



**Wasatch County Library  
Library Board Meeting Minutes  
Friday, July 18, 2025**

Hybrid meeting: Electronic meeting held via Zoom, with in-person anchor location in the Board Room, Wasatch County Library.

**In attendance in person:** Amber Koecher, Vice Chair/Chair Elect; Luke Searle, County Council Chair; Heber Lefgren, Assistant County Manager; Kate Mapp, Adult Services Librarian; Angela Edwards, Assistant Library Director; Juan Lee, Library Director.

**In attendance virtually:** Mitzi Nelson, Secretary; Cristina Spicer, Board Member at Large; Danny Goode, Board Chair.

**Excused:** None.

**1. Call to Order & Welcome:** 2:33 PM – Cristina Spicer, Board Chair.

**2. Public Comment:** None.

**3. Approval of Minutes**

- **MOTION** to approve the Minutes of the regular Board meeting held on May 16, 2025, made by Amber. Seconded by Luke. Approved.
- No meeting was held on June 20, 2025.

**4. Consent Agenda Items**

- **Library Director's Report.** Juan presented highlight of June library activities.
- **Report of Year-to-date Expenditures:** June report was not available in time for the meeting. Juan will present June and July reports at the August 15, 2025 meeting.

**5. Business**

- INTRODUCTION:** New staff member – Library Marketing Specialist (Librarian I). Juan reported that Carrie Luke was selected for this new position. Carrie will attend the August Board meeting to introduce herself.
- ACTION: Motion to approve the Wasatch County Library's Online and Internet Access Policy** including the language recommended by the Utah State Library Division regarding CIPA compliance, made by Cristina. Seconded by Amber. Approved.
- UPDATE:** Kate Mapp, Adult Services Librarian, gave a summary of the Library's participation in:
  - Heber City's 100 Years
  - Wasatch County Heritage Days
  - America 250
- DISCUSSION:** County Projects & Library Needs Assessment. Heber Lefgren, Assistant County Manager, and the Library Board discussed the need for a formal needs assessment.

- **ASSIGNMENT:** Juan and Heber will work on an RFP for a needs assessment for the Library and the Senior Center.
- E. **DISCUSSION:** Frequency of Regular Library Board Meetings. The discussion was tabled for next meeting.
- F. **UPDATE:** Juan gave an update on the Makerspace = Library Adventure Base = LAB  
Meaning: "Library Adventure Base" has a dynamic and engaging feel that captures the spirit of exploration and creativity you're aiming for in the makerspace. The word "Adventure" suggests a journey of discovery, while "Base" conveys a solid foundation where users can experiment, learn, and build new skills. Overall, it's a name that invites everyone—whether they're experienced makers or just curious about the possibilities—to embark on their own creative adventures.

#### **6. Call for Agenda Items for Next Meeting-May 16, 2025 at 2:30**

- A. Follow up on Needs Assessment, space needs, and capital projects.
- B. Invite Carrie Luke to join the Board meeting.

#### **7. Closed Meeting**

The Board may consider a motion to enter a Closed Meeting. A closed meeting described under UCA 52-4- 205 may be held for specific purposes, including, but not limited to, discussion of the character, professional competence, or physical or mental health of an individual and certain deliberations in the procurement process.

**MOTION to adjourn the meeting at 3:44 PM made by Amber. Seconded by Mitzi. Approved**

Next meeting: Friday, August 15, 2025, 2:30 PM.