



MILFORD CITY COUNCIL NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a regular meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, August 19, 2025**.

- 1. MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
- 2. VISITORS**
 - a. Jeff Harkness – Discuss maintenance of city fire hydrants
- 3. CONSENT ISSUES**

Presentation of Financial report July 2025, approval of bills and payroll, and approval of minutes for July 15, 2025 Public Hearings and Council Meeting, and August 4, 2025 Special Meeting
- 4. NEW BUSINESS**
 - a. Canvass of Primary Election Returns
 - b. Approval of replacing bay doors at old fire station and city maintenance shop
 - c. Appointment to Milford Booster Club
 - d. Filing extension request on Water Right 71-497 (Application No. A45723)
 - e. Approval of Addendum to Milford Municipal Golf Course Agreement
 - f. Discuss South Central Communications response on vacating alleys
 - g. Discussion on donation of old stadium lights from BCSD
 - h. Review the bat remediation report at the pool and approval of Request for Proposals
- 5. OLD BUSINESS**
 - a. July 4th Committee Update
 - b. Discuss condition of Main Street Property Parcel 0005-0009-0003
- 6. ORDINANCE AND RESOLUTIONS**
 - a. Ordinance 04-2025 "Vacating Alley"
 - b. Ordinance 05-2025 "Amendment to Vacation"
- 7. STAFF REPORTS AND COMMENTS**
 - Leo Kanell, City Attorney
 - Benjamin Stewart, City Foreman
 - Makayla Bealer, City Administrator
 - Lisa Thompson, Zoning Administrator
 - Monica Seifers, City Recorder
- 8. COUNCIL REPORTS AND COMMENTS**
 - Nolan Davis, Mayor - *Waste Management, Economic Development, Five County Steering, Public Safety*
 - Terry Wiseman - *Water, Streets, Beautification*
 - Ian "Jeep" Spaulding - *Recreation, Swimming Pool and Golf Course, City Parks*
 - Russell Smith - *Cemetery, Sewer, Airport*
 - Les Whitney - *Planning and Zoning Chair, Buildings and Equipment, LIC Committee, Children's Justice Center*
 - Scott Symond - *Library Board, County BofA, Beautification, Hospital Board, County Travel Council/Tourism*
- 9. ADJOURNMENT**

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.



City of Milford
P.O. Box 69
Milford, Utah 84751
435 387-2711

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Gmailed
7-16-25 MB

July 16, 2025

Jefferson Moss and Jim Grover
60 East South Temple
Suite 300
Salt Lake City, UT 84111-1041

Dear Mr. Moss and Mr. Grover,

I am writing to express my strong support for Colette Cox, Outreach Manager for the Governor's Office of Economic Opportunity (GOEO) at the Center for Rural Development.

Colette has been an incredible asset to Rural Utah. Her commitment and passion for supporting rural communities are evident in everything she does. She has worked closely with us here in Milford City, and we have consistently been impressed by her professionalism, responsiveness, and dedication to our success.

Colette played a key role in supporting our Industrial Park Improvement Project. Her knowledge and guidance throughout the process were invaluable. She genuinely cares about the well-being of rural areas and continuously goes above and beyond to make sure our voices are heard and our needs are met.

It is clear that Colette is fulfilling the promises made by the Governor in his campaign—to strengthen and support rural Utah. She is fully invested in her role and is making a real difference in communities like ours.

We are proud to work with Colette Cox and hope she continues in this role for years to come. Rural Utah needs champions like her.

Best regards,

Nolan Davis, Mayor



**State of Utah
Department of Transportation**

Cooperative Agreement Local Agency Performing Work for UDOT	Project Description: <u>Improve storm water management at 600 North, Milford Utah.</u> Local Agency: <u>Milford City</u>	Estimated value of scope of work <u>\$51,850.00</u>
Pin: <u>22856</u> Job/ Project: <u>SR-257; Milford Drainage Repair at 600 North</u>		Date Executed

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THIS AGREEMENT, made and entered into on the executed date, by and between the **UTAH DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as "UDOT", and Milford City ~~Agency-name here~~, a political subdivision of the State of Utah, hereinafter referred to as the "Local Agency."

UDOT requested that the Work be included in the Local Agency's Project. Subject to the attached provisions, Local Agency will include the following items into its Project. Unless the parties agree to a lump sum, upon signing this Agreement, UDOT agrees that the costs shown are estimates and that it will be responsible for paying the actual costs associated with these items, based on unit bid prices, and actual quantities placed. If a lump sum payment is specified, UDOT will not pay for any additional costs beyond the lump sum payment amount.

Description of Work:

Installation of new culverts across 600 North and SR-257. Abandonment of existing culverts. Installation of curb and gutter on the northeast corner of 600 North and SR-257 with asphalt repair as needed. Enter in description of work to be performed, inventory to be purchased, or other billable activities

Costs to include:

List or Description of Items

Item #	Item Description	Estimated Quantity	Unit Price	Estimated Cost
#1	<u>Mobilization (50% of Cost)</u>	<u>1</u>	<u>\$4,000.00</u>	<u>\$4,000.00</u>
#2	<u>Excavation & Culvert Installation</u>	<u>70</u>	<u>\$300.00</u>	<u>\$21,000.00</u>
#3	<u>Flowable Fill</u>	<u>49</u>	<u>\$250.00</u>	<u>\$12,250.00</u>
#4	<u>Asphalt Pavement Repair</u>	<u>33</u>	<u>\$200.00</u>	<u>\$6,600.00</u>
#5	<u>Curb & Gutter Construction</u>	<u>100</u>	<u>\$80.00</u>	<u>\$8,000.00</u>
<u>Maximum Estimated Total Cost</u>				<u>\$51,850</u>

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LUMP SUM PAYMENT: TOTAL AMOUNT TO BE PAID BY UDOT (Fill in only if actual cost approach is not used.)	<u>\$51,850.00</u>
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Project Completion Date:

Billing must be submitted within 3 months of work completion date.

