MORTENSEN	REFUND OP-FINAL BILL	01-11750	13.79	8.2090.0.3
Total 30659:					13.79	
30660	08/07/2025	STOPSTICK, LTD.	TIRE DEFLATION DEVICES FOR PD VEHICLES (8)	10-60-455	417.00	2025-37448
Total 30660:					417.00	
30661	08/07/2025	SUNSTATE EQUIPMENT CO.	SOD CUTTER RENTAL	10-83-261	567.00	13569473-00
Total 30661:					567.00	
30662	08/07/2025	TERRACON CONSULTANTS INC	GEOTECH SEVICES RESERVOIR PROJECT	51-61-703	11,062.50	TP29003
Total 30662:					11,062.50	
30663	08/07/2025	TRACTOR SUPPLY CREDIT PLAN	HAND DEGREASER & MISC SUPPLY	10-79-260	54.96	10057980
30663	08/07/2025	TRACTOR SUPPLY CREDIT PLAN	RETURN PARK RIVETS	10-83-250	38.97	538290 CRE
Total 30663:					15.99	
30664	08/07/2025	TREE SOURCE	STREET TREE-GENERAL	10-71-620	635.44	1157000-1
Total 30664:					635.44	
30665	08/07/2025	TWIN D INC	STORM DRAIN CAMERA INSPECTIONS	56-40-620	1,795.00	795794 RI
Total 30665:					1,795.00	
30666	08/07/2025	UTAH DEPT OF TRANSPORTATION	800 W 1500 S Intersection Traffic Light	21-40-733	121,700.46	RE256*369
Total 30666:					121,700.46	
30667	08/07/2025	UTAH FUEL NETWORK	ADMINISTRATION FUEL JULY 2025	10-43-252	246.14	F2601E0107
30667	08/07/2025	UTAH FUEL NETWORK	PARKS FUEL JULY 2025	10-83-252	596.96	F2601E0107
30667	08/07/2025	UTAH FUEL NETWORK	POLICE FUEL JULY 2025	10-60-252	4,028.99	F2601E0107
30667	08/07/2025	UTAH FUEL NETWORK	STREETS FUEL JULY 2025	10-71-252	315.79	F2601E0107
30667	08/07/2025	UTAH FUEL NETWORK	STORM DRAIN FUEL JULY 2025	56-40-252	84.79	F2601E0107

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30667	08/07/2025	UTAH FUEL NETWORK	WATER FUEL JULY 2025	51-40-252	718.70	F2601E0107
Total 30667:					5,991.37	
30668	08/07/2025	UTAH STATE TREASURER	COLLECTED FINES OWING TO STATE	10-35-100	11,625.59	073125
Total 30668:					11,625.59	
30669	08/07/2025	VANGUARD CLEANING SYSTEMS OF UTAH	CITY HALL JANITORIAL SERVICES - 08/25	10-51-620	702.00	37883
30669	08/07/2025	VANGUARD CLEANING SYSTEMS OF UTAH	PW BUILDING JANITORIAL SERVICES 08/25	10-79-260	618.00	37883
Total 30669:					1,320.00	
30670	08/07/2025	VERIZON WIRELESS	PD AIR CARDS	10-60-280	820.44	6118361609
30670	08/07/2025	VERIZON WIRELESS	PW TABLETS	10-51-280	220.00	6118361609
Total 30670:					1,040.44	
30671	08/07/2025	WINDSHIELD DOCTOR INC	PD VN 06753 WINDSHIELD REPLACEMENT	10-60-251	625.00	W50014
Total 30671:					625.00	
30672	08/11/2025	ENTERPRISE FM TRUST	276MZ3 PW SILVERADO 3500	61-80-171	920.05	608175-0805
30672	08/11/2025	ENTERPRISE FM TRUST	276N29 PW LEASE SILVERADO 2500	61-80-183	971.30	608175-0805
30672	08/11/2025	ENTERPRISE FM TRUST	26PXS F EQUINOX LEASE	61-80-151	562.58	608175-0805
30672	08/11/2025	ENTERPRISE FM TRUST	26QM4C PW SILVERADO LEASE	61-80-171	147.51	608175-0805
30672	08/11/2025	ENTERPRISE FM TRUST	26QM4C PW SILVERADO LEASE	61-80-183	147.51	608175-0805
30672	08/11/2025	ENTERPRISE FM TRUST	26QM4C PW SILVERADO LEASE	61-80-510	295.01	608175-0805
30672	08/11/2025	ENTERPRISE FM TRUST	26QM4C PW SILVERADO LEASE	61-80-560	295.01	608175-0805
30672	08/11/2025	ENTERPRISE FM TRUST	26VDS7 PW SILVERADO 3500 LEASE	61-80-183	805.48	608175-0805
30672	08/11/2025	ENTERPRISE FM TRUST	26QM4K PW 1500 SILVERADO LEASE	61-80-510	861.55	608175-0805
Total 30672:					5,006.00	
30674	08/11/2025	COLTON FURNISH	TUITION REIMBURSEMENT POST ACADEMY AGRMNT- PER CONTRACT	10-60-230	829.00	S01135079 A
Total 30674:					829.00	
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PARKS TRASH BAGS	10-83-250	62.84	2025 6.30

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PARK PALS SUMMER REC SUPPLIES	10-71-250	8.23	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	SENIOR LUNCH PLATES	27-40-611	17.74	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	RECREATION AND PARKS RENTAL SOFTWARE	10-86-610	4,898.64	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	URPA TRAINING-Lacee and Julie	10-86-610	190.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	COUNCIL DINNER PRIOR TO CC/TNT 8.5.25 (15)	10-41-230	70.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	COUNCIL DINNER PRIOR TO CC/TNT 8.5.25 (15)	10-43-230	11.97	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	BASEBALL CHALK	10-83-610	80.72	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PARKS MISC SUPPLIES	10-83-610	117.32	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PARKS CLEANING WIPES	10-83-610	94.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PIO TRAINING - SAUNDERS	10-60-230	321.96	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PT TRAINING UNIFORMS WILSTEAD/TERZO	10-60-450	422.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	NEW HIRE EQUIPMENT WILSTEAD/TERZO	10-60-455	117.94	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	HOTEL FOR TRAINING - BIGELOW	10-60-230	911.80	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	RIVET TOOL FOR SHOP/MONITOR MOUNT-SAM	10-79-260	76.45	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	MAPPING RENEWAL GPS TOOLS	51-40-310	600.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	MAPPING RENEWAL GPS TOOLS	56-40-620	600.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	WASP SPRAY-PARKS	10-83-260	85.52	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	RETURN OF ROBOT VACUUM	10-79-260	1,306.64-	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	POCKET CHLORINE TESTER REAGENTS	51-40-250	203.07	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	BACKHOE B COMPROTECTOR	56-40-250	500.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PRINTER INK - PW SHOPS	10-79-260	50.44	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	MAKITA ROBOT VACUUM PW MULTIPURPOSE ROOM	10-79-260	1,756.55	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	RETURN OF RIVET TOOL	10-79-260	52.47-	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	OVERHEAT DIAGNOSIS S13 INTERNATIONAL 6500	10-71-250	400.08	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	S9 MACK PARTS-AIR LEAK REPAIR	10-71-250	73.85	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	NEW SAMPLE STATION PARKS	51-40-250	178.60	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	NEW COMPUTER DOCK-SAM	10-79-260	182.84	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	REPLACE MUCK BOOTS-ROBERT	51-40-610	142.83	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	REPLACE MENT SAFETY BOOTS-ROBERT	51-40-610	189.95	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	WASP SPRAY-PARKS	10-83-261	87.20	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	SHIP CHLORINE GENERATOR PARTS FOR REPAIR	51-40-250	74.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	WATER DEPT CLEAN WIPES	51-40-250	124.97	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	REFUND INCORRECT SAMPLE STATION PARTS	51-40-250	10.79-	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PITCHING MOUND TURF	10-83-261	129.89	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	WATER PROOF SIGN PROTECTORS FOR PICKLEBALL COURTS	10-83-261	28.98	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	HEAVY EQUIP TRAINING JAKE WILSON	51-40-230	500.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	BACKHOE ADMIMN. RENEWAL-ROBERT	51-40-210	165.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	HOODIES FOR FRONT OFFICE WORKERS-FROM PW	10-83-610	48.80	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	MARKING SUPPLIES INFIELD BASEBALL (16)	10-83-261	98.76	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	REPLACE MUCK BOOTS/SAFETY BOOTS-JAKE	51-40-610	454.95	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	SWEATERS FRONT OFFICE WORKERS-FROM PW	10-71-610	47.45	2025 6.30

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30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	HOODY FOR FRONT OFFICE WORKERS-FROM PW	51-40-610	32.09	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	BASEBALL BASES/HOME PLATE	10-83-261	224.77	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	REPLACE MONITOR AND MOUNT FOR SAM	10-79-260	133.98	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	TAC SEPTEMBER 2025 CONFERENCE - CYNDI	10-42-230	125.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	I-15 INTERCHANGE LUNCH (Bryce, NSL, WB, Centerville)	10-43-230	16.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	OFFICE DESK SETUP BRYCE AND CASS	10-43-240	47.48	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	INSPECTION FOR VN 236949- CITY ADMINISTRATOR	10-43-250	45.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	REPLACE CITY RECORDER STAPLER	10-43-240	33.63	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PW FIBER	10-46-310	295.80	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	CH FIBER	10-43-310	295.80	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	REPLACEMENT PUMP HOSES	51-40-250	565.22	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	YWQW38 Field Crest Drain Repair	56-40-250	21.29	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	YWQ851 Tools for Water Trade	51-40-741	203.90	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	YWVX63 Field Crest Drain Repair	56-40-250	38.42	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	YXDZ97 PVC Water Dept Parts	51-40-250	1.94	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	YXFN44 Treatment Plant Pipe Wrench/Bushing	51-40-250	78.15	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	YXYR49 PVC Caps	10-83-260	36.40	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	WATER DEPT BATTERIES	51-40-250	280.20	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	QUARTERLY PEST CONTROL PW	10-79-260	95.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	QUARTERLY PEST CONTROL CH	10-51-260	95.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	CITY HALL ANT CONTROL TREATMENT	10-51-260	185.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	CITY HALL RODENT	10-51-260	85.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	SALT FOR TREATMENT PLANT	51-40-610	275.31	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	FLEET GPS TRACKING	51-40-250	180.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	FLEET GPS TRACKING	10-83-250	120.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	FLEET GPS TRACKING	10-71-250	140.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	COMPRESSOR REPAIR/MAINTENANCE	51-40-250	1,385.98	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	COMPRESSOR REPAIR/MAINTENANCE	10-71-250	1,385.98	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	COMPRESSOR REPAIR/MAINTENANCE	10-83-250	1,385.98	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	RECORDER'S FALL CONFERENCE ANNETTE	10-43-230	303.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	COUNCIL DINNER PRIOR TO CC/TNT 8.5.25 (15)	10-41-230	7.67	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	RESTOCK SPRINKLER PARTS	10-83-250	2,400.26	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	MONTHLY METER READING SERVICES	51-40-621	3,510.72	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	DEPOSIT RECORDERS FALL CONFERENCE ANNETTE	10-43-230	176.86	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	COUNCIL DINNER PRIOR TO CC/TNT 8.5.25 (15)	10-41-230	9.59	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	BLUESTAKES JULY 2025	51-40-310	250.78	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	CH SMALL CONF ROOM REPAIR	10-51-260	270.50	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	CREDIT CH SMALL CONFERENCE ROOM REPAIR	10-51-260	63.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	REPLACE BALL VALVES -CARBON VESSELS	51-40-250	345.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	RESETTERS NEW SAMPLE STATION	51-40-250	2,480.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	IPMA CONFERENCE AUGUST 2025 - CASS	10-43-230	135.00	2025 6.30

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	OFFICE SUPPLIES	10-43-240	35.33	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	BABY GIFT-HANSELMAN	10-23550	44.12	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PW LUNCH HONORING BRAEDEN'S LAST DAY	10-83-610	46.81	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	PW LUNCH HONORING BRAEDEN'S LAST DAY	10-83-610	83.34	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	MILLS PARK CLOSURE SIGNS-TRAILS MAINTENANCE	23-40-734	120.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	REPLACE CITY HALL MICROWAVE	10-51-260	85.76	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	SHIP PATCHES FOR HATS TO LOGO SHOP	10-71-610	6.85	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	CLEANING AND SHIPPING SUPPLIES	10-51-260	86.66	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	ANNUAL NOVA SUBSCRIPTION	10-60-210	500.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	SPOTLIGHT REPLACEMENT	10-60-251	235.12	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	ROCKY MOUNTAIN INFORMATION SUBSCRIPTION	10-60-210	100.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	VEHICLE PARTS	10-60-251	90.75	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	SMITH EMPLOYEE OF MONTH	10-60-455	25.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	NIGHT OUT AGAINST CRIME SWAG	10-60-455	97.56	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	CLASS A UNIFORM NAME TAGS (7)	10-60-455	548.47	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	LOCK AND TRAINING ROUNDS	10-60-455	73.35	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	CELL PHONE SERVICE THROUGH 7.10.25	10-51-280	652.35	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	NIGHT OUT AGAINST CRIME POSTER	10-60-455	53.63	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	DINNER FOR DEPARTMENT AT NIGHT OUT AGAINST CRIME	10-60-455	366.06	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	DINNER FOR DEPARTMENT AT NIGHT OUT AGAINST CRIME	10-66-620	100.00	2025 6.30
30676	08/13/2025	US BANK-VISA PROCUREMENT CARD	FOOD FOR DEPARTMENT AT NIGHT OUT AGAINST CRIME	10-66-620	50.00	2025 6.30
Total 30676:					33,791.30	
8072501	08/07/2025	UTAH LOCAL GOVERNMENT TRUST	MONTHLY WC PREMIUM	10-22430	4,240.44	M1622081
Total 8072501:					4,240.44	
8072502	08/07/2025	UTAH LOCAL GOVERNMENT TRUST	AUTO CREDIT PD VN3009	10-60-510	345.18-	1569027
Total 8072502:					345.18-	
8072503	08/07/2025	UTAH LOCAL GOVERNMENT TRUST	AUTO CREDIT PD VN3009	10-22430	457.03-	1569028
Total 8072503:					457.03-	
8072504	08/07/2025	ZIONS BANK CORPORATE TURST	INTEREST DUE	51-11810	6,650.00	9536400 7.1
8072504	08/07/2025	ZIONS BANK CORPORATE TURST	PRINCIPAL DUE	51-80-812	376,000.00	9536400 7.1
8072504	08/07/2025	ZIONS BANK CORPORATE TURST	AGENT FEES	51-80-832	250.00	9536400 7.1
8072504	08/07/2025	ZIONS BANK CORPORATE TURST	LESS CASH ON HAND 7.10.25	51-11802	6,788.23-	9536400 7.1

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 8072504:					376,111.77	
8072505	08/07/2025	ZIONS BANK CORPORATE TURST	INTEREST DUE	51-80-824	13,373.35	9536421 7.1
8072505	08/07/2025	ZIONS BANK CORPORATE TURST	PRINCIPAL DUE	51-80-814	72,000.00	9536421 7.1
8072505	08/07/2025	ZIONS BANK CORPORATE TURST	AGENT FEES	51-80-834	250.00	9536421 7.1
8072505	08/07/2025	ZIONS BANK CORPORATE TURST	LESS CASH ON HAND 7.10.25	51-11820	68.40-	9536421 7.1
Total 8072505:					85,554.95	
8072506	08/07/2025	ZIONS BANK CORPORATE TURST	CORP TRUST TRUSTEE ADMIN FEE (AD)	51-80-832	1,750.00	9536400 7.11
Total 8072506:					1,750.00	
8072507	08/07/2025	ZIONS BANK CORPORATE TURST	CORP TRUST TRUSTEE ADMIN FEE (AD)	41-40-830	2,000.00	9536420 7.11
Total 8072507:					2,000.00	
Grand Totals:					987,706.11	

## ARBOR DAY PROCLAMATION

**WHEREAS,** Arbor Day is now observed throughout the nation and the world, and

**WHEREAS,** trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife, and

**WHEREAS,** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

**WHEREAS,** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

**WHEREAS,** trees, wherever they are a source of joy and spiritual renewal.

**NOW, THEREFORE,** Mayor of Woods Cross City along with the City Council Members do hereby proclaim Woods Cross City's observance of Arbor Day on September 13, 2025. And declare the importance of preserving and planting trees cannot be confined to only one day and is always, therefore, at the forefront of our efforts.

**WE URGE** all citizens to support efforts to protect our trees and woodlands and to support our city's urban forestry program, and

**FURTHER, WE URGE** all citizens to plant trees to gladden hearts and promote the wellbeing of present and future generations.



Dated this 19th day of August 2025

Woods Cross City

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Ryan Westergard, Mayor

Julie Checketts	<input type="checkbox"/>	Yea	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent
James Grover	<input type="checkbox"/>	Yea	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent
Eric Jones	<input type="checkbox"/>	Yea	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent
Wallace Larrabee	<input type="checkbox"/>	Yea	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent
Gary Sharp	<input type="checkbox"/>	Yea	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent
Ryan Westergard	<input type="checkbox"/>	Yea	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent



Attest:

---

Annette Hanson, City Recorder



Ryan Westergard  
Mayor

Bryce K Haderlie  
City Administrator

## Public Works Department

Sam Christiansen  
Public Works Director  
1555 South 800 West Woods Cross, Utah 84087  
Phone: 801-292-4421 Fax: 801-292-2225

# Memorandum

**DATE:** August 13, 2025  
**TO:** Mayor and City Council  
**FROM:** Sam Christiansen, Public Works Director  
**SUBJECT:** A Resolution approving the UDOT I-15 Master Agreement

### **Recommendation**

Approve this resolution, entering into a Master Agreement with UDOT on the I-15 widening project (PIN 19854)

### **Budget**

This agreement does not affect the city budget. Future amendments to this agreement may affect city funds once betterments are finalized.

### **Background**

This agreement with UDOT allows the City and UDOT to work together during the design-build phase of the I-15 widening. UDOT is finalizing its plans to get a Design-Build contractor request for pricing this late fall. This agreement allows for UDOT to modify City facilities (Roads, Water infrastructure, storm water infrastructure, and other needed infrastructure) to accomplish the Widening project. Final design and city facilities impacts will be determined once UDOT has the Design Build Contractor on board.

This agreement does not bind the city to a specific road layout, but allows for UDOT project designers, engineers, and contractors to work on city facilities that are impacted by the project. Future amendments to this agreement will include betterments for Water or Storm drain facilities, off-ramp betterments, and other miscellaneous items that have not been approved by either UDOT or the City as of this time.



## RESOLUTION 2025- 935

### A RESOLUTION APPROVING THE UTAH DEPARTMENT OF TRANSPORTATION I-15 MASTER AGREEMENT FOR PROJECT PIN 19854

**WHEREAS**, the City and Utah Department of Transportation are public agencies as defined by § UTAH CODE ANN. 11-13-101, *et seq.*, as amended, to enter into agreements to act jointly and cooperatively in a manner that will enable them to make the most efficient use of their resources and powers; and

**WHEREAS**, Woods Cross City and the Utah Department of Transportation (UDOT) desire to enter into an agreement for all City facilities (“Facility or Facilities”), within the limits of the project, that will be affected by the UDOT I-15 Reconstruction Project (PIN 19854);

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Woods Cross City, Utah:

1. That the Mayor is authorized to sign this resolution and sign the WOODS CROSS MASTER AGREEMENT UT-43 as attached to this resolution
2. This Resolution shall become effective immediately upon its adoption

**PASSED AND ADOPTED BY THE CITY COUNCIL OF WOODS CROSS CITY, STATE OF UTAH, ON THIS 19th DAY OF AUGUST 2025.**

**WOODS CROSS CITY  
A MUNICIPAL CORPORATION**

ATTEST:

\_\_\_\_\_  
RYAN WESTERGARD, MAYOR

\_\_\_\_\_  
ANNETTE HANSON, CITY RECORDER

Voting:

Julie Checketts	Yea ____	Nay ____
Jim Grover	Yea ____	Nay ____
Wallace Larrabee	Yea ____	Nay ____
Eric Jones	Yea ____	Nay ____
Gary Sharp	Yea ____	Nay ____
Ryan Westergard	Yea ____	Nay ____

[tie vote only]



## **WOODS CROSS CITY MASTER AGREEMENT UT-43**

**THIS MASTER AGREEMENT** is made by and between the **Utah Department of Transportation**, (“UDOT”), and **Woods Cross City**, a political subdivision of the State of Utah, (“City”). Each as party, (“Party”), and together as parties, (“Parties”).

### **RECITALS**

**WHEREAS**, UDOT is preparing to request proposals for and award a design-build contract for the highway project identified as Project Number S-R199(343), I-15 Reconstruction; Farmington to Salt Lake City in Davis and Salt Lake Counties, Utah, (“Project”); and

**WHEREAS**, the design-build contractor will complete the design and administer construction of the Project (“Design-Builder”); and

**WHEREAS**, UDOT has identified City facilities (“Facility or Facilities”) within the limits of the Project which may necessitate the relocation, protection, or adjustment of the Facilities, (“Third-Party Work”); and

**WHEREAS**, the City desires for UDOT to design and perform the Third-Party Work on the Facilities necessitated by the Project; and

**WHEREAS**, the City will perform the necessary design review and inspection to accommodate the Project; and

**WHEREAS**, for the purpose of expediting any required Third-Party Work and reimbursement, the Parties are entering into this Master Agreement with the understanding that future Supplemental Agreements to this Agreement will be entered into covering the specific Third-Party Work to be accomplished by UDOT for each specific impact location.

**THIS AGREEMENT** is made to set out the terms and conditions for the Third-Party Work that shall be performed.

## **AGREEMENT**

**NOW THEREFORE**, in consideration of the foregoing recitals, which by this reference are incorporated into this Agreement, and for the terms set forth below, the Parties agree as follows:

### **1. PROJECT RESPONSIBLE FOR COST**

UDOT is responsible for 100% of the cost of the Third-Party Work if consistent with Utah Code § 72-6-116(3)(a) and Utah Administrative Code R930-8.

### **2. CONTACT INFORMATION**

UDOT's Project Representative is John Bangle, Utility and Railroad Leader, telephone number (801) 867-6764, and e-mail [jbangle@utah.gov](mailto:jbangle@utah.gov), or their designated representative, as assigned.

UDOT's Resident Engineer is Trent Beck, telephone number (435) 327-1185, and e-mail [tbeck@utah.gov](mailto:tbeck@utah.gov), or their designated representative, as assigned.

UDOT's Field Representative is Brad Williams, telephone number (801) 232-6314, and e-mail [brad.williams@hdrinc.com](mailto:brad.williams@hdrinc.com), or their designated representative, as assigned.

City's contact person is Sam Christiansen, telephone number (801) 677-1020, and e-mail [schristiansen@woodscross.gov](mailto:schristiansen@woodscross.gov).

City's Administrative Officer is Bryce Haderlie, telephone number (801) 597-5160, and e-mail [bhaderlie@woodscross.gov](mailto:bhaderlie@woodscross.gov).

After awarding the Project, UDOT will provide the City with the Design-Builder contact information, ("Design-Builder Project Representative").

### **3. AUTHORIZATION FOR DESIGN WORK**

In order to facilitate coordination and obtain technical information about the Facilities and City requirements for inclusion in this Agreement and the Project Request for Proposals, UDOT gave the City authorization for preliminary design engineering on May 7, 2025.

### **4. SUBSURFACE UTILITY ENGINEERING**

UDOT has performed Subsurface Utility Engineering (SUE) within the limits of the Project. Additional SUE work to determine the precise location of underground facilities at specific, critical locations on the Project will be reviewed with the City.

### **5. PROJECT COORDINATION**

During the development of the Project design, the City and UDOT, along with its Design-Builder, shall consult as necessary in an effort to determine if conflicts with the Facilities can be avoided.

If Third-Party Work is required by the Project, UDOT will be responsible to identify the conflicts and to design and construct the Third-Party Work. The City will perform the necessary design reviews prior to the start of Third-Party Work. UDOT's Resident Engineer will be responsible for coordinating with other third-parties as it relates to Facilities.

## **6. CITY REQUIREMENTS**

UDOT will comply with the following City requirements:

- a. For UDOT-performed Third-Party Work:
  - i. 2 weeks to provide comments on over the shoulder design/concept reviews
  - ii. 2 weeks to provide comments on 60%, 90%, and 100% design milestone reviews
    - 1. 1 week to review updated design plans and close comments
    - 2. 2 weeks for final design approval
- b. For Supplemental Agreements:
  - i. 4-weeks for agreement review and to provide comments
  - ii. 4-weeks for agreement approval and signature
    - 1. City Council meetings are typically held on the first and third Tuesdays of each month
    - 2. Approved items for inclusion on the City Council agenda must be provided to the City 10 calendar days prior to the meeting
- c. Shutdown schedules must be coordinated, in advance, with the City and approved, in writing
- d. UDOT will supply as-constructed plans, in PDF format, upon completion of any required Third-Party Work

## **7. UDOT TO DESIGN AND CONSTRUCT THIRD-PARTY WORK**

UDOT will schedule and meet with the City to review the design and scheduling of the Third-Party Work to ensure maximum lead time for advance order of materials and

workforce scheduling.

a. UDOT will design the Third-Party Work in accordance with City's standards regularly followed by the City in its own work and not considered a betterment. In the event of a conflict between UDOT and City standards, the higher standard will be applied. The City standards in effect at the time of the signing of this Agreement shall be the standards required for this Project. The City's applicable standards are:

i. City 2024 Development Standards and Details

1. <https://woodscross.gov/index.asp?SEC=042C775C-CBA1-4FAC-8367-50CD68347B98>

b. UDOT will secure permits required for Third-Party Work.

c. UDOT will notify the City at least **2 business days** in advance of beginning any Third-Party Work covered by any Supplemental Agreements, to allow the City time to schedule an inspector to be present during the Third-Party Work. Subsequent notification of when and where Third-Party Work will be performed will be given on a day-to-day basis.

## 8. **RIGHT-OF-WAY**

The City shall submit to UDOT all conveyances, vesting documents, or other evidence of title to real property related to the potential relocation of Facilities as early as possible.

Any easements or replacement right-of-way required in conjunction with the Third-Party Work will be acquired by UDOT in accordance with the requirements of Utah Administrative Code R930-8.

## 9. **BETTERMENT WORK**

If the City desires to include betterment work in the Project at any specific location, UDOT may agree to the betterment work provided the difference in costs between the functionally equivalent required Third-Party Work and the City's desired betterment work shall be at the sole cost of the City, and the betterment work can reasonably be accommodated without delaying the Project. UDOT has the sole discretion to determine whether the betterment work will be included in the Project. Betterment work, including details and costs for accommodating the betterment work, will be addressed by a separate local government betterment agreement between UDOT and the City.

Once a Design-Builder has been selected by UDOT, any betterment work not previously requested will be negotiated directly with the Design-Builder and UDOT.

## 10. **SUPPLEMENTAL AGREEMENTS**

UDOT and the City shall enter into Supplemental Agreements to cover Third-Party Work at specific Project locations. UDOT will provide design plans and Third-Party Work schedules for review and approval by the City prior to start of the Third-Party Work. A copy of the format of the proposed Supplemental Agreement is marked Exhibit "A" that is incorporated by reference.

The City will review and provide comments within 4 weeks of receiving the agreement. Third-Party will process for signature, approved final Supplemental Agreement **within 4 weeks**.

In the event there are changes in the scope of the Third-Party Work, extra Third-Party Work, or changes in the planned Third-Party Work covered by a Supplemental Agreement, a modification to the Supplemental Agreement approved in writing by the Parties is required prior to the start of Third-Party Work on the changes or additions.

**11. CITY TO NOTIFY UDOT**

The City's personnel shall notify UDOT's Field Representative upon arriving and leaving the Project site for verification of inspecting Third-Party Work. The City's personnel will comply with all applicable OSHA and Project safety requirements while within the Project limits.

**12. INSPECTION**

The City shall provide on-call engineering support by the City engineer or appropriate representative for design review, schedule coordination, or to correct or clarify issues during Third-Party Work, and to perform the necessary inspection on the Facilities installed by UDOT.

- a. The City engineer and/or inspector shall work with and through UDOT's Project and Field Representative and shall give no orders directly to UDOT's Design-Builder unless authorized in writing to do so. UDOT will accomplish the Third-Party Work on Facilities in accordance with the plans and specifications provided and/or approved by the City, including changes or additions to the plans and specifications, which are approved by the Parties hereto.
- b. The City shall immediately notify UDOT's Project and Field Representative of any deficiencies in the Third-Party Work on the Facilities. The City shall follow up with written detail to UDOT's Project and Field Representative of its findings within 24-hours of making its initial notification.
- c. UDOT will respond to City concerns within 24-hours of written notification.
- d. The City, through its inspection of the Third-Party Work, will provide UDOT's Project and Field Representative with information covering any problems or concerns the City may have with acceptance of the facilities upon completion of the Third-Party Work.

- e. Any periodic plan and specification review or construction inspection performed by UDOT arising out of the performance of the Third-Party Work does not relieve the City of its duty in the performance of the Third-Party Work or to ensure compliance with acceptable standards.

**13. DAILY RECORDKEEPING**

UDOT and the City will each keep daily records of onsite activities. The City's daily records will be completed on a form that has been preapproved by UDOT's Contracts, Compliance and Certification Manager. The daily records shall be signed by UDOT's Field Representative or their authorized representatives and by the City or its authorized representatives. Copies of the daily records shall be retained by the Parties to this Agreement.

**14. REIMBURSEMENT**

UDOT will not reimburse the City for costs incurred by City personnel for design review, observation, inspection, and operation of valves performed as part of their regularly assigned duties. Should it become necessary for the City to procure outside professional services to perform design review, observation, or inspection to accommodate the Third-Party Work and Project schedule, the City shall notify UDOT. Upon concurrence by UDOT, a Supplemental Agreement for the cost of the services will be executed at which time the City may procure outside services through appropriate procurement. The City shall determine any need for outside professional services prior to providing estimates and include these costs in the estimates. UDOT will not reimburse for any testing, as UDOT will perform the required testing.

**15. SUBMITTAL OF ITEMIZED BILLS**

The City shall submit itemized bills covering the actual costs incurred for outside services to perform design review, oversight, and inspection work covered by Supplemental Agreements to:

UDOT Contracts and Compliance Specialist  
[constructionpayments@utah.gov](mailto:constructionpayments@utah.gov)  
or hard copy mailed to  
4501 South 2700 West  
Construction Office, Box 148220  
Salt Lake City, Utah 84114-8220

Itemized bills shall bear the Project number, Supplemental Agreement number, supporting sheets, and a complete billing statement of all actual costs incurred, following the order of the items in the detailed estimates contained in the Supplemental Agreement and be submitted to UDOT within **6 months** following completion of outside services by the City on the Project. Otherwise, previous payments to the City may be considered final, except as agreed to between the Parties in advance.



UDOT will reimburse the City within **60 days** after receipt of the billings, but only for items complying fully with the provisions of Utah Administrative Code R930-8. Failure on the part of the City to submit final billings within **6 months** of the completion of outside services will result in UDOT's disallowance of that portion of outside services performed by the City.

16. **SALVAGED MATERIALS**

All materials from existing Facilities which are recovered by UDOT while performing the Third-Party Work and not reused on this Project shall become the property of the Design-Builder unless otherwise agreed to in advance by the Parties hereto.

17. **RIGHT TO AUDIT**

UDOT and the Federal Highway Administration shall have the right to audit all cost records and accounts of the City pertaining to this Project in accordance with the auditing procedure of the Federal Highway Administration and 23 C.F.R. § 645, subpart A. Should this audit disclose that the City has been underpaid, the City will be reimbursed by UDOT within **60 days** upon submission of additional billing to cover the underpayment. Should this audit disclose that the City has been overpaid, the City will reimburse UDOT within **60 days** of notification of audit findings in the amount of the overpayment. For purpose of audit the City is required to keep and maintain its records of outside services covered herein for a minimum of 3 years after final payment is received by the City from UDOT.

18. **ACCEPTANCE AND MAINTENANCE**

UDOT will provide notification to the City for acceptance of the Third-Party Work upon completion of the final inspection. City will have **60 days** to respond in writing to UDOT with any additional comments in regards to the Third-Party Work. After 60 days the City accepts the Third-Party Work. Upon completion of the Third-Party Work of Facilities by UDOT, the City will accept, own, and maintain Facilities. The City shall be the sole owner of the Facilities upon completion of the Project unless otherwise agreed to by the Parties. To the extent it may lawfully do so, City further agrees to relieve UDOT from any responsibility or liability that may result from its new Facilities or the operation thereof.

19. **ACCESS FOR MAINTENANCE**

Access for maintenance and servicing of Facilities located on the right-of-way of the Project will be allowed only by permit issued by UDOT. The City will obtain the permit and abide by conditions thereof for policing and other controls in conformance with Utah Administrative Code R930-7. If access during the Project is needed, the City shall coordinate access with the UDOT Resident Engineer.

20. **INDEMNIFICATION**

UDOT and the City are both governmental entities subject to the Governmental Immunity



Act. Each Party agrees to indemnify, defend, and save harmless the other from and against all claims, suits and costs, including attorneys' fees for injury or damage of any kind, arising out of its negligent acts, errors or omissions of its officers, agents, contractors or employees in the performance of this Agreement, and from and against all claims, suits, and costs, including attorneys' fees for injury or damage of any kind. Nothing in this paragraph is intended to create additional rights to third parties or to waive any of the provisions of the Governmental Immunity Act. The obligation to indemnify is limited to the dollar amounts set forth in the Governmental Immunity Act, provided the Act applies to the action or omission giving rise to the protections in this paragraph. The indemnification in this paragraph shall survive the expiration or termination of this Agreement.

**21. MISCELLANEOUS**

- a. Each Party agrees to undertake and perform all further acts that are reasonably necessary to carry out the intent and purpose of this Agreement at the request of the other Party.
- b. This Agreement in no way creates any type of agency relationship, joint venture, or partnership between UDOT and City.
- c. The failure of either Party to insist upon strict compliance of any of the terms and conditions, or failure or delay by either Party to exercise any rights or remedies provided in this Agreement, or by law, will not release either Party from any obligations arising under this Agreement.
- d. This Agreement shall be deemed to be made under and shall be governed by the laws of the State of Utah in all respects. Each person signing this Agreement warrants that the person has full legal capacity, power and authority to execute this Agreement for and on behalf of the respective Party and to bind such Party. This Agreement may be executed in one or more counterparts, each of which shall be an original, with the same effect as if the signatures were made upon the same instrument. This Agreement may be delivered by facsimile or electronic mail.
- e. If any provision or part of a provision of this Agreement is held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision. Each provision shall be deemed to be enforceable to the fullest extent under applicable law.
- f. This Agreement may be executed in one or more counterparts, each of which shall be an original, with the same effect as if the signatures were made upon the same instrument. This Agreement may be delivered by facsimile or electronic mail.
- g. This Agreement shall constitute the entire agreement and understanding of the Parties with respect to the subject matter hereof, and shall supersede all offers, negotiations and other agreements with respect thereto. Any amendment to this Agreement must be in writing and executed by authorized representatives of each Party.

- h.      The date of this Agreement is the date this Agreement is signed by the last Party.

\*\*\*\*\*

**IN WITNESS WHEREOF**, the parties hereto have caused these presents to be executed by their duly authorized officers.

**ATTEST:**

**Woods Cross City**

\_\_\_\_\_

\_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(IMPRESS SEAL)

.....

**Recommended For Approval:**

**Utah Department of Transportation**

\_\_\_\_\_  
**Title:** Utility and Railroad Leader

\_\_\_\_\_  
**Title:** Project Director

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Comptroller Office

\_\_\_\_\_  
**Title:** Contract Administrator

**Date:** \_\_\_\_\_

**EXHIBIT A  
WOODS CROSS CITY  
SUPPLEMENTAL AGREEMENT**

**WOODS CROSS CITY  
SUPPLEMENTAL AGREEMENT NO. UT43-XX**

**Supplement to UDOT Finance No. \_\_\_\_\_**

**THIS SUPPLEMENTAL AGREEMENT** is made by and between the **Utah Department of Transportation**, ("UDOT"), and **Woods Cross City**, a political subdivision of the State of Utah, ("City"). Each as party, ("Party") and together as parties, ("Parties").

The Parties hereto entered into a Master Agreement (MA) dated \_\_\_\_\_, UDOT Finance No. \_\_\_\_\_. All the terms of the MA remain in full force and effect unless otherwise specified herein.

The Parties agree as follows:

1. UDOT will perform the following described Third-Party Work in accordance with the terms and conditions of the MA:
  - a. Plan sheets depicting the Third-Party Work are shown in Exhibit "A" that is incorporated by reference and are described as:
  - b. The City special provisions described in Paragraph 6 of the MA – City Requirements, are modified as follows:
  - c. Third-Party Work will be completed between x and x. A schedule for the Third-Party Work is shown in Exhibit "B" that is incorporated by reference.
  - d. As-builts to be provided in accordance with the MA.
  - e. Total estimated cost of Third-Party Work is shown in Exhibit "C" that is incorporated by reference.

<b>TOTAL ESTIMATED COST OF SUPPLEMENTAL AGREEMENT UT43-XX</b>	<b>\$0.00</b>
---	---------------

<b>TOTAL ESTIMATED COST OF CITY BETTERMENT WORK</b>	<b>\$0.00</b>
---	---------------

<b>TOTAL ESTIMATED AMOUNT OF CITY PARTICIPATION @ 100%</b>	<b>\$0.00</b>
--	---------------

<b>TOTAL ESTIMATED AMOUNT OF UDOT PARTICIPATION @ 0%</b>	<b>\$0.00</b>
--	---------------

2. UDOT will notify the City's contact person Sam Christiansen, telephone number (801) 677-1020, and e-mail schristiansen@woodscross.gov at least **2 business days** in advance of beginning and completing its portion of the Third-Party Work covered herein.
3. Third-Party will notify UDOT's Field Representative, XXX XXX, telephone number (XXX) XXX-XXX, and e-mail XXX@utah.gov, or their designated representative, as assigned at least **2 business days** in advance of beginning and completing its portion of the Third-Party Work covered herein. The Design-Builder Project Representative is Name, telephone number (xxx) xxx-xxxx, and e-mail xxx@xx.com.

4. The date of this Agreement is the date this Agreement is signed by the last Party.

SAMPLE

**IN WITNESS WHEREOF**, the Parties hereto have caused these presents to be executed by their duly authorized officers.

**ATTEST:**

**Woods Cross City**

\_\_\_\_\_  
**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(IMPRESS SEAL)  
.....

