

Administrative Control Board Meeting
For the Box Elder and Perry City Flood Control
Special Service District
Perry City Offices – 1950 S Highway 89
Tuesday May 20, 2025, 5:15 p.m.

1. Welcome & Call to Order
2. Public Comments
 - (1) Please speak only once (Maximum 3 Minutes) per agenda item.
 - (2) Please speak in a courteous and professional manner.
 - (3) Do not speak to a specific member(s) of the Board, Staff, or Public. (Please speak to the Chairman of the Board Members as a Group)
 - (4) Please present possible solutions for all problems identified; and
 - (5) No decisions will be made during this meeting if the item is not specifically on the agenda.
3. Discussion/Action Items
 - A. Update on Fencing Bid
 - B. Update on Erosion Issue from Reeder
 - C. Projects for Spring Cleaning/Bids
 - D. Update on the potentially abandoned pipe on Peck property
 - E. Payment from County
4. Approve Meeting Minutes
 - April 15, 2025
5. Motion to approve Invoice Payments (Roll Call Vote)
6. Board Member Items & Items for Next Agenda (Next regular meeting June 17th)
7. Adjournment

Certificate of Posting

The Undersigned Duly Appointed Official Hereby Certifies that a copy of the foregoing Agenda was sent to each Member of the Board and posted in Three Locations at the Perry City Offices, Dale Young Park, Perry City Park on this 15th day of May 2025. Any individual Requiring Auxiliary Services should contact the City Offices at least 3 days in advance (435-723-6461)

Tyra M Bischoff, Board Clerk

La Casa Construction

794 S 55 W
Willard, UT 84340
435-744-9170

Estimate

Submitted on 04/02/2025

Water District Fence

Description	Qty	Unit price	Total price
700 Feet 4-strand Barbed Wire Fence	700	\$3.00	\$2,100.00
7 Drill Pipe Braces	7	\$200.00	\$1,400.00
Tartar Gates installed	2	\$275.00	\$550.00
			\$0.00
Subtotal			\$4,050.00

\$4,050.00

Disbursement Statement For BE CO/PERRY FLD CONTR/DRAIN
03/31/2025 to 04/30/2025

Box Elder County Treasurer
Shaun Thornley
1 South Main Street
Brigham City, UT 84302

Circuit Breaker	\$0.00
Motor Carrier	\$222.52
Delinquent Property Tax	\$6.10
Penalty / Interest on Delinquent Taxes	\$0.90
Current Property Taxes	\$0.00
Current Property Taxes	\$51.46
Personal Property Taxes	\$13.72
Delinquent Personal Property Taxes	\$0.00
Motor Vehicle Fee Based / Fee in Lieu	\$607.34
Bank Interest	\$0.00
RDA Return	\$0.00
RDA Revenue	\$0.00
RDA Expense	\$0.00
Personal Property True Up Adj	\$0.00
FIL True Up Adj	\$0.00
Rail Car	\$0.00
Penalty/Interest on Current Taxes	\$1.54
Tax Sale Fees	\$0.00
Other	\$108,108.54

Total \$109,012.12

I Shaun Thornley Box Elder County Treasurer, do hereby certify that the above is a true and correct statement of your account covering the collection of Fee in Lieu, Prior Year Taxes, Penalty, Interest and Current Year Collections.

Box Elder County Treasurer

BOX ELDER COUNTY TREASURER 06/61
1 S. MAIN ST.
BRIGHAM, UT 84302

WELLS FARGO BANK, N.A.
www.wellsfargo.com
31-297/1240

8395

05/07/2025

PAY TO THE ORDER OF BE CO/PERRY FLD CONTR/DRAIN

\$ **\$109,012.12**

ONE HUNDRED NINE THOUSAND TWELVE DOLLARS AND TWELVE CENTS

DOLLARS

BE CO/PERRY FLD CONTR/DRAIN
C/O PERRY CITY - ATTN: TYRA BISCHOFF
1950 S HIGHWAY 89
PERRY UT 84302

MEMO

Shawn R. Shockey
AUTHORIZED SIGNATURE

⑈00000008395⑈ ⑆12400297⑆ 039080031E⑈

BOX ELDER COUNTY TREASURER

8395

BE CO/PERRY FLD CONTR/DRAIN
C/O PERRY CITY - ATTN: TYRA BISCHOFF
1950 S HIGHWAY 89
PERRY UT 84302

05/07/2025

Current Property Taxes
Delinquent Property Tax
Motor Carrier
Motor Vehicle Fee Based / Fee in Lieu
Other
Penalty/Interest on Current Taxes
Penalty/Interest on Delinquent Taxes
Personal Property Taxes
Total