1 of 3

22856 Milford City Contingency Paying Coop (Local Performing Work) (1) Contingency Paying Coop (Local Performing Work) Feb-17, 2016 Contingency Paying Coop (Local Performing Work) Feb-17, 2016.doc
8/14/2025 7/3/2025 6/30/2025

If the actual costs exceed the agreed maximum total cost, **Local Agency** will immediately notify **UDOT** and **UDOT** can determine whether to reduce the scope of Work or continue with the Work at the increased cost. Once final **UDOT** signoff has occurred, the **Local Agency** will submit the receipts of payments for the Work to the **UDOT** Region office. **UDOT** will process the payment of the committed amount or the direct costs of approved activities, whichever is less, within 45 days and send a check to the **Local Agency**.

Total Estimated Reimbursement to the Local Agency is ~~total estimate from \$51,850.00~~ above

Provisions

Local Agency will include the UDOT's Work provided UDOT pays the actual costs incurred for the Work. Local Agency's contractor will perform the Work described in this Agreement in accordance with UDOT's plans and specifications. Local Agency will notify UDOT two weeks in advance prior to starting the Work so UDOT may inspect the Work. UDOT has the right to inspect the Work but may choose not to exercise this right. Regardless of any inspection by UDOT, Local Agency is still required to construct the Work in accordance with the plans and specifications. UDOT, through its inspection of the Work, will provide Local Agency with information addressing any problems or concerns UDOT may have with acceptance of said Work. Upon completion of the Work, the Local Agency will contact UDOT for a final review and inspection. UDOT reserves the right to withhold payment unless the Work is completed to UDOT standards and specifications. The Local Agency has the right to correct any deficiencies in a timely manner and resubmit the Work for inspection and approval.

I. Liability:

UDOT and the Local Agency are both governmental entities subject to the Governmental Immunity Act. Each party agrees to indemnify, defend and save harmless the other party from any and all damages, claims, suits, costs, attorney's fees and actions arising from or related to its actions or omissions or the acts or omissions of its officers, agents, or employees in connection with the performance and/or subject matter of this Agreement. The obligation to indemnify is limited to the dollar amounts set forth in the Governmental Immunity Act, provided said Act applies to the action or omission giving rise to the protections of this paragraph. This paragraph shall not be

construed as a waiver of the protections of the Governmental Immunity Act by the parties. The indemnification in this paragraph shall survive the expiration or termination of this Agreement.

II. Termination:

This Agreement may be terminated as follows:

- a. By mutual agreement of the parties, in writing
- b. By either UDOT or the Local Agency for failure of the other party to fulfill their obligations as set forth in the provisions of this Agreement. Reasonable allowances will be made for circumstances beyond the control of the parties. Written notice of intent to terminate is required and shall specify the reasons for termination. If a party fails to cure the breach, the other party may terminate this Agreement.
- c. By UDOT for the convenience of the State upon written notice to the Local Agency. However, UDOT will be responsible for the costs incurred for the Work before the termination of the Agreement.

III. Maintenance:

Division of jurisdiction and responsibilities of state highways shall be in accordance with Utah Code Section 72-3-109 and applicable rules.

IV. Payment and Reimbursement to Local Agency:

UDOT shall be responsible for all actual costs associated with the Work described in this Agreement up to the maximum total cost or lump sum. The Local Agency must submit the billing within 3 months of the Work completion date.

V. Change in Scope and Schedule:

If Work scope or schedule changes from the original intent of this Agreement, UDOT will notify the Local Agency prior to changes being

made. If the Local Agency modifies its Project and the modification affects the Work, Local Agency will immediately notify UDOT. In the event there are changes in the scope of the Work, extra work, or changes in the planned Work covered by this Agreement, a modification to this Agreement must be approved in writing by the parties prior to the start of work on the changes or additions.

VI. Environmental Compliance

The Local Agency will assure compliance of the Project with all applicable state and federal environmental statutes, regulations, rules, and permitting requirements.

VII. Miscellaneous:

Each party agrees to undertake and perform all further acts that are reasonably necessary to carry out the intent and purposes of the Agreement at the request of the other party.

The failure of either party to insist upon strict compliance of any of the terms and conditions, or failure or delay by either party to exercise any rights or remedies provided in this Agreement, or by law, will not release either party from any obligations arising under this Agreement.

This Agreement does not create any type of agency relationship, joint venture or partnership between the parties.

Each party represents that it has the authority to enter into this Agreement.

This Agreement may be executed in counterparts by the parties.

VIII. Content Review:

Language content was reviewed and approved by the Utah AG's office on February 2, 2015.

<u>[Agency name hereMilford City]</u>				Utah Department of Transportation			
By		Date		By		Date	
Title/Signature of Official				[UDOT Officer Name & Title]			
By		Date		By		Date	
Title/Signature of additional official if required				Region Director [or second signature verification]			
By		Date		By		Date	
Title/Signature of additional official if required				Comptrollers Office			



Milford City Council Agenda Request Form

This form must be submitted by Noon the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly): Jeff Harkness

ORGANIZATION (if applicable): Harkwilde Maintenance

ADDRESS: 2720w Santex Cir Taylorsville Ut 8

PHONE: _____ CELL PHONE: 385-260-9521

E-MAIL ADDRESS: Jeff@Harkwildemaintenance.com

To be used if additional information is required and to provide you a copy of agenda. Agenda will also be posted on www.utah.gov/pmn. You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend Aug-19-2025 Amount of Time Requested
20 Mins.

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) :

We are Seeking Councils approval for Harkwilde Maintenance to perform routine maintenance & assess repairs (if needed) for all of milford Citys hydrants to improve longevity and function in the event of an emergency.

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION ☒ INFO ONLY ☐

PLEASE DESCRIBE DESIRED OUTCOME: for Harkwilde Maintenance to provide Routine maintenance on all fire hydrants of milford city

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES ☐ NO ☒

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here _____

CONTINUED ON REVERSE

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES ☒ NO ☐

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: 350.00 per Hydrant

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 3 pm the Wednesday prior to the City Council Meeting. Meetings are held the 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 12 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

Handouts may be e-mailed prior to deadline for agenda. E-mail to:
mseifers@milford.utah.gov by Noon the Wednesday prior to meeting.