**Recommended For Approval:**

**Utah Department of Transportation**

\_\_\_\_\_  
**Title:** Utility and Railroad Leader

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Title:** Project Director

**Date:** \_\_\_\_\_

**Comptroller's Office**

\_\_\_\_\_  
**Title:** Contract Administrator

**Date:** \_\_\_\_\_



Ryan Westergard  
Mayor

Bryce K Haderlie  
City Administrator

## Public Works Department

Sam Christiansen  
Public Works Director  
1555 South 800 West Woods Cross, Utah 84087  
Phone: 801-292-4421 Fax: 801-292-2225

# Memorandum

**DATE:** August 13, 2025

**TO:** Mayor and City Council

**FROM:** Sam Christiansen, Public Works Director

**SUBJECT:** A Resolution approving the Roadway Safety Audits Letter of Concurrence and Match Agreement

### **Recommendation**

Approve this resolution, accepting the Safety Audit Award from Wasatch Front Regional Council and agreeing to the Match amount.

### **Budget**

Funds for this can be pulled from the Road B&C, Fund 21, with a match that will not exceed \$10,000, which will be split with North Salt Lake City.

### **Background**

This agreement with the Wasatch Front Regional Council (WFRC) is with 14 cities that will look at 13 roadway sections for safety improvements along the Wasatch Front. WFRC applied for the grant funding in behalf of the 14 cities with the Federal Highway Administration and received a \$224,000 grant to identify safety improvements within the WFRC's Comprehensive Safety Action Plan.

See the attached email from Kip Billings from WFRC about this grant.



## RESOLUTION 2025- 936

### A RESOLUTION APPROVING THE ROADWAY SAFETY AUDITS LETTER OF CONCURRENCE AND MATCH AGREEMENT

**WHEREAS**, the City and Wasatch Front Regional Council (WFRC) are public agencies as defined by § UTAH CODE ANN. 11-13-101, *et seq.*, as amended, to enter into agreements to act jointly and cooperatively in a manner that will enable them to make the most efficient use of their resources and powers; and

**WHEREAS**, Woods Cross City, the City of North Salt Lake, and the Wasatch Front Regional Council (WFRC) have identified a roadway that crosses both cities that qualifies for a Safety Audit grant that will benefit residents and businesses;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Woods Cross City, Utah:

1. That the Mayor is authorized to sign this resolution and sign the Roadway Safety Audits Letter of Concurrence and Match Agreement as attached to this resolution
2. This Resolution shall become effective immediately upon its adoption

**PASSED AND ADOPTED BY THE CITY COUNCIL OF WOODS CROSS CITY, STATE OF UTAH, ON THIS 19th DAY OF AUGUST 2025.**

**WOODS CROSS CITY  
A MUNICIPAL CORPORATION**

ATTEST:

\_\_\_\_\_  
RYAN WESTERGARD, MAYOR

\_\_\_\_\_  
ANNETTE HANSON, CITY RECORDER

Voting:

Julie Checketts	Yea ____	Nay ____
Jim Grover	Yea ____	Nay ____
Wallace Larrabee	Yea ____	Nay ____
Eric Jones	Yea ____	Nay ____
Gary Sharp	Yea ____	Nay ____
Ryan Westergard	Yea ____	Nay ____

[tie vote only]



## Sam Christiansen

---

**From:** Kip Billings <kip.billings@wfrc.utah.gov>  
**Sent:** Thursday, August 7, 2025 12:41 PM  
**To:** Sam Christiansen; karynb@nslcity.org  
**Cc:** Wayne Bennion  
**Subject:** Signature Request - Road Safety Audit for 1100 W/Main, North Salt Lake & Woods Cross  
**Attachments:** NSL\_WoodsCross\_Letter of Concurrence RSA.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Karyn, Sam,

WFRC is pleased to report that the Grant Agreement with FHWA for Roadway Safety Audits (RSA) has been finalized. As a reminder, WFRC will receive a grant of \$224,000 to conduct these RSAs, in collaboration with local municipalities, to identify specific roadway safety improvements on identified corridors, which had been more generally identified in the [Comprehensive Safety Action Plan](#) (CSAP). WFRC will now issue a Request for Statement of Qualifications (RFSQ) to hire a consulting firm to support this work, which we anticipate will begin in October.

WFRC invited municipalities to submit a letter of intent to participate in the RSA, and we received 13 submissions from the communities listed below, including your community:

	Municipality	Corridor	From	To
1	Holladay	Highland Dr.	Arbor Ln	Van Winkle
1	Hooper	5500 W	6100 S	4200 S
3	Layton	2200 W	Antelope	Gordon Ave
4	Layton	Gordon Ave.	Fairfield Road	Hill Field Road
5	Millcreek	1300 E	3300 S	Van Winkle Expressway
6	North Ogden	2100 N	Washington Blvd.	1200 E
7	North Ogden	3100 N	175 E	North Ogden Canyon Road
8	North Salt Lake/ Woods Cross	1100 W / Main	I-15	2150 S
9	Sandy	Automall Dr	10600 S	State St
10	Salt Lake City	900 W (a)	1000 N	SR-201
11	Salt Lake City	900 W (b)	1000 N	SR-201
12	Weber County	2550 S	3500 S	4700 W
13	White City	10600 S	700 E	1300 E

The grant funds being used for our Roadway Safety Audits require a 20% local match, which will be shared equally for each of the participating municipality/corridor combinations. If the thirteen listed here all participate, the share would be 1/13 part of \$56,000, or \$4,308. Shares will adjust from this amount depending on the final number of participating entities. **To confirm your participation, please sign and return the attached Letter of Concurrence by August 28, 2025.**

A kickoff meeting with WFRC staff and participating municipality representatives will be held to review the consultant RFSQ process. WFRC will contact you by email with a calendar invitation to the kickoff meeting.

We look forward to working with you on the RSAs to improve roadway safety in your community.

Sincerely,

Kip Billings  
WFRC RSA Project Manager

**Buckle Up!**



**Kip Billings, PE**  
Senior Transportation Engineer &  
Air Quality Analyst  
**WASATCH FRONT REGIONAL COUNCIL**  
[kip.billings@wfrc.utah.gov](mailto:kip.billings@wfrc.utah.gov)  
m 801-309-9860 | o 801-363-4250 x1115

**NOTE:** Our domain has changed from [wfrc.org](http://wfrc.org) to [wfrc.utah.gov](http://wfrc.utah.gov). Please use my **NEW email address** for correspondence and calendaring going forward.



## ROADWAY SAFETY AUDITS

### LETTER OF CONCURRENCE AND MATCH AGREEMENT

This Letter of Concurrence represents a formal agreement between the Wasatch Front Regional Council and the Cities of North Salt Lake & Woods Cross for the information below, consistent with the letter of intent submitted by the Cities of North Salt Lake & Woods Cross to WFRC for assistance through the Safe Streets and Roads for All grant to complete the Roadway Safety Audits (RSA) effort.

#### PROJECT INFORMATION

Project Title: Roadway Safety Audit: 1100 W / Main Street from I-15 to 2150 South

Project Manager: Sam Christiansen / Karyn Baxter

City Address: NSL: 10 E Center St. North Salt Lake, UT 84054

Woods Cross: 1555 S 800 W. Woods Cross, UT 84087

Manager Email: [mattr@jonescivil.com](mailto:mattr@jonescivil.com)

Manager Phone: 801-677-1020 / 801-335-8722

#### LOCAL GOVERNMENT MATCH AGREEMENT

Cash Amount: not to exceed \$10,000 per corridor

*Note: Local match amount will depend on the number of corridors included in this project. Final amount will not exceed \$10,000 and will be invoiced prior to project start.*

*Note: There is a minimum expectation that local government representatives are responsive to WFRC staff and the consultant, participate in project meetings, and guide the RSA to a final product that is acceptable to the city and included in the final corridor design.*

#### TOTAL ROADWAY SAFETY AUDIT PROJECT RESOURCES

Grant Budget\*: \$280,000

Local Match\*: \$56,000

Federal Contribution\*: \$224,000

*\*To be shared equally with the participating communities.*

#### GENERAL TIMELINE

Start Date: October 1, 2025

End Date: June 30, 2026

#### DELIVERABLE

A roadway safety audit report for the corridor selected by the Cities of North Salt Lake & Woods Cross. As part of this agreement, it is understood that the Mayoral Administrations of the Cities of North Salt Lake & Woods Cross agree to pay the cash amount above and will in earnest consider recommending the final work products for implementation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor/Approved Appointee

# Public Hearing with Requested Action

**CITY OF WOODS CROSS, UTAH**  
**NOTICE OF PUBLIC HEARING AND MEETING**  
**FOR AN AMENDMENT TO THE WOODS CROSS MUNICIPAL CODE**

**WOODS CROSS CITY COUNCIL – TUESDAY, August 19, 2025, AT 6:30 P.M.**  
**IN PERSON AND BY VIDEOCONFERENCE**

<https://zoom.us/j/9358074960>

Notice is hereby given that the Woods Cross **City Council** will hold a public hearing on **Tuesday, August 19, at 6:30 p.m.** The purpose of this hearing is to receive public comment regarding a request to amend the Woods Cross City General Plan, *Station Area Plan* as required by H.B. 462, Utah Housing Affordability Amendments that was passed in the 2022 Utah State Legislative Session. The hearing will be held at the Woods Cross Municipal Building, 1555 South 800 West, Woods Cross, Utah.

All persons are invited to participate in the public hearings in person or through the following link:

<https://zoom.us/j/9358074960>

You may also access the public hearings through the Zoom link on the meeting agendas posted on the City's website: [woodscross.com](http://woodscross.com).

# MEMORANDUM

**To:** Mayor Westergard, Council Members  
**From:** Curtis Poole, Community Development Director  
**Date:** August 19, 2025  
**Re:** Station Area Plan General Plan Amendment



---

## Background

In the 2022 General Session, the legislature passed H.B. 462, *Utah Housing Affordability Amendments*. This bill requires cities to adopt a certain number of moderate-income housing strategies, develop and adopt a station area plan, and other requirements aimed at increasing the number affordable housing units.

Last year the city and Wasatch Front Regional Council (WFRC) contracted with Arcadis as a consultant to update the Station Area Plan (SAP). Over the last year, Arcadis has held regular meetings with the city, WFRC, and Utah Transit Authority (UTA), in addition to contacting various property owners within the plan area. Arcadis held an open house and conducted an online survey to gather feedback from residents and people who utilize the UTA FrontRunner Station.

The Planning Commission held a public hearing, reviewed, and has forwarded a positive recommendation to the Council to adopt the Station Area Plan.

## Staff Review

The state requirement is for cities to develop an SAP within a half-mile radius of the station platform. Because this radius included single-family neighborhoods, industrial subdivisions in both Woods Cross and West Bountiful, the Holly Refinery, and commercial areas on the east side of the freeway that were primarily built out, the decision was made to include the undeveloped area along 500 West. The total station area in the plan is shown on page 7 of the SAP draft.

The SAP shows constraints, the major property owners, existing conditions, and the vision and plan for development. The SAP also indicates how the plan meets the requirements of H.B. 462. Survey and open house feedback has also been provided.

The plan shows potential zoning, street layout, and opportunities for open space. The framework shown in the SAP is intended to provide guidance for future development and not an exact design or layout. The SAP differs slightly from the General Plan by adding additional multi-family zoning in the area along 500 West and Redwood Road and near the FrontRunner Station.

The plan also addresses the difficulty of accessing the FrontRunner Station without a vehicle and provides some guidance for future development along 500 West, 1100 West, 800 West, and 1500 South. Some of these recommendations will require collaboration with UDOT and UTA.

**Recommendation**

The Planning Commission has forwarded a positive recommendation to the City Council to approve the Station Area Plan and amend the General Plan by adopting Ordinance 632.

Staff supports this recommendation.



**THE CITY OF WOODS CROSS, UTAH**

**ORDINANCE NO. 632**

**AN ORDINANCE OF THE WOODS CROSS CITY COUNCIL TO AMEND THE WOODS CROSS  
GENERAL PLAN STATION AREA PLAN ELEMENT.**

**WHEREAS**, The City is authorized to enact ordinances, resolutions, and rules, and to ensure the orderly growth, development, and expansion of the City.

**WHEREAS**, The City finds it reasonable and necessary to make ordinances easily accessible and understandable to the general public.

**WHEREAS**, The Planning Commission held a public hearing on July 8, 2025, and has forwarded a recommendation of approval to the City Council.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of Woods Cross City, Utah, as follows:

Section 1. Amendment of General Plan. The Station Area Plan element of the General Plan is amended and replaced by the attached hereto as Exhibit “A” and incorporated herein by this reference.

Section 2. Repeal of Prior General Plan. All prior versions of the Woods Cross General Plan Station Area Plan element are repealed.

Section 3. Severability. If any section, part or provision of this Ordinance, which shall include all exhibits, is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance; all sections, parts and provisions of this Ordinance shall be severable and enforced to the fullest lawful extent to meet the purposes hereof.

Section 4. Penalty. Violations of this Ordinance shall be established in Section 14-01-080 and Fines per Section 14-01-090 of the Woods Cross Municipal Code and Utah State Code.

Section 5. Effective Date. This Ordinance shall become effective immediately upon approval of the City Council and recording with the City.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF WOODS CROSS, UTAH ON THIS 12<sup>th</sup>  
DAY OF AUGUST 2025.**

**THE CITY OF WOODS CROSS, UTAH**

By: \_\_\_\_\_  
**RYAN WESTERGARD, MAYOR**

---

**Voting:**

Julie Checketts	Yea _____	Nay _____	
Jim Grover	Yea _____	Nay _____	
Eric Jones	Yea _____	Nay _____	
Wallace Larrabee	Yea _____	Nay _____	
Gary Sharp	Yea _____	Nay _____	
Ryan Westergard	Yea _____	Nay _____	<i>[tie vote only]</i>

**ATTEST:**

**SEAL:**

---

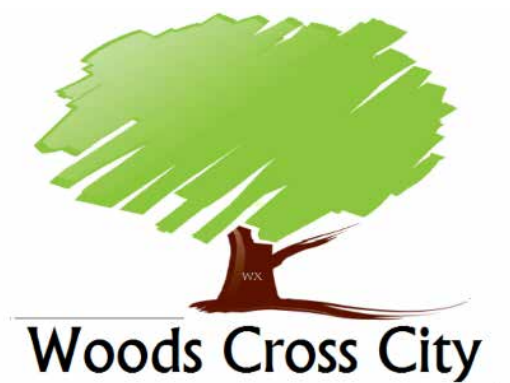
Annette Hanson  
City Recorder

**RECORDED** in the office of the City Recorder this 19th day of August 2025.

**EXHIBIT A**  
**STATION AREA PLAN**



# Woods Cross Station Area Plan



**The Woods Cross Station Area Plan** is led by Woods Cross City, the Wasatch Front Regional Council, and the Utah Transit Authority, working with a team of expert consultants, local and regional stakeholders, and Woods Cross residents.



The Woods Cross Station Area Plan was prepared by a collaborative team, including:

**WOODS CROSS CITY PLANNING & ZONING**

**Curtis Poole**, *Community Development Director*

**WASATCH FRONT REGIONAL COUNCIL**

**Byron Head**, *Community Planner*

**UTAH TRANSIT AUTHORITY**

**Paul Drake**, *Director of Real Estate and Transit-Oriented Development*

**Valarie Williams**, *TOC Project Specialist*

**ARCADIS**

**Ray Whitchurch**, *Associate Principal Studio Manager*

**Jordan Swain**, *Project Manager*

**ZIONS PUBLIC FINANCE**

**Susie Becker**, *Vice President*

**WOODS CROSS CITY COUNCIL**

**Ryan Westergard**, *Mayor*

**Julie Checketts**, *Council Member*

**Wallace Larrabee**, *Council Member*

**Gary Sharp**, *Council Member*

**Eric Jones**, *Council Member*

**Jim Grover**, *Council Member*

**WOODS CROSS CITY PLANNING COMMISSION**

**Joseph Rupp**, *Planning Commission Chair*

**LeGrande Blackley**, *Planning Commissioner*

**Davis Lewis IV**, *Planning Commissioner*

**Michael Doxey**, *Planning Commissioner*

**Robin Goodman**, *Planning Commissioner*

**Jake Hennessy**, *Planning Commissioner*

**Mariah Wall**, *Planning Commissioner*

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# 1– Introduction





# Regional Context

## Wasatch Front

Between the Wasatch Range and the expansive shores of the Great Salt Lake, the Wasatch Front is a dynamic corridor of urban development and natural beauty in northern Utah. Stretching from Ogden in the north to Provo in the south, this region is a thriving hub of interconnected cities and communities. Anchoring its transportation network is the UTA FrontRunner, a high-capacity commuter rail system that serves as the spine of regional connectivity, linking origins, destinations, people, and places across the Wasatch Front.

## Woods Cross City

Woods Cross, located predominantly west of I-15, is one of the many communities within the greater Wasatch region. Established in 1935, Woods Cross initially thrived as an agricultural and industrial center, and remnants of its roots remain visible today in its greenfield sites, manufacturing and distribution hubs, and several refineries. A defining moment in the city’s history came in 2008, when the Utah Transit Authority (UTA), in collaboration with the State of Utah, Wasatch Front Regional Council (WFRC), and the City of Woods Cross, constructed the Woods Cross FrontRunner Station. This critical infrastructure project connected Woods Cross to Ogden, Salt Lake City, Provo, and other key destinations along the corridor, sparking renewed interest in transit-oriented development (TOD) near the station.



Fig. 1 - Regional Context

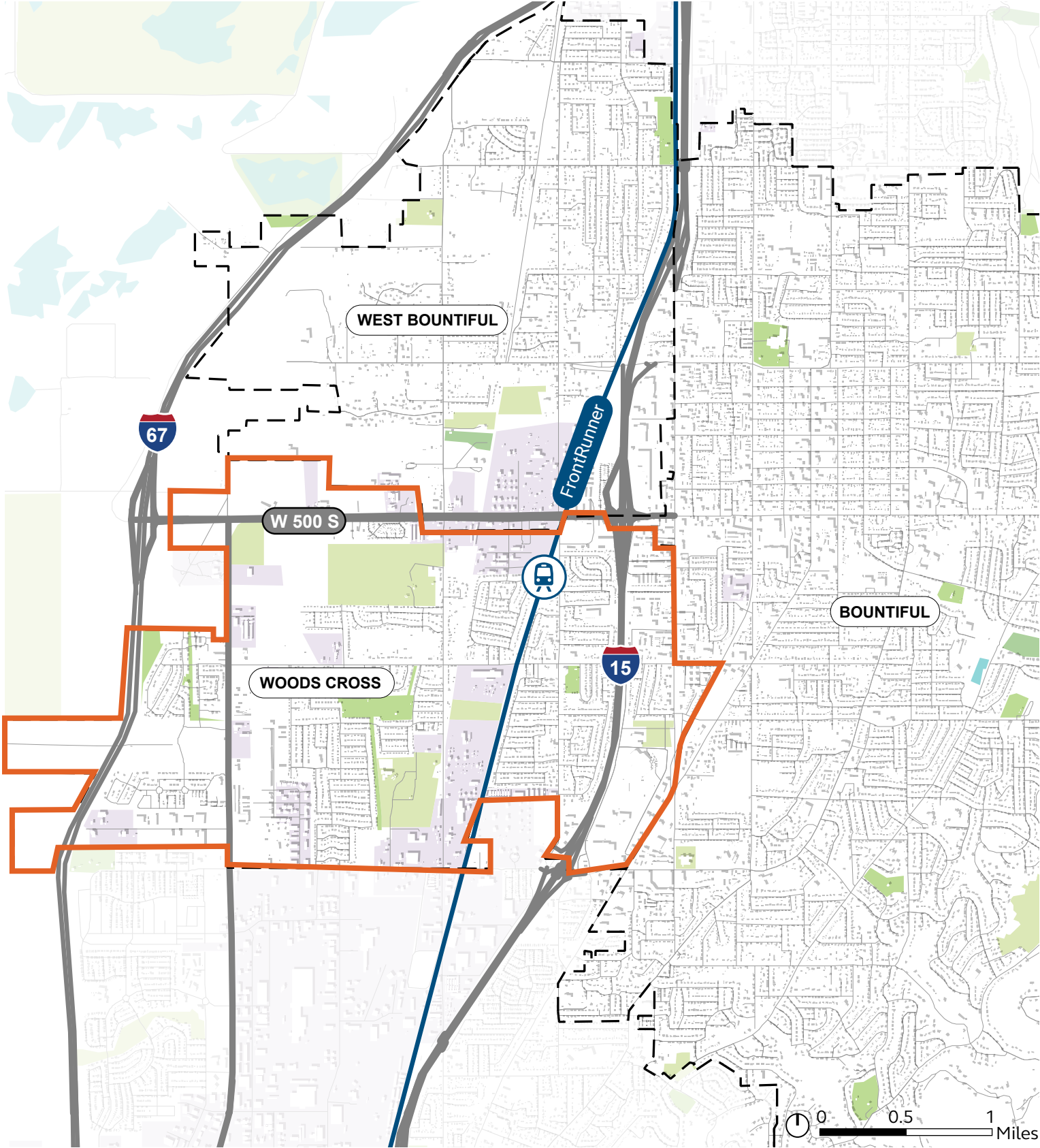


Fig. 2 - Woods Cross City



# Statutory Station Area

## Half-Mile Radius

House Bill 462 (H.B. 462) defines a Station Area as “the area within a ½-mile radius of a fixed transit station that is publicly owned and regularly used for the boarding and alighting of transit passengers.”

## Modified Plan Boundary

As outlined in this plan, the ½-mile radius surrounding the Woods Cross FrontRunner Station presents several significant constraints, including the presence of an oil refinery, which collectively prohibit residential development. In response to these limitations, the plan establishes an alternative boundary that extends westward to Redwood Road, where viable development opportunities exist.

Future land uses and infrastructure improvements within this extended area are designed to optimize transit access and foster growth patterns that are transit-supportive. This approach ensures alignment with the objectives of H.B. 462 while addressing the unique challenges of the Woods Cross FrontRunner Station Area.

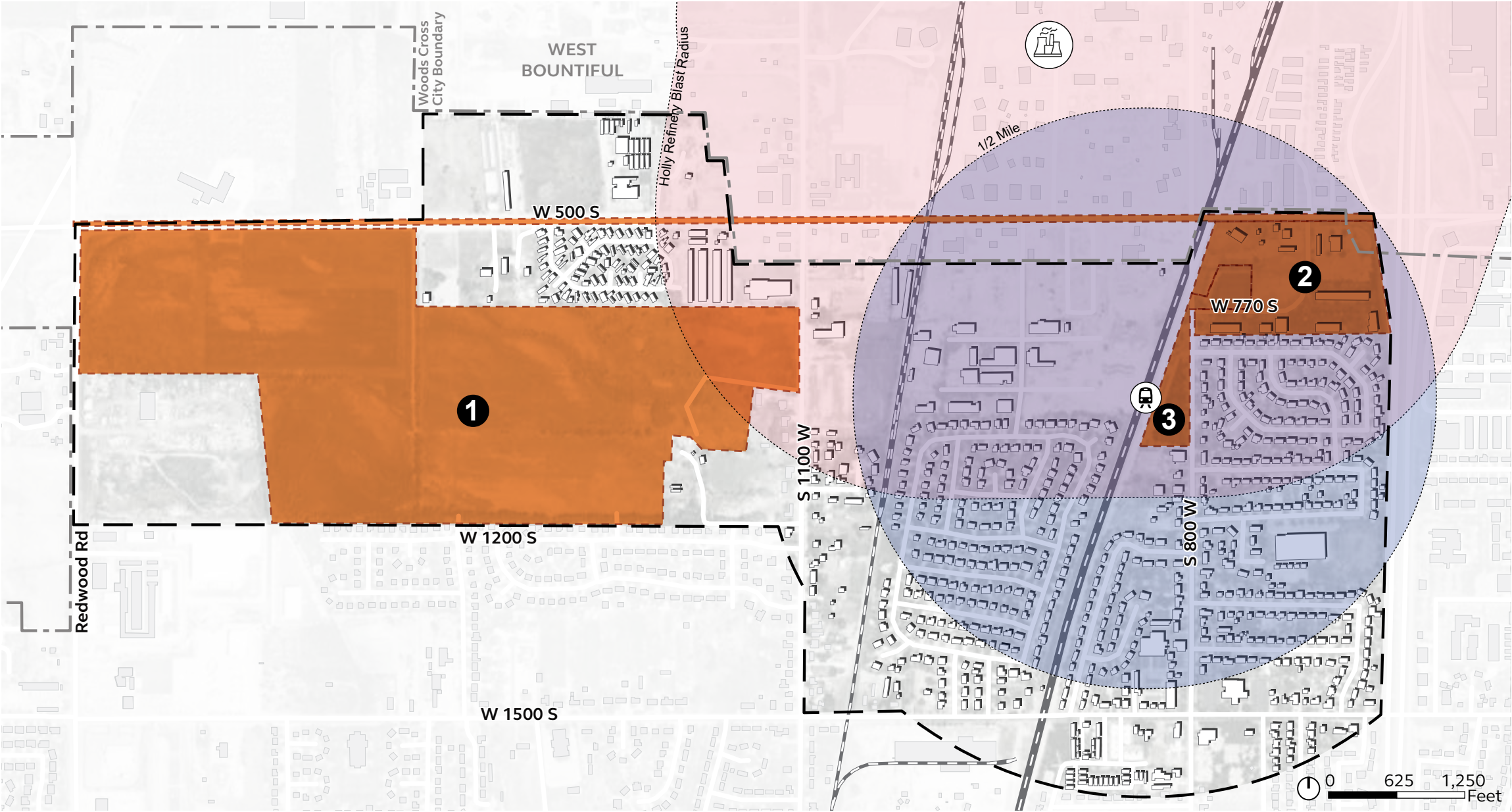


Fig. 3 - The Plan Area and Station Walkable Radius



# Station Area

The areas surrounding FrontRunner stations across the Wasatch Front represent significant opportunities for smart growth and TOD. However, development near the Woods Cross station faces unique challenges, including proximity to the Holly Refinery, built in 1932 and currently operated by HF Sinclair Corporation. As outlined in the Context Section of this plan, the refinery imposes a series of environmental and safety constraints that complicate land use and development potential within a mile radius.

This Station Area Plan seeks to address these complexities while exploring the untapped potential of the area. By presenting short-term strategies and actionable solutions, the plan aims to guide a shift in land use, mobility patterns, and access to public transportation in Woods Cross. Balancing opportunities for growth with the constraints posed by the refinery, this plan outlines a vision for sustainable development that prioritizes connectivity, safety, and community well-being.

Due to the constraints imposed by the Holly Refinery, this Station Area Plan organizes the study area into three distinct categories, as illustrated by the accompanying map:

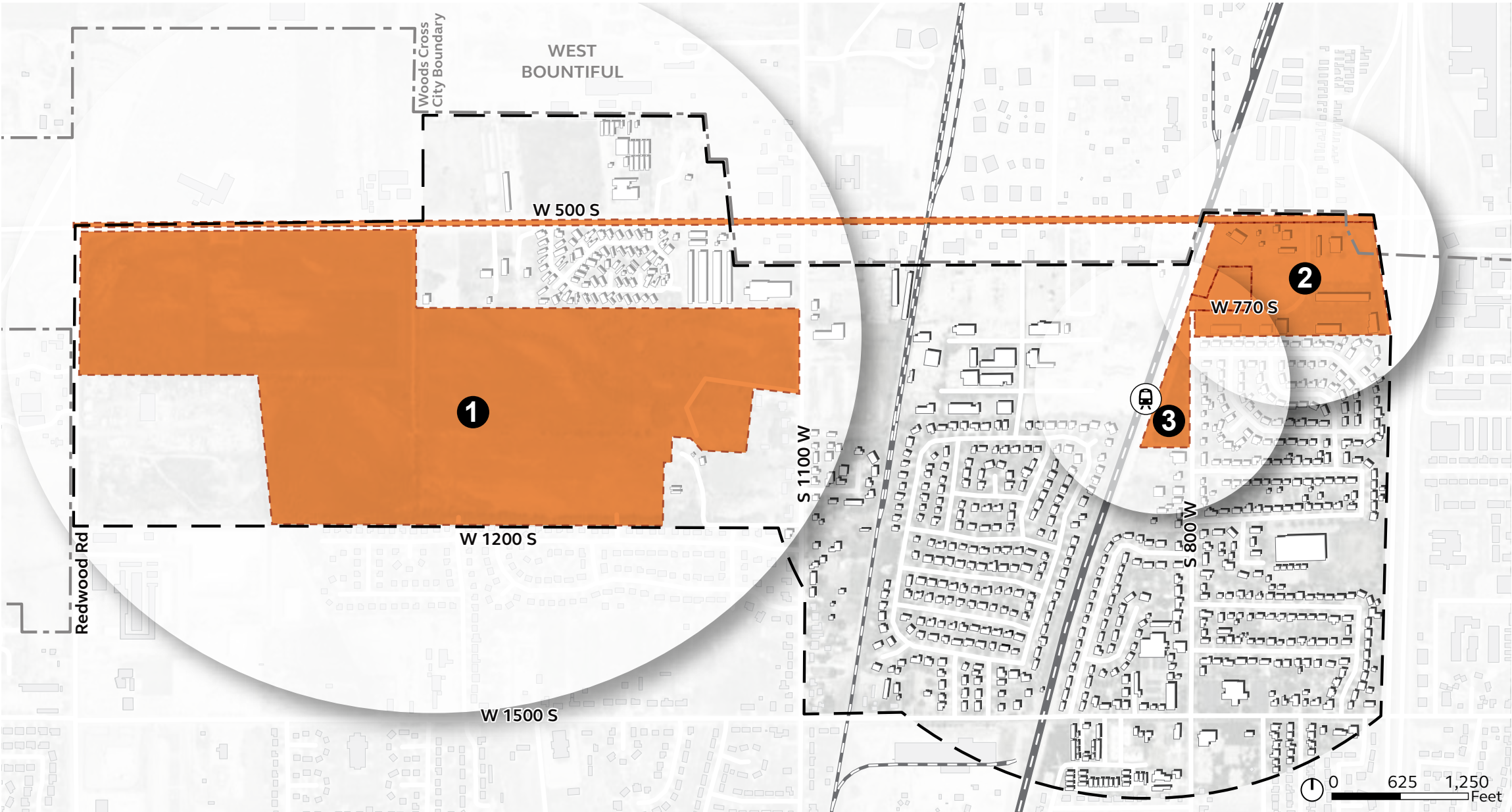


Fig. 4 - The Threefold Station Area

## Total Station Area - - - - -

This broader area is analyzed to assess physical, socioeconomic, and market conditions, identifying gaps and opportunities for improvement. It extends beyond the Holly Refinery’s blast radius to examine potential short-term enhancements that could catalyze growth closer to the station itself. This approach allows for a comprehensive understanding of the surrounding context and how incremental improvements can set the stage for future development.

## Redevelopment Areas ① ②

These targeted areas are identified for future redevelopment opportunities. Within these zones, specific development patterns are tested, and conceptual plans are presented to explore how land use and infrastructure could evolve to meet the goals of the plan. Redevelopment areas are intended to guide long-term investments that align with housing, transportation, and economic objectives.

## Station Core ③

The station core focuses on solutions to make public transportation services more accessible, convenient, and intuitive. This plan emphasizes improvements to transit-critical infrastructure, including the station platform, transit plazas, parking facilities, vehicle storage, and drop-off areas. Enhancements in this area are designed to improve the overall user experience and ensure the station serves as a reliable and efficient transit hub for the community.

# House Bill 462

The foundation of this plan is House Bill 462 (H.B. 462), legislation passed by the State of Utah in 2022, written with the intention of addressing the issue of housing affordability across the region. Under H.B. 462, all Utah cities with a fixed-guideway transit station are mandated to develop a comprehensive Station Area Plan (SAP) for the area surrounding each station. This area is defined as the zone within approximately a half-mile radius of the station. **Overall, H.B. 462 is designed to foster a collaborative effort between state and local governments, promoting sustainable growth and addressing the diverse housing needs of Utah’s population.**

The planning and design process for these Station Area Plans must incorporate the following key objectives:

## Housing Availability and Affordability

- **Plan Integration**  
*Align the Station Area Plans with the Moderate-Income Housing Plan (MIHP) as part of the general plan.*
- **Density Facilitation**  
*Encourage higher densities to support the development of moderate-income housing.*
- **Living Costs**  
*Address affordable living by considering costs associated with housing, transportation, and parking.*

## Sustainable Environmental Conditions

- **Water Conservation**  
*Implement efficient land use practices to conserve water resources.*
- **Air Quality Improvement**  
*Enhance air quality by reducing fuel consumption and minimizing vehicle trips.*
- **Recreational Spaces**  
*Create parks and open spaces to foster community well-being.*

## Access to Opportunities

- **Connectivity**  
*Strengthen connections between housing, employment, education, recreation, and commerce.*
- **Mixed-Use Development**  
*Promote developments that combine residential, commercial, and recreational uses.*
- **Proximity to Opportunities**  
*Facilitate the location of employment and educational facilities near transit stations. Broadband Connectivity.*  
*Enhance broadband access to support modern connectivity needs.*

## Transportation Choices and Connections

- **Infrastructure Investment**  
*Invest in infrastructure that supports various modes of transportation.*
- **Public Transit Utilization**  
*Boost the use of public transit options.*
- **Safe Streets**  
*Designate pedestrian walkways and bike lanes to ensure safety.*
- **Traffic Management**  
*Maintain manageable and reliable traffic conditions.*
- **Regional Plan Alignment**  
*Ensure that Station Area Plans align with the Metropolitan Planning Organization’s (MPO) regional transportation plan.*



# 2 – Context

The following section outlines key constraints and opportunities that will shape the future development of the Woods Cross Station Area. This analysis will examine property ownership, physical conditions, socioeconomic and market dynamics, as well as insights gained through community engagement.

The purpose of this analysis is to establish a clear and objective understanding of the factors influencing the total station area, including how these dynamics are perceived by the community. By identifying these constraints and opportunities, this plan aims to pinpoint the key elements that will drive meaningful changes and guide future growth in the station area.





# Property Ownership

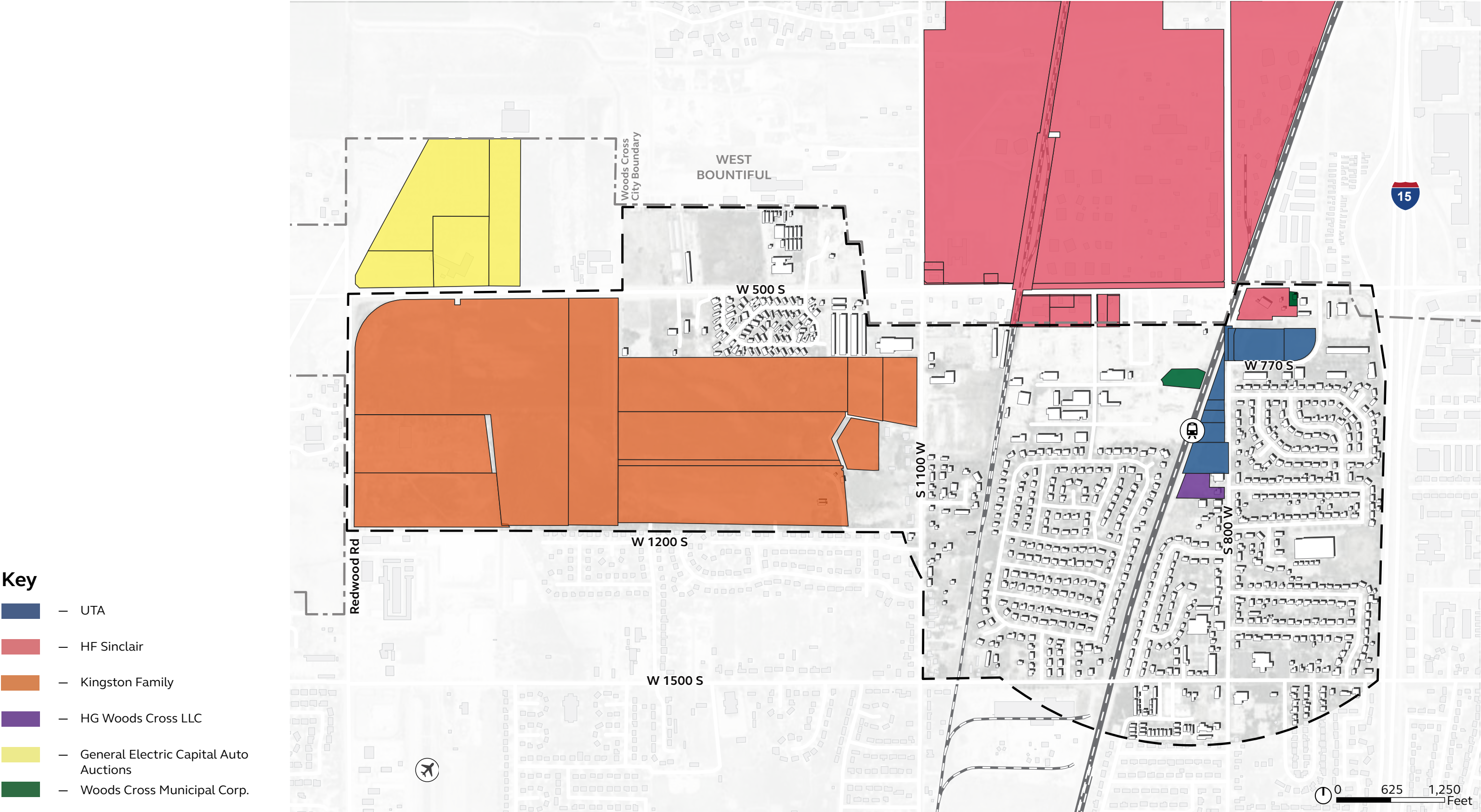


Fig. 5 - Key Properties in the Threefold Station Area



# Property - Utah Transit Authority

The Utah Transit Authority (UTA) owns approximately 9.2 acres of property within the station area, consisting of nine parcels located directly adjacent to the FrontRunner platform. These properties are categorized into three distinct uses:

- 1 Primary Park-and-Ride**  
Comprising four parcels and approximately 4 acres, this facility serves as the main parking area for FrontRunner patrons. It is moderately utilized, operating at about 50-65% capacity on weekdays, indicating room for optimization or repurposing.
- 2 Auxiliary Park-and-Ride**  
Located north of the primary facility, this auxiliary parking area spans two parcels and approximately 4.45 acres. It is rarely utilized, and its usage appears to be largely unrelated to UTA transit services, suggesting potential opportunities for redevelopment or alternative use.
- 3 Transit Plaza**  
This parcel occupies approximately 0.7 acres and is situated between the two park-and-ride facilities. The transit plaza includes canopied waiting areas designed for FrontRunner passengers. However, its location limits its utilization, leaving it underused despite its intended function.