\$51.46
\$6.10
\$222.52
\$607.34
\$108,108.54
\$1.54
\$0.90
\$13.72
\$109,012.12

1 **Box Elder and Perry Flood Control Special Service District**
2 **Perry City Offices 1950 S Highway 89**
3 **5:19 PM Tuesday, April 15, 2025**
4

5 **Members Present:** Vice Chairman Kevin Pebley, Chairman Bryce Thurgood (joined
6 by phone) Board Member Michael Harper, Board Member Paul Nelson, Board
7 Member Taylor Clark
8

9 **Others Present:** Tyra Bischoff; Board Secretary, Matt Robertson, Boyd Bingham
10

11 **Members Excused:** None
12

13 **1. Welcome and Call to Order**

14 Vice Chairman Kevin Pebley welcomed everyone and called to order the April 15,
15 2025, Box Elder and Perry Flood Control Special District meeting.
16

17 **2. Public Comment**

18 None.
19

20 **3. Discussion/Action Items**

21 **A. Update on Fencing Bid**

22 Chairman Bryce Thurgood reported that he had someone look at the fencing
23 project last week but had not yet received a price. He explained that the person
24 he contacted was from Garland and specialized in mountain fencing. Bryce
25 admitted that he had forgotten about it until the meeting approached and
26 apologized for the delay. He promised to have the price soon and would provide
27 an update as it progressed.
28

29 **B. Update on Pipe/Manhole on 1200 West**

30 Matt Robertson discussed the damaged pipe on the Shirlene Peck property and
31 that he had been in contact with Pineview to see who might be using the
32 pipe/irrigation. The only person that is still living that may be using this irrigation
33 pipe is Bob Tingey. Matt discussed it being difficult to get in touch with anyone.
34 He suggested having Bucky Reeder just go up and repair the pipe where they
35 were not able to confirm if it was actually abandoned or not. The Board Members
36 discussed trying to get in touch with someone to make sure if it is being used or

not and Board Member Taylor Clark said he would try and get in touch with Bob Tingey.

Matt then provided an update on the 3 Mile Creek pipe going underneath 1200 West. He reported that Twin D had been called to inspect the pipe. Matt then shared that Twin D ran cameras through the 60-inch corrugated metal pipe, which was installed in the 1980s. He noted that the pipe was in good condition for its age, with only minor rusting visible where water sits. There were no signs of the pipe rusting all the way through, which had been their main concern.

Matt showed pictures of the pipe and manhole to the board. He explained that the manhole would be on the edge of the new road and suggested pouring a larger concrete collar around it to distribute the weight of any vehicles driving over it.

Matt and Brett Jones, the city engineer, both felt that it was not necessary to dig out and replace the pipe or slip it at this point. They suggested monitoring it and potentially slipping it in the future if problems arise.

The Board discussed the situation and agreed that no action was needed at this time. Board Member Paul Nelson suggested letting the city handle it since they were not concerned about it.

C. Projects for Spring Cleaning

Matt discussed potential projects for spring cleaning. He noted that they did not do a maintenance project last year due to work on Evans and Matthias. He listed the main creeks coming out of the canyons: Matthias, Evans, and Perry Canyon (3 Mile Creek), as well as the basin at the bottom.

The board discussed the following areas:

1. Cherry Ridge Basin: Matt suggested it needed some grubbing and mowing, as it had been a couple of years since it was last maintained. Mike confirmed there were willows growing about 3 feet tall and grass on the north side of the basin that was 3-4 feet tall. The board agreed to do add this project to the list.
2. Perry Canyon: Matt noted that they usually do this every year but did not get to it last year. The board agreed it should be done this year.