SIGNATURE

8/19/2025
DATE

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OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

If no, reason for denial: _____

Hark Wilde Maintenance

**Yearly routine hydrant maintenance consists
of the following for only \$350.00:**

- **Check and make sure hydrant is Properly functional.**
- **Check Hydrant for any Leaks or Damage.**
- **Flush hydrant and valve to clear any harmful material that may cause malfunctions or leaks.**
- **Exercise and Condition all cap.**
- **Repaint Hydrant for Proper Visibility.**

**For large volume and contract pricing
Or additional services.**

**please Contact
Jeff Harkness
at 385-260-9521**

CITY OF MILFORD
COMBINED CASH INVESTMENT
JULY 31, 2025

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	285,747.53
01-11120	CASH IN CHECKING - UIB	104,199.85
01-11130	CASH IN CHECKING - VENMO-UIB	6,105.50
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	251.98
01-11610	CASH-STATE TREASURER-COMBINED	3,651,243.26
01-11700	CASH - A/R CLEARING	7,348.14
01-11750	UTILITY CASH - A/R CLEARING	3,499.08

	TOTAL COMBINED CASH	4,058,695.34
01-11810	ST TREAS-DESIGNATED-WATER	(770,769.29)
01-11815	ST TREAS-DESIGNATED-SEWER	(811,593.39)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(568,676.19)
01-11817	ST TREAS-DESIGNATED-LIBRARY	260.56
01-11819	ST TREAS- RECREATION COMPLEX	(22,099.72)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(135,715.91)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(53,513.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(222,000.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,384,543.80)

TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	744,234.60
30	ALLOCATION TO DEBT SERVICE FUND	(74,657.45)
51	ALLOCATION TO WATER FUND	257,241.60
52	ALLOCATION TO SEWER FUND	457,725.05

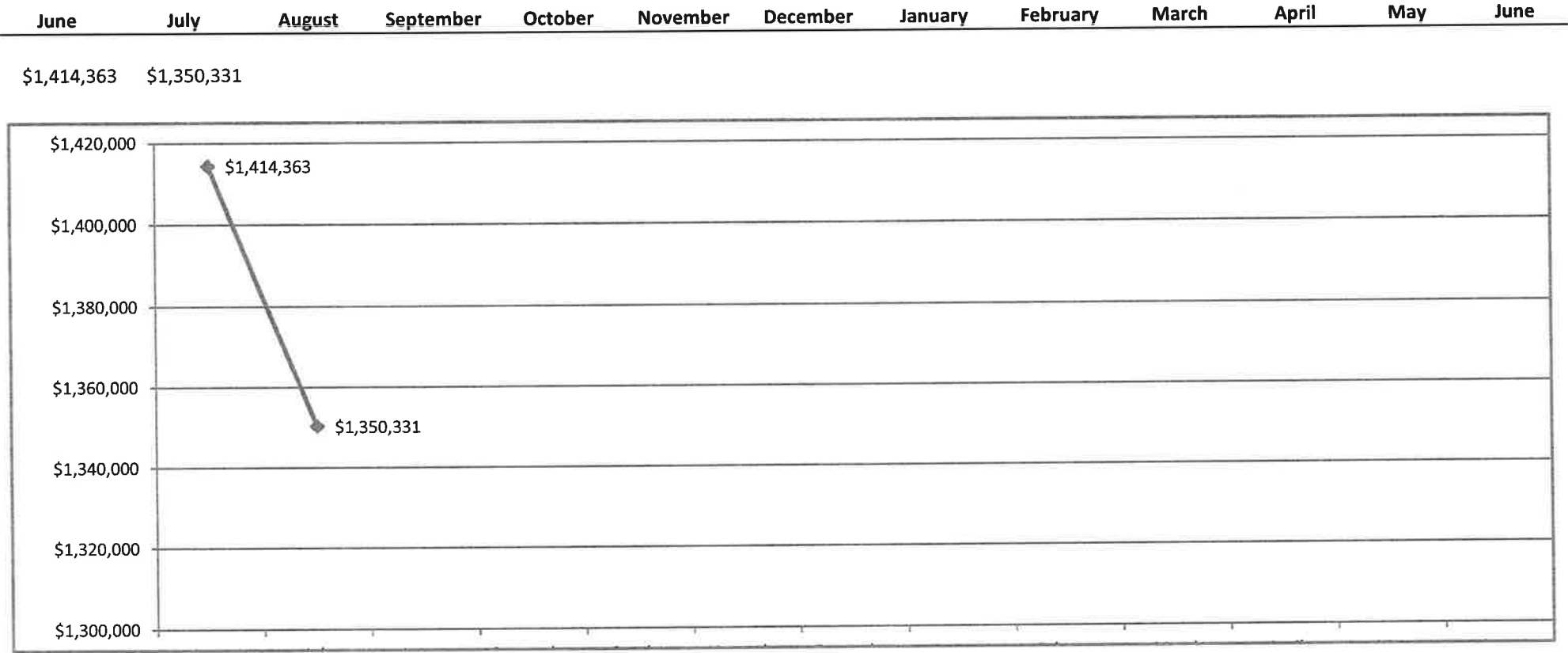
TOTAL ALLOCATIONS TO OTHER FUNDS	1,384,543.80
ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,384,543.80)

ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2024-2025

[illegible]

Historical Fund Balance
City of Milford
Unaudited
2025-2026



Retained Earnings	Actual Revenue YTD	Retained Earnings
Low = 5% of General Fund Revenue	\$121,572.25	\$6,078.61
High =35% of General Fund Budget	Budget Revenue 2025-2026 \$2,278,111.83	\$797,339.14
Current Month Retained Earnings		\$1,350,331.47

