



6 7:05 p.m.

8     1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at  
9     7:00 p.m.

10  
11 2. The Pledge of Allegiance was led by Councilmember Cartwright. Councilmember Johnson  
12 offered a prayer.

14 3 Roll Call

15 Mayor Johnny Parsons

## 16 Councilmembers:

17 Janet Cartwright

18 Ryan Johnson

19 Michael Mathie -Absent

20 Perry Payne

21 Erika Sirrine -Absent

## 22 Public Works Director John Draper

## 23 City Recorder Allison Leavitt

**24 City Treasurer Jacee Barney**

#### 26 4. Citizen input – Limit of 3 minutes per comment

28    Dave Coe asked if the July 23<sup>rd</sup> car show entrants could receive a BBQ dinner ticket included  
29    in their entrance fee. The Council agreed to this.

## 31 5.Approval of June 2025 warrant register, cash disbursements, adjustment journal.

33 Councilmembers reviewed and signed the June 2025 warrant register, cash, disbursements,  
34 adjustment journal.

36 6 Business

38 a. Recognize City Treasurer Jacee Barney in earning Certified Public Finance Administrator  
39 accreditation

40  
41 City Recorder Allison Leavitt presented to City Treasurer Jacee Barney her Certified Public Finance  
42 Administrator accreditation certificate. City Treasurer Jacee Barney has put in a lot of work to achieve  
43 this accreditation, and she thanked the Council for allowing her to attend the trainings she needs to  
44 perform her job duties.

45  
46 City Recorder Allison Leavitt stated that this accreditation is equivalent to earning an associate  
47 degree.

48  
49 The Council congratulated City Treasurer Jacee Barney on her accomplishment and the good job she  
50 does for the City.

51  
52 b. Consider 2025 White's Sanitation Contract Renewal

53  
54 Max White, with White's Sanitation stated he was here tonight to present and review the new  
55 contract between White's Sanitation and Monroe City.

56  
57 Mr. White explained that White's Sanitation current contract would have allowed them to increase  
58 their rates due to unusual conditions if needed. Even though there have been some rough times over  
59 the last five years White's Sanitation did not increase their rates, except for some fuel cost  
60 adjustments. They did this because they thought this was best for them and their customers.

61  
62 The new contract would include an increase in the flat rate from \$10.75 to \$13.00. The Council can  
63 opt to charge the full rate increase now or add .50 a year for the next five years.

64  
65 In September the contract will renew, and Monroe City will have completed 35 years of doing  
66 business with White's Sanitation. Mr. White expressed his appreciation, as he does each year, to  
67 Monroe City and the Council for trusting White's Sanitation in taking care of trash disposal for the  
68 City. It was noted that Monroe City was the first City to sign with White's Sanitation and  
69 Councilmember Dick Payne played a major role in this.

70  
71 **Councilmember Payne moved to accept White's Sanitation contract for a period of  
September 1, 2025, to August 31, 2031, with the set base amount of \$13.50 per month.  
Councilmember Cartwright seconded the motion. A roll call vote was called. Voting yes:  
Councilmembers Cartwright, Johnson, and Payne. The motion carried. 3-0**

72  
73  
74  
75 c. Public Hearing to accept comments concerning proposed yearly rate increase for utility  
76 services provided by Monroe City to compensate for increasing operating costs.

77  
78 Mayor Parsons opened the public hearing at 7:19 p.m.

79  
80 City Recorder Allison Leavitt explained that Utility Financial Solutions has completed our rate study  
81 and has recommended that we increase our rates by 1.5% -5.4%. Our policy states that we can auto

82 adjust rates of no more than 2.5%, and since some rate categories are more than 2.5% it was decided  
83 to hold a public hearing for comments concerning the increases.

84  
85 Citizen Dave Coe asked the Council that they keep the increases reasonable. The Council believes that  
86 keeping current with cost increases is better than falling behind and having to make large increases.

87  
88 With no further comments Mayor Parsons closed the public hearing at 7:21 p.m.

89  
90 d. Consider Resolution 7 01 2025 amendment to Monroe City's Power Policy to adjust rates  
91 to meet cost of service increases

92  
93 Councilmember Payne stated that he believes the power department is in a good place because of  
94 our annual rate increases and that UFS gave us good information with the rate design study they  
95 performed last year and agrees with the new rates they have proposed.

96  
97 **Councilmember Payne moved to adopt Resolution 7 01 2025 amending Monroe City's  
98 Power Policy to adjust rates to meet cost of service increases. Councilmember Johnson  
99 seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright,  
100 Johnson, and Payne. The vote was unanimous. The motion carried. 3-0**

101  
102 e. Consider Resolution 7 02 2025 amendment to Monroe City's Water Policy to include  
103 annual cost of service rate increase.