These UTA-owned properties present opportunities for reimagining land use and infrastructure to better align with the goals of the Station Area Plan, including enhancing transit accessibility, optimizing parking, and encouraging transit-oriented development.



Fig. 6 - UTA Property



# Property - HF Sinclair Corporation

**HF Sinclair** owns about 180 acres in the station area, consisting of 16 properties directly north of the station. Of these, 147 acres are designated for heavy industrial use and operate as a refinery. The remaining parcels serve as a buffer zone for the refinery, storage for materials and vehicles, or are utilized for administrative purposes. Discussions with HF Sinclair Corporation have provided the following insights into the refinery and related properties:

### Buffer Distance

The plan includes a buffer distance of approximately 1 mile. Within this radius, the refinery strongly advises against introducing new residential developments due to potential hazards of the refining processes. Other land uses, such as industrial, office, and hospitality, pose less risk and are therefore considered acceptable.

### 1 Terminal Pump Station

HF Sinclair owns and operates a terminal pump station south of 500 South, used for loading fuel into trucks for transport. The company has proposed expanding this facility to Woods Cross and is currently navigating the approval process. The expansion will modify ingress and egress patterns, allowing trucks to enter from 700 West through a new, 3-lane drive aisle and exit onto 500 South after loading.

### 2 Property Exchange with UTA

HF Sinclair and UTA have agreed to exchange a portion of the auxiliary park-and-ride with property adjacent to the FrontRunner corridor. HF Sinclair will use the newly acquired property to construct the additional drive aisle, while UTA will utilize its new property for future efforts to add another track within the FrontRunner corridor.



Holly Refinery

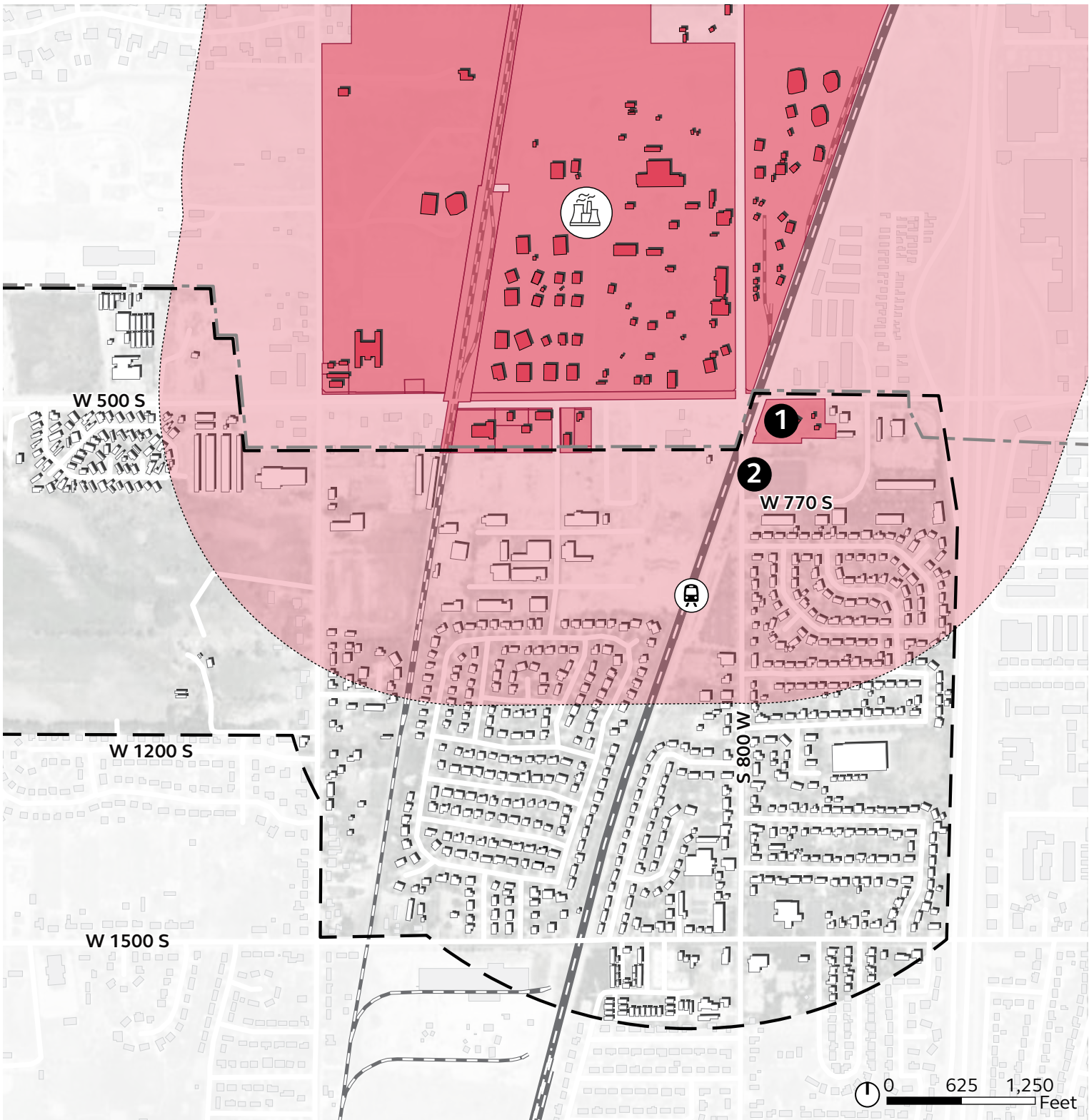


Fig. 7 - HF Sinclair Property

- HF Sinclair Property
- Approximate Buffer Distance



# Property - Kingston Family

The Kingston Family owns approximately 187 acres within the station area, comprising 12 parcels. Historically, 10 of these parcels have been utilized for agricultural purposes and remain in greenfield condition. The remaining 2 parcels are currently being used as a storage yard for trucks and other vehicles.

### Entitlements

Over the past two years, the Kingston Family has been actively working to secure entitlements for their greenfield properties. The current entitlement strategy envisions a horizontal mix of low-density residential, flex-industrial, and light retail uses. During discussions, the Kingston Family expressed openness to exploring alternative development opportunities for their properties in alignment with the overall master plan for the station area.



The Kingston Property



Fig. 8 - Kingston Property

— Kingston Property



# Existing Conditions Analysis

## Physical Conditions

The physical condition of the station area environment is largely split between suburban residential neighborhoods, heavy industrial facilities, and agricultural areas.

Within this context, the following observations are evident:

### Observation 1 – Buildings

Most of the buildings within the station area to the south-east of the station are single-family houses. To the west and north of the station, most buildings are industrial warehouses and facilities associated with the refinery.

#### Response 1.1

The industrial area directly west of the station contains several properties that could be used for redevelopment. These properties are within the blast radius of the Holly Refinery and would necessarily be redeveloped as non-residential uses.

#### Response 1.2

Properties in the western portions of the station area are predominantly greenfield, contain few buildings, and may be considered as high-opportunity properties for development.

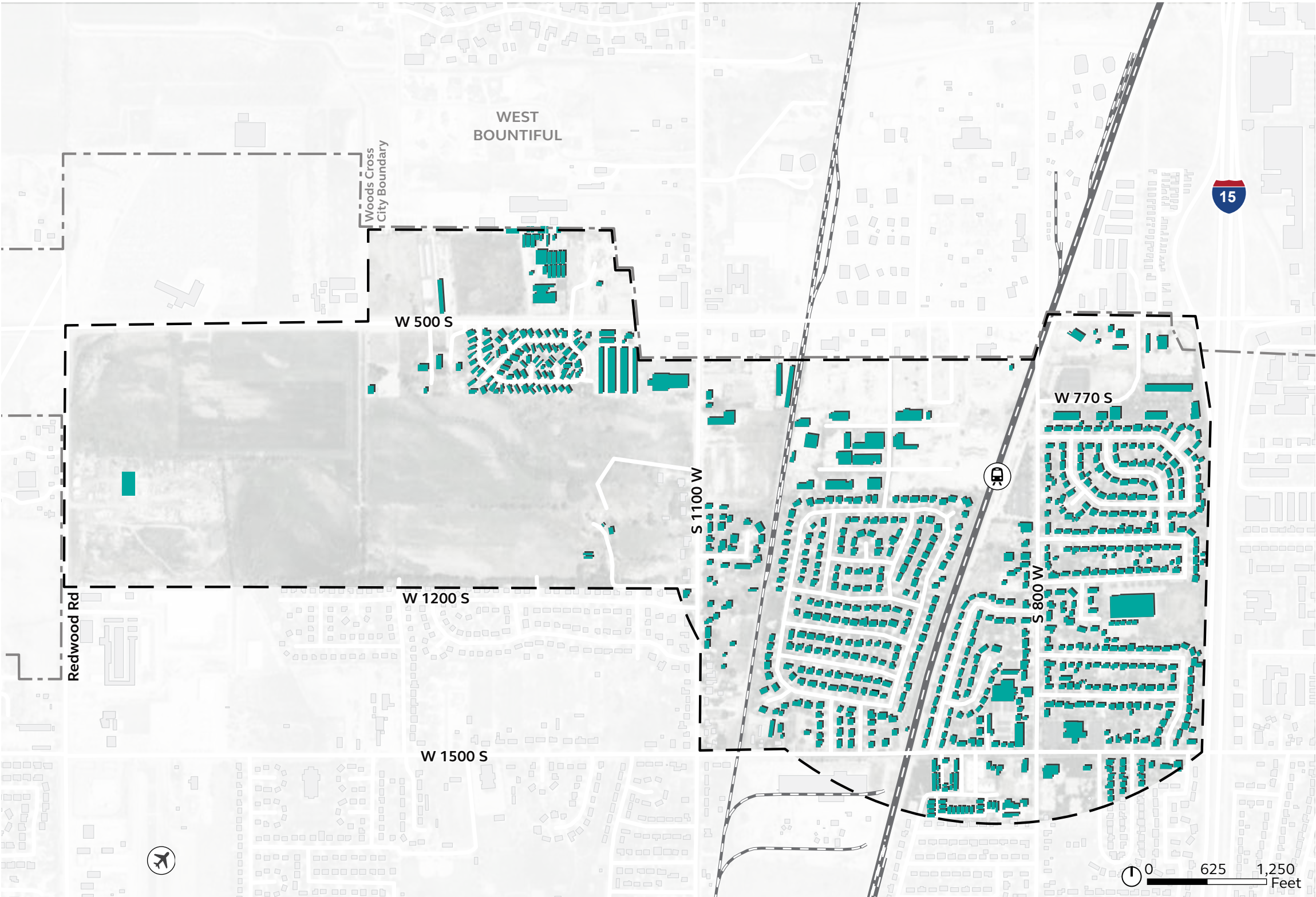


Fig. 9 - Existing Conditions - Figure Ground

— Buildings in the Area of Study



# Existing Conditions Analysis

## Observation 2 – Rail Corridors

Two rail corridors run through the station area, north to south. The eastern corridor contains a track for the FrontRunner line, as well a track for Union Pacific Railroad (UP). The western corridor contains track for Western Railway.

Due to policies of the various entities that operate within these corridors, pertaining to at-grade crossings, these two corridors impose limitations on future east-west street connections and will require grade-separated crossings.

### Response 2.1

There are several opportunities to expand the local street network south of 500 South. In particular, the area between the rail corridors has an established connection to the single-family neighborhood to the south and with future redevelopment, could establish two new connections to 500 South.

## Observation 3 – Street Network

The street network is sparse throughout the station area. 500 South is a major arterial and considered the primary east-west axis. Intersecting with 500 South are Redwood Road, 1100 West and 700 West, each of which are significant north-south connections. Within this street framework, local streets are suburban in character, containing many cul-de-sacs and few connections. Street connections between the two rail corridors are fragmented due to limitations of at-grade crossings.

### Response 3.1

Future development in the greenfield areas to the west are opportunities to create a well-connected grid that ties into 500 South, 1100 West, Redwood, and local streets to the south.

### Response 3.2

As mentioned, there is an opportunity to expand the local street network between the two rail corridors, south of 500 South. This area is a prime location for future transit-oriented development that would inherently prioritize active modes of transportation and necessitate fewer vehicular street connections.

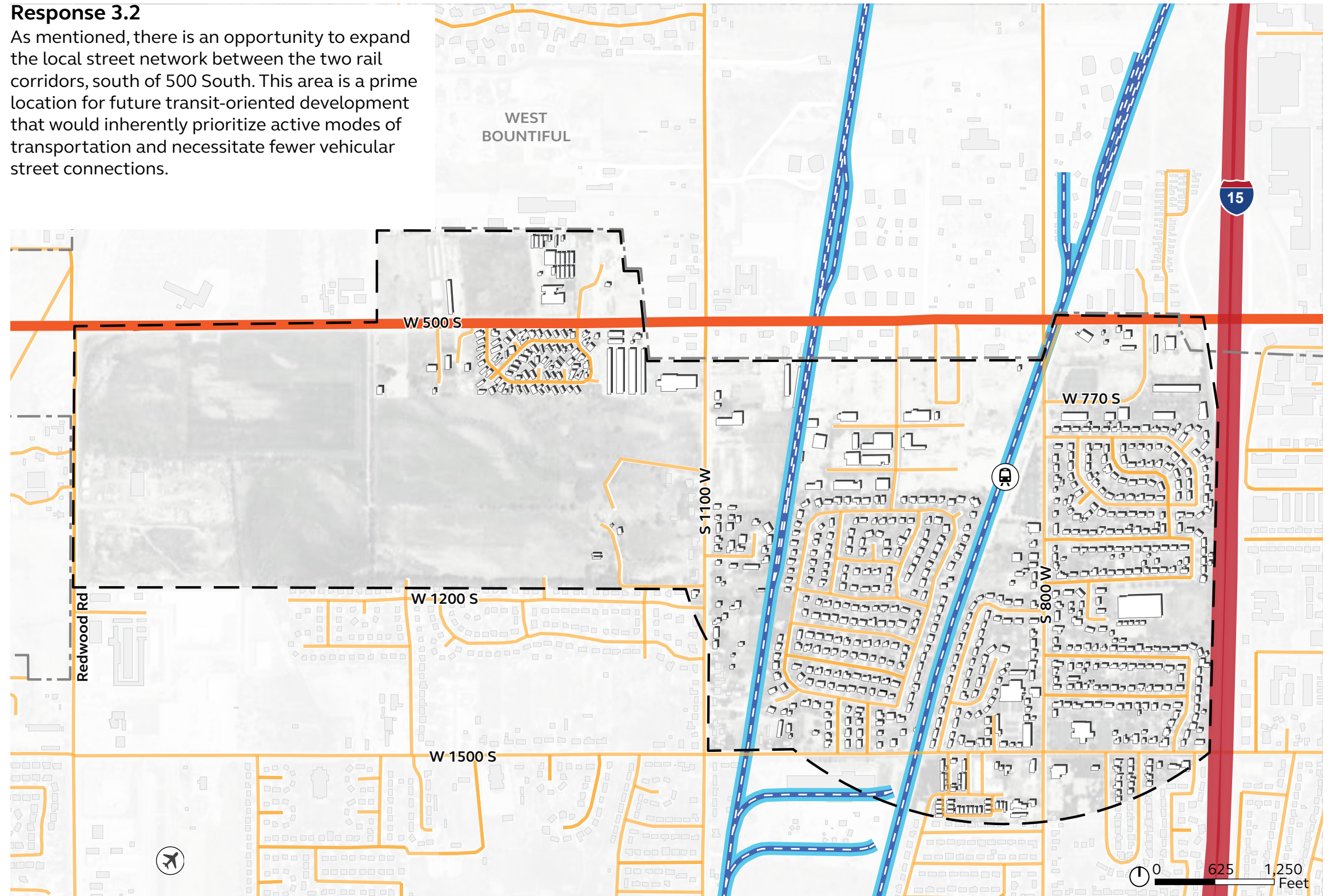


Fig. 10 - Existing Conditions - Streets & Rail Corridors

- |                                       |            |  |               |
|---------------------------------------|------------|--|---------------|
| <span style="color: red;">—</span>    | Freeway    | <span style="color: black;">- - -</span> | Rail Lines    |
| <span style="color: orange;">—</span> | Arterial   | <span style="color: blue;">—</span>      | Rail Corridor |
| <span style="color: yellow;">—</span> | Local Road |  |               |



# Existing Conditions Analysis

## Observation 4 – Bus Service

Only two bus routes serve the station area, both of which run in the far eastern part of the area, along 700/800 West. Residential densities are currently too low to meet the qualifications of UTA’s propensity index. The result is a large gap in service to areas west of the FrontRunner corridor.

## Response 4.1

As development occurs in the western portions of the station area, particularly within the Kingston Properties, opportunities exist to introduce additional public transportation services along 500 South. This corridor contains enough width for dedicated bus lanes to run east and west.



The 417 bus at Woods Cross Station

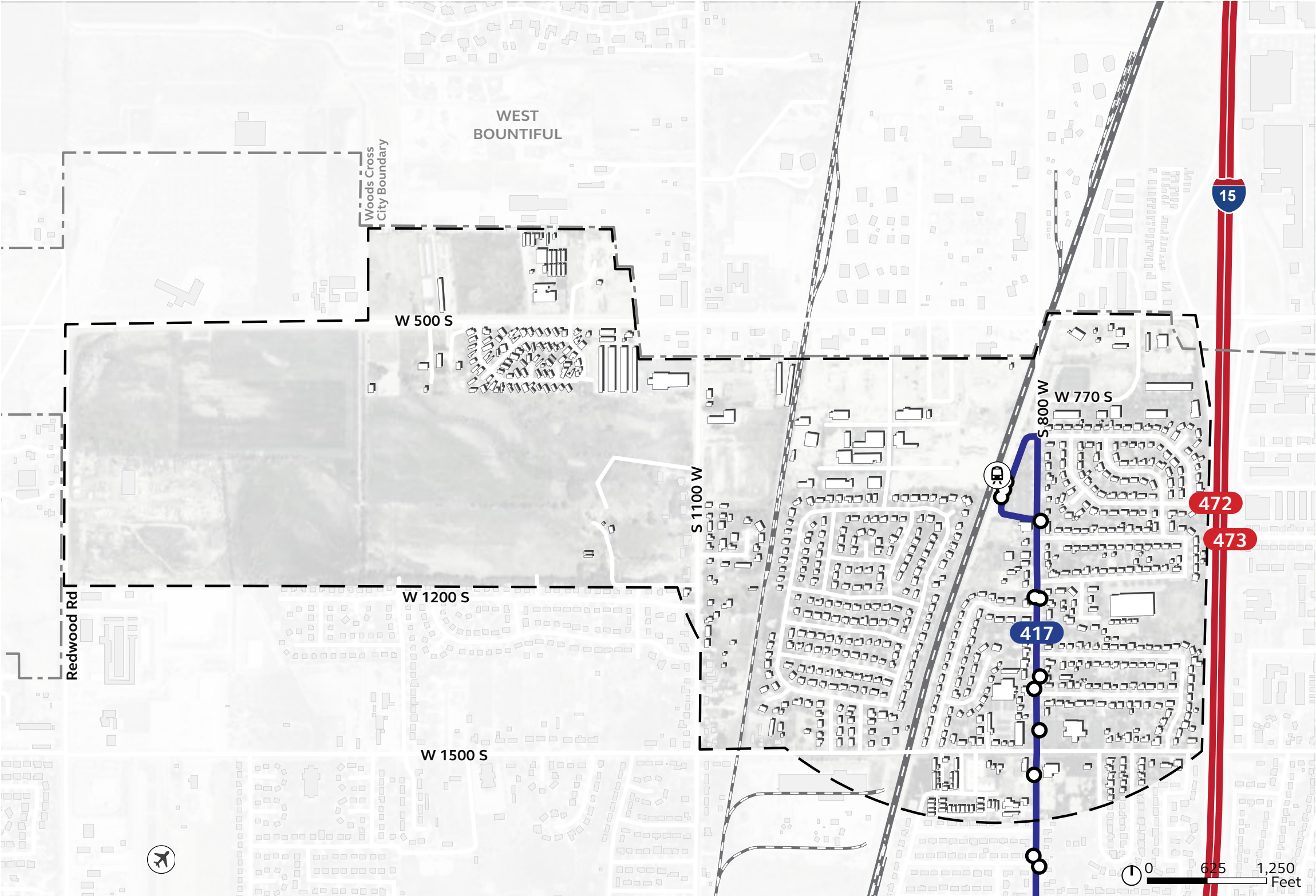


Fig. 11 - Existing Conditions - Bus Routes



# Existing Conditions Analysis

## Observation 4 – Wetlands

Several documented wetlands occur within the station area, east of 1100 West and south of 500 South, within the properties owned by the Kingston Family. The largest of these drains into an irrigation canal, that drains north, through 500 South.

## Observation 5 – Open Space & Trails

There is very little public open space within the station area. On the southern perimeter of the station area there are a few public open spaces in the form of a pocket park and the civic center. The Legacy Parkway Trail runs to the west of the station area and is commonly used for recreational biking and strolling. This trail is the most substantial trail north-south corridor within Davis County and connects to key destinations north of Woods Cross.

### Response 5.1

As development begins to occur to the west, there are many opportunities to integrate naturally occurring wetlands into future open spaces. Doing so would decrease the negative impact on these features, maintain the identity of Woods Cross, and enhance access to high-quality open space for the community.

### Response 5.2

Forming trail connections to Legacy Parkway Trail would greatly enhance access to the Trail and in effect, access for active transportation modes to destinations north of Woods Cross.

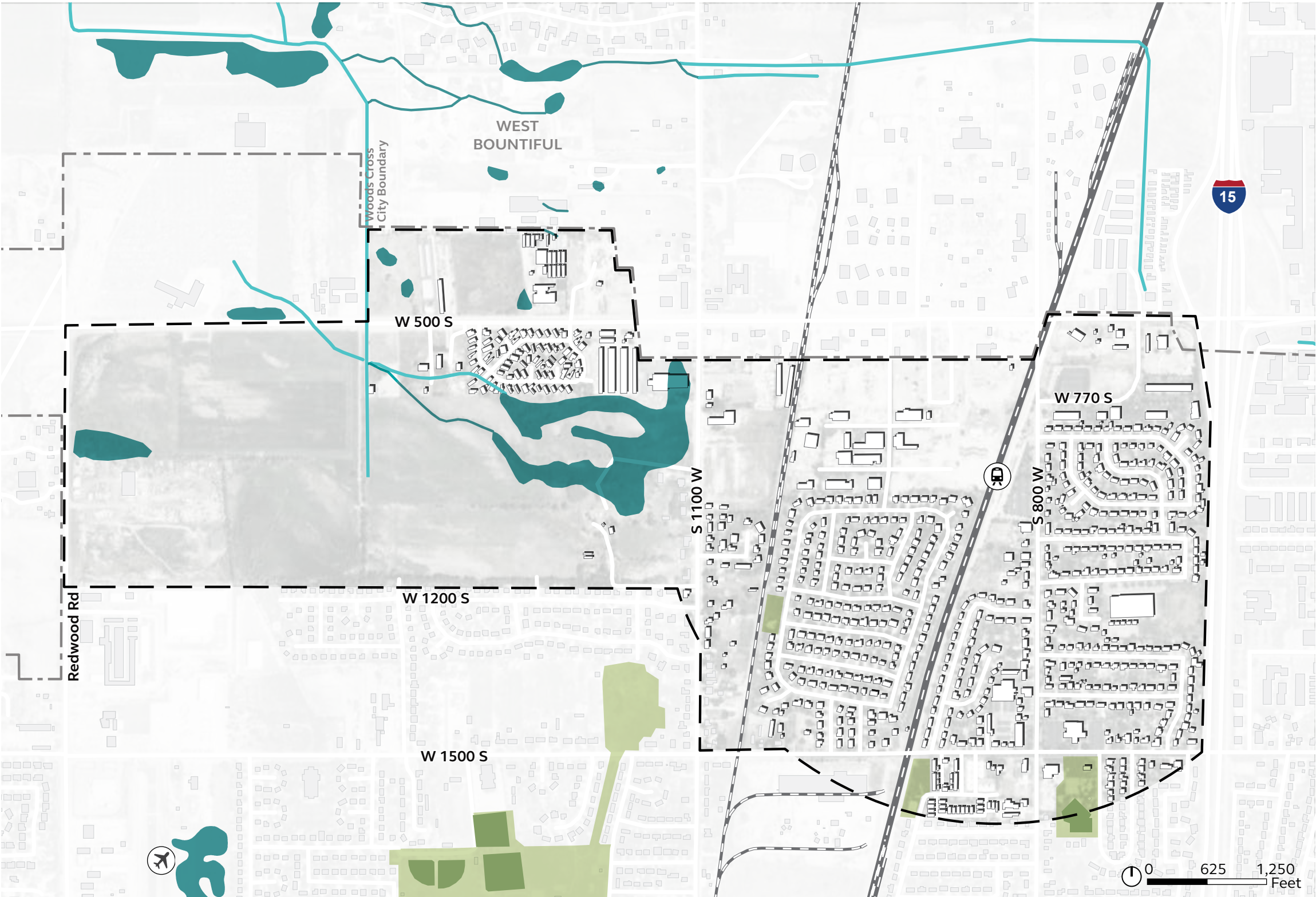


Fig. 12 - Existing Conditions - Wetlands

- Freshwater Emergent Wetland
- Riverine
- Parks



# Existing Conditions Analysis

## Observation 6 – Environmental Conditions & Superfund

There is a plume of contamination in the groundwater, originating from two sources, one of which is within the station area. The plume consists of chlorinated solvents, such as tetrachloroethylene (PCE) and trichloroethylene (TCE). These chemicals are the product of commercial vehicle cleaning facilities that existed on the northern properties owned by UTA and used as the auxiliary park-&-ride, and a laundromat that existed on the eastern side of Interstate 15.

This contamination is recognized by the United States Environmental Protection Agency (EPA) and the Utah Department of Environmental Quality (UDEQ) and is presently undergoing remediation. The remediation efforts largely focus on removing or reducing the concentration of the PCEs and TCEs through pump-and-treat systems and in-situ chemical oxidation.

The cause of this contamination was laundromat located on properties now owned by UTA, that no longer exists. The source of the contamination no longer exists.

These types of environmental contamination does not preclude development from occurring within these areas; however, vapor barriers and other engineering and architectural solutions will necessarily be considered in future redevelopment.

### Response 6.1

While most of the groundwater plume flows underneath existing land uses that are not being considered for (re)development, properties owned by UTA are effected. Further analysis will be required to understand what types of engineering and/or architectural solutions will be necessary for future redevelopment. Understanding the cost of such solutions will play a critical role in understanding the economic feasibility.

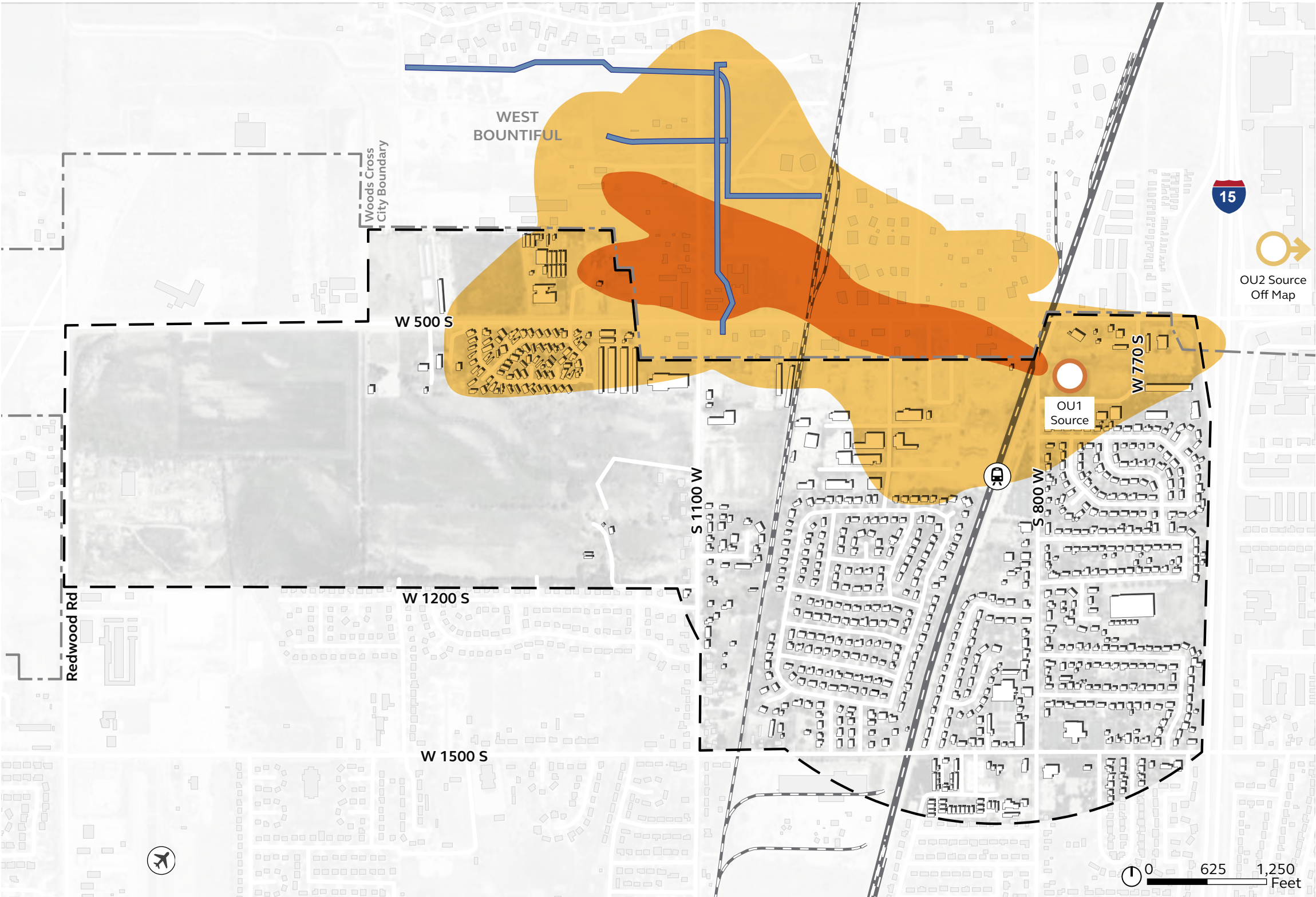


Fig. 13 - Existing Conditions - Environmental Concerns



# Existing Conditions Analysis

## Housing Affordability

The housing market in Woods Cross poses significant affordability challenges for low- and moderate-income households. Based on HUD standards, there is a clear need for additional affordable housing units, particularly for households earning less than 80% of AMI. By implementing targeted policies and leveraging funding mechanisms, Woods Cross can address these challenges and support the development of housing that meets the needs of all income levels in the community.

### Gap Analysis

This gap analysis considers the housing needs based on HUD’s Area Median Income (AMI) standards for the Salt Lake City Metropolitan Statistical Area (MSA), which includes Woods Cross. The AMI is a benchmark used to determine eligibility for affordable housing programs and is adjusted annually.

#### Current Housing Market Context

- Median Home Price: Approximately \$450,000–\$500,000 (as of 2023).
- Average Rent: Around \$1,500–\$1,800 for a 2-bedroom apartment.
- Salt Lake City MSA AMI (2023): Approximately \$108,100 for a family of four.

## Income Categories and Affordable Housing Needs

Based on HUD’s income categories, here’s an analysis of the affordable housing gap in Woods Cross:



Typical housing in Woods Cross

### Extremely Low-Income Households (≤30% AMI)

**Gap:** High demand for affordable rental units and housing assistance programs like Section 8 vouchers.

**Challenges:** Market-rate housing is unaffordable; these households face severe cost burdens.

### Very Low-Income Households (31%–50% AMI)

**Gap:** Insufficient affordable rental units. Many households in this category are cost-burdened, spending more than 30% of their income on housing.

**Challenges:** Limited access to affordable rentals without subsidies or assistance programs.

TABLE 1: Income Categories & Housing Needs

Income Category	% of AMI	Annual Income Range	Affordable Monthly Housing Cost	Housing Needs
Extremely Low-Income	≤30%	≤\$32,430	≤\$810	Significant need for deeply affordable rental units and housing vouchers.
Very Low-Income	31%–50%	\$32,431–\$54,050	\$810–\$1,350	Need for affordable rental units; current market rents are unaffordable without assistance.
Low-Income	51%–80%	\$54,051–\$86,480	\$1,350–\$2,160	Limited options for affordable rentals; homeownership is out of reach without significant savings or assistance.
Moderate-Income	81%–120%	\$86,481–\$129,720	\$2,160–\$3,240	Can afford market-rate rentals, but rising home prices limit homeownership opportunities.
Above Moderate-Income	>120%	>\$129,721	>\$3,240	Can afford most market-rate housing; less impacted by affordability issues.

### Low-Income Households (51%–80% AMI)

**Gap:** Limited affordable rental options. Homeownership is largely out of reach due to high home prices and insufficient affordable housing stock.

**Challenges:** Rising rents and home prices exacerbate affordability issues; potential first-time homebuyers are priced out.

### Moderate-Income Households (81%–120% AMI)

**Gap:** While rental housing is generally affordable, the homeownership market is increasingly challenging due to rising property values.

**Challenges:** Need for entry-level homeownership opportunities and down payment assistance programs.

### Above Moderate-Income Households (>120% AMI)

**No significant gap:** These households can generally afford market-rate housing without substantial financial strain.

While these findings are general and city-wide, addressing affordable housing gaps within transit-oriented and adjacent communities is a rational solution. Doing so locates lower-income households near multimodal systems and therefore increases access to opportunities for households who may not have the income to afford an automobile for essential transportation needs.

# Community Engagement

## Public Open House

The public open house was organized to present an overview of existing conditions to the community. Held in conjunction with the ongoing update of the Woods Cross Transportation Master Plan, approximately 65 community members attended, providing valuable insights that have been crucial in refining our understanding of the current environment.

**Key takeaways included:**

- **500 South & 700 West Intersection**  
*Concerns were raised about the unsignalized intersection posing safety risks for pedestrians and cyclists, particularly with frequent truck traffic accessing the refinery. Improvements such as traffic signals and facilities for non-motorized users were requested.*
- **Agricultural Heritage**  
*Attendees emphasized the importance of preserving farmland as a tribute to Woods Cross’s agricultural history, advocating for future development to incorporate open spaces that reflect this heritage.*
- **Refinery Impacts**  
*Nearly half of the participants commented on the impacts of the refinery, calling for mitigation measures such as additional screening, street improvements, and equipment modernization to reduce emissions.*
- **Active Transportation**  
*There was strong support for enhanced pedestrian and bicycle facilities, particularly along corridors like 500 South, 1500 South, 1100 West, and 800 West.*
- **Rail Corridors & Bridges**  
*Suggestions included constructing an overpass over the combined UP and FrontRunner corridor and adding pedestrian and bicycle bridges to improve station access.*
- **Residential Densities**  
*Concerns were expressed about high-density apartments near single-family neighborhoods, with preferences for locations near Redwood Road and 500 South if traffic impacts are minimized.*
- **Station Improvements**  
*Suggestions included additional lighting, canopy, waiting areas, and bicycle storage, with attendees noting the transit plaza’s inconvenient location relative to the platform.*
- **Public Transportation Services**  
*A call was made for additional bus routes in the western station area connecting to the FrontRunner Station.*



Members of the public speaking with the project team at the public open house

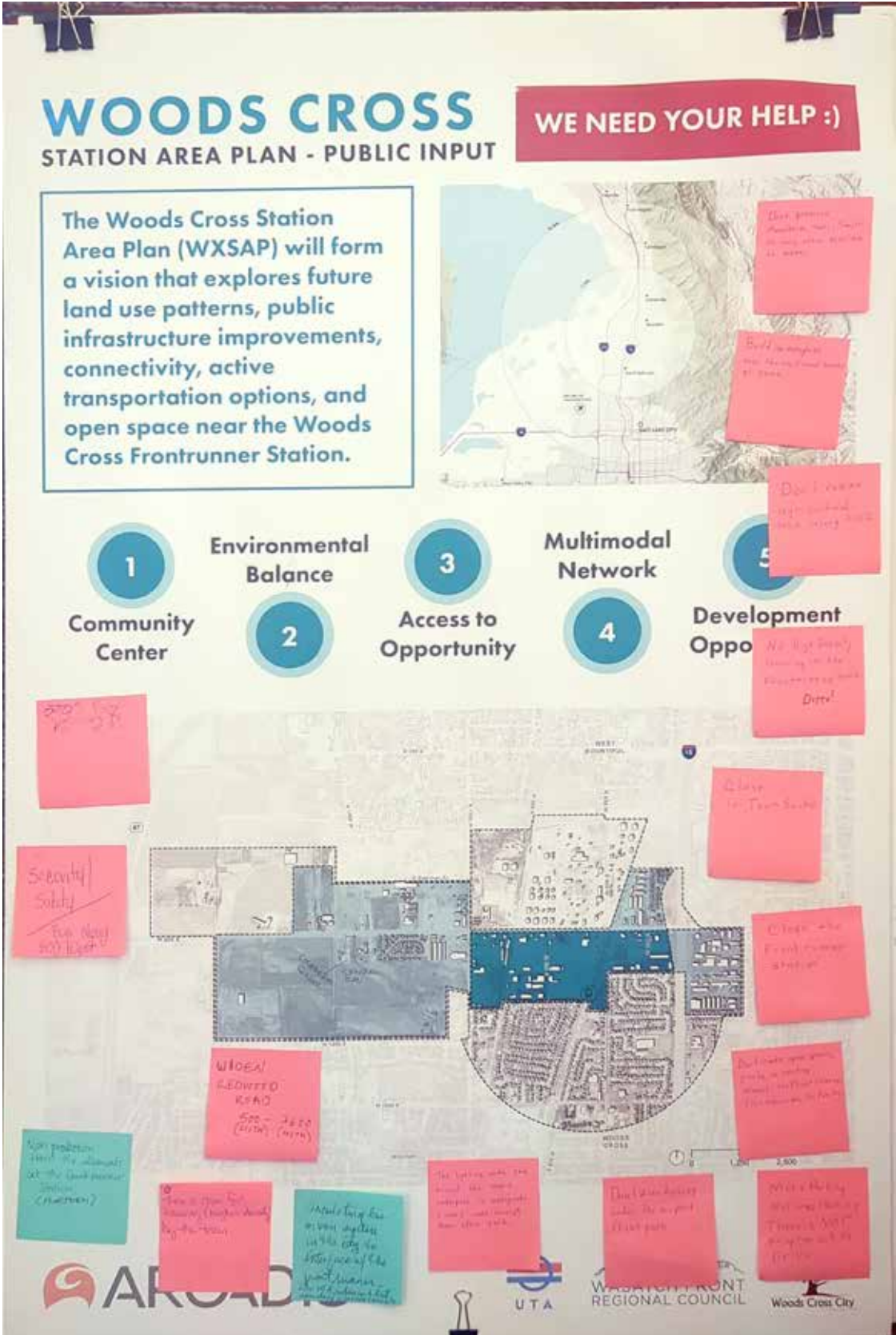


Fig. 14 - Open House Board With Public Feedback



# Community Engagement

## StoryMap & Survey Results

A dedicated website hosted through ArcGIS StoryMap, combined with a survey, was open to the public from April 10 through May 20, garnering 32 responses.