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2025

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	744,234.60	
10-12100	ST TREAS-DESIGNATED-GEN FUND	568,676.19	
10-12110	ST TREAS-DESIGNATED-LIBRARY	(260.56)	
10-12140	ST TREAS-RECREATION COMPLEX	22,099.72	
10-13110	ACCOUNTS RECEIVABLE	10,971.38	
10-13113	AR/CREDIT CARD, AIRPORT	(1,914.64)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	11,899.90	
10-13115	PROPERTY TAX RECEIVABLE	128,569.00	
10-15110	INVENTORY-AIRPORT FUEL	34,599.33	
10-15120	PREPAID INSURANCE	15,648.37	
TOTAL ASSETS			1,534,523.29

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(1,016.61)	
10-22210	FICA PAYABLE	(145.95)	
10-22230	STATE WITHHOLDING PAYABLE	2,742.66	
10-22240	EMPLOYMENT SECURITY	(639.23)	
10-22250	WORKER COMPENSATION PAYABLE	1,793.40	
10-22300	RETIREMENT PAYABLE	4,349.93	
10-22310	DISABILITY PAYABLE	(59.39)	
10-22500	HEALTH INSURANCE PAYABLE	(4,218.94)	
10-22510	LIFE INSURANCE PAYABLE	431.68	
10-22600	401 K PAYABLE	861.93	
10-22601	FLEX PLAN	1,851.86	
10-22700	MISC. PAYROLL DEDUCTIONS	385.88	
10-23000	DEFERRED REVENUES	49,285.60	
TOTAL LIABILITIES			55,622.82

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	128,569.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	1,377,518.08	
	REVENUE OVER EXPENDITURES - YTD	(27,186.61)	
BALANCE - CURRENT DATE		1,350,331.47	
TOTAL FUND EQUITY			1,478,900.47
TOTAL LIABILITIES AND EQUITY			1,534,523.29

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	.00	128,130.00	128,130.00	.0
10-31-200 PROPERTY TAXES-DELINQUENT	303.45	303.45	6,500.00	6,196.55	4.7
10-31-300 SALES AND USE TAX	42,867.32	42,867.32	500,000.00	457,132.68	8.6
10-31-400 CABLEVISION FRANCHISE TAX	.00	.00	100.00	100.00	.0
10-31-402 PACIFICORP FRANCHISE TAX	12,410.03	12,410.03	140,000.00	127,589.97	8.9
10-31-403 QUESTAR FRANCHISE TAX	.00	.00	45,000.00	45,000.00	.0
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,605.14	1,605.14	15,000.00	13,394.86	10.7
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	7,887.69	7,887.69	40,000.00	32,112.31	19.7
TOTAL TAXES	65,073.63	65,073.63	874,730.00	809,656.37	7.4
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	210.00	210.00	5,000.00	4,790.00	4.2
10-32-210 BUILDING PERMITS	1,182.48	1,182.48	20,000.00	18,817.52	5.9
10-32-220 IMPACT FEES - GENERAL FUND	.00	.00	2,000.00	2,000.00	.0
10-32-230 OTHER DEVELOPMENT REVENUE	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSES AND PERMITS	1,392.48	1,392.48	28,000.00	26,607.52	5.0
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	41,883.33	41,883.33	.0
10-33-560 CLASS "C" ROAD FUNDS	.00	.00	200,000.00	200,000.00	.0
10-33-701 LIBRARY GRANT REVENUE	538.00	538.00	4,844.00	4,306.00	11.1
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-703 MUNICIPAL SMALL GRANT-REVENUE	.00	.00	93,250.00	93,250.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	538.00	538.00	342,977.33	342,439.33	.2

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	.00	1,400.00	1,400.00	.0
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	3,990.00	3,990.00	17,000.00	13,010.00	23.5
10-34-605 CITY RECREATION - FLAG FOOTBAL	570.00	570.00	850.00	280.00	67.1
10-34-606 CITY RECREATION- FULL FOOTBALL	3,430.00	3,430.00	7,500.00	4,070.00	45.7
10-34-607 CITY RECREATION-BABE RUTH	.00	.00	4,500.00	4,500.00	.0
10-34-608 CITY RECREATION - VOLLEYBALL	470.00	470.00	1,900.00	1,430.00	24.7
10-34-609 CITY RECREATION - WRESTLING	.00	.00	2,000.00	2,000.00	.0
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	.00	4,000.00	4,000.00	.0
10-34-620 CITY RECREATION - SOCCER	330.00	330.00	3,000.00	2,670.00	11.0
10-34-630 CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	.00	3,000.00	3,000.00	.0
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	2,000.00	2,000.00	.0
10-34-660 LIONS CLUB TOURNAMENT REVENUE	.00	.00	2,500.00	2,500.00	.0
10-34-720 GOLF FEES	1,397.00	1,397.00	5,000.00	3,603.00	27.9
10-34-730 SWIM FEES	2,325.75	2,325.75	12,000.00	9,674.25	19.4
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	129,404.50	129,404.50	.0
10-34-740 RECREATION COMPLEX DONATIONS	.00	.00	30,000.00	30,000.00	.0
10-34-750 MISCELLANEOUS REVENUE-RECREAT	1.00	1.00	.00	1.00)	.0
10-34-760 JULY 4TH REVENUE	12,683.75	12,683.75	28,000.00	15,316.25	45.3
10-34-770 CHRISTMAS LIGHT PROJECT	.00	.00	500.00	500.00	.0
10-34-775 MES BOOSTER CLUB	.00	.00	10,000.00	10,000.00	.0
10-34-776 COMMUNITY EASTER EGG HUNT	.00	.00	8,000.00	8,000.00	.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	.00	4,500.00	4,500.00	.0
10-34-810 SALE OF CEMETERY LOTS	1,700.00	1,700.00	8,000.00	6,300.00	21.3
10-34-820 PERPETUAL CARE	200.00	200.00	2,000.00	1,800.00	10.0
10-34-830 CEMETERY OPENING AND CLOSING	600.00	600.00	4,000.00	3,400.00	15.0
10-34-840 COLLECTION COSTS - GARBAGE	9,752.77	9,752.77	105,000.00	95,247.23	9.3
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	5,697.17	5,697.17	80,500.00	74,802.83	7.1
10-34-920 HANGER AND TIE DOWN	595.00	595.00	7,900.00	7,305.00	7.5
10-34-950 AIRPORT CONCESSION REVENUE	56.00	56.00	100.00	44.00	56.0
TOTAL CHARGES FOR SERVICES	43,798.44	43,798.44	497,254.50	453,456.06	8.8
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	375.00	375.00	12,500.00	12,125.00	3.0
10-36-301 AT&T LEASE REVENUE	620.81	620.81	7,500.00	6,879.19	8.3
10-36-302 INFOWEST LEASE REVENUE	75.00	75.00	900.00	825.00	8.3
10-36-310 CONCESSION REVENUE	2,725.63	2,725.63	15,000.00	12,274.37	18.2
TOTAL MISCELLANEOUS REVENUE	3,796.44	3,796.44	35,900.00	32,103.56	10.6