104  
105 Our power and irrigation rate policy includes the annual auto rate increase to cover the cost-of-  
106 service increases and this resolution would amend the water policy to include an auto rate  
107 adjustment not to exceed a 5% annual rate increase to cover cost of service increases.

108  
109 **Councilmember Payne moved to adopt Resolution 7 01 2025 amending Monroe City's  
110 Water Policy to include an annual auto rate increase, not to exceed 5% annually, to meet  
111 cost of service increases. Councilmember Johnson seconded the motion. A roll call vote  
112 was called. Voting yes: Councilmembers Cartwright, Johnson, and Payne. The vote was  
113 unanimous. The motion carried. 3-0**

114  
115 f. Consider Resolution 7 03 2025 amendment to Monroe City's Setting Development  
116 Application Fees.

117  
118 City Recorder Allison Leavitt presented to the Council an amended Development Application fees  
119 schedule. This will help cover administrative costs associated with land development.

120  
121 **Councilmember Johnson moved to adopt Resolution 7 03 2025 amendment to Monroe City's  
122 Development Applications Fees Schedule. Councilmember Payne seconded the motion. A  
123 roll call vote was called. Voting yes: Councilmembers Cartwright Johnson, and Payne. The  
124 motion carried. 3-0**

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125 g. Consider setting cost of service increase percentage for Water Department

126 To keep cost of service increases to a minimum and avoid big jumps every five years the Council  
127 agreed that a 5% increase to the water service base rate was the best for the water department. This  
128 will increase the base rate by \$1.05 total base rate will increase to \$22.05.

129 **Councilmember Payne moved to approve a 5% cost of service increase to the water base**  
130 **rate beginning July 1. 2025. Councilmember Cartwright seconded the motion. A roll call vote**  
131 **was called. Voting yes: Councilmembers Cartwright, Johnson, and Payne. The motion**  
132 **carried. 3-0**

133 h. Consider to set cost of service increase percentage for Irrigation Department

134 The Council agreed to a 5% increase to the irrigation base rate to be put into place to cover increased  
135 cost of operations for the irrigation department.

136 **Councilmember Payne moved to approve a 5% cost of service increase to the irrigation base**  
137 **rate beginning July 1. 2025. Councilmember Cartwright seconded the motion. A roll call vote**  
138 **was called. Voting yes: Councilmembers Cartwright, Johnson, and Payne. The motion**  
139 **carried. 3-0**

140 i. Consider Ordinance 7 1 2025 -amending Monroe City Subdivision Ordinance Title 12.15  
141 Curb, Gutter and Sidewalk Requirements

142 **Councilmember Payne moved to adopt Ordinance 7 01 2025 amending Monroe city**  
143 **Subdivision Ordinance Title 12.15 Curb, Gutter, and Sidewalks requirement. Councilmember**  
144 **Cartwright seconded the motion. A roll call vote was called. Voting yes: Councilmembers**  
145 **Cartwright, Johnson, and Payne. The motion carried. 3-0**

146 j. Consider items to be placed on City surplus list

147 Public Works Director John Draper explained that a used tractor was purchased for the cemetery, and  
148 he would like to place the existing tractor on the City's surplus list. He would like to advertise the  
149 tractor for \$6,000 on KSL Classified and Facebook.

150 Council was glad that a more dependable tractor was purchased for the cemetery and selling the old  
151 tractor would help offset the expense of the new tractor.

152 **Councilmember Cartwright moved to place the Jimna tractor to the surplus list.**  
153 **Councilmember Payne seconded the motion. A roll call vote was called. Voting yes:**  
154 **Councilmembers Cartwright, Johnson, and Payne. The motion carried. 3-0**

155 k. Consider proposed annexation agreements

169 Ashlyn Thalman has requested permission from the Council to obtain a building permit before water  
170 right transfer is complete. Ms. Thalman was told that it could be up to six months before the transfer  
171 would be finalized and she does not want to wait this long to start the building.

172  
173 The Council discussed that the risk would be on Ms. Thalman to build without the water transfer  
174 being complete because the City will not bring water to her property without the transfer being  
175 completed.

176  
177 Council asked City Recorder Allison Leavitt to contact Attorney Eric Johnson for his opinion on this  
178 matter.

179  
180 Item was tabled.

181  
182 Developer Doug Monroe has asked if the Goold Bros. Subdivision annexed a portion of their county  
183 property into the City for a retention pond for the subdivision would he be held to the requirement  
184 of turning in a water right since it would not be a resident and the retention pond would become the  
185 City's responsibility after the subdivision was completed.