**Key insights include:**

- **Location & Age**  
Most participants resided in Woods Cross, with others from Bountiful and Centerville. Younger respondents were more supportive of land use changes, street enhancements, and public transportation, while older participants favored maintaining the status quo and expressed less interest in public transportation.
- **Public Transportation Perception & Use**  
Opinions on public transportation were divided. Responses varied widely in their valuation of public transportation, with younger respondents generally valuing it more. However, actual usage was low, with most using FrontRunner infrequently.

- **Station Access Amenities**  
See Table 2  
Most access the station by car, with requests for amenities like public restrooms, seating areas, and improved lighting. Concerns about safety and homelessness were also noted.
- **Active Transportation Facilities**  
See Tables 3 and 4  
500 South was identified as a priority for pedestrian and bicycle route enhancements, with suggestions for wider sidewalks, street trees, and protected bike lanes.
- **Redevelopment Area at 500 South & 700 West**  
There was resistance to high-density residential development, with a preference for commercial uses, though details were sparse.
- **Redevelopment Area at Kingston Properties**  
Participants favored open spaces, community gathering areas, and low-density residential development, reflecting a strong connection to the area’s agricultural roots.

TABLE 2: Which transportation modes do you use to arrive at the FrontRunner Station?

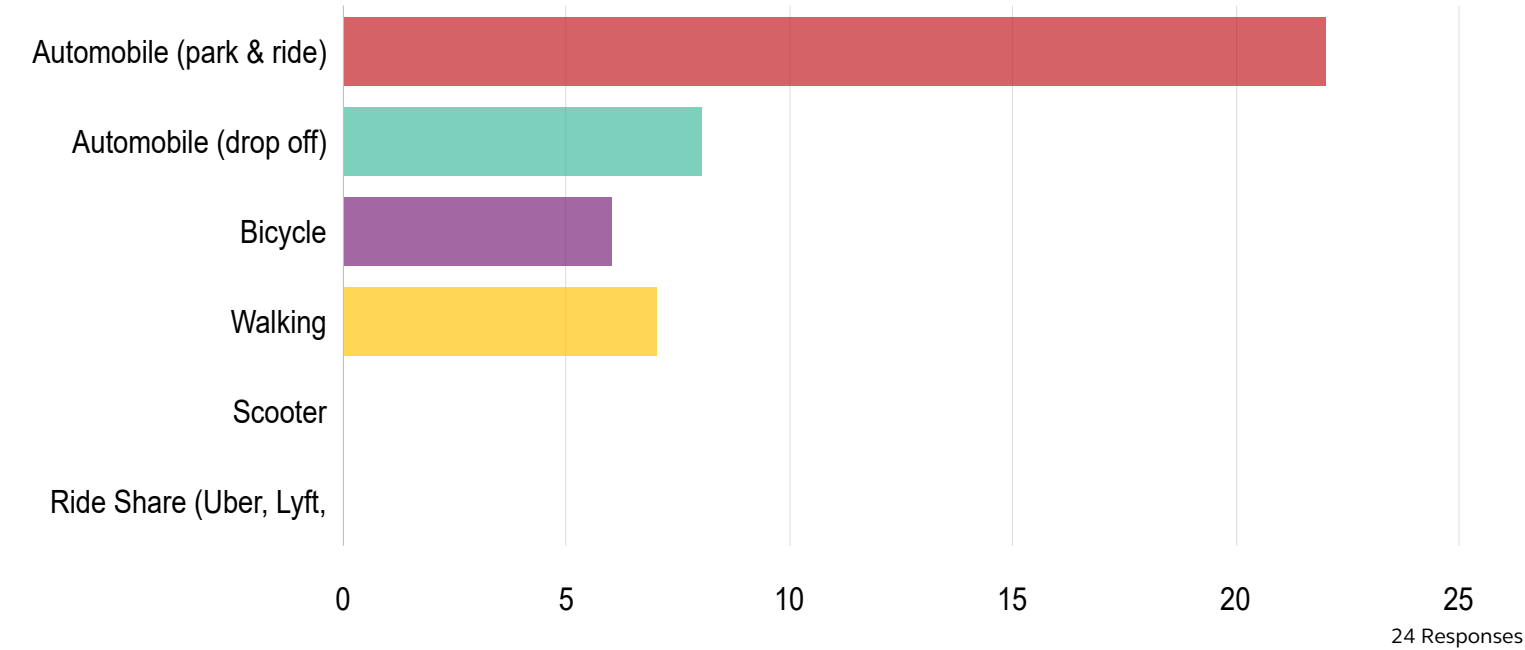


TABLE 3: Which of the following corridors are most appropriate for added pedestrian and/or bicycle routes?

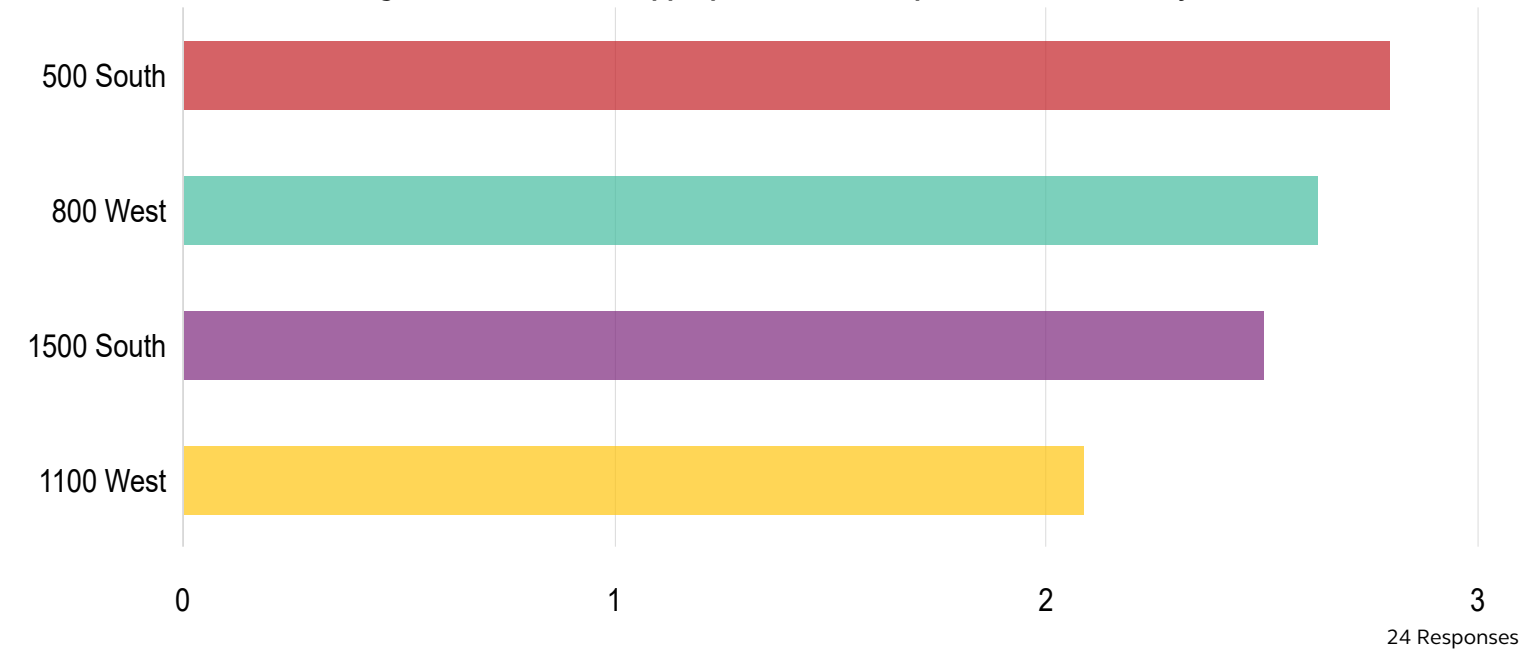
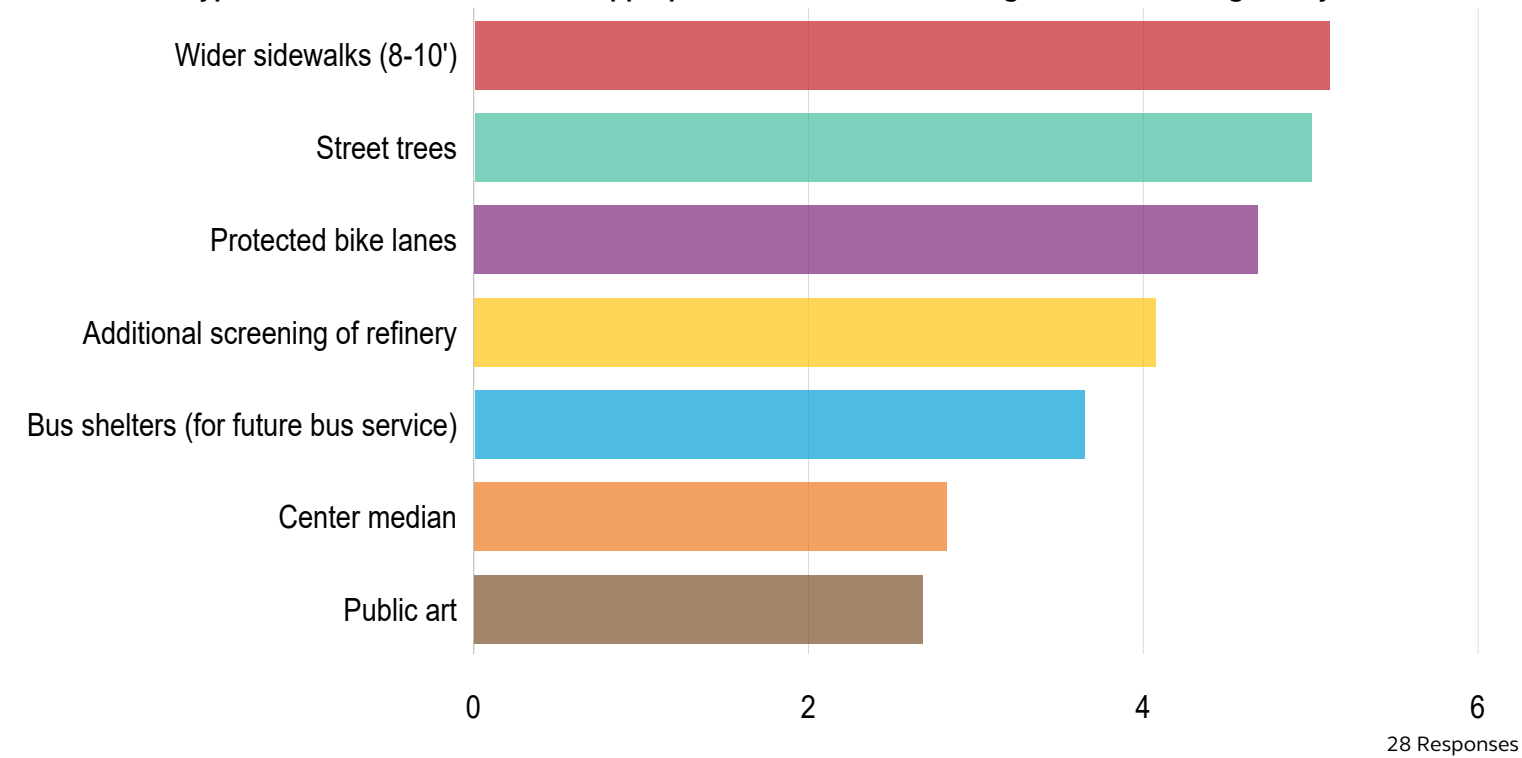


TABLE 4: What types of facilities would be most appropriate to include in the design of a 500 South gateway corridor?



# 3 – Vision & Master Plan





# Vision Statement

The vision for the Woods Cross Station Area seeks to strike a careful balance between the environmental constraints posed by the Holly Refinery, the community's agricultural heritage, and the potential for transit-oriented growth. This plan identifies opportunities for future development within the designated properties, including areas located within the refinery's blast radius.

The types of development proposed in this plan are designed to comply with existing constraints, align with the values and priorities of the Woods Cross community, and foster the growth necessary to establish a critical mass that can serve as a catalyst for future transit-oriented development. By blending environmental stewardship with thoughtful development, this vision aims to create a sustainable and connected station area that honors the community's character while embracing strategic growth.





# Master Plan

## Plan Areas

The master plan is strategically divided into three distinct zones, each tailored to address specific opportunities and constraints, particularly those that currently exist outside of the blast radius associated with the Holly Refinery. This targeted approach directs growth to areas primed for development, aiming to establish a critical mass that will catalyze further growth, attract infrastructure investment, and set the stage for eventual transit-oriented development adjacent to the FrontRunner Station.

This plan outlines each zone’s role within the broader vision for the station area, illustrating how these zones will collectively transform Woods Cross into a thriving, interconnected community. By focusing on areas ripe for immediate growth, we lay the groundwork for a dynamic evolution that seamlessly integrates with the city’s long-term aspirations.

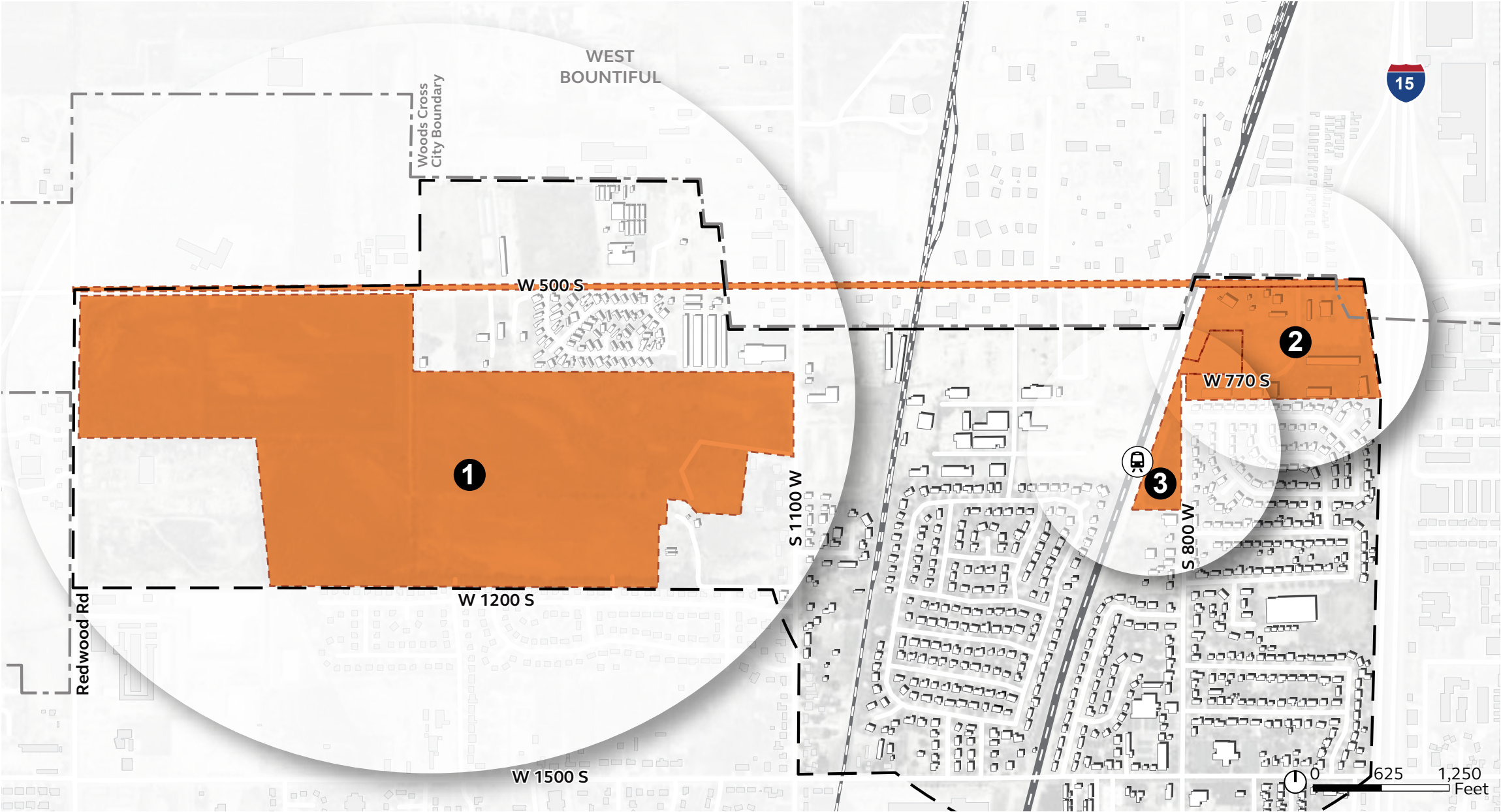


Fig. 16 - Master Plan Areas

### Plan Areas Overview

#### 1 Greenfield Development

This area is envisioned as a complete community that seamlessly blends its historic character with modern growth along the Wasatch Front. Future development will offer the amenities the community values, including public open spaces that protect and enhance wetlands, a central gathering block surrounded by retail and community-focused uses, and thoughtfully designed residential options.

#### 2 500 South & 700 West Redevelopment

This area is envisioned as a vibrant commercial gateway that welcomes visitors and residents alike, redefining an entry point to Woods Cross City. Centered around a redesigned intersection at 500 South and 700 West, this area will offer a seamless and inviting transition into the heart of the city.

As a gateway, the architectural character will exude a distinct sense of identity, celebrating the uniqueness of Woods Cross while creating a

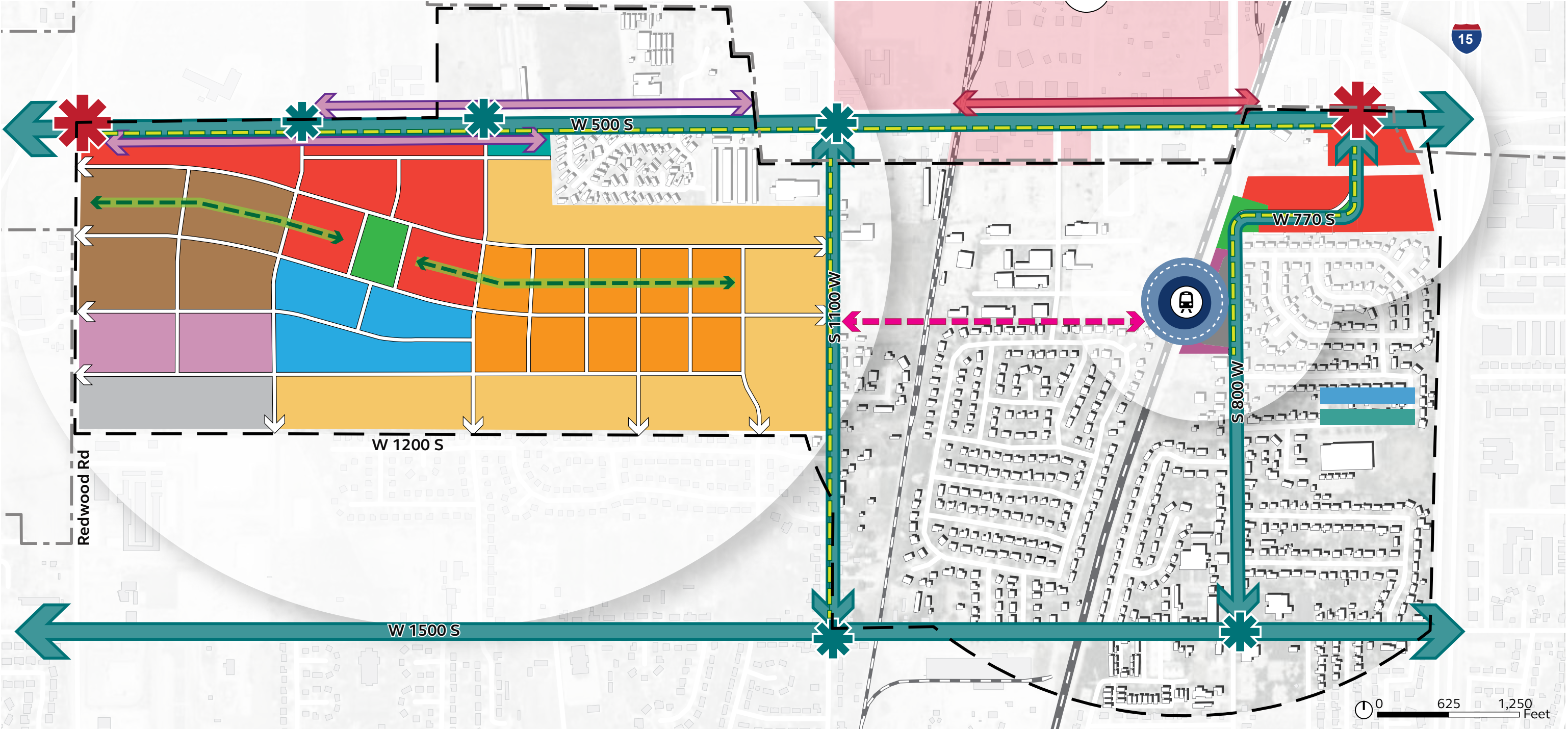
memorable sense of arrival for pedestrians, cyclists, and public transportation users. This redeveloped area will not just be a crossroads—it will be a dynamic destination, setting a tone for the city’s future growth and vitality.

#### 3 UTA Station Enhancements

This area is envisioned as a vibrant mobility hub where access to the station is seamless and intuitive, no matter the mode of transportation. This area will transform into an inviting gateway, offering amenities that enhance every journey. Facilities that link effortlessly to the broader active transportation network, coupled with enhanced lighting, comfortable seating in waiting areas, and clear, intuitive signage will come together to elevate the station experience.



# Overall Illustrative Plan



**Key - Land Use**

- |  |                                |  |                                  |
|--|--------------------------------|--|----------------------------------|
|  | — Residential - Multifamily    |  | — Industrial                     |
|  | — Residential - Middle Density |  | — Flex Industrial                |
|  | — Residential - Single Family  |  | — Educational - Satellite Campus |
|  | — Transit                      |  | — Educational - Charter School   |
|  | — Open Space & Parks           |  | — Parking                        |
|  | — Retail & Mixed Use           |  |                                  |

**Key - Mobility Elements**

- |  |  |  |  |
|--|--|--|--|
|  | — Gateway  |  | — Potential for Urban Edge                           |
|  | — Hub (intersection with elevated visual experience) |  | — Potential Pedestrian and Bicycle Bridge Connection |
|  | — Street Transformation                              |  | — Network of Public Open Space                       |
|  | — Improved Bicycle Lanes                             |  |  |
|  | — Screening Element                                  |  |  |



# 4 – Plan Framework





# Mobility Framework

## 500 South

The 500 South corridor serves as a vital east-west axis within the station area, providing critical connections to Interstate 15 and Legacy Highway. Its strategic location within the station area positions it as a key transportation spine. With a Right of Way (ROW) of 106' feet, the corridor is envisioned as a multimodal boulevard that accommodates all transportation modes, ensures safe and efficient facilities for bicycles and pedestrians, and integrates design elements to support a potential bus rapid transit (BRT) line in the future.

**Lane Configuration:** The lane configuration will adhere to UDOT design standards, featuring four general-purpose lanes (two in each direction), and a 14' ft. center turn lane to facilitate traffic flow and turning movements. The outer lanes will be designed with 8' ft. shoulder that may accommodate a future BRT route, ensuring flexibility for transit development.

**Shoulders and Bus Stations:** Two 8-foot shoulders will be maintained on either side of the roadway, providing a buffer between vehicle traffic and the pedestrian realm. These shoulders may also serve as potential locations for BRT stations in the future, enhancing transit accessibility and integration.

**Pedestrian Realm:** The design of the pedestrian realm will prioritize safety, comfort, and multimodal access:

- **North Side**  
A 6-foot sidewalk will be paired with a 7-foot landscaped plant strip, creating a comfortable, shaded environment for pedestrians.
- **South Side**  
A 5-foot sidewalk will be combined with an 8-foot bidirectional bike path, providing a dedicated, safe route for cyclists traveling to and from the FrontRunner Station.

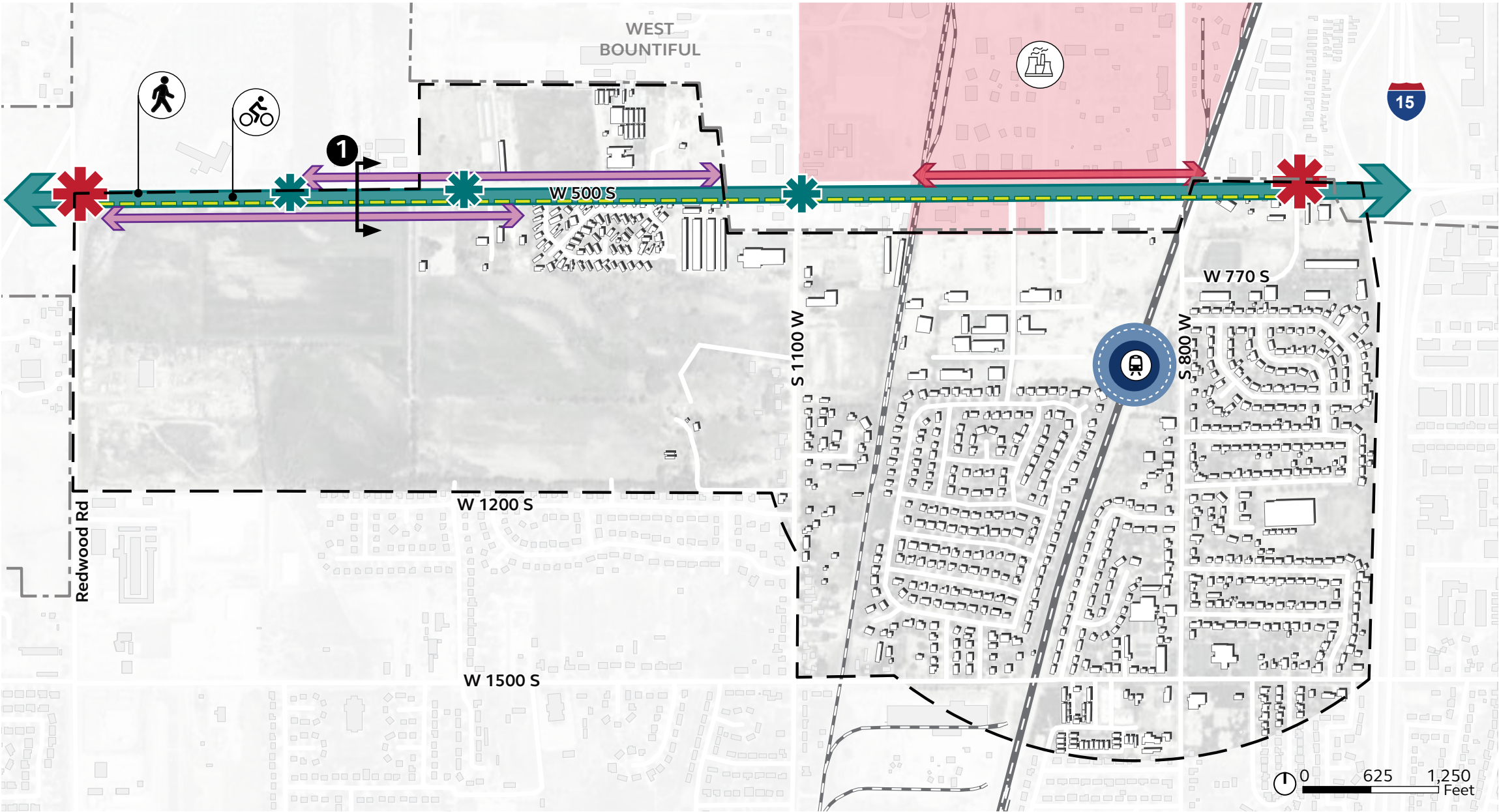


Fig. 18 - Mobility Framework

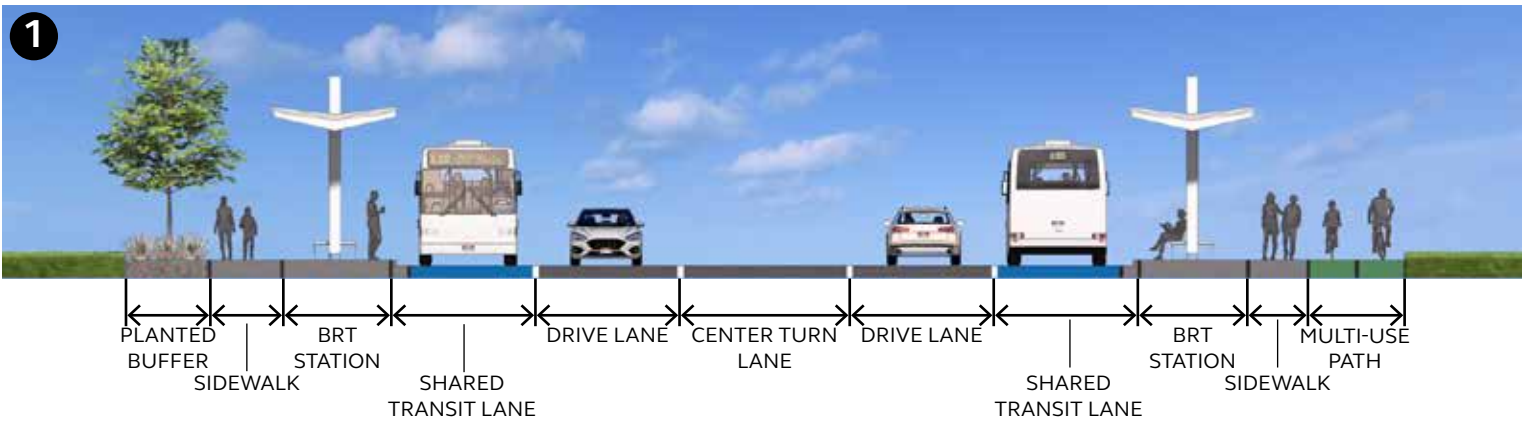


Fig. 19 - 500 South Road Section Concept At BRT Station

- Gateway
- Hub (intersection with elevated visual experience)
- Street Transformation
- Improved Bicycle Lanes
- Screening Element
- Potential for Urban Edge



# Mobility Framework

## 700 & 800 West

This street serves as a key access point for active transportation modes due to its proximity to the FrontRunner Station. The implementation of dedicated bike lanes and 6’ ft. sidewalks will provide safe, convenient, and intuitive connections to the surrounding redevelopment areas, including the 500 South and 700 West intersection, the 500 South Boulevard, and 1500 South.

## 1100 West Corridor

As one of the primary north-south corridors extending north beyond 500 South, 1100 West serves as a critical link, especially adjacent to the future greenfield development area. The installation of dedicated bike lanes and 6’ ft. sidewalks will integrate into the envisioned future street network, offering a safe, convenient, and comfortable access point for pedestrians and cyclists.

## 1500 South Corridor

This corridor is significant due to its connection to the Woods Cross Civic Center and its reach to areas east of Interstate 15. Given the narrow Right of Way along 1500 South, fluctuating between 55’ to 60’ ft, many segments currently lack sidewalks and bicycle facilities. It is recommended that further analysis be conducted to determine if land acquisition is necessary to accommodate dedicated bike lanes and 6’ ft. sidewalks.

## Pedestrian and Bicycle Bridge

With the eventual redevelopment of the industrial area immediately west of the FrontRunner Station, it is crucial to anticipate a connection between future land uses and the station. A pedestrian and bicycle bridge will align with the central active transportation corridor within the Greenfield Development Area, enhancing future access and overall connectivity.

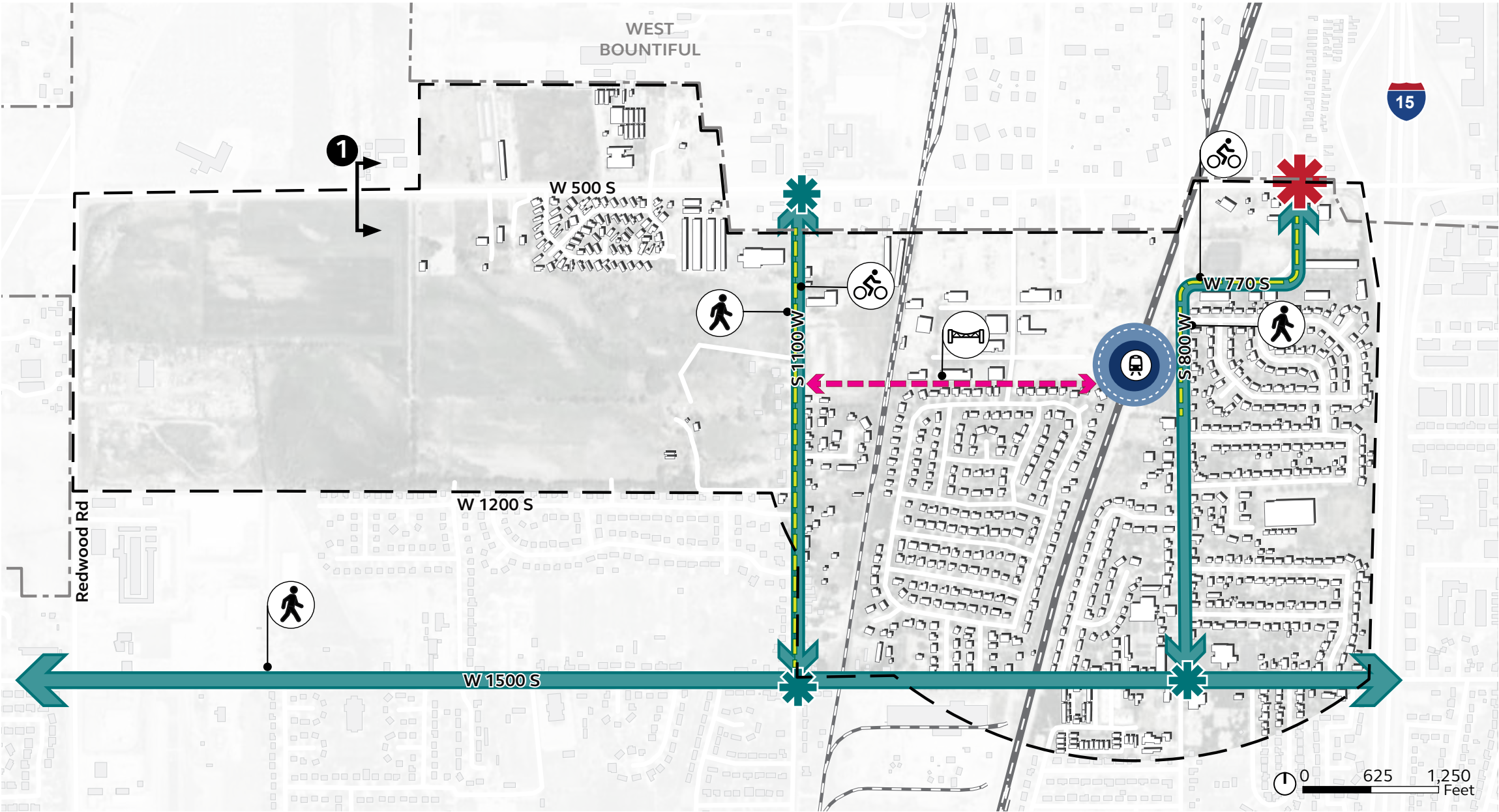


Fig. 20 - Mobility Framework



Sidewalks help make pedestrian travel safe.



Improved bicycle lanes could expand station access.

- Gateway
- Hub (intersection with elevated visual experience)
- Street Transformation
- Improved Bicycle Lanes
- Potential Pedestrian and Bicycle Bridge Connection



# Land Use Framework

## Greenfield Development

Imagine a vibrant, complete community in Woods Cross that seamlessly blends the city’s historic character with its evolving identity as growth continues along the Wasatch Front. This area is poised to become a dynamic hub where past, present, and future converge, creating a place that honors the agricultural heritage while embracing thoughtful, forward-looking development.

## Residential Uses

The placement of residential uses within the plan area is designed to minimize impacts on surrounding established neighborhoods. Higher-density housing (e.g., apartments) is concentrated near Redwood Road and 500 South, leveraging proximity to major corridors and transit opportunities. Medium-density housing (e.g., townhomes) is strategically located within the core of the framework, providing a transition between higher and lower densities. Low-density housing (e.g., single-family dwellings) is situated along the periphery, adjacent to existing neighborhoods, maintaining compatibility with the surrounding context.

A diverse mix of housing products is strongly recommended to ensure inclusivity and affordability. Housing options should address the Area Median Income (AMI) brackets outlined in the Housing Affordability Section of this plan, providing opportunities for residents across various income levels.

## Retail Uses

Retail development is concentrated around the central open space, extending toward 500 South. The character and scale of retail will be context-sensitive:

Smaller-scale, boutique retail is envisioned near the central open space to foster a pedestrian-friendly and vibrant atmosphere.