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	6,909.66	6,909.66	74,000.00	67,090.34	9.3
10-38-400 LIBRARY FINES AND FEES	43.60	43.60	1,000.00	956.40	4.4
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-800 150TH BIRTHDAY DONATIONS	.00	.00	150.00	150.00	.0
10-38-900 MISCELLANEOUS REVENUE	20.00	20.00	423,000.00	422,980.00	.0
TOTAL INTEREST/OTHER	6,973.26	6,973.26	499,250.00	492,276.74	1.4
 TOTAL FUND REVENUE	 121,572.25	 121,572.25	 2,278,111.83	 2,156,539.58	 5.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	2,600.00	31,200.00	28,600.00	8.3
10-41-130 BENEFITS - MAYOR AND COUNCIL	222.30	222.30	3,500.00	3,277.70	6.4
TOTAL LEGISLATIVE	2,822.30	2,822.30	34,700.00	31,877.70	8.1
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	6,521.60	6,521.60	84,787.04	78,265.44	7.7
10-43-111 SALARIES & WAGES - ADMIN ASST	5,065.60	5,065.60	65,851.76	60,786.16	7.7
10-43-113 SALARIES & WAGES - RECORDER	1,400.80	1,400.80	18,210.14	16,809.34	7.7
10-43-115 SALARIES & WAGES - 5TH MAN	.00	.00	40,000.00	40,000.00	.0
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	4,284.40	4,284.40	60,282.27	55,997.87	7.1
10-43-131 BENEFITS - ADMIN ASST	3,793.58	3,793.58	53,058.02	49,264.44	7.2
10-43-134 BENEFITS - RECORDER	841.30	841.30	12,109.35	11,268.05	7.0
10-43-135 BENEFITS - 5TH MAN	.00	.00	30,000.00	30,000.00	.0
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	.00	2,500.00	2,500.00	.0
10-43-215 DOT DRUG PROGRAM	.00	.00	500.00	500.00	.0
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,000.00	1,000.00	.0
10-43-230 TRAVEL AND CONFERENCES	225.00	225.00	6,000.00	5,775.00	3.8
10-43-239 COMPUTER SERVICE CONTRACT	500.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	247.15	247.15	18,000.00	17,752.85	1.4
10-43-241 PROGRAMING AND EQUIPMENT	2,326.50	2,326.50	31,509.29	29,182.79	7.4
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	37,000.00	37,000.00	.0
10-43-243 MAIN STREET BEAUTIFICATION	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	444.32	444.32	4,500.00	4,055.68	9.9
10-43-272 UTILITIES - TELEVISION	.00	.00	400.00	400.00	.0
10-43-273 UTILITIES - FIRE ALARM	.00	.00	1,500.00	1,500.00	.0
10-43-280 TELEPHONE - OFFICE	.00	.00	4,000.00	4,000.00	.0
10-43-281 EMPLOYEE CELL PHONES	.00	.00	3,360.00	3,360.00	.0
10-43-510 INSURANCE AND BONDS	11,032.13	11,032.13	38,000.00	26,967.87	29.0
10-43-520 INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-610 MISCELLANEOUS - GENERAL FUND	5,063.55	5,063.55	7,000.00	1,936.45	72.3
10-43-620 EMPLOYEES SPOT AWARDS	.00	.00	1,000.00	1,000.00	.0
10-43-633 GENERAL PLAN UPDATE	.00	.00	14,000.00	14,000.00	.0
10-43-920 TRANSFER TO DEBT SERVICE FUND	6,834.00	6,834.00	82,008.00	75,174.00	8.3
TOTAL ADMINISTRATIVE	48,579.93	48,579.93	629,075.87	580,495.94	7.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	.00	20,000.00	20,000.00	.0
10-50-320 ATTORNEY RETAINER	.00	.00	6,000.00	6,000.00	.0
10-50-321 LEGAL FEES	.00	.00	3,500.00	3,500.00	.0
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	.00	20,000.00	20,000.00	.0
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	51,500.00	51,500.00	.0
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	500.00	6,500.00	6,000.00	7.7
10-51-130 BENEFITS - JANITORIAL	43.76	43.76	600.00	556.24	7.3
10-51-270 UTILITIES - SENIOR CITIZEN CEN	376.79	376.79	6,000.00	5,623.21	6.3
10-51-480 REPAIRS AND MAIN - BUILDINGS	8,917.51	8,917.51	25,500.00	16,582.49	35.0
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	4,233.00	4,233.00	6,733.00	2,500.00	62.9
10-51-511 OLD FIRE STATION BLDIN UPGRADE	.00	.00	65,673.20	65,673.20	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	14,071.06	14,071.06	111,006.20	96,935.14	12.7
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	.00	.00	13,000.00	13,000.00	.0
10-61-130 BENEFITS - CROSSING GUARDS	.00	.00	1,200.00	1,200.00	.0
10-61-230 FUEL - STREETS	.00	.00	6,500.00	6,500.00	.0
10-61-480 STREETS - OIL AND CHIPS	13,845.47	13,845.47	100,000.00	86,154.53	13.9
10-61-481 STREETS - MAINTENANCE	2,626.13	2,626.13	25,000.00	22,373.87	10.5
10-61-482 STREETS - EQUIPMENT	221.02	221.02	20,000.00	19,778.98	1.1
10-61-483 STREETS - LIGHTS	2,491.94	2,491.94	35,000.00	32,508.06	7.1
10-61-484 SHOP TOOLS	.00	.00	10,500.00	10,500.00	.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	201,000.00	201,000.00	.0
10-61-741 DRAINAGE-CITY WIDE	.00	.00	188,160.00	188,160.00	.0
TOTAL STREETS DEPARTMENT	19,184.56	19,184.56	600,360.00	581,175.44	3.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	2,982.72	2,982.72	38,777.48	35,794.76	7.7
10-70-111 SALARIES & WAGES - PART TIME	1,568.00	1,568.00	8,000.00	6,432.00	19.6
10-70-130 BENEFITS - PARKS REG	2,298.08	2,298.08	31,613.41	29,315.33	7.3
10-70-131 BENEFITS - PARKS	139.10	139.10	800.00	660.90	17.4
10-70-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	7,000.00	7,000.00	.0
10-70-260 PARKS MAINTENANCE	92.24	92.24	6,000.00	5,907.76	1.5
10-70-610 CABOOSE PARK EXPENDITURES	12.20	12.20	1,000.00	987.80	1.2
10-70-620 RECREATION COMPLEX EXPENSE	548.43	548.43	9,800.00	9,251.57	5.6
10-70-630 CEMETERY MAINTENANCE	.00	.00	8,000.00	8,000.00	.0
10-70-640 PAVILION EXPENSE	25.71	25.71	1,000.00	974.29	2.6
10-70-650 VETERAN'S PARK EXPENDITURES	296.11	296.11	2,000.00	1,703.89	14.8
10-70-660 AJ'S CONTRACT FOR PARK MAINT	.00	.00	6,800.00	6,800.00	.0
10-70-665 TREE MAINTENANCE	.00	.00	15,000.00	15,000.00	.0
10-70-740 CAPITAL OUTLAY - PARKS	.00	.00	23,000.00	23,000.00	.0
TOTAL PARKS	7,962.59	7,962.59	158,790.89	150,828.30	5.0
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	390.34	390.34	5,000.00	4,609.66	7.8
10-71-430 GARBAGE - COLLECTION FEES	.00	.00	105,000.00	105,000.00	.0
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	.00	.00	2,000.00	2,000.00	.0
TOTAL GARBAGE COLLECTION	390.34	390.34	112,000.00	111,609.66	.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	250.00	250.00	3,200.00	2,950.00	7.8