- 74 3. Maddox Ditch: Matt reported that it looked okay until it flattened out
75 where they had put in a pipe a few years ago. Taylor mentioned that they
76 were planning to grade and bring base in around that area, so they (public
77 works from city) could take care of the grass there as well.
78 4. Evans Canyon: The board discussed potential debris coming from a cut in
79 the road above the upper bridge. They agreed to investigate further and
80 potentially contact the county about fixing the issue.
81 5. City Basins: The board discussed whether to include any city basins in their
82 project list. They ultimately decided to distance themselves from city basins
83 and have the city ask for help if needed.
84

85 The board agreed to have Taylor look at the outfalls and report back. Matt said
86 he would put together a plan for Perry Canyon, Cherry Ridge, and potentially
87 Evans Canyon. He would also follow up with the county about the erosion
88 issue and check with Taylor about city basins. The goal was to have a plan
89 ready to send out to contractors in May.
90

91 Chairman Bryce Thurgood left the meeting at 5:47 p.m.
92

93 **4. Approving Meeting Minutes**

- 94 • February 18, 2025
95

96 **MOTION:** Board Member Michael Harper made a motion to approve the minutes.
97 Board Member Paul Nelson seconded.
98

99 **Roll Call:** Chairman Bryce Thurgood, Absent
100 Vice Chairman Kevin Pebley, Yes
101 Board Member Paul Nelson, Yes
102 Board Member Taylor Clark, Yes
103 Board Member Michael Harper, Yes
104

105 **5. Board Member Items**

106 Vice Chairman Kevin Pebley reported the following account balances:

- 107 • Checking account \$10,053.67
- 108 • Money Market \$46,784.78
- 109 • CD (Maturing in July) \$57,603.59
110

Kevin confirmed that they were square with Reeder, having paid him \$67,584.41 on March 13th, which was the final payment.

The board discussed following up on the payment from the County. Boyd Bingham agreed to contact the commissioner and inform Board Secretary Tyra Bischoff about the status.

6. Motion to Approve Invoice Payments (Roll Call Vote)

- Tyra Bischoff – \$78.38
- Davis & Bott - \$576
- Jones and Associates – January \$1162 February \$1099 = \$2261

MOTION: Board Member Paul Nelson made a motion to approve the invoices. Board Member Taylor Clark seconded.

Roll Call: Chairman Bryce Thurgood, Absent
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Yes

7. Items for Next Agenda

- Update on the potentially abandoned 8 – inch pipe on Shirlene Peck's property
- Fencing Bid
- Look at projects for spring cleaning (Taylor will look at any places – Matt will get bid for cleanings ready)
- Payment from County
- Follow up on erosion issue from Reeder

8. Adjournment

MOTION: Board Member Paul Nelson moved to adjourn the meeting. Board Member Mike Harper seconded.

All Board Members were in favor. The meeting ended at 5:57 p.m.



Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

Account Statement



Date 4/30/25 Page:1 of 2
Primary Account XXXXXXXXXXXXX4268

*****AUTO**SCH 5-DIGIT 84302
74328 0.4401 AV 0.545 171 1 250
BOX ELDER COUNTY AND PERRY CITY FLOOD
1950 S HWY 89
PERRY UT 84302-4457

CO

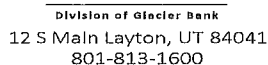
***** CHECKING ACCOUNTS *****

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

PREMIER BUSINESS MMDA		Number of Enclosures	0
Account Number	XXXXXXXXXXXX4268	Statement Dates	4/01/25 thru 4/30/25
Previous Balance	46,784.78	Days in the statement period	30
Deposits/Credits	.00	Average Ledger	46,784.78
Checks/Debits	.00	Average Collected	46,784.78
Service Charge	.00	Interest Earned	53.83
Interest Paid	53.83	Annual Percentage Yield Earned	1.41%
Ending Balance	46,838.61	2025 Interest Paid	543.13

----- Activity in Date Order -----			
Date	Description	Withdrawals	Deposits
4/30	Interest Deposit	.00	53.83
			Balance
			46,838.61