Larger-scale, higher-intensity retail will be located closer to 500 South, aligning with the area’s role as

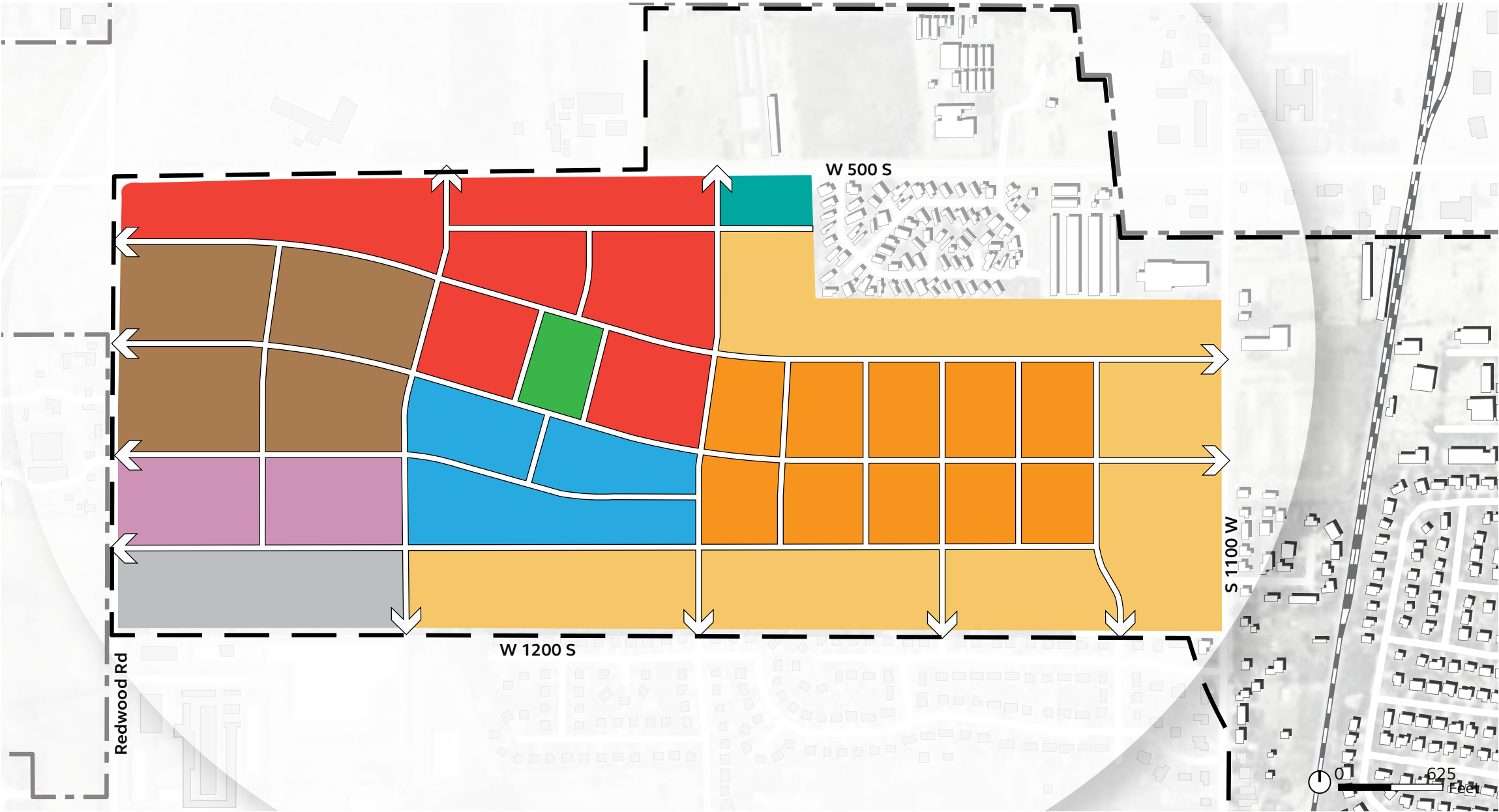


Fig. 21 - Land Use Framework - Greenfield

a commercial gateway and accommodating higher traffic volumes.

## Other Uses

The plan also contemplates a variety of flexible land uses to support economic growth and complement residential and retail development.

### These include:

Flex-industrial and research & development uses near Redwood Road, leveraging accessibility and supporting employment-generating activities.

A potential satellite campus located south of the central open space, creating opportunities for education, innovation, or institutional uses.

- Residential - Multifamily
- Residential - Middle Density
- Residential - Single Family
- Public Gathering Space
- Retail
- Industrial
- Flex Industrial
- Educational - Satellite Campus
- Educational - Charter School



# Land Use Framework

## 500 South & 700 West Redevelopment Area

This area is set to become a vibrant commercial gateway, redefining the entrance to Woods Cross City, centered around a newly redesigned intersection at 500 South and 700 West. The mixed-use redevelopment strategy will prioritize commercial vitality, fostering economic activity and creating a welcoming transition into the city.

### Residential

Residential uses are not included in this vision due to the area’s location within the Holly Refinery’s blast radius.

### Mixed-Use Development Program

This location exhibits exceptional access to both Interstate 15 and the FrontRunner, and minimal competition from nearby office or hospitality uses. Because of these factors, it is an ideal site for a mixed-use development program that integrates both horizontal and vertical elements:

This program will create a sense of arrival for Woods Cross, transforming it into a gateway that is accessible to all modes of transportation, economically beneficial to the city, and safer for pedestrians and safer for those traveling through the intersection at 500 South & 700 West.

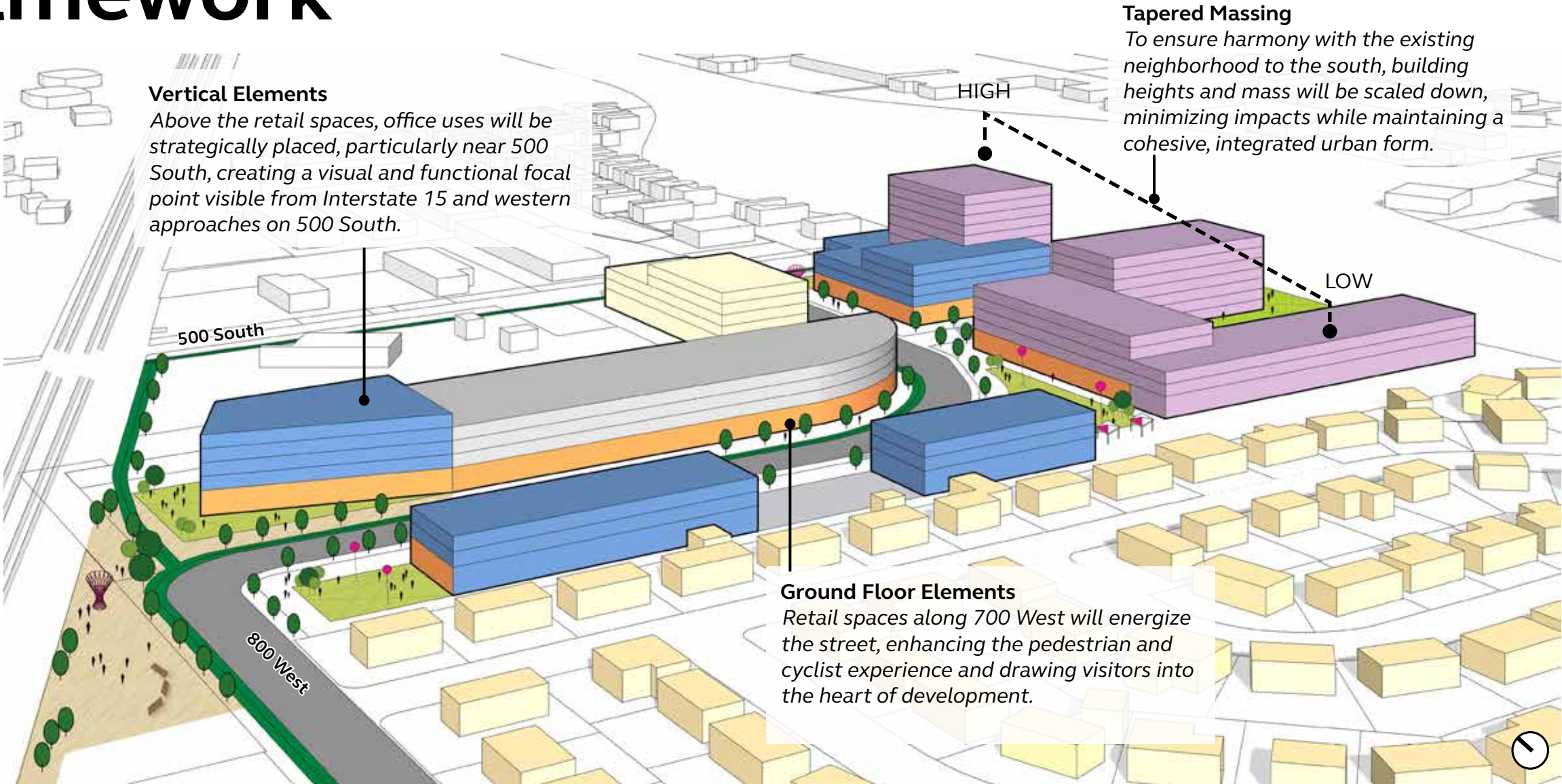
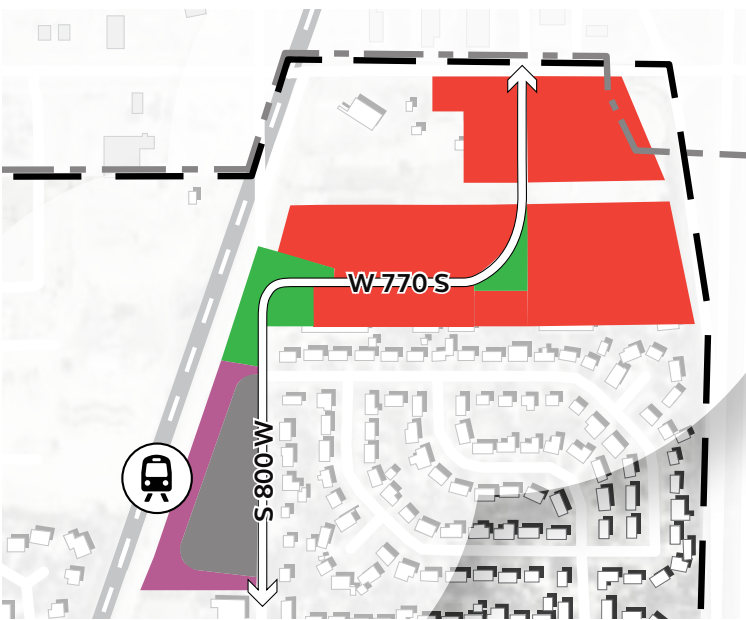


Fig. 22 - 500 S & 700 W Gateway Massing Concept

Fig. 23 - Land Use Framework - 500 S & 700 W



#### Legend - Massing Concept

- Office
- Hotel
- Retail
- Parking

#### Legend - Land Use Framework

- Retail & Mixed Use
- Transit
- Open Space & Parks
- Parking



# Open Space Framework

## Greenfield Development

At the heart of this area lies a central public open space, serving as the focal point around which the surrounding environment and land uses are organized. This space is designed to function as a key amenity for adjacent retail, envisioned to be activated by small shops and restaurants that front onto it. Patrons will be encouraged to gather, dine, and pause in this inviting setting.

To support its multifunctional use, the central open space will feature a variety of seating areas, natural and artificial canopies, and other inclusive amenities that cater to individuals, families, and people of all ages and abilities.

Surrounding the central space, a network of public open spaces will align with the area’s natural wetland features, creating opportunities for reflection, recreation, and conservation. These interconnected spaces will preserve and enhance the natural beauty of Woods Cross, ensuring that the city’s environmental identity is integrated into the fabric of the development.

This open space framework blends ecological stewardship with placemaking, creating a vibrant and functional environment that balances urban activity with the preservation of natural resources.

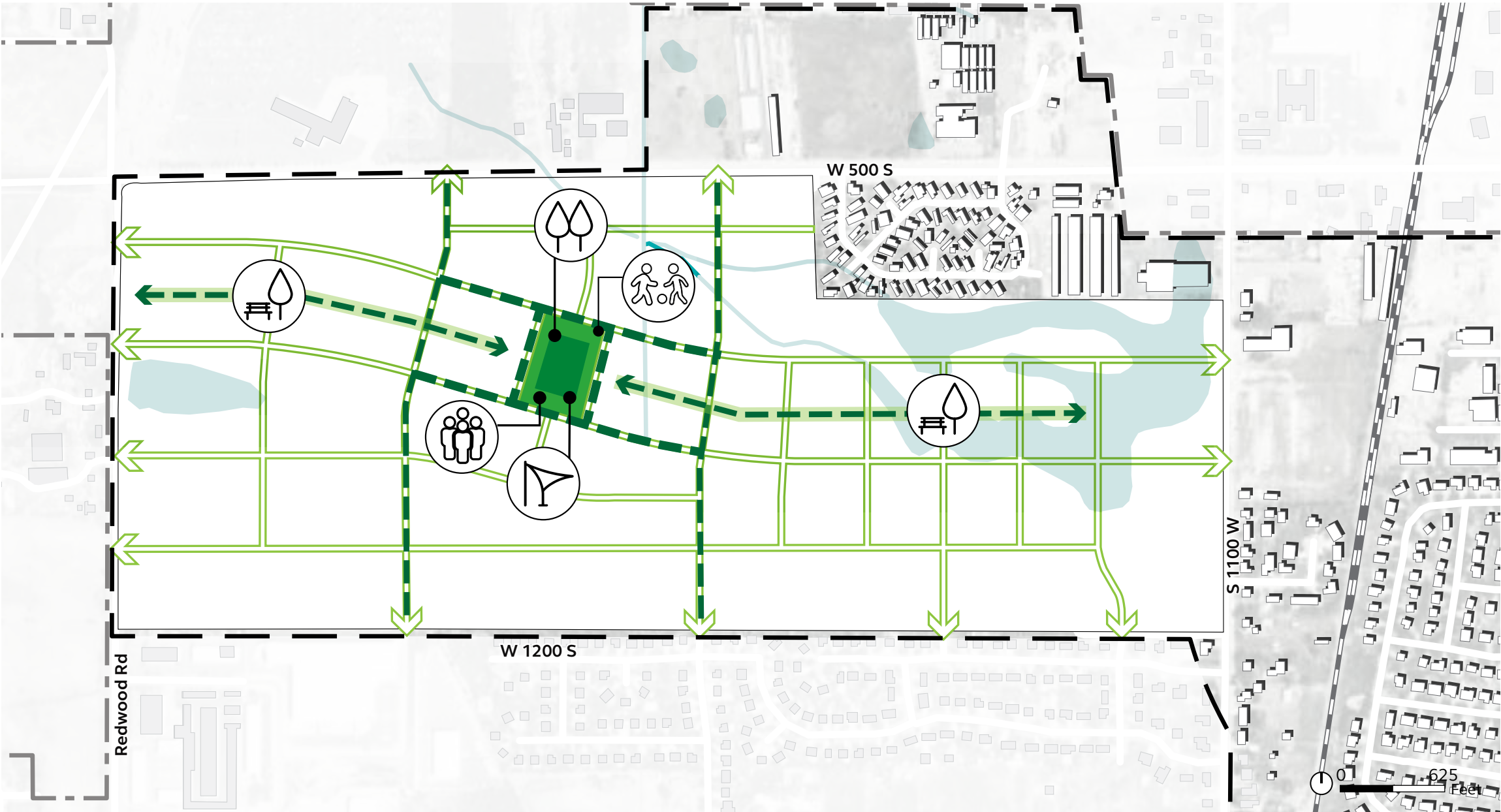


Fig. 24 - Open Space Framework - Greenfield



The central park area would form the heart of the community.



Active transportation corridors would extend the reach of the central park and facilitate easy pedestrian and bicycle travel.

- Open Space
- Network of Public Open Space
- Landscaped Streets
- Wetland Areas
- Central Park
- Pocket Park
- Gathering Space
- Recreation
- Shade Structure (Canopies)



# Open Space Framework

## 500 South & 700 West Redevelopment Area:

In this predominantly urban setting, most of the open space is expected to take the form of an enhanced pedestrian realm and plaza areas integrated into future redevelopment projects. These spaces will be strategically arranged to reinforce the area’s role as a gateway to Woods Cross City and to improve orientation and connectivity to the FrontRunner Station.

The design will include enhanced street furnishings such as benches, bike racks, decorative lighting, and other amenities, which will serve to accentuate this area’s identity as a key entrance to Woods Cross. These elements will not only provide functional benefits but also contribute to a cohesive and inviting urban landscape that engages both residents and visitors.

Overall, this strategy aims to create a dynamic and accessible urban environment that enhances the overall experience of entering and navigating Woods Cross City.



Fig. 25 - Open Space Framework - 500 S & 700 W



Pocket parks and plazas would improve the station experience and blend into the gateway experience.



Improved active transportation would connect users between the gateway, the station, and the city center to the south.

- Open Space
- Network of Public Open Space
- Landscaped Streets
- Central Park
- Pocket Park
- Gathering Space
- Recreation
- Shade Structure (Canopies)

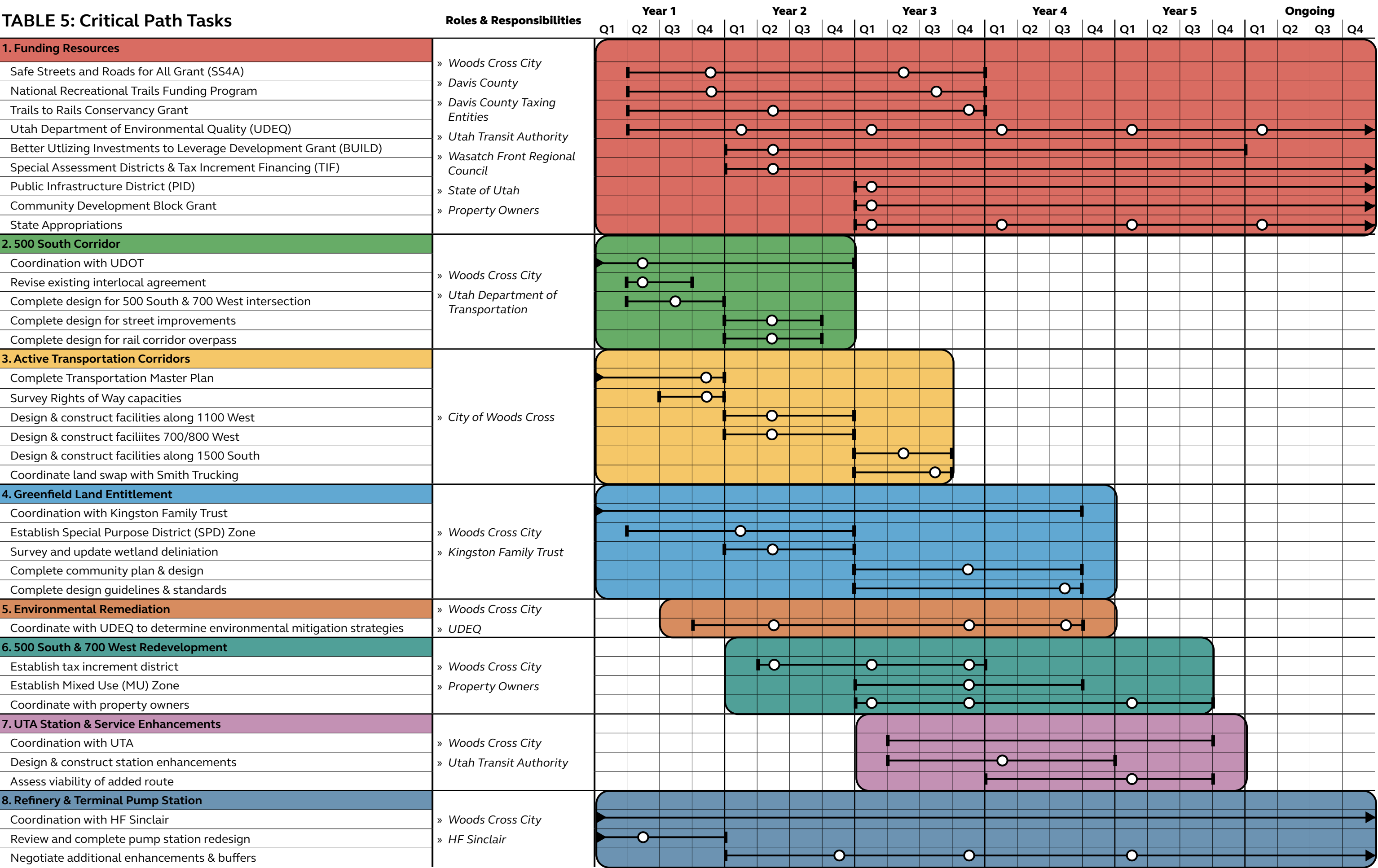


# 5 – Implementation Plan





TABLE 5: Critical Path Tasks



# Critical Path Tasks

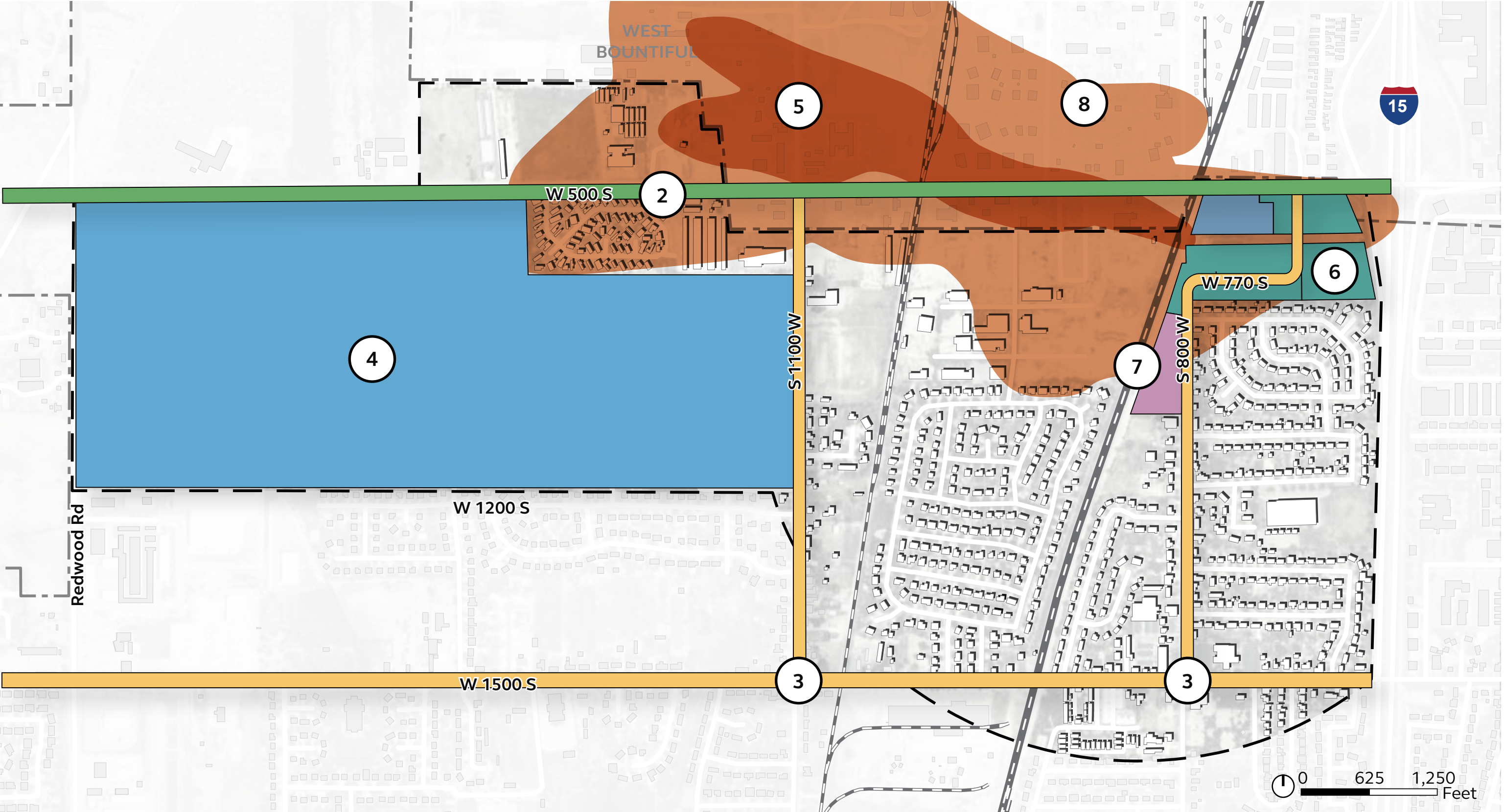


Fig. 26 - Implementation Plan Locations

# Funding Sources

The following is a list of relevant funding sources, accompanied by brief descriptions of their applicability to the improvements outlined in the station area plan. While not exhaustive, this list serves as a foundation for identifying and securing additional funding opportunities.

TABLE 6: Funding Matrix

Funding Source	Description	Eligibility	Funding Range
Safe Streets and Roads for All Grant (SS4A)	Aims to improve roadway safety by supporting projects that reduce traffic-related fatalities and injuries.	Local, regional, and tribal governments	Varies by project
National Recreational Trails Funding Program	Provides funds to develop and maintain recreational trails and trail-related facilities for both motorized and non-motorized use.	States, local governments, and tribal entities	Typically up to \$200,000
Trails to Rails Conservancy Grant	Supports the conversion of unused railway corridors into public trails.	Non-profits and local government entities	Varies by project
Utah Department of Environmental Quality (DEQ)	Offers various grants and funding opportunities to protect and enhance Utah's environment.	State agencies, local governments, and non-profits in Utah	Varies by program
Better Utilizing Investments to Leverage Development Grant (BUILD)	Provides funding for significant transportation projects that will have a positive impact on communities.	State, local, and tribal governments, transit agencies	\$5 million to \$25 million
Housing & Transportation Reinvestment Zone (HTRZ)	Encourages investment in housing and transportation infrastructure within designated zones.	Municipalities and local governments	Varies by project
Public Infrastructure District (PID)	A financing tool that allows the creation of special districts to fund public infrastructure projects.	Local governments and special districts	Varies by project
Community Development Block Grant (CDBG)	Provides communities with resources to address a wide range of unique community development needs.	States, cities, and counties	Varies; often \$100,000+
State Appropriations	Funding allocated by state legislatures for specific projects or programs.	State agencies, local governments, and eligible entities	Varies widely



# Critical Path Tasks

## 2 500 South Corridor

- **UDOT Coordination:** The 500 South Right of Way, along with its associated facilities, falls under the jurisdiction of the Utah Department of Transportation (UDOT). Consequently, any improvements to this street necessitate interagency coordination. This coordination will encompass, but is not limited to, revising the interlocal agreement between Woods Cross and UDOT, as well as completing designs for the 500 South & 700 West intersection, a rail overpass, and street enhancements between Interstate 15 and Redwood Road.
- **Revisions to Interlocal Agreement:** An interlocal agreement was established between Woods Cross and the Utah Department of Transportation (UDOT) during the design and construction of the median. Amending this agreement will enable Woods Cross to negotiate improvements that may deviate from standard UDOT specifications, adjust ingress and egress patterns, and delineate funding responsibilities.
- **Design 500 South & 700 West Intersection:** The Utah Department of Transportation (UDOT) is currently in the process of redesigning the intersection at 500 South and 700 West. During this planning process, a design concept was available. Finalizing this design will provide critical insights into potential enhancements for the broader corridor, particularly regarding lane configurations and additional functionality.
- **Design for Street Improvements:** As a result of the amended interlocal agreement between UDOT and Woods Cross, the segment of 500 South between Interstate 15 and Redwood Road will necessitate a specific design, anticipated to incorporate the amenities recommended in this plan. Given the potential for this corridor to accommodate a Bus Rapid Transit (BRT) route, it is advisable to include the Utah Transit Authority (UTA) in the design process.
- **Design for Rail Corridor Overpass:** UDOT has identified an overpass over the Union Pacific and UTA corridor within the Long-range Transportation Plan (LRTP). This project is not yet funded and does not have a specific design associated with it.



## 3 Active Transportation Corridors

- **Transportation Master Plan:** Woods Cross City is currently in the process of updating its Transportation Master Plan, with completion anticipated by the end of 2025. This plan will play a critical role in determining the preferred infrastructure enhancements for the identified corridors. Upon finalization of the plan, Woods Cross City will advance to the detailed design and construction of the proposed facilities.
- **Survey of ROW:** Gaining a comprehensive understanding of the spatial context of the Right of Way will enable Woods Cross to effectively configure lane widths and active transportation facilities.
- **Design & Construction of 1100 West:** Woods Cross plans to develop a detailed design for the 1100 West corridor, facilitating the construction of contiguous sidewalks and bicycle lanes. Funding for this initiative may be sourced from the Safe Streets and Roads for All Grant (SS4A) and/or the Wasatch Front Regional Council (WFRC) Transportation and Land Use Connection (TLC) program.
- **Design & Construction of 700/800 West:** A specific design will be developed for the 700/800 West corridor by Woods Cross. Given the direct interface of this street with the station and 500 South, it is recommended that this design be coordinated with both the Utah Transit Authority (UTA) and the Utah Department of Transportation (UDOT). Potential funding sources include the Trails to Rails Conservancy Grant and/or the WFRC Transportation and Land Use Connection (TLC) program.
- **Design & Construction of 1500 South:** Woods Cross will undertake the design of the 1500 South corridor, aiming to construct contiguous sidewalks and bicycle lanes. Funding may be secured from the Safe Streets and Roads for All Grant (SS4A) and/or the WFRC Transportation and Land Use Connection (TLC) program.
- **Land Swap:** Woods Cross will maintain collaboration with property owners situated immediately west of the FrontRunner Station, between the two rail corridors, to acquire property that may ultimately be utilized as an active transportation corridor.



# Critical Path Tasks



## 4 Greenfield Land Entitlement

- **Property Owner Coordination:** The properties within this area are currently owned by the Kingston Family Trust (KFT), which has expressed interest in pursuing entitlement and development in the future. Coordination with KFT has been ongoing for several years and is expected to continue as part of the process to meet the requirements of a future Special Purpose District (SPD) Ordinance.
- **Special Purpose District (SPD) Ordinance:** Unlike traditional zoning ordinances that outline standards within the city code, Special Purpose Districts (SPDs) are a specialized zoning tool that typically requires the creation of a community plan and development standards, formalized through a Master Development Agreement (MDA). Establishing an SPD for properties owned by KFT will allow Woods Cross City to negotiate specific planning and design elements that align with community priorities, thereby enhancing development quality and ensuring that land use patterns, densities, and architectural character integrate seamlessly with the community’s vision.
- **Delineation of Wetlands:** Wetlands exist on properties owned by KFT. To assess their impact on future development potential, it will be necessary to conduct surveys and update the delineation of these wetlands.
- **Community Plan & Design:** Should an SPD be established, KFT will be required to prepare a community plan and design for their properties. This plan will outline infrastructure improvements, the location of specific land uses, densities, open space locations, and other features required by the ordinance. The plan will undergo review, negotiations, and approval by the Woods Cross City Council, ultimately serving as a foundational document to support the entitlement of the property.
- **Design Guidelines & Standards:** As part of the community plan and design, KFT will develop detailed design guidelines that establish specifications for land use types, street layouts, architectural styles and materials, building lots (i.e., setbacks and heights), and other development standards required by the ordinance. These guidelines will be subject to review, negotiation, and approval by the City Council, alongside the community plan, to ensure alignment with the city’s expectations and requirements.

## 5 Environmental Remediation

- **Utah Department of Environmental Quality (UDEQ) Coordination:** Remediation efforts to address contaminants within the plan area have been underway for several years, including groundwater treatment and containment measures. Ongoing monitoring of the site and continued collaboration with the Utah Department of Environmental Quality (UDEQ) will be essential to determine the architectural and engineering solutions required to support future development.



## 6 500 West & 700 South Redevelopment

- **Tax Increment District:** As outlined in the plan, the areas surrounding 500 South and 700 West present significant redevelopment potential. However, these projects will likely require tax increment financing to address the gaps associated with infrastructural improvements and other enhancements that surpass current market conditions. To initiate the generation of such increment, Woods Cross will engage a public finance expert to establish a tax increment district, such as a Community Development Area (CDA) or Redevelopment Agency (RDA).
- **Mixed Use (MU) Ordinance:** To facilitate a diverse mix of uses within this area, it is recommended that a Mixed Use (MU) Ordinance be incorporated into the Woods Cross City Code. This ordinance will provide additional flexibility for property owners and real estate developers to adapt to market dynamics. It may be developed as or supplemented by a form-based code to define building massing and architectural character.
- **Property Owners Coordination:** Recognizing that several properties and operations within this area are owned and managed by members of the Woods Cross community, it is highly recommended that Woods Cross City engages with all property owners to understand their respective plans and intentions for their properties.



# Critical Path Tasks

## 7 Environmental Remediation

- **UTA Coordination:** Enhancing the station with additional amenities and facilities will necessitate collaboration between Woods Cross City and the Utah Transit Authority (UTA). A thorough understanding of UTA's engineering requirements, long-range plans for the station, and park-and-ride demand will be essential before determining the appropriate amenities, identifying funding sources, and deciding which entity will oversee implementation.
- **Design & Construction of Station Enhancements:** Once modifications are agreed upon between Woods Cross and UTA, specific design and engineering will be required. It is anticipated that UTA will engage consultants for this purpose. It is strongly recommended that Woods Cross actively participates in this process to ensure that improvements to 800 West are seamlessly integrated into the station's new features, thereby optimizing access to the station.
- **New Transit Routes:** As development progresses in the northwestern portion of the station area, the demand for additional transit services will rise. To address this demand, coordination among the Woods Cross community, Woods Cross City, West Bountiful, UTA, and UDOT will be crucial to determine the most suitable transit routes.



## 8 Refinery & Terminal Pump Station

- **Coordination with HF Sinclair:** The presence of the Holly Refinery remains the most significant constraint to growth within this area. To mitigate its impact, it is strongly recommended to explore opportunities for minimizing its presence through measures such as enhancing perimeter walls, treating storage tanks, or modernizing scrubbing systems. During the planning process, HF Sinclair expressed interest in modifying FrontRunner operations at the Woods Cross station, potentially limiting service to peak hours. If such changes occur, HF Sinclair has indicated the possibility of contributing funding for the construction of a new station in a nearby location, outside of the refinery's blast radius, to replace the existing FrontRunner operations. These considerations will require extensive coordination and negotiation between HF Sinclair, UTA, and Woods Cross City.
- **Review & complete pump station redesign:** Designs for a modified access point to the terminal pump station have been prepared and presented to the Woods Cross City Council. Upon approval, this redesign will serve as a critical element in guiding redevelopment opportunities around the 500 South and 700 West intersections.
- **Negotiate additional enhancements & buffers:** Efforts to enhance buffers, implement specific treatments, and modernize scrubbing and cleaning systems have been underway for several years. As development activity increases in the northwestern portion of the station area, it is strongly recommended that Woods Cross City, along with affected property owners, actively participate in ongoing negotiations. This will ensure that the needs and priorities of the Woods Cross community are effectively represented and addressed.

# Action Items

# Memo



To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: August 14, 2025

Re: 2025 Property Tax Rate Resolution for the FY2025-26 Budget (FY26 Budget)

---

Following the Truth In Taxation hearing held on Tuesday August 5<sup>th</sup>, the Council will now adopt the 2025 Property Tax Rate. This is for the property taxes that will be collected in November of 2025 to provide revenue to the FY26 Woods Cross General Fund Budget.

Following the discussion on August 5<sup>th</sup>, staff has prepared the table on the next page to provide a variety of options to consider for the Certified Tax Rate and associated revenue.

The General Fund budget has been prepared to include the capital projects on the attached list. It should also be noted that the updated FY26 budget prepared for adoption:

1. Uses the certified tax rate and does not include additional revenue through TNT.
2. Includes updated revenue in line "10-39-300 Transfer In From Other Funds" which is the shared cost allocations from other departments or funds (water, storm drain, RDA, etc.) that rely on the services and council/staff support to operate. This is reviewed and updated annually by staff.
3. Includes the capital projects approved by the city council on Aug. 5, 2025.
4. Includes \$13,478 budgeted use of fund balance (10-39-900) to balance the budget.

While a tax rate increase is not required to balance the FY26 budget, the question remains if adopting a tax increase is prudent in order to:

- A. Cover the South Davis Metro Fire District's \$37,697 increase, Option #1, or;
- B. Cover the 2.9% inflation which is estimated to be \$58,807 (2.9% of the 2024 property tax revenue) Option #2, or;
- C. Cover both, Option #3, or;
- D. The council can explore optional rate increases during the meeting, Option 4.

The attached resolution has the tax rate left blank so that it can be decided through the discussion, motion and vote of the city council. This information will then be adjusted on the attached PT-693 and PT-800 forms and submitted to the Utah State Tax Commission and Davis County. The information currently on the forms is how the State Tax Commission program prepares them based on the information submitted for the Truth in Taxation process.



## Fiscal Year 2026 Property Tax Revenue Options

Rate Description	Type of Property	Tax Year	Average Value	Taxable Value	Tax Rate	Amount of Tax Paid On Average Value	City Property Tax Collected	Difference From '25 CTR Revenue	% Increase	To Cover These Expense
					Proposed Tax Rate Value					
2024 TNT Approved	Residential	2024	\$502,000	\$276,100	0.001390	\$384	\$2,024,132	N/A	0.00%	Covers South Davis Fire District Increase and 102.5% Police Wages and Benefits
	Commercial		\$935,000	\$935,000	\$1,456,209,806	\$1,300				
2025 Certified Tax Rate (CTR)	Residential	2025	\$513,000	\$282,150	0.001392	\$392.75	\$2,098,967	N/A	0.00%	Rate set by State Tax Commission. 2024 budgeted revenue plus \$75,690 in new growth revenue
	Commercial		\$969,000	\$969,000	\$1,507,878,377	\$1,348.85				
The 2025 certified tax rate of 0.001392 is higher than the 2024 CTR of 0.001390 so adopting the prior year tax rate would result in a loss of \$3,016 in property tax revenue.										
TNT Option 1 Cover SDMFD Increase	Residential	2025	\$513,000	\$282,150	0.001417	\$399.81	\$2,136,664	\$37,697	1.80%	This tax rate would generate approx. \$37,637 which is South Davis Metro Fire District rate increase.
	Commercial		\$969,000	\$969,000	\$1,507,878,377	\$1,373.07				
TNT Option 2 2.9% Inflation Rate	Residential	2025	\$513,000	\$282,150	0.001431	\$403.76	\$2,157,774	\$58,807	2.80%	This tax rate would generate approx. \$58,807 revenue which is equal to the 2.9% 2024 Consumer Price Index (Inflation Rate) multiptiplied by the 2024 property tax revenue. This would go towards the \$104,687 annual increase in total police wages.
	Commercial		\$969,000	\$969,000	\$1,507,878,377	\$1,386.64				
TNT Option 3 SDMFD + 2.9% CPI	Residential	2025	\$513,000	\$282,150	0.001456	\$410.81	\$2,195,471	\$96,504	4.60%	This rate would generate revenue for the 2.9% inflation plus the \$37,657 increase from the South Davis Metro Fire District.
	Commercial		\$969,000	\$969,000	\$1,507,878,377	\$1,410.86				
TNT Option 4 Calculate a different rate	Residential	2025	\$513,000	\$282,150	#VALUE!	#VALUE!	#VALUE!	Enter Additional Revenue Amount Here	#VALUE!	This line is used to calculate a tax rate and revenue different than options provided above.
	Commercial		\$969,000	\$969,000	\$1,507,878,377	#VALUE!				