10-72-120 SALARIES & WAGES-CONCESSIONS	2,925.00	2,925.00	7,000.00	4,075.00	41.8
10-72-130 BENEFITS - RECREATION	21.88	21.88	300.00	278.12	7.3
10-72-140 BENEFITS - CONCESSIONS	255.96	255.96	700.00	444.04	36.6
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	.00	.00	1,500.00	1,500.00	.0
10-72-253 CITY RECREATION - SUMMER YOUTH	250.00	250.00	1,300.00	1,050.00	19.2
10-72-254 CITY RECREATION-GIRLS SOFTBALL	416.76	416.76	14,000.00	13,583.24	3.0
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	.00	850.00	850.00	.0
10-72-256 CITY RECREATION-FOOTBALL FULL	2,721.75	2,721.75	8,500.00	5,778.25	32.0
10-72-257 CITY RECREATION-BABE RUTH	250.00	250.00	4,500.00	4,250.00	5.6
10-72-258 CITY RECREATION-VOLLEYBALL	59.46	59.46	1,900.00	1,840.54	3.1
10-72-259 CITY RECREATION-WRESTLING	.00	.00	5,000.00	5,000.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	.00	3,500.00	3,500.00	.0
10-72-261 CITY RECREATION - SOCCER	.00	.00	2,000.00	2,000.00	.0
10-72-262 CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	299.00	299.00	2,000.00	1,701.00	15.0
10-72-265 CITY RECREATION- MACHINE PITCH	250.00	250.00	1,500.00	1,250.00	16.7
10-72-266 LIONS CLUB TOURNAMENT EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-72-270 MAINTENANCE-BALL LIGHTS	.00	.00	1,600.00	1,600.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-72-535 MES BOOSTER CLUB	.00	.00	10,000.00	10,000.00	.0
10-72-536 COMMUNITY EASTER EGG HUNT	.00	.00	8,000.00	8,000.00	.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	.00	3,000.00	3,000.00	.0
10-72-550 JULY 4TH EXPENSE	5,225.91	5,225.91	30,000.00	24,774.09	17.4
10-72-560 CONCESSION EXPENSE	273.31	273.31	11,500.00	11,226.69	2.4
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	1,000.00	1,000.00	.0
10-72-720 CITY RECREATION - JANITORIAL	.00	.00	5,000.00	5,000.00	.0
10-72-740 CAPITAL IMPROVEMENTS - REC	.00	.00	30,000.00	30,000.00	.0
TOTAL RECREATION	13,199.03	13,199.03	177,050.00	163,850.97	7.5
<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	1,930.00	1,930.00	16,000.00	14,070.00	12.1
10-73-130 BENEFITS - GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
10-73-250 REPAIRS AND MAINTENANCE	74.39	74.39	6,000.00	5,925.61	1.2
10-73-270 UTILITIES - GOLF COURSE	514.94	514.94	2,500.00	1,985.06	20.6
10-73-480 EQUIPMENT & SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	.00	1,500.00	1,500.00	.0
TOTAL GOLF FUND	2,519.33	2,519.33	28,500.00	25,980.67	8.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	1,152.59	1,152.59	9,666.80	8,514.21	11.9
10-74-111 SALARIES & WAGES - LIFEGUARDS	7,801.27	7,801.27	18,000.00	10,198.73	43.3
10-74-112 SALARIES & WAGES-ASST MANAGER	3,417.76	3,417.76	22,349.60	18,931.84	15.3
10-74-130 BENEFITS-MANAGER	100.84	100.84	1,700.00	1,599.16	5.9
10-74-131 BENEFITS - LIFEGUARDS	682.67	682.67	1,700.00	1,017.33	40.2
10-74-132 BENEFITS-ASST MANAGER	299.08	299.08	1,400.00	1,100.92	21.4
10-74-250 EQUIPMENT SUPPLIES & MAIN.	394.90	394.90	14,000.00	13,605.10	2.8
10-74-270 UTILITIES - SWIMMING POOL	1,720.89	1,720.89	14,000.00	12,279.11	12.3
10-74-280 TELEPHONE - SWIMMING POOL	.00	.00	250.00	250.00	.0
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	335.56	335.56	4,000.00	3,664.44	8.4
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	42,338.10	42,338.10	.0
TOTAL SWIMMING POOL	15,905.56	15,905.56	129,404.50	113,498.94	12.3
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	2,538.23	2,538.23	31,358.38	28,820.15	8.1
10-75-111 SALARIES & WAGES - PART TIME	778.86	778.86	13,496.34	12,717.48	5.8
10-75-130 BENEFITS - LIBRARIAN	666.17	666.17	9,439.50	8,773.33	7.1
10-75-131 BENEFITS - PART TIME	68.15	68.15	1,300.00	1,231.85	5.2
10-75-230 TRAVEL & CONFERENCES-LIBRARY	.00	.00	1,000.00	1,000.00	.0
10-75-250 EQUIPMENT SUPPLIES & MAIN.	269.00	269.00	500.00	231.00	53.8
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	.00	900.00	900.00	.0
10-75-252 BOOK PURCHASE - LIBRARY	.00	.00	1,500.00	1,500.00	.0
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	5,000.00	5,000.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	.00	1,200.00	1,200.00	.0
10-75-256 COMPUTER SERVICE CONTRACT	2,500.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	252.43	252.43	5,000.00	4,747.57	5.1
10-75-280 TELEPHONE - LIBRARY	.00	.00	1,500.00	1,500.00	.0
10-75-290 UTILITIES- INTERNET	.00	.00	1,200.00	1,200.00	.0
10-75-470 LIBRARY GRANT- CLEF	.00	.00	4,844.00	4,844.00	.0
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	.00	1,800.00	1,800.00	.0
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	20.00	20.00	600.00	580.00	3.3
10-75-611 COUNTY ALLOTMENT FUNDS 2025	3,000.00	3,000.00	46,886.15	43,886.15	6.4
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	1,400.00	1,400.00	.0
TOTAL LIBRARY	10,092.84	10,092.84	134,424.37	124,331.53	7.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	323.08	323.08	8,400.00	8,076.92	3.9
10-76-130 BENEFITS - AIRPORT OPERATOR	28.27	28.27	1,400.00	1,371.73	2.0
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	1,304.77	1,304.77	5,000.00	3,695.23	26.1
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
10-76-270 UTILITIES - AIRPORT	259.92	259.92	3,500.00	3,240.08	7.4
10-76-280 TELEPHONE - AIRPORT	.00	.00	1,500.00	1,500.00	.0
10-76-290 CREDIT CARD PROCESSING FEE	265.13	265.13	4,000.00	3,734.87	6.6
10-76-481 FUEL PURCHASE - JET A	11,581.72	11,581.72	30,000.00	18,418.28	38.6
10-76-482 FUEL PURCHASE - 100 LL	.00	.00	50,000.00	50,000.00	.0
10-76-483 AIRPORT CONCESSION EXPENSE	.00	.00	500.00	500.00	.0
10-76-610 MISCELLANEOUS - AIRPORT	268.43	268.43	1,000.00	731.57	26.8
TOTAL AIRPORT	14,031.32	14,031.32	111,300.00	97,268.68	12.6
TOTAL FUND EXPENDITURES	148,758.86	148,758.86	2,278,111.83	2,129,352.97	6.5
NET REVENUE OVER EXPENDITURES	(27,186.61)	(27,186.61)	.00	27,186.61	.0