----- Interest Rate Summary -----	
Date	Rate
3/31	1.400000%



Member
FDIC

Page:1 of 3

Primary Account XXXXXXXXXXXXXXX1187

```
----- Interest Rate Summary -----
      Date      Rate
      3/30      0.015000%
```

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE		541
3005 SOUTH 1200 WEST PERRY, UT 84302-4229		11-751243
DATE <u>4-15-25</u>		CHECK NUMBER
PAY TO THE ORDER OF <u>Davis + Boff</u>	\$ <u>576.00</u>	
<u>Five hundred seventy six and 00/100</u>		DOLLARS
FOR <u>#203159</u>	<u>Keri E. Pebley</u>	
⑆000541⑆ ⑆124300754⑆ 00744531187⑆		

Check 541 Amount \$576.00 Date 4/28/2025

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE		543
3005 SOUTH 1200 WEST PERRY, UT 84302-4229		11-751243
DATE <u>4-15-25</u>		CHECK NUMBER
PAY TO THE ORDER OF <u>Tyra Bischoff</u>	\$ <u>78.38</u>	
<u>Seventy eight dollars and 38/100</u>		DOLLARS
FOR <u>Feb 13th inv.</u>	<u>Keri E. Pebley</u>	
⑆000543⑆ ⑆124300754⑆ 00744531187⑆		

Check 543 Amount \$78.38 Date 4/24/2025



CONSULTING ENGINEERS

Jones & Associates
6080 Fashion Point Dr
South Ogden, UT 84403-4851
(801) 476-9767

PERRY FLOOD CONTROL DISTRICT

ATTN: Tyra Bischoff - Secretary
3005 South 1200 West
Perry, UT 84302

Date: March 31, 2025

Invoice number: 22855

Professional Engineering Services rendered during the month of March, 2025 for work on the following projects:

ENGINEERING CONSULTATIONS

Evans & Mathias Canyons Debris Basins Design & Permitting

Matthew L. Robertson, P.E. (Senior Engineer II)

0.25 hrs.

Subtotal \$ 39.25

Threemile Creek Pipe Crossing 1200 West

Matthew L. Robertson, P.E. (Senior Engineer II)

1.50 hrs.

Subtotal \$ 235.50

SUBTOTAL ENGINEERING CONSULTATIONS \$ 274.75

INVOICE TOTAL \$ 274.75

Perry Flood Control District Notes (March 31, 2025)

The following notes summarize the Engineering Services provided by Jones & Associates for the month of March 2025

Date	Employee Type	Employee	Billed Units/Hours	Billed Amount	Notes
27 Perry Flood Control District			1.75	274.75	
300 Storm Drain Evans & Mathias Canyons Debris Basins Design & Permitting			0.25	39.25	
03/17/25	Senior Engineer II	Matthew Robertson	0.25	39.25	Follow up with Tyra on the pay request for Reeder.
300 Storm Drain Threemile Creek Pipe Crossing 1200 West			1.50	235.50	
03/17/25	Senior Engineer II	Matthew Robertson	0.50	78.50	Coordination with Taylor on the video of the line. Spoke with him about the extent of the video that needs to be done and looked up plans for 1200 West and our maps to see where the pipe crosses the roadway.
03/11/25	Senior Engineer II	Matthew Robertson	0.50	78.50	Phone calls and emails with Taylor and with Adrian about the videoing of the pipe under the roadway.
03/27/25	Senior Engineer II	Matthew Robertson	0.50	78.50	Received file for pipe video inspection from Taylor and tried to play it - was unable to use the format it was sent in and worked with Taylor to get a different file format from Twin D.
			1.75	274.75	

INVOICE

Tyra Bischoff

DATE: MAY 14, 2025

Box Elder and Perry City Flood Control
Invoice #028

FOR: FLOOD CONTROL MINUTES & MISC.
SERVICES

DATE	DESCRIPTION	HOURS	LINE TOTAL
4/15/2025	Meeting	1.25	
4/17/2025	Emails	.5	
5/14/2025	Minutes/Agenda/Posting/Packet/Emails	2	
	TOTAL	3.75 hours	X 28.50
		SUBTOTAL	106.88
		SALES TAX	0
		TOTAL	106.88

THANK YOU