\*South Davis Municipal Fire District = \$37,637. A 2.9% CPI on the \$2,024,132 property taxes collected in 2024 would be \$58,700

## RESOLUTION NO 2025-937

**WHEREAS**, the Woods Cross City Council has followed the requirements to propose a tax increase pursuant to the provisions of Sections 59-2-919, 59-2-919.1, 59-2-919.2 and 59-2-924, Utah Code Annotated (UCA) 1953, as amended; and

**WHEREAS**, the first notice of public hearing was published by Davis County and the second notice of public hearing was published by Woods Cross City in compliance with UCA 59-2-919(6) posting requirements; and

**WHEREAS**, the Woods Cross City Council held a public hearing on Tuesday August 5, 2025, at 7:30 p.m. at City Hall; and

**WHEREAS**, at a regular meeting, held August 19, 2024, the City Council determined the amount necessary to be raised by property taxation for tax year 2025 and fixed the tax rate necessary; therefore pursuant to the provisions of Section 10-6-133, Utah Code Annotated 1953, as amended

**NOW THEREFORE**, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF WOODS CROSS, DAVIS COUNTY, UTAH, AS FOLLOWS:

1. That the City Council does hereby fix, the tax rate which when applied upon every dollar of assessed valuation of property within the City, and with other revenues, will raise the amount required by the City for the year 2025, at **.001**\_\_ \_\_ of said assessed valuation of property within the City for general purposes.

2. That said Council certify, and it does hereby certify, to the Board of County Commissioners of Davis County, Utah, the tax rate so fixed as aforesaid, and hereby directs that at the time and in the manner required by law for the computation of property tax rates and the levying of taxes for County purposes for the year 2025, such Board of County Commissioners shall determine such tax at said tax rate upon the assessed valuation of all property within said City in addition to such other taxes which may be levied by such Board.

3. That a copy of this Resolution, with required accompanying forms, together with a copy of the City's Budget duly adopted for the fiscal year 2025-2026 (FY26) shall be forwarded forthwith by the City Recorder to the Davis County Auditor.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WOODS CROSS, DAVIS COUNTY, UTAH, THIS 19<sup>TH</sup> DAY OF AUGUST 2025.**

WOODS CROSS CITY  
A MUNICIPAL CORPORATION

ATTEST:

\_\_\_\_\_  
Ryan Westergard, Mayor

\_\_\_\_\_  
Annette Hanson, City Recorder

### VOTING:

Julie Checketts	Yea _____	Nay _____	
Eric Jones	Yea _____	Nay _____	
Wallace Larrabee	Yea _____	Nay _____	
Jim Grover	Yea _____	Nay _____	
Gary Sharp	Yea _____	Nay _____	
Ryan Westergard	Yea _____	Nay _____	[tie vote only]



FY26 GENERAL FUND ONE-TIME PROJECT AND LINE ITEM PROPOSALS				CAPITAL
CAPITAL REQUESTS (ONE TIME EXPENSE)				
Priority	Project	GL	Cost	Subtotal
1	Codification - (Already included in FY26 Budget)	10-43-310	\$25,000	In Budget
2	Split out costs between .gov and getting website up and working - (Already included in FY26 Budget)	10-43-310	\$30,000	In Budget
3	Upgrade RMP owned street lights to LED (3.8 yrs ROI)	10-47-250	\$65,000	\$65,000
4	HRIS Implementation (HR Dept.)	10-46-740	\$20,000	\$85,000
5	Old City Shops Asphalt and Waterway repair (Approved in FY25 Budget but not completed, funds rolled into fund balance at end of FY25, complete in FY26?)	10-51-260	\$40,000	\$125,000
Items Not Included In FY26 Budget (not in any preferential order)				
	Cameras and Wi-Fi Expansion at Public Work	10-46-	\$12,000	
	Water tank and Pressure Washer for Off season pavilion cleaning (ACT#?)	10-83-	\$5,000	
	Water Softener for Kitchen and wash bay ACT#?)	10-79-	\$6,000	
	Asphalt Sample Core Drill (10-71-740)		\$10,000	
	Concrete repairs at Mountain View (10-83-260)	10-83-	\$40,000	
	Excavation and ROW code update (10-71-310)		\$5,000	
	Hydraulic Hose crimping tool and supplies for truck repair (10-71-740)		\$6,000	
	Traffic Safety Committee Codification and Traffic Counter purchase (PD BUDGET?) (ACT#?)		\$8,000	
	2600 S Entrance Tree Buffer on 800 W (new Drip irrigate and tree replacements, and rock Xeriscape)(ACT#?) \$40,000 per year until complete (3-5 yrs.)	10-83-	\$40,000	
Items On Hold Or Moved To Different Fund (not in any preferential order)				
	Add HVAC system to the basement offices. Currently don't have heat or A/C (Sam gathering information for short-term solutions)		\$15,000	
	Add a repeater system for the police radios so radios will work in the basement offices (Not needed in FY26 due to UCAN issues)		\$35,000	
	Christmas Decoration (Moved to RAP)	10-83-	\$12,000	
	Overseeder (Moved to RAP)	10-83-	\$21,000	
	Door Controls for Restrooms (ACT#?) Moved to RAP	10-83-	\$45,000	
	Private City Wi-Fi ___33 to parks to prep for Cameras at Parks (towers and equipment) (ACT#?)(RAP?) Moved to RAP	10-46-	\$90,000	

FY26 GENERAL FUND ONGOING PROJECT AND LINE ITEM PROPOSALS				CAPITAL
LINE ITEM INCREASES (ONGOING EXPENSE)				
Priority	Project	GL	Cost	Subtotal
1	Firearms, Less Lethal, Ammunition (Already included in FY26 Budget)	10-60-456	\$30,000	In Budget
2	Accurint Virtual Crime Center and Accurint Trax (Already included in FY26 Budget)	10-60-310	\$6,500	In Budget
3	Dash Cameras w/LPR -\$187,955.40 total cost amortized over 5 yrs for a annual cost of \$38,000. Price does not include LPR (license plate readers) on traffic signal poles.	10-60-740	\$43,000	\$43,000
4	Safety Bonus Programs Per ULGT Directive	10-47-630	\$6,500	\$49,500
5	Non-Fleet Equipment Rental of personnel lift for light installation and minor repairs (NEW GL Numbers)	10-79-255	\$5,000	\$54,500
6	\$4,000 Increase for Small Tools (Blowers/Edgers/Saws)	10-83-741	\$4,000	\$58,500
7	\$4,000 Increase for Small tools (compactors, saws, painters)	10-71-741	\$4,000	\$62,500
Items Not Included In FY26 Budget (not in any preferential order)				
	New Police Sergeant	10-35-610	\$254,000	
	Street light Improvements (new installation requests and Light Upgrades as approved by City Council)	10-60	\$50,000	
	Street Tree Maintenance trim and replacements (10-71-620) Until street tree ordinance is adopted and maintenance fully transitions.	10-71-620	\$30,000	
	New Police Officer	10-60-310	\$230,000	
Items On Hold Or Moved To Different Fund (not in any preferential order)				
	Anticipated professional services (cost increase due to service demands. (Will amend budget for new revenue and offsetting expenses at end of year)	10-62-310	\$10,000	
	Replacement Banners/Flags (Moved to RAP one-time expense)		\$3,500	
	Beautification increase to put flowers in more areas (10-83-410) Increase by \$6,500 (Moved to RAP for one-time expense FY26)	10-83-	\$6,500	

FY26 CAPITAL PROJECT PROPOSALS				
CAPITAL REQUESTS AND LINE ITEM INCREASES(ONE TIME EXPENSE)				
Priority	CLASS C SPECIAL REVENUE FUND GL 21	TYPE	COST	Subtotal
	Streets Depreciation Plan and LTAP Road Analysis	21-40-310	\$15,000	\$15,000
#	RAP TAX GL 23	TYPE	COST	Subtotal
1	Dog Park (Carry Over from the previous year)	23-40-732	\$120,000	\$120,000
2	Resurface Courts at Mills and New Basketball standards	23-40-731	\$55,000	\$175,000
3	Bench Replacements at Hogan/Cloverdale and Mills	23-40-730	\$25,000	\$200,000
4	Mills Park Trail and East Parking lot Preservation	23-40-736	\$21,000	\$221,000
5	Overseeder (Moved to RAP)	23-40-740	\$21,000	\$242,000
6	Christmas Decoration (Moved to RAP)	23-40-735	\$12,000	\$254,000
7	Private City Wi-Fi to parks for door locks and future cameras (Backbone Equipment FY26)	23-40-740	\$15,000	\$269,000
8	Door Controls for Restrooms( ACT#?)	23-40-721	\$45,000	\$314,000
9	Replacement Banners/Flags	23-40-735	\$3,500	\$317,500
10	Beautification increase to put flowers in more areas	23-40-735	\$6,500	\$324,000
Not Included In FY26 Budget (not in any preferential order)				
	Tree Replacements Mills/Ivory/Mountain View (Could not determine if the council decide on 7.29.25 to move this to a funded project?)	10-83-	\$50,000	
	Drinking Fountain at Hogan	CIP	\$8,000	
	Park Branding Signage (Removed- Update signs to uniform design when damaged or work is being done.)		N/A	
#	WATER ENTERPRISE FUND GL 51	TYPE	COST	Subtotal
1	GAC Replacement and Vessel Repairs (Already included in FY26 Budget)	51-40-732	\$225,000	
2	1100 W Waterline replacement 2150 S to 2600 S	51-61-701	\$1,256,000	Bond
3	Well 3 Rehab	51-61-702	\$2,500,000	Bond
4	Reservoir Replacement	51-61-703	\$4,000,000	Bond
5	Valve/Hydrant Exerciser	51-40-740	\$6,000	\$6,000
6	Water System Depreciation Plan update (Additional to 51-40-310)	51-40-310	\$10,000	\$16,000
7	SCADA System Master Plan	51-40-740	\$22,000	\$38,000
Not Included In FY26 Budget (not in any preferential order)				
	Additional Elements Feature for Water (Additional to 51-40-310)	One Time	\$10,000	\$10,000
#	WATER IMPACT FEE FUND GL 53	TYPE	COST	Subtotal
1	Pipe Upsize costs at Choice Leaning Center	53-40-732	\$21,500	\$21,500
#	STORM DRAIN FEE ENTERPRISE FUND GL 56	TYPE	COST	Subtotal
1	A2 Drain Tree removals and ditch cleanout (Additional to 56-40-620)	56-40-620	\$50,000	\$50,000
2	1200 S Storm Drain installation (New GL 56-61-701)	56-61-701	\$350,000	\$400,000
3	Additional Engineering costs for Depreciation Plan and Project surveys	56-40-310	\$20,000	\$420,000
Not Included In FY26 Budget (not in any preferential order)				
	500 S Storm Drain Repair	CIP	\$500,000	
	Elements Features for Storm Water (Additional to 56-40-310)	One time	\$10,000	
	Spill Response Trailer	CIP	\$15,000	
#	Fleet Fund 61	TYPE	COST	Subtotal
1	Mini Excavator	61-70-171	\$85,000	\$85,000
2	Purchase Tilt Dec Trailer for Mini Excavator	61-70-171	\$20,000	\$105,000
3	Four Police Vehicles (This has been anticipated in the budget but wasn't included in line 61-70-160. There is sufficient revenue in the fleet fund to cover this expense.)	61-70-160	340,000	\$445,000

FY26 CAPITAL PROJECT AND LINE ITEM PROPOSALS			
LINE ITEM INCREASES (ONGOING EXPENSE)			
Priority	WATER ENTERPRISE FUND GL 51	GL	COST
1	Fire Hydrant and PRV Replacements or repairs (51-40-730)	51-40-730	\$10,000
Not Included In FY26 Budget			
2	Road Repairs from Emergency Waterline repair (ACT#?)	51-40-250	\$20,000
Priority	SOLID WASTE ENTERPRISE FUND	GL	COST
1	Additional Funding to cover costs of taking over ownership of Recycle and Green Waste Cans	52-40-740	\$10,000

## **NOTICE OF PROPOSED TAX INCREASE WOODS CROSS CITY**

The WOODS CROSS CITY is proposing to increase its property tax revenue.

The WOODS CROSS CITY tax on a \$513,000 residence would increase from \$410.81 to \$428.87, which is \$18.06 per year.

The WOODS CROSS CITY tax on a \$513,000 business would increase from \$746.93 to \$779.76, which is \$32.83 per year.

If the proposed budget is approved, WOODS CROSS CITY would receive an additional \$96,504 in property tax revenue per year as a result of the tax increase. If the proposed budget is approved, WOODS CROSS CITY would increase its property tax budgeted revenue by 4.40% above last year's property tax budgeted revenue excluding eligible new growth.

The WOODS CROSS CITY invites all concerned citizens to a public hearing for the purpose of hearing comments regarding the proposed tax increase and to explain the reasons for the proposed tax increase. You have the option to attend or participate in the public hearing in person or online.

### **PUBLIC HEARING**

Date/Time: 8/5/2025 7:30 P.M.

Location: Woods Cross City Hall City Council Chambers  
1555 S 800 W  
Woods Cross

Virtual Meeting Link: <https://zoom.us/j/9358074960>

To obtain more information regarding the tax increase, citizens may contact the WOODS CROSS CITY at 801-677-1009 or visit <https://woodscross.gov/>



Rate Detail ESTIMATOR

Reload Entity Values

	REAL PROPERTY VALUES					
	2025 Original	2024 Year End	Orig - Year End	% Change	Value Change	% Change
Real	1,586,964,344	1,516,097,149	70,867,195	4.67 %	8,475,561	0.56 %
(-) Incremental Value	87,446,951	82,096,114	5,350,837	6.52 %	Assessor NG	% Change
(=) Total Adjusted Value Real	1,499,517,393	1,434,001,035	65,516,358	4.57 %	62,391,634	4.12 %
	CENTRALLY ASSESSED VALUES				BENCHMARK	
	2025 Original	2024 Year End	Orig - Year End	% Change		Value
Centrally Assessed	28,493,573	26,101,314	2,392,259	9.17 %	Benchmark (2018)	27,375,800
(-) Incremental Value	1,918,199	1,852,555	65,644	3.54 %	(-) 2024 Incremental Value	1,852,555
(=) Total Adjusted Value CA	26,575,374	24,248,759	2,326,615	9.59 %	(=) Adjusted Benchmark	25,523,245
	PERSONAL PROPERTY VALUES					
	2024 Year End	2023 Year End	2024YE - 2023YE	% Change		
Personal	93,523,408	94,643,924	- 1,120,516	- 1.18 %		
(-) Incremental Value	5,217,525	5,403,104	- 185,579	- 3.43 %		
(-) Semiconductor	0	0				
(=) Total Adjusted Value PP	88,305,883	89,240,820	- 934,937	- 1.05 %		

REAL PROPERTY NEW GROWTH	
	Total Adjusted Value Real
2025 Original	1,499,517,393
(-) 2024 Year End	1,434,001,035
(=) Orig - Year End	65,516,358
(-) Value Change	8,475,561
(=) Real New Growth	57,040,797
CENTRALLY ASSESSED NEW GROWTH	
	Total Adjusted Value CA
2025 Original	26,575,374
(-) Benchmark	25,523,245
(=) CA New Growth	1,052,129
PROJECT AREA NEW GROWTH	
Real	0
(+) Centrally Assessed	0
(+) Personal	0
(=) Project Area New Growth	0

NEW GROWTH TOTALS	
Real New Growth	57,040,797
(+) CA New Growth	1,052,129
(+) Project Area New Growth	
(=) Eligible New Growth	58,092,926
(x) 5 Year Avg Collection Rate	93.60 %
(=) Collection Rate Adjusted Eligible New Growth	54,374,979

CERTIFIED TAX RATE CALCULATION	
Total Adjusted Value (R+CA+PP)	1,614,398,650
(-) Board of Equalization (BOE) Adjustment	3,417,478
(x) 5 Year Average Collection (2025/2024)	93.60 % / 94.11 %
(=) Proposed Tax Rate Value	1,507,878,377
(-) Collection Rate Adjusted Eligible New Growth	54,374,979
(=) Certified Tax Rate Value	1,453,503,398

Budget Code	Budget Name	2024 Year End Adjusted Budgeted Revenue	Calc. Certified Tax Rate	2024 Year End Final Tax Rate	% Change	Certified Tax Rate Revenue W/O New Growth	New Growth Revenue	Certified Tax Rate Revenue W/ New Growth	Auditor's Certified Tax Rate	Auditor's Certified Rate Revenue	Proposed Tax Rate	Budgeted Revenue
10	General Operations	2,023,272		0.001390	0.14%	2,023,277	75,690	2,098,967		2,098,967	0.001456	2,195,471
Grand Total		2,023,272		0.001390		2,023,277	75,690	2,098,967		2,098,967	0.001456	2,195,471

Budget Code	Budget Name	2024 Year End Adjusted Budgeted Revenue	Calc. Certified Tax Rate	2024 Year End Final Tax Rate	% Change	Certified Tax Rate Revenue W/O New Growth	New Growth Revenue	Certified Tax Rate Revenue W/ New Growth	Auditor's Certified Tax Rate	Auditor's Certified Rate Revenue	Proposed Tax Rate	Budgeted Revenue
10	General Operations	2,023,272		0.001390	0.14%	2,023,277	75,690	2,098,967		2,098,967	0.001456	2,195,471
	Grand Total	2,023,272		0.001390		2,023,277	75,690	2,098,967		2,098,967	0.001456	2,195,471



# Tax Rate Summary (693) CTY

Data Entry (Auditor)

Auditor's Certified Rate Approved

Data Entry (Entity)

Proposed Rates Entity Approved

Proposed Rates County Approved

Proposed Rates USTC Approved  
\*OK to Print\*

Final Tax Rates USTC Approved

Rates Finalized

◀◀

▶▶

Truth in Taxation

Proposed Tax Rate Value: \$ 1,507,878,377

Budgeted Revenue / Proposed Tax Rate Value = Proposed Tax Rate

(1) Budget Code	(2) Budget Name	(3) Election Date	(4) Voted Rate Limit	(5) Utah Annotated Code	(6) Maximum By Law	(7) Calculated Certified Tax Rate	(8) Auditor's Certified Tax Rate	(9) Auditor's Certified Rate Revenue	(10) Proposed Tax Rate	(11) Budgeted Revenue	(12) Final Tax Rate	(13) Final Budgeted Revenue
10	General Operations			§10-6-133	.007	0.001392	0.001392	2,098,967	0.001456	2,195,471	0.001456	2,195,471
Total Tax Rate						0.001392	0.001392	2,098,967	0.001456	2,195,471	0.001456	2,195,471

NOTES:

Spoke to Bryce Haderlie and was given ok to approve for Entity - SL

**Utah State Tax Commission - Property Tax Division**  
**Resolution Adopting Final Tax Rates and Budgets**

Form PT-800  
Rev. 02/15

County: **DAVIS**

Tax Year: **2025**

It is hereby resolved that the governing body of:

**WOODS CROSS CITY**

approves the following property tax rate(s) and revenue(s) for the year: **2025**

1. Fund/Budget Type	2. Revenue	3. Tax Rate
10 General Operations	2,195,471	0.001456
	<b>\$2,195,471</b>	<b>0.001456</b>

This resolution is adopted after proper notice and hearing in accordance with UCA 59-2-919 and shall be forwarded to the County Auditor and the Tax Commission in accordance with UCA 59-2-913 and 29-2-920.

**Signature of Governing Chair**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

# Memo



To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: August 15, 2025

Re: FY26 Budget Adoption Resolution

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Since the Tentative Budget was adopted on June 23, 2025, we have made the following adjustments:

- We have added the capital projects (see attached spreadsheet) approved at the last council meeting.
- 10-39-300-Transfer In From Other Funds - adjusted the transfer of funds from the other departments that the general fund supports. This also includes increasing the "Allocation To City Hall Expense" (line xx-xx-260 in each fund) as needed to support the administrative, IT, legal and other functions tied to the general fund.
- Other minor adjustments in wages, benefits, interest earnings, etc. that the council has authorized or that is necessary to balance the budget and meet the anticipated operations of each fund.
- We have not included any expenses in the Capital Improvements Fund 46 for the city hall RFP since we do not know what to estimate. These expenses will be approved with the contracts and budget will be amended in the future.

We recommend that the Council adopt the final budget.

**When a motion is made, please consider if the following need to be included:**

1. The general fund Property Tax revenue. Does it need to be adjusted per the TNT resolution that was adopted prior to this agenda item?
2. Any projects added or taken away during this discussion? Identify what they are and the amount appropriated toward them in the motion.
3. Increase or decrease to any Fund Balance Appropriation or Budgeted Increase to Fund Balance based on decisions related to 1 and 2 above.



**RESOLUTION NO. 2025-938**

**A RESOLUTION ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2025-2026**

**WHEREAS**, the Woods Cross City Council, at a regular meeting held on the 23rd day of June 2025, held a public hearing and adopted the Tentative Budgets for the fiscal year beginning July 1, 2025, and ending June 30, 2026, covering the following Funds: General Fund, Capital Improvement Development Fund, Special Revenue Funds, Water Fund, Water Impact Fee Fund, Solid Waste Fund, Storm Water Impact Fee Fund, Storm Sewer Fund; and Internal Service Funds; and

**WHEREAS**, following the public hearing on August 5, 2025, and upon placing the adoption of said budget on the agenda for the August 19, 2025, Council Meeting and subsequent to a motion duly made and seconded in said meeting, the City Council did determine to adopt a Resolution declaring said Budgets duly and legally adopted;

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of Woods Cross City, Utah:

1. The Budgets set forth on Exhibit "A" attached hereto and by reference made part of this Resolution, be and they are hereby adopted as the General Fund, Capital Improvement Development Fund, Special Revenue Funds, Water Fund, Solid Waste Fund, Storm Sewer Fund, and Internal Service Funds Budgets of the City of Woods Cross, Davis County, Utah, for the fiscal year beginning July 1, 2025, and ending June 30, 2026, in accordance with the provisions of Chapter 6, Title 10, Utah Code Annotated 1953, as amended, known as the Uniform Fiscal Procedures Act for Utah Cities.
2. The Mayor is authorized to sign this Resolution.
3. That the City Recorder is instructed to file a certified copy of said Budgets in the office of the City and maintain the same for public inspection at all times, and to certify and file with the State Auditor copies of said Budgets.
4. That this Resolution is effective immediately upon adoption.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF WOODS CROSS CITY, STATE OF UTAH, ON THIS 19<sup>th</sup> DAY OF AUGUST, 2025.**

WOODS CROSS CITY  
A MUNICIPAL CORPORATION

ATTEST:

\_\_\_\_\_  
Ryan Westergard, Mayor

\_\_\_\_\_  
Annette Hanson, City Recorder

**VOTING:**

Julie Checketts	Yea_____	Nay_____	
Eric Jones	Yea_____	Nay_____	
Wallace Larrabee	Yea_____	Nay_____	
Jim Grover	Yea_____	Nay_____	
Gary Sharp	Yea_____	Nay_____	
Ryan Westergard	Yea_____	Nay_____	[tie vote only]



# FY2025~2026 Final Budget

Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Revenue						
10-31-100	PROPERTY TAXES- REAL PROPERTY	1,697,638	1,936,759	2,098,967	162,208	
10-31-150	FEES IN LIEU- MOTOR VEHICLES	88,902	85,000	85,000	0	
10-31-200	PROPERTY TAXES- PERSONAL PROP	93,596	75,500	95,500	20,000	
10-31-300	SALES AND USE TAXES	4,679,882	4,500,000	4,450,000	(50,000)	
10-31-400	DATA FRANCHISE FEES	67,597	65,000	70,000	5,000	
10-31-500	TRANSIENT ROOM TAX	63,331	55,000	50,000	(5,000)	
10-31-600	TELECOMMUNICATION TAX	30,696	30,000	30,000	0	
10-31-700	ENERGY TAX	824,926	800,000	775,000	(25,000)	
10-31-800	LOCAL TRANSIT TAXES	0	0	0	0	
10-32-100	BUSINESS LICENSES AND PERMITS	24,062	25,000	25,000	0	
10-32-110	BUSINESS LICENSE CHANGE FEE	0	0	0	0	
10-32-210	BUILDING PERMITS	84,683	75,000	75,000	0	
10-32-260	PLAN CHECK FEES	49,251	50,000	50,000	0	
10-32-270	PLANNING & ZONING FEES	14,675	10,000	7,000	(3,000)	
10-32-280	INSPECTION FEES	0	500	9,500	9,000	
10-32-290	OTHER PERMITS	9,663	10,000	10,000	0	
10-33-110	FEDERAL GRANT-GENERAL GOVT.	0	0	0	0	
10-33-410	LEGACY PARKWAY GRANT	0	0	0	0	
10-33-450	STATE GRANT-COPS (POLICE)	0	5,000	5,000	0	
10-33-520	CARES ACT REVENUE	0	0	0	0	
10-33-540	PUBLIC SAFETY GRANT	0	0	0	0	
10-33-550	REIMBURSED POLICE TIME	70,217	70,000	70,000	0	
10-33-555	RESTITUTION TO POLICE DEPT	0	0	7,000	7,000	
10-34-150	SALE OF MAPS AND PUBLICATIONS	6,621	5,000	5,000	0	
10-34-710	PARK USE FEES	6,157	5,000	3,000	(2,000)	
10-34-740	FIELD USE FEES	9,995	6,000	15,000	9,000	
10-34-750	MULTI-PURPOSE ROOM USE FEES	8,111	5,000	5,000	0	
10-35-100	COURT FINES	208,150	200,000	225,000	25,000	
10-36-100	INTEREST EARNINGS	99,394	82,000	97,000	15,000	
10-36-110	INTEREST- BONDS (STAX, EXCISE)	3,783	1,000	3,000	2,000	
10-36-200	RENTAL INCOME	51,900	51,600	51,600	0	
10-36-300	MEMORIAL DAY CELEBRATION REV	2,233	2,500	2,500	0	
10-36-320	YOUTH CITY COUNCIL REVENUE	0	0	0	0	
10-36-330	RECREATION REVENUES	33,778	30,000	30,000	0	
10-36-340	SNACK SHACK REVENUES	2,023	1,200	1,200	0	
10-38-400	SALE OF FIXED ASSETS	19,665	0	20,000	20,000	
10-38-410	SALE OF UNCLAIMED PROPERTY	0	0	0	0	
10-38-710	CONTRIBUTION CURB, GUTTER, SID	0	1,000	0	(1,000)	
10-38-800	A/R PAYMENTS SID SOUTHSIDE IND	0	0	0	0	
10-38-900	SUNDRY REVENUES	19,000	20,000	15,000	(5,000)	
10-38-910	BOND PROCEEDS- 2017 SALES TAX	0	0	0	0	
10-39-200	TRANSFER FROM C.I.D.F.	0	0	0	0	
10-39-300	TRANSFER IN FROM OTHER FUNDS	972,413	299,862	415,344	115,482	
10-39-900	BUDGETED USE OF FUND BALANCE	0	0	13,478		
Totals:		9,242,341	8,502,921	8,815,089	312,168	0

# FY2025~2026 Final Budget

Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Legislative						
10-41-110	SALARIES AND WAGES	43,288	45,864	57,200	11,336	
10-41-130	RETIREMENT	3,168	3,440	4,440	1,000	
10-41-132	WORKERS COMP INSURANCE	1,022	684	1,050	366	
10-41-134	MEDICARE TAX	640	665	765	100	
10-41-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	11,010	16,000	16,000	0	
10-41-230	SCHOOLS, SEMINARS & TRAINING	8,498	13,000	13,000	0	
10-41-231	BUSINESS LUNCHESES	0	0	0	0	
10-41-510	INSURANCE AND SURETY BONDS	0	0	0	0	
10-41-610	MISCELLANEOUS SUPPLIES	126	1,000	1,000	0	
10-41-611	MEMORIAL DAY CELEBRATION	0	0	0	0	
10-41-612	ACTIVITY DAY IN THE PARK	0	0	0	0	
10-41-613	COMMUNITY COUNCIL	0	0	0	0	
10-41-614	AIR QUALITY COMMITTEE	0	0	0	0	
10-41-615	YOUTH CITY COUNCIL	0	0	0	0	
10-41-620	MISCELLANEOUS SERVICES	4,169	15,000	15,000	0	
10-41-625	CITY DEVELOPMENT RESERVE	0	0	0	0	
10-41-740	EQUIPMENT	0	0	0	0	
10-41-810	TRANSFER OUT	0	0	0	0	
10-41-860	less ADM SVC FEES: OTHER FUNDS	-27,287	0	0	0	
Totals:		44,634	95,653	108,455	12,802	0
Judicial						
10-42-110	SALARIES AND WAGES	161,190	182,359	196,162	13,803	
10-42-111	TEMP LABOR	0	2,000	2,000	0	
10-42-112	OVERTIME	8,900	6,000	6,000	0	
10-42-130	RETIREMENT	36,877	34,938	44,462	9,524	
10-42-131	GROUP HEALTH INSURANCE	18,878	20,156	19,442	(714)	
10-42-132	WORKERS COMP INSURANCE	268	186	222	36	
10-42-133	LTD INSURANCE	1,348	2,692	1,752	(940)	
10-42-134	MEDICARE TAX	5,060	5,823	6,311	488	
10-42-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	683	1,000	1,000	0	
10-42-230	SCHOOLS, SEMINARS & TRAINING	25	750	750	0	
10-42-240	OFFICE SUPPLIES AND EXPENSE	307	900	900	0	
10-42-310	PROFESSIONAL & TECHNICAL	1,545	1,000	1,000	0	
10-42-510	INSURANCE & SURETY BONDS	0	0	0	0	
10-42-610	MISCELLANEOUS SUPPLIES	91	5,000	5,000	0	
10-42-620	MISC. SERVICES	0	0	0	0	
10-42-621	JURY & WITNESS FEES	0	500	500	0	
10-42-740	EQUIPMENT	0	0	0	0	
10-42-741	EQUIPMENT UNDER \$5000	0	0	0	0	
Totals:		235,169	263,304	285,501	22,197	0

# FY2025~2026 Final Budget

Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Administrative						
10-43-110	SALARIES AND WAGES	321,538	348,119	410,902	62,783	
10-43-112	OVERTIME	4,892	3,000	3,000	0	
10-43-130	RETIREMENT	61,840	64,000	80,101	16,101	
10-43-131	GROUP HEALTH INSURANCE	33,795	42,181	42,702	521	
10-43-132	WORKERS COMP INSURANCE	3,165	1,347	968	(379)	
10-43-133	LTD INSURANCE	2,945	5,138	5,041	(97)	
10-43-134	MEDICARE TAX	5,393	5,048	10,747	5,699	
10-43-135	EMPLOYEE HEALTH FITNESS	121	100	100	0	
10-43-210	BOOKS, SUBSCRIPTIONS & MEMBERS	1,225	3,600	3,600	0	
10-43-220	PUBLIC NOTICES	0	1,000	1,000	0	
10-43-230	SCHOOLS, SEMINARS & TRAINING	8,510	8,000	8,000	0	
10-43-231	AUTO MILEAGE REIMBURSEMENT	421	1,500	1,500	0	
10-43-232	BUSINESS & TRAINING LUNCHES	0	0	0	0	
10-43-240	OFFICE SUPPLIES AND EXPENSE	11,328	12,000	12,000	0	
10-43-250	EQUIP MAINT, REPAIRS & FUEL	2,598	4,000	4,000	0	
10-43-310	PROFESSIONAL & TECHNICAL SERVI	25,285	91,000	86,000	(5,000)	
10-43-510	INSURANCE AND SURETY BONDS	477	500	650	150	
10-43-610	MISCELLANEOUS SUPPLIES	8,162	8,000	8,000	0	
10-43-620	MISCELLANEOUS SERVICES	16,549	22,000	22,000	0	
10-43-710	LAND	0	0	0	0	
10-43-740	EQUIPMENT OVER \$5000	174	0	0	0	
10-43-741	EQUIPMENT UNDER \$5000	0	2,000	2,000	0	
10-43-860	less ADM SVC FEES: OTHER FUNDS	-27,287	0	0	0	
Totals:		481,133	622,533	702,311	79,778	0
Data Processing						
10-46-230	SCHOOLS, SEMINARS & TRAINING	0	0	0	0	
10-46-240	SOFTWARE UPDATES	21,793	20,000	20,000	0	
10-46-250	COMPUTER EQUIPMENT MAINT & REP	119	2,000	2,000	0	
10-46-251	COMPUTER EQUIP MAINT - POLICE	0	0	0	0	
10-46-310	COMPUTER SYSTEMS SUPPORT	144,260	150,000	150,000	0	
10-46-311	SUPPORT - JP COURT SYSTEM	0	0	0	0	
10-46-312	SUPPORT - POLICE SYSTEM	57,214	55,000	55,000	0	
10-46-510	INSURANCE AND SURETY BONDS	0	0	0	0	
10-46-740	EQUIPMENT OVER \$5000	99,477	20,000	40,000	20,000	
10-46-741	EQUIPMENT - POLICE	7,920	8,000	8,000	0	
10-46-745	EQUIPMENT UNDER \$5000	176	1,200	1,200	0	
10-46-860	less ADM SVC FEES: OTHER FUNDS	-88,159	0	0	0	
Totals:		242,800	256,200	276,200	20,000	0
Non-Departmental						
10-47-250	STREET LIGHT MAINTENANCE	13,733	18,000	93,000	75,000	
10-47-270	STREET LIGHTS ELECTRICITY	58,601	58,500	59,000	500	
10-47-310	CITY ENGINEER	132,730	100,000	130,000	30,000	
10-47-510	LIABILITY INSURANCE	36,802	70,000	37,500	(32,500)	
10-47-550	CARES ACT EXPENSES	0	0	0	0	
10-47-620	POST OFFICE EXPENSES	202	1,000	1,000	0	
10-47-621	EDUCATION REIMBURSEMENT	0	2,000	2,000	0	
10-47-622	CREDIT CARD FEES	15,408	30,000	25,000	(5,000)	
10-47-625	SICK LEAVE CONVERSION-RETIREMT	31,950	32,000	32,000	0	
10-47-630	SAFETY PROGRAM INCENTIVES/BONUS	0	0	6,500	6,500	
10-47-800	1994-1 S.I.D. SOUTHSIDE PARK	0	0	0	0	
10-47-810	CAPITAL LEASE PRINCIPAL PYMT	0	0	0	0	
10-47-811	CAPITAL LEASE INTEREST EXPENSE	0	0	0	0	
10-47-860	less ADM SVC FEES: OTHER FUNDS	-96,256	0	0	0	
10-47-920	TRANSFER TO SOLID WASTE FUND	0	0	0	0	
Totals:		193,169	311,500	386,000	74,500	0
City Attorney						
10-49-310	LEGAL - GENERAL	108,245	80,000	80,000	0	
10-49-311	LEGAL - JP COURT	29,171	27,000	27,000	0	
10-49-312	LEGAL - PUBLIC DEFENDER	6,176	7,000	7,000	0	



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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
10-49-860	less ADM SVC FEES: OTHER FUNDS	-29,686	0	0	0	
<b>Totals:</b>		<b>113,907</b>	<b>114,000</b>	<b>114,000</b>	<b>0</b>	<b>0</b>
City Hall						
10-51-134	MEDICARE TAX	0	0	200	200	
10-51-250	EQUIPMENT-SUPPLIES & MAINTENAN	7,340	10,000	10,000	0	
10-51-255	LEASED EQUIPMENT	986	1,000	1,000	0	
10-51-260	BLDGS & GROUNDS - SUPPLIES & M	15,887	25,000	65,000	40,000	
10-51-270	UTILITIES	15,812	18,000	18,000	0	
10-51-280	TELEPHONE	35,516	43,000	43,000	0	
10-51-610	MISC. SUPPLIES	0	0	200	200	
10-51-620	MISC. SERVICES	8,997	8,000	8,200	200	
10-51-710	LAND	0	0	0	0	
10-51-720	BUILDINGS	25	10,000	10,000	0	
10-51-730	IMPROVEMENTS	0	0	0	0	
10-51-740	EQUIPMENT OVER \$5000	17,416	15,000	15,000	0	
10-51-741	EQUIPMENT UNDER \$5000	0	0	0	0	
10-51-800	ALLOCATION TO WTR & S.W. FUND	0	0	0	0	
10-51-961	TRANSFER TO FLEET FUND	6,800	6,800	7,200	400	
<b>Totals:</b>		<b>108,779</b>	<b>136,800</b>	<b>177,800</b>	<b>41,000</b>	<b>0</b>
Election						
10-55-220	PUBLIC NOTICE	0	1,000	1,000	0	
10-55-610	MISC. SUPPLIES	0	0	0	0	
10-55-620	MISC. SERVICES	10,434	10,000	10,000	0	
10-55-860	less ADM SVC FEES: OTHER FUNDS	-2,999	0	0	0	
<b>Totals:</b>		<b>7,435</b>	<b>11,000</b>	<b>11,000</b>	<b>0</b>	<b>0</b>
Community Development						
10-57-110	SALARIES AND WAGES	201,910	214,609	207,356	(7,253)	
10-57-111	TEMPORARY LABOR	0	0	8,000	8,000	
10-57-112	OVERTIME PAY	0	0	0	0	
10-57-130	RETIREMENT	43,618	39,398	43,776	4,378	
10-57-131	GROUP HEALTH INSURANCE	32,177	41,292	22,180	(19,112)	
10-57-132	WORKERS COMP INSURANCE	2,922	2,982	3,199	217	
10-57-133	LTD INSURANCE	2,005	3,577	1,752	(1,825)	
10-57-134	MEDICARE TAX	3,568	3,032	5,742	2,710	
10-57-210	SUBSCRIPTIONS, MEMBERSHIPS, DUES	543	600	800	200	
10-57-230	MEETING ALLOWANCE	7,050	9,000	9,000	0	
10-57-231	SCHOOLS, SEMINARS & TRAINING	837	3,000	3,000	0	
10-57-232	AUTO MILEAGE REIMBURSEMENT	48	50	50	0	
10-57-240	OFFICE SUPPLIES AND EXPENSE	1,125	500	500	0	
10-57-250	EQUIP MAINT, REPAIRS & FUEL	772	2,000	1,600	(400)	
10-57-252	FUEL PURCHASES	0	0	400	400	
10-57-310	PROFESSIONAL SERVICES	2,731	1,500	4,300	2,800	
10-57-510	INSURANCE AND SURETY BONDS	33	400	400	0	
10-57-610	MISCELLANEOUS SUPPLIES	0	0	0	0	
10-57-740	EQUIPMENT OVER \$5000	0	0	0	0	
10-57-741	EQUIPMENT UNDER \$5000	0	0	1,500	1,500	
<b>Totals:</b>		<b>299,339</b>	<b>321,940</b>	<b>313,555</b>	<b>(8,385)</b>	<b>0</b>