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2025

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(74,657.45)	
30-12120	ST. TREAS CIB LIBRARY		53,513.46	
30-12130	ST. TREAS ADMIN BUILDING		222,000.00	
	TOTAL ASSETS			200,856.01

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID	43,660.00		
30-29800	BEGINNING OF YEAR	150,362.01		
	REVENUE OVER EXPENDITURES - YTD	6,834.00		
	BALANCE - CURRENT DATE		200,856.01	
	TOTAL FUND EQUITY			200,856.01
	TOTAL LIABILITIES AND EQUITY			200,856.01

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	6,834.00	6,834.00	(82,008.00)	(88,842.00)	8.3
TOTAL SOURCE 39	6,834.00	6,834.00	(82,008.00)	(88,842.00)	8.3
TOTAL FUND REVENUE	6,834.00	6,834.00	(82,008.00)	(88,842.00)	8.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 LIBRARY M1046 BOND	.00	.00	10,000.00	10,000.00	.0
30-40-621 BOND B1806 ADMIN BUILD PAYMENT	.00	.00	20,000.00	20,000.00	.0
30-40-622 B1806 ADMIN BUILD INTEREST	.00	.00	12,020.00	12,020.00	.0
TOTAL EXPENDITURES	.00	.00	42,020.00	42,020.00	.0
TOTAL FUND EXPENDITURES	.00	.00	42,020.00	42,020.00	.0
NET REVENUE OVER EXPENDITURES	6,834.00	6,834.00	(124,028.00)	(130,862.00)	5.5

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2025

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	257,241.60	
51-12100	ST TREAS-DESIGNATED-WATER	770,769.29	
51-12120	ST TREAS-RESTRICTED-BOND S3054	135,715.91	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	73,986.68	
51-13120	DUE FROM OTHER GOVERNMENTS	101,181.97	
51-14200	DEFERRED OUTFLOW OF RESOURCES	40,319.41	
51-16110	WATER LAND	40,000.00	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,593,964.03	
51-16510	MACHINERY AND EQUIPMENT	222,082.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-16810	WIP	7,249,266.31	
51-17500	ACCUMULATED DEPRECIATION	(2,318,489.46)	
TOTAL ASSETS			9,319,645.84

