



WINTER SPORTS SCHOOL IN PARK CITY APPROVED MINUTES - BOARD OF TRUSTEES ANNUAL MEETING

COMMITTEE: Board of Trustees

MEETING DATE: June 11, 2025 6:00 PM, @ Winter Sports School Campus, with virtual access – via Zoom

ATTENDANCE

Board Member	In Person	Zoom
Abi Wright- Grissom		Present
Bud Canaday		Present
Christie Hind		Present
Dylan Rothwell	Present	
Jennifer Eaton	Present	
Missy Kelly	Absent	
Nick Penze	Present	
Thomas Cooke	Absent	
Tim Gaylord	Present	
Whalen Louis	Present	
Holland Lincoln	Present	

Non Board Members Present: Megan Altman, Tess Miner-Farra, Casey Holmes

Whalen Louis called the annual meeting of the Winter Sports School Board at 6:40. He initiated roll call for members on Zoom, followed by those in person at the school. Mr. Louis discussed Board membership on committees, and the board was excited to add Holland Lincoln to the Marketing and Development Committees. He highlighted that the maximum number of board members could be 15 and that the Board was looking for someone with strong financial skills.

- I. [Board Membership](#) review and adjustments (Whalen)
 - **Potential Motion:** Approval of FY25 BOT

First Motion to approve	Bud Canaday
Second Motion to approve	Tim Gaylord

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	
Bud Canaday	X	
Christie Hind	X	
Dylan Rothwell	X	
Jennifer Eaton	X	

Missy Kelly	NA	
Nick Penze	X	
Thomas Cooke	NA	
Tim Gaylord	X	
Whalen Louis	X	
Holland Lincoln	X	

II. Committee membership review and adjustments (Whalen)
 ○ **Motion:** Approval of FY25 BOT Committee membership

First Motion to approve	Bud Canaday
Second Motion to approve	Tim Gaylord

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	
Bud Canaday	X	
Christie Hind	X	
Dylan Rothwell	X	
Jennifer Eaton	X	
Missy Kelly	NA	
Nick Penze	X	
Thomas Cooke	NA	
Tim Gaylord	X	
Whalen Louis	X	
Holland Lincoln	X	

III. Preliminary FY26 Budget (Bud, Tess, Casey)

Bud Canaday provided an overview of the budget for 2026. He highlighted the current budget was very tight. The finance committee members felt justified in increasing the forecasts for interest income and annual fundraising. Both moves were above previous conservative estimates, but not outlandish or unrealistic. Tess miner-Farra provided in- depth explanation about State funding formulas which rest on average daily attendance and student body count on October 1. This was a highly relevant topic because the change in the calculation resulted in decreased funds for the 2026 year.

○ **Motion:** Approval of FY25 Preliminary Budget

First Motion to approve	Tim Gaylord
Second Motion to approve	Dylan Rothwell

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	
Bud Canaday	X	
Christie Hind	X	

Dylan Rothwell	X	
Jennifer Eaton	X	
Missy Kelly	NA	
Nick Penze	X	
Thomas Cooke	NA	
Tim Gaylord	X	
Whalen Louis	X	
Holland Lincoln	X	

IV. Annual review and approval of the [Trustee Handbook and Bylaws](#)

First Motion to approve	Dylan Rothwell
Second Motion to approve	Nick Penze

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	
Bud Canaday	X	
Christie Hind	X	
Dylan Rothwell	X	
Jennifer Eaton	X	
Missy Kelly	NA	
Nick Penze	X	
Thomas Cooke	NA	
Tim Gaylord	X	
Whalen Louis	X	
Holland Lincoln	X	

V. Meeting Schedule FY26 - Approved Dates

- August 13, 2025
- October 8, 2025
- December 10, 2025
- February 11, 2026
- April 8, 2026
- June 10, 2026

Motion: Tim Gaylord made first motion to approve, Nick Penze seconded. Board unanimously approved.

Adjourn

Nick Penze made a motion to adjourn, Abi-Wright Grissom seconded. Board unanimously approved.