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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Police						
10-60-110	SALARIES AND WAGES	1,497,708	1,711,235	1,693,583	(17,652)	
10-60-111	PARTTIME WAGES (X-GUARDS, RESERVES)	983	60,000	60,000	0	
10-60-112	OVERTIME	164,439	120,000	120,000	0	
10-60-113	OVERTIME-REIMBURSED	0	0	0	0	
10-60-114	WARRANT SERVICE	0	0	0	0	
10-60-130	RETIREMENT	409,390	498,152	518,664	20,512	
10-60-131	GROUP HEALTH INSURANCE	247,923	368,434	372,672	4,238	
10-60-132	WORKERS COMP INSURANCE	37,720	25,292	27,464	2,172	
10-60-133	LTD INSURANCE	16,071	25,206	19,105	(6,101)	
10-60-134	MEDICARE TAX	27,582	28,930	27,167	(1,763)	
10-60-135	EMPLOYEE HEALTH FITNESS	120	200	200	0	
10-60-210	BOOKS, SUBSCRIPTIONS & MEMBERS	4,177	12,000	12,000	0	
10-60-230	SCHOOLS, SEMINARS & TRAINING	21,529	25,000	25,000	0	
10-60-240	OFFICE SUPPLIES AND EXPENSE	2,720	5,000	5,000	0	
10-60-250	EQUIPMENT OPERATIONS	56,275	60,000	12,000	(48,000)	
10-60-251	EQUIPMENT MAINT. & REPAIRS	21,388	20,000	20,000	0	
10-60-252	FUEL PURCHASES	0	0	48,000	48,000	
10-60-280	ACCESS CHARGES	61,083	78,000	95,000	17,000	
10-60-310	PROFESSIONAL & TECHNICAL SERVI	50,599	86,000	86,000	0	
10-60-450	UNIFORM ALLOWANCE	21,891	24,000	24,000	0	
10-60-455	SPECIAL DEPARTMENTAL SUPPLIES	34,792	38,000	38,000	0	
10-60-456	SPECIAL DEPT SUPP- FIREARMS/AMMO	0	0	30,000	30,000	
10-60-460	K9 PROGRAM EXPENSES	3,554	6,000	6,000	0	
10-60-510	INSURANCE AND SURETY BONDS	7,497	8,000	25,000	17,000	
10-60-610	MISC. SUPPLIES	0	0	0	0	
10-60-620	MISC. SERVICES & EVENTS	0	0	2,000	2,000	
10-60-740	EQUIPMENT OVER \$5000	2,909	13,000	56,000	43,000	
10-60-741	EQUIPMENT UNDER \$5000	0	0	0	0	
10-60-961	TRANSFER TO FLEET FUND	420,500	180,000	180,000	0	
Totals:		3,110,850	3,392,449	3,502,855	110,406	0
Fire Department						
10-62-310	PROFESSIONAL SERVICES	798,342	838,541	876,178	37,637	
Totals:		798,342	838,541	876,178	37,637	0
Building Inspection						
10-63-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	0	
10-63-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0	
10-63-310	BUILDING INSPECTIONS	86,843	100,000	100,000	0	
10-63-741	EQUIPMENT UNDER \$5000	0	0	0	0	
Totals:		86,843	100,000	100,000	0	0
Animal Control						
10-66-620	CONTRACTED SERVICES	0	0	0		
Totals:		0	0	0	0	0
Volunteer Services						
10-67-230	SCHOOLS. SEMINARS & TRAINING	0	1,000	1,000	0	
10-67-610	MISC SUPPLIES-MEDICAL & PARTIE	0	1,000	1,000	0	
10-67-740	EQUIPMENT	932	1,000	1,000	0	
Totals:		932	3,000	3,000	0	0

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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Street Department						
10-71-110	SALARIES AND WAGES	144,596	155,712	161,701	5,989	
10-71-111	TEMPORARY LABOR	0	0	0	0	
10-71-112	OVERTIME	5,473	10,000	10,000	0	
10-71-130	RETIREMENT	33,297	21,773	31,576	9,803	
10-71-131	GROUP HEALTH INSURANCE	37,457	38,381	41,135	2,754	
10-71-132	WORKERS COMP INSURANCE	4,099	2,627	2,615	(12)	
10-71-133	LTD INSURANCE	1,656	2,298	1,941	(357)	
10-71-134	MEDICARE TAX	2,100	2,759	2,490	(269)	
10-71-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	500	500	0	
10-71-230	SCHOOLS, SEMINARS & TRAINING	0	2,000	2,000	0	
10-71-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0	
10-71-250	EQUIPMENT-SUPPLIES & MAINTENAN	57,658	40,000	32,000	(8,000)	
10-71-252	FUEL PURCHASES	0	0	8,000	8,000	
10-71-280	ACCESS CHARGES	0	1,300	1,300	0	
10-71-410	SPECIAL DEPARTMENT SUPPLIES	8,422	22,500	22,500	0	
10-71-510	INSURANCE	3,565	3,000	8,500	5,500	
10-71-610	MISCELLANEOUS SUPPLIES	7,611	13,500	13,500	0	
10-71-611	ROAD SALT	7,735	15,400	15,400	0	
10-71-620	MISCELLANEOUS SERVICES	15,240	35,000	30,000	(5,000)	
10-71-730	IMPROVEMENTS	0	0	0	0	
10-71-740	EQUIPMENT OVER \$5000	147	0	0	0	
10-71-741	EQUIPMENT UNDER \$5000	215	2,000	6,000	4,000	
10-71-961	TRANSFER TO FLEET FUND	100,000	100,000	102,000	2,000	
Totals:		429,272	468,750	493,158	24,408	0
City Shop						
10-79-110	SALARIES AND WAGES	13,008	14,570	15,284	714	
10-79-112	OVERTIME	0	0	0	0	
10-79-130	RETIREMENT	2,731	2,961	2,953	(8)	
10-79-131	GROUP HEALTH INSURANCE	2,404	2,584	2,615	31	
10-79-132	WORKERS COMP INSURANCE	379	246	259	13	
10-79-133	LTD INSURANCE	150	215	169	(46)	
10-79-134	MEDICARE TAX	180	211	222	11	
10-79-230	SCHOOLS, SEMINARS & TRAINING	0	0	0	0	
10-79-250	EQUIPMENT-SUPPLIES & MAINTENAN	965	1,500	1,500	0	
10-79-255	EQUIPMENT LEASE	0	0	5,000	5,000	
10-79-260	BLDGS & GROUNDS - SUPPLIES & M	58,941	65,000	34,000	(31,000)	
10-79-270	UTILITIES	27,934	28,000	28,000	0	
10-79-280	TELEPHONE	0	0	0	0	
10-79-310	PROFESSIONAL & TECHNICAL	0	0	0	0	
10-79-510	INSURANCE	236	500	650	150	
10-79-610	MISC. SUPPLIES	346	1,000	1,000	0	
10-79-620	MISC. SERVICES	1,101	2,300	2,300	0	
10-79-710	LAND	0	0	0	0	
10-79-730	BUILDING IMPROVEMENTS	0	0	0	0	
10-79-731	PUBLIC WORKS BUILDING	95	0	0	0	
10-79-740	EQUIPMENT OVER \$5000	0	0	0	0	
10-79-741	EQUIPMENT UNDER \$5000	1,152	2,100	2,100	0	
10-79-800	ALLOCATION OF CONSTRUCT COST	0	0	0	0	
10-79-860	less ADM SVC FEES: OTHER FUNDS	-28,187	0	0	0	
Totals:		81,434	121,187	96,052	(25,135)	0

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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Parks						
10-83-110	SALARIES AND WAGES	182,248	209,101	213,771	4,670	
10-83-111	PARTTIME WAGES	38,690	41,907	42,000	93	
10-83-112	OVERTIME	7,426	4,000	4,000	0	
10-83-130	RETIREMENT	43,815	51,137	42,842	(8,295)	
10-83-131	GROUP HEALTH INSURANCE	51,287	57,777	57,320	(457)	
10-83-132	WORKERS COMP INSURANCE	6,468	4,234	3,504	(730)	
10-83-133	LTD INSURANCE	2,232	3,705	2,691	(1,014)	
10-83-134	MEDICARE TAX	4,924	8,189	3,767	(4,422)	
10-83-135	EMPLOYEE HEALTH FITNESS	0	0	0	0	
10-83-230	SCHOOLS, SEMINARS & TRAINING	657	2,500	2,500	0	
10-83-250	EQUIPMENT-SUPPLIES & MAINTENAN	25,003	20,000	15,000	(5,000)	
10-83-252	FUEL PURCHASES	0	0	5,000	5,000	
10-83-260	BUILDING MAINT. & REPAIRS	88,016	75,000	40,000	(35,000)	
10-83-261	NEW- GROUNDS MAINT. & REPAIRS	0	0	35,000	35,000	
10-83-262	NEW- SPORTS FIELDS MAINT & REPAIRS	0	0	2,000	2,000	
10-83-270	UTILITIES	8,068	7,000	7,500	500	
10-83-280	ACCESS CHARGES	0	1,300	1,300	0	
10-83-310	PROFESSIONAL SERVICES	129,226	140,000	120,000	(20,000)	
10-83-410	BEAUTIFICATION PROJECTS	2,026	2,500	2,500	0	
10-83-510	INSURANCE	1,333	1,500	2,000	500	
10-83-610	MISC. SUPPLIES	2,651	2,500	2,500	0	
10-83-620	MISC. SERVICES	43,183	43,000	43,000	0	
10-83-720	BUILDINGS	0	0	0	0	
10-83-730	IMPROVEMENTS	34,335	85,000	30,000	(55,000)	
10-83-740	EQUIPMENT OVER \$5000	0	0	0	0	
10-83-741	EQUIPMENT UNDER \$5000	992	1,000	5,000	4,000	
10-83-961	TRANSFER TO FLEET FUND	32,000	32,000	36,000	4,000	
Totals:		704,580	793,350	719,195	(74,155)	0
Recreation						
10-86-110	SALARIES AND WAGES	33,510	28,517	37,609	9,092	
10-86-111	PARTTIME WAGES	0	0	0	0	
10-86-112	OVERTIME	2,979	1,000	1,000	0	
10-86-130	RETIREMENT	7,379	5,795	7,266	1,471	
10-86-131	GROUP HEALTH INSURANCE	12,607	10,335	13,073	2,738	
10-86-132	WORKERS COMP INSURANCE	1,385	1,529	965	(564)	
10-86-133	LTD INSURANCE	373	421	846	425	
10-86-134	MEDICARE TAX	2,217	3,413	942	(2,471)	
10-86-230	AUTO MILEAGE	0	500	500	0	
10-86-510	INSURANCE	0	0	0	0	
10-86-610	REC PROGRAM SUPPLIES	14,031	7,000	8,000	1,000	
10-86-611	MEMORIAL DAY CELEBRATION	0	0	0	0	
10-86-612	ACTIVITY DAY IN THE PARK	0	0	0	0	
10-86-620	MISC. SERVICES	16	0	0	0	
10-86-621	REC PROGRAM STAFFING COSTS	21,757	25,000	26,350	1,350	
10-86-622	SNACK SHACK EXPENSES	1,068	0	1,100	1,100	
Totals:		97,322	83,510	97,651	14,141	0
Debt Service						
10-89-800	ALLOCATION TO BOND PAYMENT	-200,000	-200,000	-200,000	0	
10-89-810	PUB WKS FACILITY PRINCIPAL PMT	255,000	265,000	275,000	10,000	
10-89-820	PUB WKS FACILITY INTEREST PMT	144,511	134,114	123,313	(10,801)	
10-89-830	PUB WKS FACILITY OTHER COSTS	3,000	5,000	5,000	0	
Totals:		202,511	204,114	203,313	(801)	0
Transfers, Other						
10-90-910	TRANSFERS OUT TO OTHER FUNDS	2,126,729	348,865	348,865	0	
10-90-990	BUDGETED INCREASE TO FUND BALANCE	0	16,225	0	(16,225)	
Totals:		2,126,729	365,090	348,865	(16,225)	0
Total General Fund Expenditures		9,365,180	8,502,921	8,815,089	312,168	
Net Revenue over/(under) Expenditures		-122,838	0	0	0	



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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Class C Special Revenue Fund						
21-33-550	CDBG - GRANT	0	0	0	0	
21-33-560	C ROAD FUND ALLOTMENT	482,066	500,000	500,000	0	
21-33-570	UDOT REIMBURSEMENT FOR PROJECT	0	0	0	0	
21-33-600	SALES TAX	434,832	430,000	435,000	5,000	
21-35-200	BOND FORFEITURES	0	0	0	0	
21-36-100	INTEREST EARNINGS	(1,763)	55,000	75,000	20,000	
21-36-110	INTEREST EARNINGS- 2022 BOND	104,294	60,000	40,000	(20,000)	
21-36-200	REIMBURSEMENT FROM 1970 S AA	0	0	0	0	
21-36-500	BOND PROCEEDS- 2022 ROAD IMP	0	0	0	0	
21-38-700	CONTRIBUTION FROM PRIVATE SOURCES	0	0	0	0	
21-38-710	1100 W PROJECT REIMBURSEMENTS	2,188,214				
21-38-900	LOAN FROM RAP TAX FUND	0	0	0	0	
21-39-100	TRANSFER FROM GENERAL FUND	50,000	50,000	50,000	0	
21-39-110	TRANSFER FROM GF FOR 2022 BOND	200,000	200,000	200,000	0	
21-39-200	TRANSFER FROM C.I.D.F.	0			0	
21-39-900	BUDGETED USE OF FUND BALANCE	0	432,952	983,507	550,555	
Totals:		3,457,642	1,727,952	2,283,507	555,555	0
21-40-250	EQUIPMENT-SUPPLIES & MAINTENAN	579	0	0	0	
21-40-270	ALLOCATION TO PW FACILITY CONS	0	0	0	0	
21-40-310	ENGINEERING SERVICES	15,698	25,000	30,000	5,000	
21-40-410	STREET MAINTENANCE	136,199	600,000	600,000	0	
21-40-415	SIDEWALK MAINTENANCE	65,266	100,000	100,000	0	
21-40-620	MISCELLANEOUS SERVICES	0	0	0	0	
21-40-625	MISCELLANEOUS BOND EXPENSES	0	0	0	0	
21-40-710	LAND	0	0	0	0	
21-40-730	STREET IMPROVEMENTS	0	0	1,100,000	1,100,000	
21-40-731	1100W- 1750S TO 1960S WIDENING	396,015	0	0	0	
21-40-733	800 W 1500 S TRAFFIC LIGHT	10,916	390,197	0	(390,197)	
21-40-734	SIDEWALK IMPROVEMENTS	0	0	0	0	
21-40-735	ASPHALT & CONCRETE 675 W CDBG	0	0	0	0	
21-40-736	2425 S 1800 W OVERLAY	0	0	0	0	
21-40-737	1100W- 2150S TO 2600S WIDENING	101,339	200,000	0	(200,000)	
21-40-738	800 W RECONSTRUCTION	0	0	0	0	
21-40-739	1100W- 1960S TO 2150S RAILROAD	946	0	0	0	
21-40-740	EQUIPMENT	0	0	0	0	
21-40-751	1100W- 500S TO 1100S WIDENING	1,453,957	10,000	0	(10,000)	
21-40-752	2021 STREET OVERLAY PROJECT	0	0	0	0	
21-40-753	SUBSIDENCE EXPENSES	25,342	0	0	0	
21-40-755	TRANSPORTATION MASTER PLAN	0	0	50,000	50,000	
21-40-810	TRANSFER TO RDA FUND	0	0	0	0	
21-40-820	2022 ROAD IMP BOND PRINCIPAL	306,000	315,000	325,000	10,000	
21-40-830	2022 ROAD IMP BOND INTEREST	96,139	87,755	78,507	(9,248)	
21-40-990	BUDGETED INCREASE TO FUND BALANCE	0	0	0	0	
21-90-910	TRANSFER TO GENERAL FUND	0	0	0	0	
Total Fund Expenditures		2,608,396	1,727,952	2,283,507	555,555	
Net Revenue over/(under) Expenditures		849,246	0	0	0	

### FY2025~2026 Final Budget

Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Subsurface Storm Drain Special Revenue Fund						
22-34-400	SUBSURFACE DRAIN MAINT FEES	0	0	0	0	
22-36-100	INTEREST EARNINGS	3,314	0	0	0	
22-39-900	FUND BALANCE APPROPRIATION	0	0	0	0	
Totals:		3,314	0	0	0	0
22-40-910	TRANSFERS OUT - STM DRN IMP FD	94,567	0	0	0	
Total Fund Expenditures		94,567	0	0	0	
Net Revenue over/(under) Expenditures		-91,253	0	0	0	

# FY2025~2026 Final Budget

Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
RAP Tax Fund						
23-31-300	RAP TAXES	557,314	520,000	540,000	20,000	
23-36-100	INTEREST EARNINGS	37,709	42,000	22,000	(20,000)	
23-36-500	MISCELLANEOUS REVENUE	0	0	0	0	
23-38-900	LOAN FROM OTHER FUNDS	0	0	0	0	
23-39-900	FUND BALANCE APPROPRIATION	0	0	0	0	
Totals:		595,023	562,000	562,000	0	0
23-40-110	SALARIES AND WAGES	0	0	0	0	
23-40-112	OVERTIME	0	0	0	0	
23-40-130	RETIREMENT	0	0	0	0	
23-40-131	GROUP HEALTH INSURANCE	0	0	0	0	
23-40-132	WORKERS COMP INSURANCE	0	0	0	0	
23-40-133	LTD INSURANCE	0	0	0	0	
23-40-134	MEDICARE TAX	0	0	0	0	
23-40-270	ALLOCATION TO PW FACILITY CONS	0	0	0	0	
23-40-310	PROFESSIONAL & TECHNICAL SERVI	3,907	5,000	5,000	0	
23-40-611	CULTURAL ACTIVITIES	0	0	2,500	2,500	
23-40-721	BLDGS- RESTROOM IMPROVEMENTS	0	0	45,000	45,000	
23-40-730	PARK IMPROVEMENTS	13,043	25,000	25,000	0	
23-40-731	MILLS PARK CAPITAL IMPROVEMENT	0	60,000	55,000	(5,000)	
23-40-732	DOG PARK PROJECT W/ NSL	23,522	120,000	120,000	0	
23-40-733	HOGAN PARK RECONSTRUCTION	0	85,000	0	(85,000)	
23-40-734	PARKING LOT- MILLS PARK	12,773	0	0	0	
23-40-735	BEAUTIFICATION PROJECTS	0	0	22,000	22,000	
23-40-736	MILLS PARK TRAIL OVERLAY	0	0	21,000	21,000	
23-40-737	TOWN CENTER PLAYGROUND REPLACE	16,940	0	0	0	
23-40-738	MORNINGSIDE PLAYGROUND REPLACE	0	0	0	0	
23-40-739	TURNAROUND PLAYGROUND REPLACE	0	0	0	0	
23-40-740	EQUIPMENT OVER \$5000	0	0	36,000	36,000	
23-40-900	TRANSFER TO FIXED ASSETS	0	0	0	0	
23-40-910	LOAN TO OTHER FUNDS (PIF-24)	200,000	0	0	0	
23-40-920	BUDGETED INCREASE TO FUND BALANCE	0	267,000	230,500	(36,500)	
Total Fund Expenditures		270,183	562,000	562,000	0	
Net Revenue over/(under) Expenditures		324,840	0	0	0	
Park Development Special Revenue Fund						
24-34-400	PARK IMPACT FEES	5,859	10,000	10,000	0	
24-34-500	INTERGOVERNMENTAL REVENUE	0	0	0	0	
24-36-100	INTEREST EARNINGS	-4,566	2,700	1,500	(1,200)	
24-39-100	LOAN FROM OTHER FUNDS (GF-10)	200,000	0	0	0	
24-39-900	FUND BALANCE APPROPRIATION	0	0	0	0	
Totals:		201,294	12,700	11,500	(1,200)	0
24-40-310	PROFESSIONAL & TECHNICAL SERVI	0	500	500	0	
24-40-710	LAND	0	0	0	0	
24-40-730	PARK IMPROVEMENTS	0	0	0	0	
24-40-733	WEST LEGACY TRAIL	0	0	0	0	
24-40-734	PARKS & REC MASTER PLAN UPDATE	41,875	9,600	2,000	(7,600)	
24-40-740	EQUIPMENT	0	0	0	0	
24-40-900	TRANSFER TO FIXED ASSETS	0	0	0	0	
24-40-905	TRANSFER LOAN TO BALANCE SHEET	0	0	0	0	
24-40-910	TRANSFERS OUT TO OTHER FUNDS	0	0	0	0	
24-40-990	BUDGETED INCREASE TO FUND BALANCE	0	2,600	9,000	6,400	
Total Fund Expenditures		41,875	12,700	11,500	(1,200)	
Net Revenue over/(under) Expenditures		159,419	0	0	0	

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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Redevelopment Agency Fund						
25-31-100	PROPERTY TAX INCREMENT PROJ 1	0	0	0	0	
25-31-110	PROPERT TAX INCREMENT PROJ 2	0	0	0	0	
25-31-120	PROPERTY TAX INCREMENT WX/WB 1	0	0	0	0	
25-31-130	PROPERTY TAX INCREMENT WX3	364,507	365,000	365,000	0	
25-31-140	PROPERTY TAX INCREMENT 2600 S	164,733	165,000	170,000	5,000	
25-31-150	PROP TAX INCREMENT LEGACY CDA	288,985	289,000	305,000	16,000	
25-31-160	PROP TAX INCR LEGACY CDA WX/WB	1,504	700	700	0	
25-33-550	CDBG	125,000	0	0	0	
25-36-100	INTEREST EARNINGS	32,322	45,000	67,000	22,000	
25-36-200	RENTAL INCOME	0	0	0	0	
25-36-300	REPAYMENT OF NOTE RECEIVABLE	10,488	2,000	2,000	0	
25-36-500	BOND PROCEEDS	0	0	0	0	
25-36-900	SUNDRY REVENUES	-604	0	0	0	
25-38-400	SALE OF FIXED ASSETS	0	0	0	0	
25-39-100	LOAN FROM CPTL IMPRV DVLP FUND	0	0	0	0	
25-39-200	TRANSFER IN FROM OTHER FUNDS	0	0	0	0	
25-39-900	BUDGETED USE OF FUND BALANCE	0	0	0	0	
<b>Totals:</b>		<b>986,935</b>	<b>866,700</b>	<b>909,700</b>	<b>43,000</b>	<b>0</b>
25-40-110	SALARIES & WAGES	118,425	121,515	123,646	2,131	
25-40-112	OVERTIME	116	500	500	0	
25-40-130	RETIREMENT	12,628	20,133	24,400	4,267	
25-40-131	GROUP HEALTH INSURANCE	13,386	13,993	14,044	51	
25-40-132	WORKERS COMP INSURANCE	2,294	1,470	376	(1,094)	
25-40-133	LTD INSURANCE	1,220	1,794	3,715	1,921	
25-40-134	MEDICARE TAX	1,688	1,762	2,034	272	
25-40-136	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0	
25-40-210	BOOKS, MEMBERSHIPS, SUBSCRIPTION	525	0	0	0	
25-40-220	PUBLIC NOTICES	0	1,000	1,000	0	
25-40-230	SCHOOLS, SEMINAR & TRAINING	0	0	0	0	
25-40-240	OFFICE SUPPLIES	0	0	0	0	
25-40-260	ALLOCATION OF CITY HALL EXPENS	44,484	44,484	61,504	17,020	
25-40-270	UTILITIES	0	0	0	0	
25-40-310	LEGAL SERVICES	4,993	5,000	5,000	0	
25-40-311	PROFESSIONAL SERVICES	73,650	30,000	30,000	0	
25-40-410	CURB, GUTTER, SIDEWALK-HERMES	0	0	0	0	
25-40-510	INSURANCE	6,110	6,500	5,500	(1,000)	
25-40-550	CONTRIB TO OTHER GOVTS	0	0	0	0	
25-40-610	MISCELLANEOUS EXPENSES	0	0	0	0	
25-40-630	DEBT PAYMENT - PROJECT AREA 1	0	0	0	0	
25-40-631	DEBT PAYMENT - PROJECT AREA 2	0	0	0	0	
25-40-632	AGREEMENT PAYMENT- 2600 SOUTH	101,423	130,000	120,000	(10,000)	
25-40-633	AGREEMENT PAYMENT- 2425 S CRA	109,449	100,000	100,000	0	
25-40-650	BOND DISCOUNT	0	0	0	0	
25-40-660	BOND COSTS	0	0	0	0	
25-40-670	AMORTIZATION OF BOND ISSUE EXP	0	0	0	0	
25-40-730	SPECIAL PROJECTS	42,625	50,000	50,000	0	
25-40-731	SPECIAL PROJECTS-HOUSING	232,708	200,000	200,000	0	
25-40-740	EQUIPMENT	0	0	0	0	
25-40-800	TRANSFER TO CAPITAL DVLP MNT FU	0	0	0	0	
25-40-805	TRANSFER TO GENERAL FUND	0	0	0	0	
25-40-810	BOND PRINCIPAL-500 WEST	0	0	0	0	
25-40-820	BOND INTEREST-500 WEST	0	0	0	0	
25-40-830	BOND AGENT FEES	0	0	0	0	
25-40-900	TRANSFER TO FIXED ASSETS	0	0	0	0	
25-40-910	DEBT PRINCIPAL TO BALANCE SHT	0	0	0	0	
25-40-920	LOAN TO OTHER FUNDS	0	0	0	0	
25-90-900	LOAN PRINCIPAL TO BALANC SHEET	0	0	0	0	
25-90-990	BUDGETED INCREASE TO FUND BALANCE	0	138,549	167,981	29,432	
Total Fund Expenditures		765,723	866,700	909,700	43,000	
Net Revenue over/(under) Expenditures		221,212	0	0	0	



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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Youth City Council Fund						
26-36-100	INTEREST EARNINGS	1,907	2,300	2,300	0	
26-36-320	YOUTH CITY COUNCIL REVENUE	6,466	1,500	1,500	0	
26-38-100	TRANSFERS FROM GENERAL FUND	16,525	16,525	16,525	0	
26-38-200	YCC Revenue	0	0	0	0	
26-39-900	FUND BALANCE APPROPRIATION	0	0	0	0	
Totals:		24,898	20,325	20,325	0	0
26-40-132	WORKERS COMP INSURANCE	59	100	100	0	
26-40-134	MEDICARE TAX	275	425	425	0	
26-40-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	0	0	0	0	
26-40-230	CONFERENCES	8,477	9,000	9,000	0	
26-40-610	MISCELLANEOUS SUPPLIES	787	500	500	0	
26-40-611	YCC ACTIVITIES	4,404	1,500	3,000	1,500	
26-40-612	SCHOLARSHIPS	0	1,000	1,000	0	
26-40-613	HANDCART DAYS EXPENSES	0	0	0	0	
26-40-620	MISC. SERVICES-ADVISORS	3,629	4,800	4,800	0	
26-40-990	BUDGETED INCREASE TO FUND BALANCE	0	3,000	1,500	(1,500)	
Total Fund Expenditures		17,631	20,325	20,325	0	
Net Revenue over/(under) Expenditures		7,267	0	0	0	
Community of Promise Fund						
27-36-100	INTEREST EARNINGS	3,119	3,300	4,800	1,500	
27-36-310	COMMUNITY OF PROMISE REVENUE	5,521	2,000	2,000	0	
27-36-320	SENIORS LUNCH BUNCH REVENUE	2,134	1,000	1,500	500	
27-36-500	MISC REVENUE	-3,136	0	0	0	
27-38-100	TRANSFER FROM GENERAL FUND	56,700	56,700	56,700	0	
27-39-900	BUDGETED USE OF FUND BALANCE	0	0	0	0	
Totals:		64,338	63,000	65,000	2,000	0
27-40-610	MISCELLANEOUS SUPPLIES	0	0	0	0	
27-40-611	SENIORS-MISC EXPENSE	5,519	9,000	9,500	500	
27-40-612	BEAUTIFICATION-MISC EXPENSE	0	0	0	0	
27-40-613	BOOK CLUB-MISC EXPENSE	0	0	0	0	
27-40-614	WELCOME BABY-MISC EXPENSE	0	0	0	0	
27-40-615	HISTORIAN-MISC EXPENSE	0	0	0	0	
27-40-616	SECRETARY-MISC EXPENSE	0	0	0	0	
27-40-617	COMMUNITY OF PROMISE EXPENSES	29,097	51,000	51,000	0	
27-40-621	LITERACY PROGRAM EXPENSES	1,592	3,000	4,500	1,500	
27-40-990	BUDGETED INCREASE TO FUND BALANCE	0	0	0	0	
Total Fund Expenditures		36,209	63,000	65,000	2,000	
Net Revenue over/(under) Expenditures		28,128	0	0	0	
State Liquor Allotment Fund						
28-33-540	STATE REIMBURSED POLICE PAY	0	0	0	0	
28-33-550	STATE LIQUOR REVENUE	14,442	22,000	12,000	(10,000)	
28-36-100	INTEREST EARNINGS	1,878	2,500	2,500	0	
28-38-100	TRANSFER FROM C.I.D. FUND	0	0	0	0	
28-39-900	FUND BALANCE APPROPRIATION	0	0	0	0	
Totals:		16,321	24,500	14,500	(10,000)	0
28-40-112	OVERTIME	0	5,000	5,000	0	
28-40-131	GROUP HEALTH INSURANCE	0	0	0	0	
28-40-132	WORKERS COMP INSURANCE	0	0	0	0	
28-40-133	LTD INSURANCE	0	0	0	0	
28-40-230	SCHOOLS, SEMINARS & TRAINING	0	0	0	0	
28-40-310	PROFESSIONAL & TECHNICAL SERVI	250	0	0	0	
28-40-455	SPECIAL DEPARTMENTAL SUPPLIES	605	3,000	3,000	0	
28-40-740	EQUIPMENT OVER \$5000	0	5,000	5,000	0	
28-40-990	BUDGETED INCREASE TO FUND BALANCE	0	11,500	1,500	(10,000)	
Total Fund Expenditures		855	24,500	14,500	(10,000)	
Net Revenue over/(under) Expenditures		15,466	0	0	0	

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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
1960 South Assessment Area Fund						
41-36-100	INTEREST EARNINGS	5,725	8,000	1,000	(7,000)	
41-36-110	INTEREST EARNINGS- SLGS ACCOUNTS	0	0	4,000	4,000	
41-36-700	BOND PROCEEDS	0	0	0	0	
41-36-800	LOAN PROCEEDS FRM RAP TAX FUND	0	0	0	0	
41-36-810	LOAN PROCEEDS FROM CIDF	0	0	0	0	
41-38-100	TRANSFER FROM GENERAL FUND	25,640	25,640	25,640	0	
41-38-800	ACCOUNTS RECEIVABLE PAYMENTS	183,903	188,335	163,145	(25,190)	
41-39-100	TRANSFER FROM GENERAL FUND	377,864				
41-39-900	Fund Balance Appropriation	0	0	0	0	
Totals:		593,131	221,975	193,785	(28,190)	0
41-40-220	PUBLIC NOTICES	0	0	0	0	
41-40-310	ENGINEERING SERVICES	234	5,000	5,000	0	
41-40-311	LEGAL SERVICES	4,082	15,000	15,000	0	
41-40-312	MISCELLANEOUS EXPENSES	14,591	15,000	15,000	0	
41-40-710	LAND PURCHASE	0	0	0	0	
41-40-720	RELOCATION COSTS	0	0	0	0	
41-40-725	EMERGENCY ACCESS CONSTRUCTION	0	0	0	0	
41-40-730	IMPROVEMENTS	0	0	0	0	
41-40-810	BOND PRINCIPAL PAYMENT	268,000	0	95,000	95,000	
41-40-820	BOND INTEREST PAYMENT	46,193	45,100	44,625	(475)	
41-40-830	BOND AGENT FEES	2,500	2,250	2,250	0	
41-40-839	2021 SALES TAX BOND COI FEES	0	0	0	0	
41-40-850	RAP TAX LOAN PRINCIPAL PAYMENT	0	0	0	0	
41-40-860	RAP TAX LOAN INTEREST PAYMENT	0	0	0	0	
41-40-870	CIDF LOAN PRINCIPAL PAYMENT	0	0	0	0	
41-40-880	CIDF LOAN INTEREST PAYMENT	0	0	0	0	
41-40-990	FUND BALANCE-INCREASE/DECREASE	0	139,625	16,910	(122,715)	
Total Fund Expenditures		335,599	221,975	193,785	(28,190)	
Net Revenue over/(under) Expenditures		257,532	0	0	0	
Capital Improvements Development Fund						
46-31-310	SALES TAX REVENUE WINDFALL	0	0	0	0	
46-36-100	INTEREST EARNINGS	10,828	81,000	100,000	19,000	
46-36-900	SUNDRY REVENUES	0	0	0	0	
46-38-400	SALE OF FIXED ASSETS	0	0	0	0	
46-39-100	TRANSFER IN FROM GEN/OTHER FUNDS	1,400,000	0	0	0	
46-39-900	FUND BALANCE APPROPRIATION	0	0	0	0	
Totals:		1,410,828	81,000	100,000	19,000	0
46-40-311	ENGINEERING (Storm Sewer)	0	0	0	0	
46-40-600	LOAN TO RDA	0	0	0	0	
46-40-610	LOAN TO SOLID WASTE FUND	0	0	0	0	
46-40-710	LAND	0	0	0	0	
46-40-720	BUILDINGS	0	0	0	0	
46-40-730	IMPROVEMENTS	0	0	0	0	
46-40-731	IMPROVEMENTS (Storm Sewer)	0	0	0	0	
46-40-740	EQUIPMENT	0	0	0	0	
46-40-810	TRANSFER OUT TO OTHER FUNDS	0	0	0	0	
46-40-900	LOAN PRINCIPAL TO BALANC SHEET	0	0	0	0	
46-40-910	LOAN TO OTHER FUNDS	0	0	0	0	
46-40-990	FUND BALANCE-INCREASE/DECREASE	0	81,000	100,000	19,000	
46-90-900	MOVE LOAN TO THE BALANCE SHEET	0	0	0	0	
Total Fund Expenditures		0	81,000	100,000	19,000	
Net Revenue over/(under) Expenditures		1,410,828	0	0	0	

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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Water Enterprise Fund						
51-33-100	GRANT-HOMELAND SEC.	199,500	0	0	0	
51-33-200	ARPA REVENUE	42,000	0	0	0	
51-36-100	INTEREST EARNINGS	15,457	30,000	27,000	(3,000)	
51-36-110	INTEREST EARNINGS- 2023 BOND	18,251	10,000	13,000	3,000	
51-36-500	BOND PROCEEDS- WTR BONDS 2026	0	0	7,756,000	7,756,000	
51-37-100	WATER SALES	1,770,095	2,200,000	2,340,229	140,229	
51-37-200	IMPACT FEES	0	0	0	0	
51-37-300	WATER TURN ON FEES	0	0	0	0	
51-37-305	DELINQUENT FEE	30,049	25,000	30,000	5,000	
51-37-310	SHUT OFF FEE	7,300	6,000	6,500	500	
51-37-400	WATER METER FEES	4,641	5,000	5,000	0	
51-38-100	TRANSFER FROM WATER IMPACT FND	0	0	0	0	
51-38-110	TRANSFER FROM BOND FUND 54	0	0	0	0	
51-38-300	TRANSF FROM WIFF FOR BOND PYMT	136,000	136,000	136,000	0	
51-38-400	SALE OF FIXED ASSETS	1,425	30,000	30,000	0	
51-38-500	CONTRIBUTED WATER LINES	0	0	0	0	
51-38-900	MISC. REVENUE	3,748	6,000	4,000	(2,000)	
51-39-900	BUDGETED USE TO FUND BALANCE	0	0	47,841	47,841	
Totals:		2,228,467	2,448,000	10,395,570	7,947,570	0