186  
187 Councilmember Payne asked if the City would be required to assume the retention pond. Council  
188 asked City Recorder Allison Leavitt to contact Attorney Eric Johnson for his opinion on this matter  
189 also.

190  
191 Item was tabled.

192  
193 I. Consider Resolution 7 04 2025 amending Monroe City Fee Schedule  
194  
195 City Recorder Allison Leavitt presented to the Council an updated fee schedule which will include the  
196 new development fees.

197  
198 **Councilmember Payne moved to adopt Resolution 7 04 2025 amending Monroe City's Fee  
199 Schedule. Councilmember Johnson seconded the motion. A roll call vote was called. Voting  
200 yes: Councilmembers Cartwright, Johnson, and Payne. The motion carried. 3-0**

201  
202 m. Consider cancellation of July 22, 2025 -Regular Council Meeting

203  
204 Due to conflicts with Councilmembers assignments for the 24<sup>th</sup> of July celebration it was decided to  
205 cancel the regular schedule July 23, 2025, City Council Meeting.

206  
207 **Councilmember Payne moved to cancel Monroe City Council regular schedule meeting for  
208 July 22,2025. Councilmember Cartwright seconded the motion. A roll call vote was called.  
209 Voting yes: Councilmembers Cartwright, Johnson, and Payne. The motion carried. 3-0**

210  
211 7. Other Business

212  
213 a. Staff Reports

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214  
215 City Recorder Allison Leavitt–  
216  
217 No further business.  
218  
219 Power Foreman – Josey Parsons,  
220  
221 \*IPA is offering Monroe City a Series K Note monthly payment of \$4000 for 24 months. These funds  
222 are the difference between the original 30-year funding and the argument by Anaheim,  
223 Pasadena and Riverside that the funding should have been over 20 years. IPA eventually  
224 agreed with the California cities and because those cities, plus Monroe and Meadow are  
225 withdrawing, the money is basically our portion of the savings on a 20-year funding as  
226 opposed to a 30-year funding. Our Attorney Eric Johnson recommends that the City accept  
227 the offer.  
228  
229 \*Utility Financial Solutions LLC (UFS) talked to Power Foreman Josey Parsons about conducting a  
230 study to implement an impact fee for new power customers, such as we do with our water and  
231 irrigation hook-ups. Power Foreman Josey Parsons stated that they did not give him a definite cost of  
232 the study, this is something we could obtain if we are seriously looking at having them do the study.  
233 Mayor Parsons stated we could use the funds we receive from IPA to pay for the study.  
234  
235 The Council asked Power Foremen Josey Parsons to contact UFS and schedule a presentation for  
236 them to give to the Council on the benefits and cost of the impact fee study.  
237  
238 City Treasurer Jacee Barney –  
239  
240 No further business.  
241  
242 Public Works Director John Draper  
243  
244 \*Request, by a resident that lives up the canyon, for a sign to be installed before entering the canyon  
245 that states narrow road no turn around area for oversized trailers and vehicles. Council does not see a  
246 problem with installing a sign as requested.  
247  
248       b. Department Business-Council  
249  
250 Councilmember Cartwright –  
251  
252 \*Appreciates the tractor purchased for the cemetery. It is a good clean tractor that will help Shad Lee  
253 perform his duties.  
254 Councilmember Johnson –  
255

256 \*Asked if propane tanks have been checked and filled for the upcoming 24<sup>th</sup> of July celebration. This  
257 is on Water Foreman DarRell Payne's list of items to take care of.

258

259 Councilmember Payne –

260

261 \*Thanked the Council for allowing firefighters to attend the recent Fire Convention in Spanish Fork.  
262 City Recorder Allison Leavitt prepared a list of years of service pins and certificates that our  
263 firefighters were missing, and the State Association secretary went through the list and delivered  
264 them to Mayor Parsons at convention. All firefighters should be current with their pins and  
265 certificates.

266

267 **8. Adjournment**

268

269 **There being no further business to come before the Council for consideration,**  
270 **Councilmember Payne moved the Regular Council Meeting adjourn at 7:57 p.m. The**  
271 **motion was seconded by Councilmember Johnson . The vote was unanimous. The**  
272 **motion carried. 3-0**

273

274 The next regular City Council meeting is scheduled to be held on Tuesday, August 12,  
275 2025 starting at 7:00 p.m. at Monroe City Office.

276

277 Approved this 12<sup>th</sup> day of August 2025.

278



279 Allison Leavitt

280 Monroe City Recorder

281



282 Johnny C. Parsons

283 Mayor

284



285