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Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
51-40-110	SALARIES AND WAGES	287,884	354,933	333,983	(20,950)	
51-40-111	TEMPORARY LABOR	21,263	15,000	15,000	0	
51-40-112	OVERTIME	15,322	18,000	18,000	0	
51-40-130	RETIREMENT	65,152	69,036	64,813	(4,223)	
51-40-131	GROUP HEALTH INSURANCE	55,101	69,977	74,482	4,505	
51-40-132	WORKERS COMP INSURANCE	7,125	4,807	3,489	(1,318)	
51-40-133	LTD INSURANCE	3,451	5,239	5,034	(205)	
51-40-134	MEDICARE TAX	4,536	8,602	10,640	2,038	
51-40-135	EMPLOYEE HEALTH FITNESS	0	0	0	0	
51-40-136	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0	
51-40-210	BOOKS, SUBSCRIPTIONS & MEMBERS	2,928	3,000	3,000	0	
51-40-230	SCHOOLS, SEMINARS & TRAINING	1,504	4,500	4,500	0	
51-40-240	OFFICE SUPPLIES AND EXPENSE	1,102	1,500	1,500	0	
51-40-250	EQUIPMENT-SUPPLIES & MAINTENAN	62,563	72,000	75,500	3,500	
51-40-252	FUEL PURCHASES	0	0	6,500	6,500	
51-40-255	EQUIPMENT LEASE	663	14,000	0	(14,000)	
51-40-260	ALLOCATION OF CITY HALL EXPENS	163,783	163,783	184,266	20,483	
51-40-261	BUILDING & RESERVIOR MAINT.	1,242	11,500	11,500	0	
51-40-270	UTILITIES	85,820	80,000	85,000	5,000	
51-40-280	TELEPHONE	0	0	0	0	
51-40-290	ALLOCATION TO PW FACILITY BOND	110,000	110,000	110,000	0	
51-40-310	PROFESSIONAL & TECHNICAL SERVI	87,700	55,000	65,000	10,000	
51-40-400	BAD DEBT EXPENSE	1	0	0	0	
51-40-510	INSURANCE AND SURETY BONDS	41,078	35,000	44,500	9,500	
51-40-511	INSURANCE CLAIM DEDUCTIBLE	0	0	0	0	
51-40-610	MISCELLANEOUS SUPPLIES	9,522	16,000	18,000	2,000	
51-40-620	MISCELLANEOUS SERVICES	52,751	70,000	55,000	(15,000)	
51-40-621	METER READING SERVICES	40,564	45,000	45,000	0	
51-40-622	WATER PURCHASES	26,234	27,000	34,000	7,000	
51-40-623	WATER RIGHTS PURCHASES	387,853	0	0	0	
51-40-625	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0	
51-40-650	DEPRECIATION	449,570	455,000	455,000	0	
51-40-651	AMORTIZATION EXPENSE	12,997	0	0	0	
51-40-670	AMORTIZATION OF BOND ISSUE EXP	0	0	0	0	
51-40-730	IMPROVEMENTS	0	0	0	0	
51-40-731	1050 S CUL DE SAC WTRLN	617	0	0	0	
51-40-732	GAC VESSEL REPAIR	42,842	0	225,000	225,000	
51-40-739	675 W WTRLN REPLACE- CDBG	390,776	0	0	0	
51-40-740	EQUIPMENT OVER \$5000	9,906	0	28,000	28,000	
51-40-741	EQUIPMENT UNDER \$5000	36,476	0	0	0	
51-40-830	DEBT SERVICE COLLECTION FEES		0	0	0	
51-40-900	TRANSFER TO FIXED ASSETS	-976,157	0	0	0	
51-40-930	TRANSFER FUND 53		0	0	0	
51-40-961	TRANSFER TO FLEET FUND	65,000	65,000	62,700	(2,300)	
51-40-990	FUND BALANCE-INCREASE/DECREASE		73,463	0	(73,463)	
51-40-910	TRANSFER TO GENERAL FUND	0	0	0	0	
51-61-701	CIP- Line Replace 1100w 2150-2600s	0	0	1,256,000	1,256,000	
51-61-702	CIP- Well 3 Rehabilitation	0	0	2,500,000	2,500,000	
51-61-703	CIP- 1500 S Reservoir Replacement Prj	0	0	4,000,000	4,000,000	
51-80-812	2016 BOND PRINCIPAL	363,000	369,000	376,000	7,000	
51-80-813	2014 BOND PRINCIPAL	110,000	110,000	110,000	0	
51-80-814	2023 BOND PRINCIPAL	69,000	69,000	72,000	3,000	
51-80-822	2016 BOND INTEREST	20,745	16,529	10,010	(6,519)	
51-80-824	2023 BOND INTEREST	38,135	28,131	25,303	(2,828)	
51-80-832	2016 TRUSTEE/COI FEES	2,250	2,000	2,250	250	
51-80-833	2014 TRUSTEE FEES	2,100	3,000	2,100	(900)	
51-80-834	2023 TRUSTEE/COI FEES	2,500	3,000	2,500	(500)	
51-80-835	LEASE INTEREST - BACKHOE LOAN	1,039	0	0		
51-80-900	LESS: AMORTIZED PRINCIPAL	-542,000	0	0	0	
Total Fund Expenditures		1,633,940	2,448,000	10,395,570	7,947,570	
Net Revenue over/(under) Expenditures		594,527	0	0	0	



# FY2025~2026 Final Budget

Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Solid Waste Enterprise Fund						
52-36-100	INTEREST EARNINGS	1,221	3,000	3,000	0	
52-36-900	SUNDRY REVENUES	-33	0	0	0	
52-37-100	GARBAGE PICK UP & DISPOSAL FEES	663,832	719,500	725,000	5,500	
52-37-110	GREEN WASTE PICK UP FEES	150,438	163,000	165,000	2,000	
52-37-120	CURBSIDE RECYCLING FEES	270,275	296,000	300,000	4,000	
52-37-150	TIPPING DIVERSION CREDITS	0	0	50,000	50,000	
52-37-200	GARBAGE CAN REPLACEMENT FEES	154	2,000	2,000	0	
52-37-300	RESIDENTIAL DUMPSTER RENTAL	2,045	0	2,000	2,000	
52-38-330	TRANSFER FROM GENERAL FUND	0	0	0	0	
52-39-100	LOAN FROM CID FUND	0	0	0	0	
52-39-900	FUND BALANCE APPROPRIATION	0	0	0	0	
Totals:		1,087,931	1,183,500	1,247,000	63,500	0
52-40-110	SALARIES AND WAGES	45,911	37,063	40,802	3,739	
52-40-112	OVERTIME	116	200	200	0	
52-40-130	RETIREMENT	8,747	6,193	7,480	1,287	
52-40-131	GROUP HEALTH INSURANCE	4,748	3,388	3,394	6	
52-40-132	WORKERS COMP INSURANCE	633	274	45	(229)	
52-40-133	LTD INSURANCE	488	547	291	(256)	
52-40-134	MEDICARE TAX	659	705	828	123	
52-40-136	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0	
52-40-260	ALLOCATION OF CITY HALL EXPENS	58,955	58,955	87,184	28,229	
52-40-290	ALLOCATION TO PW FACILITY CONS	5,000	5,000	5,000	0	
52-40-310	PROFESSIONAL & TECHNICAL	3,360	2,500	2,500	0	
52-40-400	BAD DEBT EXPENSE	2	0	0	0	
52-40-510	INSURANCE	1,631	1,300	15,800	14,500	
52-40-610	MISCELLANEOUS SUPPLIES	1,013	500	1,000	500	
52-40-620	GARBAGE PICK UP EXPENSE	216,093	241,800	241,800	0	
52-40-621	TIPPING COSTS	349,413	383,400	378,000	(5,400)	
52-40-622	SPRING & FALL CLEAN UP	37,846	45,000	50,000	5,000	
52-40-623	GARBAGE CAN LOAN PAYMENT	0	0	0	0	
52-40-624	CURBSIDE RECYCLING COLLECTION	174,975	182,700	182,700	0	
52-40-625	GREEN WASTE COLLECTION	100,163	105,200	105,200	0	
52-40-650	DEPRECIATION	0	0	0	0	
52-40-740	EQUIPMENT OVER \$5000	0	30,000	40,000	10,000	
52-40-900	MOVE DEBT PRCNPL TO BAL. SHEET	0	0	0	0	
52-40-910	MOVE F.A. PURCH TO BAL. SHEET	0	0	0	0	
52-40-990	FUND BALANCE-INCREASE/DECREASE	0	78,775	84,776	6,001	
52-90-910	TRANSFER TO GENERAL FUND	0	0	0	0	
Total Fund Expenditures		1,009,752	1,183,500	1,247,000	63,500	
Net Revenue over/(under) Expenditures		78,180	0	0	0	
Water Impact Fees Enterprise Fund						
53-36-100	INTEREST EARNINGS	28,099	26,000	26,000	0	
53-36-700	PROCEEDS FROM SALE OF BONDS	0	0	0	0	
53-37-200	IMPACT FEES	48,958	47,000	47,000	0	
53-38-100	TRANSFER FROM FUND 54	0	0	0	0	
53-39-900	FUND BALANCE APPROPRIATION	0	75,000	96,500	21,500	
Totals:		77,057	148,000	169,500	21,500	0
53-40-310	PROFESSIONAL & TECHNICAL SERVI	10,365	12,000	12,000	0	
53-40-710	LAND	0	0	0	0	
53-40-730	IMPROVEMENTS-OTHER	0	0	0	0	
53-40-731	IMPROVEMENTS-RESERVIOR	0	0	0	0	
53-40-732	IMPROVEMENT WATERLINE PROJECTS	0	0	21,500	21,500	
53-40-820	BOND INTEREST	0	0	0	0	
53-40-901	TRANSFER TO FIXED ASSETS	0	0	0	0	
53-40-910	TRNSFR TO BND 02/08 RDMPN FD	136,000	136,000	136,000	0	
53-40-920	TRANSFER TO WATER FUND	0	0	0	0	
53-40-930	TRANSFER FUND 51	0	0	0	0	
Total Fund Expenditures		146,365	148,000	169,500	21,500	
Net Revenue over/(under) Expenditures		-69,308	0	0	0	

# FY2025~2026 Final Budget

Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Water No Fault Fund						
54-36-100	INTEREST EARNINGS	3,609	4,000	4,000	0	
54-37-200	UTILITY FEES	0	0	0	0	
54-38-100	TRANSF FROM WF & WIFF	0	0	0	0	
54-39-900	FUND BALANCE APPROPRIATION	0	0	0	0	
Totals:		3,609	4,000	4,000	0	0
54-40-310	PROFESSIONAL & TECHNICAL SERVI	0	0	0	0	
54-40-910	CLAIMS PAYMENTS	0	0	0	0	
54-40-930	TRANSFER FUND 51	0	0	0	0	
54-90-990	FUND BALANCE-INCREASE/DECREASE	0	4,000	4,000	0	
Total Fund Expenditures		0	4,000	4,000	0	
Net Revenue over/(under) Expenditures		3,609	0	0	0	
Storm Drain Fee Enterprise Fund						
56-32-210	STORM DRAIN PERMITS	1,980	200	200	0	
56-33-590	OTHER STATE REVENUE	0	0	0	0	
56-34-400	STORM DRAIN FEES	455,218	637,000	796,000	159,000	
56-36-100	INTEREST EARNINGS	33,832	42,624	42,624	0	
56-36-RRR	SWPPP PENALTY FEES for Education	0	0	0	0	
56-36-900	SUNDRY REVENUES	80	0	0	0	
56-38-500	CONTRIBUTED STORM DRAINS	-5	0	0	0	
56-39-900	FUND BALANCE APPROPRIATION	0	87,000	389,364	302,364	
Totals:		491,105	766,824	1,228,188	461,364	0
56-40-110	SALARIES AND WAGES	118,580	139,141	136,613	(2,528)	
56-40-130	RETIREMENT	22,909	27,777	26,394	(1,383)	
56-40-131	GROUP HEALTH INSURANCE	24,096	36,652	31,820	(4,832)	
56-40-132	WORKERS COMP INSURANCE	3,410	2,131	1,991	(140)	
56-40-133	LTD INSURANCE	1,317	2,054	1,525	(529)	
56-40-134	MEDICARE TAX	1,779	2,185	3,111	926	
56-40-136	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0	
56-40-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	651	300	300	0	
56-40-230	SCHOOLS, SEMINARS & TRAINING	982	2,000	1,500	(500)	
56-40-231	EDUC & TRAINING, RE: SWPPP Violations	0	0	0	0	
56-40-250	EQUIPMENT-SUPPLIES & MAINTENAN	1,156	1,500	2,100	600	
56-40-252	FUEL PURCHASES	0	0	500	500	
56-40-260	ALLOCATION OF CITY HALL EXPENS	32,640	32,640	82,390	49,750	
56-40-290	ALLOCATION TO PW FACILITY BOND	85,000	85,000	85,000	0	
56-40-310	PROFESSIONAL & TECHNICAL	37,123	35,000	65,000	30,000	
56-40-400	BAD DEBT EXPENSE	0	0	0	0	
56-40-510	INSURANCE AND SURETY BONDS	17,987	15,000	3,000	(12,000)	
56-40-610	MISCELLANEOUS SUPPLIES	1,939	5,000	5,000	0	
56-40-620	MISCELLANEOUS SERVICES	19,261	50,000	100,000	50,000	
56-40-650	DEPRECIATION	126,315	130,000	130,000	0	
56-40-730	IMPROVEMENTS	319	3,000	3,000	0	
56-40-731	1500 S A-1 DRAIN LINING	0	0	0	0	
56-40-732	1950 S DETENTION BASIN	0	0	0	0	
56-40-733	CROSSROADS STORM DRAIN 800w 1500s	0	151,944	151,944	0	
56-40-740	EQUIPMENT	0	5,500	5,000	(500)	
56-40-810	BOND PRINCIPAL	0	0	0	0	
56-40-820	BOND INTEREST	0	0	0	0	
56-40-900	TRANSFER TO FIXED ASSETS	0	0	0	0	
56-40-910	TRANSFERS TO/FROM OTHER FUNDS	0	0	0	0	
56-40-961	TRANSFER TO FLEET FUND	40,000	40,000	42,000	2,000	
56-40-910	TRANSFER TO GENERAL FUND	0	0	0	0	
56-61-701	CIP- 1200 S Storm Drain Installation	0	0	350,000	350,000	
56-61-702	CIP- Spill Response Trailer	0	0	0	0	
56-61-703	CIP- 500 S Storm Drain Repair	0	0	0	0	
56-40-990	FUND BALANCE- INCREASE	0	0	0	0	
Total Fund Expenditures		535,463	766,824	1,228,188	461,364	
Net Revenue over/(under) Expenditures		-44,358	0	0	0	

# FY2025~2026 Final Budget

Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Storm Drain Impact Fee Enterprise Fund						
57-33-590	OTHER STATE REVENUE	0	0	0	0	
57-34-400	STORM DRAIN IMPACT FEES	13,698	65,000	35,000	(30,000)	
57-34-410	STORM DRAIN FEES	0	0	0	0	
57-36-100	INTEREST EARNINGS	18,564	22,500	22,500	0	
57-36-105	DELINQUENT FEES	160	0	0	0	
57-39-100	LOAN FROM C.I.D. FUND	0	0	0	0	
57-39-200	TRANSFER FROM C.I.D.F.	0	0	0	0	
57-39-900	FUND BALANCE APPROPRIATION	0	0	0	0	
57-39-910	TRANSFERS IN - STORM DRAIN (FND-56)	94,567	0	0	0	
Totals:		126,988	87,500	57,500	(30,000)	0
57-40-310	PROFESSIONAL SERVICES	4,954	5,000	5,000	0	
57-40-510	INSURANCE AND SURETY BONDS	0	0	0	0	
57-40-610	MISC SUPPLIES	0	0	0	0	
57-40-620	MISC SERVICES	0	0	0	0	
57-40-650	DEPRECIATION	0	0	0	0	
57-40-730	STORM DRAIN IMPROVEMENTS	0	0	0	0	
57-40-731	LEGACY PARK STORM DRAIN	0	0	0	0	
57-40-732	A-1 DESILT BASIN	0	0	0	0	
57-40-733	REDWOOD & 2425 S SIPHON	0	0	0	0	
57-40-734	SKYPARK 2600 S DETENTION BASIN	0	0	0	0	
57-40-735	MILLS PARK DETENTION STRUCTURE	0	0	0	0	
57-40-736	2600 S REDWOOD TLS STORM DRAIN	0	0	0	0	
57-40-810	BOND PRINCIPLE	0	0	0	0	
57-40-820	BOND INTEREST	0	0	0	0	
57-40-900	LOAN PRNCPL & FA TO BAL SHT	0	0	0	0	
57-40-901	TRANSFER TO FIXED ASSETS	0	0	0	0	
57-40-910	TRANSFER TO BALANCE SHEET	0	0	0	0	
57-40-990	FUND BALANCE-INCREASE	0	82,500	52,500	(30,000)	
Total Fund Expenditures		4,954	87,500	57,500	(30,000)	
Net Revenue over/(under) Expenditures		122,034	0	0	0	

# FY2025~2026 Final Budget

Account Number	Account Title	PY 2023-24 Actual Rev/Exp	PY 2024-25 Original Budget	CY 2025-26 Proposed Final Budget	Dollar Increase Yr/Yr	Budget Balance (0 = Balanced)
Fleet Fund						
61-36-100	INTEREST EARNINGS	27,523	22,200	36,000	13,800	
61-38-400	SALE OF FIXED ASSETS	0	270,000	125,000	(145,000)	
61-39-151	TRANSFERS FROM GF CITY HALL	6,800	6,800	7,200	400	
61-39-160	TRANSFERS FROM GF POLICE DEPT	420,500	180,000	180,000	0	
61-39-171	TRANSFERS FROM GF STREETS DEPT	100,000	100,000	102,000	2,000	
61-39-183	TRANSFERS FROM GF PARKS DEPT	32,000	32,000	36,000	4,000	
61-39-510	TRANSFERS FROM WATER FUND	65,000	65,000	62,700	(2,300)	
61-39-560	TRANSFERS FROM STORMWATER FUND	40,000	40,000	42,000	2,000	
61-39-900	FUND BALANCE APPROPRIATION	0	465,834	506,290	40,456	
Totals:		691,823	1,181,834	1,097,190	(84,644)	0
61-40-312	MISCELLANEOUS EXPENSES	0	0	0	0	
61-40-650	DEPRECIATION	227,063	0	0	0	
61-40-900	APPROP INCREASE TO FUND BALANCE	0	0	0	0	
61-70-151	VEHICLE PURCHASE- GF CITY HALL	0	0	0	0	
61-70-160	VEHICLE PURCHASE- GF POLICE	0	330,000	340,000	10,000	
61-70-171	VEHICLE PURCHASE- GF STREETS	271,222	0			
61-70-183	VEHICLE PURCHASE- GF PARKS	0	0	0	0	
61-70-510	VEHICLE PURCHASE- WATER FUND	95,543	0	105,000	105,000	
61-70-560	VEHICLE PURCHASE- STORM WATER	0	0	0	0	
61-70-650	DEPRECIATION	0	0	0	0	
61-70-900	TRANSFER TO FIXED ASSETS	-366,765	0	0	0	
61-71-160	VEHICLE UPFITS- GF POLICE DEPT	4,651	120,000	0	(120,000)	
61-71-171	VEHICLE UPFITS- GF STREET DEPT	52,477	5,800	0	(5,800)	
61-71-183	VEHICLE UPFITS- GF PARKS DEPT	49,480	6,000	0	(6,000)	
61-71-510	VEHICLE UPFITS- WATER FUND	53,182	5,800	0	(5,800)	
61-71-560	VEHICLE UPFITS- STORM WATER	18,131	5,800	0	(5,800)	
61-71-900	TRANSFER TO FIXED ASSETS	-154,691				
61-80-151	LEASE PAYMENTS- GF CITY HALL	6,875	6,751	6,756	5	
61-80-160	LEASE PAYMENTS- GF POLICE DEPT	0	453,641	432,954	(20,687)	
61-80-171	LEASE PAYMENTS- GF STREET DEPT	11,535	201,915	111,624	(90,291)	
61-80-183	LEASE PAYMENTS- GF PARKS DEPT	28,209	22,914	52,894	29,980	
61-80-510	LEASE PAYMENTS- WATER FUND	13,632	16,776	29,525	12,749	
61-80-560	LEASE PAYMENTS- STORM WTR FUND	3,189	6,437	18,437	12,000	
61-80-840	ACCRUED INT MAR-24 LEASE	17,233				
61-90-910	TRANSFERS TO GEN FUND (PD VEHIC)	972,413				
Total Fund Expenditures		1,303,380	1,181,834	1,097,190	(84,644)	
Net Revenue over/(under) Expenditures		-611,557	0	0	0	
Net Grand Totals (Caselle Proof):		3,132,975	0	0	0	0



FY26 GENERAL FUND				
ONE-TIME CAPITAL PROJECT AND LINE ITEM PROPOSALS				
CAPITAL REQUESTS (ONE TIME EXPENSE)				
Priority	Project	GL	Cost	Subtotal
1	Codification - (Already included in FY26 Budget)	10-43-310	\$25,000	In Budget
2	Split out costs between .gov and getting website up and working - (Already included in FY26 Budget)	10-43-310	\$30,000	In Budget
3	Upgrade RMP owned street lights to LED (3.8 yrs ROI)	10-47-250	\$65,000	\$65,000
4	HRIS Implementation (HR Dept.)	10-46-740	\$20,000	\$85,000
5	Old City Shops Asphalt and Waterway repair (Approved in FY25 Budget but not completed, funds rolled into fund balance at end of FY25, complete in FY26?)	10-51-260	\$40,000	\$125,000
Items Not Included In FY26 Budget (not in any preferential order)				
	Cameras and Wi-Fi Expansion at Public Work	10-46-	\$12,000	
	Water tank and Pressure Washer for Off season pavilion cleaning (ACT#?)	10-83-	\$5,000	
	Water Softener for Kitchen and wash bay ACT#?)	10-79-	\$6,000	
	Asphalt Sample Core Drill (10-71-740)		\$10,000	
	Concrete repairs at Mountain View (10-83-260)	10-83-	\$40,000	
	Excavation and ROW code update (10-71-310)		\$5,000	
	Hydraulic Hose crimping tool and supplies for truck repair (10-71-740)		\$6,000	
	Traffic Safety Committee Codification and Traffic Counter purchase (PD BUDGET?) (ACT#?)		\$8,000	
	2600 S Entrance Tree Buffer on 800 W (new Drip irrigate and tree replacements, and rock Xeriscape)(ACT#?) \$40,000 per year until complete (3-5 yrs.)	10-83-	\$40,000	
Items On Hold Or Moved To Different Fund (not in any preferential order)				
	Add HVAC system to the basement offices. Currently don't have heat or A/C (Sam gathering information for short-term solutions)		\$15,000	
	Add a repeater system for the police radios so radios will work in the basement offices (Not needed in FY26 due to UCAN issues)		\$35,000	
	Christmas Decoration (Moved to RAP)	10-83-	\$12,000	
	Overseeder (Moved to RAP)	10-83-	\$21,000	
	Door Controls for Restrooms( ACT#?) Moved to RAP	10-83-	\$45,000	
	Private City Wi-Fi — 33 to parks to prep for Cameras at Parks (towers and equipment) (ACT#?)(RAP?) Moved to RAP	10-46-	\$90,000	

FY26 GENERAL FUND				
ONGOING CAPITAL PROJECT AND LINE ITEM PROPOSALS				
LINE ITEM INCREASES (ONGOING EXPENSE)				
Priority	Project	GL	Cost	Subtotal
1	Firearms, Less Lethal, Ammunition (Already included in FY26 Budget)	10-60-456	\$30,000	In Budget
2	Accurint Virtual Crime Center and Accurint Trax (Already included in FY26 Budget)	10-60-310	\$6,500	In Budget
3	Dash Cameras w/LPR -\$187,955.40 total cost amortized over 5 yrs for a annual cost of \$38,000. Price does not include LPR (license plate readers) on traffic signal poles.	10-60-740	\$43,000	\$43,000
4	Safety Bonus Programs Per ULGT Directive	10-47-630	\$6,500	\$49,500
5	Non-Fleet Equipment Rental of personnel lift for light installation and minor repairs (NEW GL Numbers)	10-79-255	\$5,000	\$54,500
6	\$4,000 Increase for Small Tools (Blowers/Edgers/Saws)	10-83-741	\$4,000	\$58,500
7	\$4,000 Increase for Small tools (compactors, saws, painters)	10-71-741	\$4,000	\$62,500
Items Not Included In FY26 Budget (not in any preferential order)				
	New Police Sergeant	10-35-610	\$254,000	
	Street light Improvements (new installation requests and Light Upgrades as approved by City Council)	10-60	\$50,000	
	Street Tree Maintenance trim and replacements (10-71-620) Until street tree ordinance is adopted and maintenance fully transitions.	10-71-620	\$30,000	
	New Police Officer	10-60-310	\$230,000	
Items On Hold Or Moved To Different Fund (not in any preferential order)				
	<del>Anticipated professional services (cost increase due to service demands. (Will amend budget for new revenue and offsetting expenses at end of year)</del>	10-62-310	\$10,000	
	<del>Replacement Banners/Flags (Moved to RAP one-time expense)</del>		\$3,500	
	<del>Beautification increase to put flowers in more areas (10-83-410) Increase by \$6,500 (Moved to RAP for one-time expense FY26)</del>	10-83-	\$6,500	

FY26 CAPITAL PROJECT PROPOSALS				
CAPITAL REQUESTS AND LINE ITEM INCREASES(ONE TIME EXPENSE)				
Priority	CLASS C SPECIAL REVENUE FUND GL 21	TYPE	COST	Subtotal
	Streets Depreciation Plan and LTAP Road Analysis	21-40-310	\$15,000	\$15,000
#	RAP TAX GL 23	TYPE	COST	Subtotal
1	Dog Park (Carry Over from the previous year)	23-40-732	\$120,000	\$120,000
2	Resurface Courts at Mills and New Basketball standards	23-40-731	\$55,000	\$175,000
3	Bench Replacements at Hogan/Cloverdale and Mills	23-40-730	\$25,000	\$200,000
4	Mills Park Trail and East Parking lot Preservation	23-40-736	\$21,000	\$221,000
5	Overseeder (Moved to RAP)	23-40-740	\$21,000	\$242,000
6	Christmas Decoration (Moved to RAP)	23-40-735	\$12,000	\$254,000
7	Private City Wi-Fi to parks for door locks and future cameras (Backbone Equipment FY26)	23-40-740	\$15,000	\$269,000
8	Door Controls for Restrooms( ACT#?)	23-40-721	\$45,000	\$314,000
9	Replacement Banners/Flags	23-40-735	\$3,500	\$317,500
10	Beautification increase to put flowers in more areas	23-40-735	\$6,500	\$324,000
Not Included In FY26 Budget (not in any preferential order)				
	Tree Replacements Mills/Ivory/Mountain View (Could not determine if the council decide on 7.29.25 to move this to a funded project?)	10-83-	\$50,000	
	Drinking Fountain at Hogan	CIP	\$8,000	
	Park Branding Signage (Removed- Update signs to uniform design when damaged or work is being done.)		N/A	
#	WATER ENTERPRISE FUND GL 51	TYPE	COST	Subtotal
1	GAC Replacement and Vessel Repairs (Already included in FY26 Budget)	51-40-732	\$225,000	
2	1100 W Waterline replacement 2150 S to 2600 S	51-61-701	\$1,256,000	Bond
3	Well 3 Rehab	51-61-702	\$2,500,000	Bond
4	Reservoir Replacement	51-61-703	\$4,000,000	Bond
5	Valve/Hydrant Exerciser	51-40-740	\$6,000	\$6,000
6	Water System Depreciation Plan update (Additional to 51-40-310)	51-40-310	\$10,000	\$16,000
7	SCADA System Master Plan	51-40-740	\$22,000	\$38,000
Not Included In FY26 Budget (not in any preferential order)				
	Additional Elements Feature for Water (Additional to 51-40-310)	One Time	\$10,000	\$10,000
#	WATER IMPACT FEE FUND GL 53	TYPE	COST	Subtotal
1	Pipe Upsize costs at Choice Leaning Center	53-40-732	\$21,500	\$21,500
#	STORM DRAIN FEE ENTERPRISE FUND GL 56	TYPE	COST	Subtotal
1	A2 Drain Tree removals and ditch cleanout (Additional to 56-40-620)	56-40-620	\$50,000	\$50,000
2	1200 S Storm Drain installation (New GL 56-61-701)	56-61-701	\$350,000	\$400,000
3	Additional Engineering costs for Depreciation Plan and Project surveys	56-40-310	\$20,000	\$420,000
Not Included In FY26 Budget (not in any preferential order)				
	500 S Storm Drain Repair	CIP	\$500,000	
	Elements Features for Storm Water (Additional to 56-40-310)	One time	\$10,000	
	Spill Response Trailer	CIP	\$15,000	
#	Fleet Fund 61	TYPE	COST	Subtotal
1	Mini Excavator	61-70-171	\$85,000	\$85,000
2	Purchase Tilt Dec Trailer for Mini Excavator	61-70-171	\$20,000	\$105,000
3	Four Police Vehicles (This has been anticipated in the budget but wasn't included in line 61-70-160. There is sufficient revenue in the fleet fund to cover this expense.)	61-70-160	340,000	\$445,000

FY26 CAPITAL PROJECT AND LINE ITEM PROPOSALS			
LINE ITEM INCREASES (ONGOING EXPENSE)			
Priority	WATER ENTERPRISE FUND GL 51	GL	COST
1	Fire Hydrant and PRV Replacements or repairs (51-40-730)	51-40-730	\$10,000
Not Included In FY26 Budget			
2	Road Repairs from Emergency Waterline repair (ACT#?)	51-40-250	\$20,000
Priority	SOLID WASTE ENTERPRISE FUND	GL	COST
1	Additional Funding to cover costs of taking over ownership of Recycle and Green Waste Cans	52-40-740	\$10,000

# Discussion Items

# Memo

To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: August 15, 2025

Re: 2025 Water Bond Discussion



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This agenda item is to discuss the issuance of the 2025 Water Revenue Bonds, the bond amount, and associated projects.

## BACKGROUND

On May 6, 2025, a parameters resolution was adopted to authorize the issuance of not more than \$11,000,000 Water Revenue Bonds for water system improvements (Resolution 2025-917) for the 1100 W water line, to redrill Well #3, and replace Reservoir #1.

We continue to refine these estimates so that we borrow enough to cover expenses but not so much and we repay unneeded debt.

## PROPOSAL

Staff proposes to issue at least \$8,000,000 (plus issuance costs) in water bonds for the following (see the attached 2025 August Updated Capital Improvement Plan):

1. \$7,494,398 for the 1100 W water line, Well #3 and Reservoir #1 projects.
2. \$500,000 for additional contingency for the projects above, and if not needed, to expedite the 1500 S water line in year 2032 and the UDOT betterments that have been added to the plan.
  - a. The 1500 S project will replace a 6" and 16" water lines that are 75 to 95 years old and have had six leaks in recent years. These pipes are in a Bountiful, where there are Bountiful waterlines and other utilities.
  - b. The UDOT I-15 project will widen sections of I-15 over two water lines that cross under the freeway through casings. UDOT will pay to extend the casings just beyond the new shoulder width and it would be a benefit to install new pipe inside those casings while the work is happening, and upsize one of those lines from 10" to 12". Sam is prepared to answer questions about these betterments during the meeting.
3. Issuance costs to be determined.

## SUMMARY

While projects a and b are not imperative, it would be advantageous to complete them with any bond proceeds that are not needed for the original three projects.



2025 August Updated Capital Improvement Plan

Fiscal Year	Location	Description	Exist type	Age	Leaks	New Size	Length Ft	Cost/LF	Project total in 2024 dollars	FY Total
2025 Bond Projects	Well 3	Well 3 Replacement (Drill, new well house) includes Design/construction JUB costs, and 10% contingency							\$2,282,162.00	\$7,494,398.00
	1100 W	2600 S to 2150 S. Includes construction inspection, 20% contingency and some design costs	6" CI	1963	3	12"	1300	Per Est	\$1,200,000.00	
	1500 S Reservoir Replacement and upsize	Reservoir Replacement (1500 S reservoir #1 not in service, Leaks)Includes Design, Inspections, and 10% contingency	.5 Million	1950s	1	1.5 Million			\$4,012,236.00	
2026	Treatment Plant	GAC Replacement and Vessel Repair						Per Est	\$250,000.00	\$250,000.00
UDOT related betterments	Train station area	Upsize line 10 inch to 12 inch that is being relocated(approximately 400 Ft)	10" CI	1990s		12"			\$30,000.00	\$131,785.00
	Sorrento 1-15 crossing	replace the line under the freeway. UDOT Will be extending the casing	8" CI	1960s		8"		\$203.57	\$101,785.00	
2027	1500 S	830 W to 934 W	10" CI	1950s	2	16"	1000	\$280.92	\$280,920.00	\$618,024.00
	1500 S	934 W to 1070 W	10" CI	1950s	2	16"	1200	\$280.92	\$337,104.00	
2028	700 W	700 W and 720 W Horseshoe	6" CI	1960s	1	8"	1800	\$203.57	\$366,426.00	\$616,426.00
	SCADA	SCADA system Replacement		1990					\$250,000.00	
2029	1300 S	675 W to 800 W	6" CI	1970s		8"	1000	\$203.57	\$203,570.00	\$407,140.00
	1400 S	675 w to 800 W	6" CI	1970s	1	8"	1000	\$203.57	\$203,570.00	
2030	1100 S	675 W to 800 W	6" CI	1970s		8"	1100	\$203.57	\$223,927.00	\$473,927.00
	Treatment Plant	GAC replacement						Per Est	\$250,000.00	
2031	WX Elem & 760 W	Woods Cross Elementary	6" DI	1970s	1	8"	1200	\$203.57	\$244,284.00	\$437,675.50
	440 W	440 W and 1875 S	6/12 CI	1960s		8"	950	\$203.57	\$193,391.50	
2032	1500 S	300 W to 500 W	6/16" CI	1930/1950s		16"	1100	\$280.92	\$309,012.00	\$309,012.00
2033	1900 S	Sorrento to 800 W	4/6" CI	1950s		8"	1100	\$203.57	\$223,927.00	\$223,927.00
2034	500 W	1500 S to 800 S	8 or 6" CI	1967		12"	2400	\$254.86	\$611,658.00	\$611,658.00
2035	Treatment Plant	GAC replacement						Per Est	\$275,000.00	\$621,069.00
	875 W	1175 S to 1500 S	6" DI	1977	6	8"	1700	\$203.57	\$346,069.00	
2036	1900 S	800 W to Sorrento	6/4" CI	1965	1	8"	1100	\$203.57	\$223,927.00	\$468,211.00
	1935 S	800 W 925 W	6" CI	1979	3	8"	1200	\$203.57	\$244,284.00	
2037	1500 S	200 W to 500 W	6/16" CI	1930/1950s	5	16"	1100	\$280.92	\$309,012.00	\$309,012.00

# Staff Reports

# COMMUNITY SERVICES

## Communication

### Let's Get Social

Website provider (Civic plus) kick-off meeting was held. New website will launch in December of 2023. Stay tuned for date for photos for website.

## Recreation Grants

### Hit Submit

Applied for an outdoor recreation grant to provide opportunities for older youth to participate in outdoor activities.

Applied for the Smith Entertainment grant for assistance with the Mills Park Basketball Court resurfacing.

Applied for the Caselle Community Award for resurfacing the basketball courts at Mills Park.

## Senior Lunch

### August Lunch

Record numbers this month - thanks to Dr. Johnson from Common Spirit coming to speak. Looking for a September speaker.

## YCC

Sweating in Ceremony and Leadership announced at this city council meeting. Moving forward on plans for Pumpkins in the Park. Please put on your calendars the Veterans Dinner - November 14<sup>th</sup> @ Public Works.

## Upcoming

New Website Photos - To Be Announced - but soon!

Day of Service - September 13<sup>th</sup> - Various Locations

Pumpkins in the Park - October 11 - Mills Park

WX Veterans Dinner - November 14 - Public Works

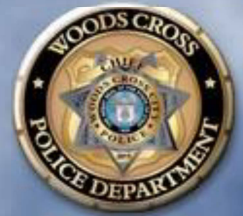
Holiday Lights - December 1 - Hoigan Park and City Hall



# WOODS CROSS CITY POLICE DEPARTMENT

**SERVICE - LOYALTY - PRIDE**

**801-292-4422**



## Police Department



## City Council Report July 2025



# Dispatched/On View Calls

2025		2024	
January-	475	January-	445
February-	420	February-	419
March-	474	March-	448
April-	530	April-	501
May-	595	May-	526
June-	503	June-	455
July-	568	July-	524
August-		August-	
September-		September-	
October-		October-	
November-		November-	
December-		December-	

# Patrol Overview

July 2025		June 2025	
Calls for service-	568	Calls for service-	503
Reports-	248	Reports-	203
Citations-	103	Citations-	56
Physical Arrests-	10	Physical Arrests-	14
Use of Force-	00	Use of Force-	02

# Detective Division

- 20- New Persons Crimes / Sexual Assault / Death Investigations / C.A.N.R. cases (child abuse neglect report)**
- 16- New Theft / Property / Fraud Cases**
- 15- Cases closed with and without arrests**
- 1- ICAC search warrant assist**
- 2- Drone deployments. One for a missing autistic 10-year-old, and one a missing autistic adult. They were both safely located.**

# Use of Force Reviews

There were no use of force reports/revies for the month of July 2025.



# Department Activity

- Senior lunch bunch. P.D. cooked for and spoke to the seniors
- Three new hires started.
- Participated in the Handcart Days Parade.
- E-Bike awareness.

# INVESTIGATIONS/ICAC

- ❑ Investigations is working in conjunction with the Nephi City Police Department on a rape of a child case. A 12-year-old reported being raped by her father and subsequently pregnant. D.N.A. results came back and verified the victim's father is also the father of the victim's baby. Investigations is working on locating the suspect to take him into custody.
- ❑ Investigations also used our new drones twice in missing person cases, both of which are autistic. The drone program looks to be a success already.



# WOODS CROSS CITY POLICE DEPARTMENT

**SERVICE - LOYALTY - PRIDE**

**801-292-4422**



# *Questions?*

# MEMORANDUM

**To:** Mayor Westergard, City Council Members  
**From:** Curtis Poole, Community Development Director  
**Date:** August 19, 2025  
**Re:** Community Development Department Report



Below is the report for the months July (part of this was in my last report).

## Building Permits and Land Use Applications

- 24 Residential Building Permits (5 New Single-Family)
  - \$2,314,837 total valuation
  - \$73,373 total permit fees
- 4 Commercial Building Permits
  - \$218,969 total valuation
  - \$3,360 total permit fees
- 6 Miscellaneous Permits
  - \$81,244 total valuation
  - \$1,925 total permit fees
- 1 Conditional Use Applications

## Business Licenses

- 20 new Business Licenses
- 619 total Business Licenses

## Code Enforcement

- If residents come to Council members regarding potential code violations, please refer them to me or our Leah without promising actions that will be taken to resolve the potential code violations.

## Updates

- The RFPs for City Hall and Hogan Park redesign have been issued. We have had a number of firms reach out to indicate their interest in the project.
  - We have scheduled a pre-proposal meeting for August 27, where staff will address the project and answer questions from those who are planning to submit proposals.
  - Proposals are due on September 25.
  - It is anticipated that the initial meeting with the selected contractor and architect will happen in early November.
- I am working with a property management company to rent the house south of City Hall. There are some concerns we have with how they want the city to indemnify them. We are



hoping they will be able to update their contract agreement, otherwise, we will need to look for another company.

- The Planning Commission held a public hearing and discussed second driveways and lot coverage at their last meeting and have tabled the item for further review at the September 7 meeting.
- The Station Area Plan was reviewed by the Planning Commission and they have forwarded a positive recommendation to adopt the plan and amend the General Plan.

Financial Report  
will be inserted  
Monday 8/18/25

# Memo

To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: August 15, 2025

Re: City Administrator Report for August 19, 2025, Council Meeting



- 
1. The Youth City Council will be sworn in on Aug. 19<sup>th</sup> at the beginning of the meeting. We will meet at 6:00 p.m. at the Hogan Park Bowery for the YCC Oath and then proceed back to the council chambers to continue the meeting by 6:30
  2. Revised the capital facilities project list for FY26 budget and associated council approval.
  3. Coordination with UDOT on I-15 construction proposals for interchange landscape, interlocal engineering agreement, etc. We shared the information discussed at the Aug. 5<sup>th</sup> meeting with the UDOT staff and emailed the North Salt Lake, Bountiful, West Bountiful and Centerville city managers the same information.
  4. Worked with staff on the 2025 Water bonds to get accurate estimates for the well and tank in order to determine the amount of money that the city will need to borrow for these three projects.
  5. Final work on FY26 Budget.
  6. Worked with staff to advertise the City Hall RFP documents.

Upcoming Calendar of Event – Please see LaCee’s Community Service Report in the council packet.