LIABILITIES AND EQUITY

LIABILITIES

51-21320	DEPOSITS PAYABLE	21,706.70	
51-21330	ACCRUED EMPLOYEE BENEFITS	34,422.22	
51-21400	DEFERRED REVENUE	7,500.00	
51-25700	NET PENSION LIABILITY	21,902.37	
51-25800	LOAN PAYABLE USDA 91/01~2020	3,947,281.09	
51-25900	LOAN PAYABLE USDA 91/03~2020	731,735.31	
TOTAL LIABILITIES			4,764,547.69

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	364.18	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	176,764.53	
51-29800	RETAINED EARNINGS-WATER FUND	3,438,262.51	
51-29900	RETAINED EARNINGS-DESIGNATED	886,979.99	
	REVENUE OVER EXPENDITURES - YTD	52,726.94	
BALANCE - CURRENT DATE		4,554,733.97	
TOTAL FUND EQUITY			4,555,098.15
TOTAL LIABILITIES AND EQUITY			9,319,645.84

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	86,137.44	86,137.44	750,000.00	663,862.56	11.5
51-37-200 WATER CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
51-37-201 IMPACT FEES	.00	.00	4,500.00	4,500.00	.0
51-37-300 PENALTIES & FORFEITURES	1,005.10	1,005.10	8,000.00	6,994.90	12.6
51-37-410 GRANTS-LEAD & COPPER REVENUE	22,822.00	22,822.00	72,054.00	49,232.00	31.7
51-37-600 INTEREST - WATER FUND	3,407.15	3,407.15	45,000.00	41,592.85	7.6
TOTAL OPERATING REVENUE	113,371.69	113,371.69	880,554.00	767,182.31	12.9
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	.00	20,000.00	20,000.00	.0
TOTAL INTEREST - OTHER	.00	.00	20,000.00	20,000.00	.0
TOTAL FUND REVENUE	113,371.69	113,371.69	900,554.00	787,182.31	12.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	6,396.80	6,396.80	83,163.08	76,766.28	7.7
51-40-111 SALARIES & WAGES-OPERATOR A&B	4,971.20	4,971.20	64,629.14	59,657.94	7.7
51-40-112 SALARIES & WAGES-UTILITY CLERK	4,202.40	4,202.40	54,630.42	50,428.02	7.7
51-40-115 SALARIES & WAGES - OVERTIME	193.11	193.11	10,000.00	9,806.89	1.9
51-40-130 BENEFITS - FOREMAN	4,320.36	4,320.36	59,763.22	55,442.86	7.2
51-40-131 BENEFITS - OPERATOR A & B	3,840.39	3,840.39	52,689.01	48,848.62	7.3
51-40-134 BENEFITS - UTILITY CLERK	2,523.81	2,523.81	36,328.03	33,804.22	7.0
51-40-230 WATER FUEL	.00	.00	6,500.00	6,500.00	.0
51-40-250 EQUIPMENT SUPPLIES & MAIN.	969.50	969.50	20,000.00	19,030.50	4.9
51-40-270 UTILITIES - CULINARY	8,383.04	8,383.04	70,000.00	61,616.96	12.0
51-40-271 UTILITIES-PRESSURE PUMP	1,996.43	1,996.43	18,000.00	16,003.57	11.1
51-40-273 UTILITIES-IRRIGATION	3,345.39	3,345.39	18,000.00	14,654.61	18.6
51-40-274 UTILITIES-INTERNET	60.00	60.00	1,800.00	1,740.00	3.3
51-40-280 TELEPHONE - WATER	.00	.00	1,500.00	1,500.00	.0
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	79.00	79.00	3,000.00	2,921.00	2.6
51-40-311 LEGAL AND AUDIT SERVICES	.00	.00	6,500.00	6,500.00	.0
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	.00	2,000.00	2,000.00	.0
51-40-520 ZENNER METER SUPPLIES AND FEES	.00	.00	5,000.00	5,000.00	.0
51-40-521 ZENNER CONTRACT	.00	.00	5,000.00	5,000.00	.0
51-40-522 GENERATOR MAINTENANCE	.00	.00	4,400.00	4,400.00	.0
51-40-530 INSURANCE AND BONDS	12,474.68	12,474.68	13,000.00	525.32	96.0
51-40-610 MISCELLANEOUS EXPENSE	52.00	52.00	3,000.00	2,948.00	1.7
51-40-620 SERVLINE INSURANCE	.00	.00	20,500.00	20,500.00	.0
51-40-650 DEPRECIATION	.00	.00	90,000.00	90,000.00	.0
51-40-743 LEAD AND COPPER LINE INVENTORY	.00	.00	72,054.00	72,054.00	.0
51-40-814 CULINARY WATER BOND INTEREST	6,836.64	6,836.64	81,298.31	74,461.67	8.4
TOTAL EXPENDITURES	60,644.75	60,644.75	805,755.21	745,110.46	7.5
TOTAL FUND EXPENDITURES	60,644.75	60,644.75	805,755.21	745,110.46	7.5
NET REVENUE OVER EXPENDITURES	52,726.94	52,726.94	94,798.79	42,071.85	55.6

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2025

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	457,725.05	
52-12110	ST. TREAS-DESIGNATED SEWER	811,593.39	
52-13110	ACCOUNTS RECEIVABLE	35,315.32	
52-14200	DEFERRED OUTFLOW OF RESOURCES	39,731.60	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,138,772.10	
52-16510	MACHINERY AND EQUIPMENT	148,597.45	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-16810	WIP	15,734.00	
52-17500	ACCUMULATED DEPRECIATION	(2,156,487.43)	
TOTAL ASSETS			1,579,681.90

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	17,341.22	
52-21400	DEFERRED REVENUE	7,500.00	
52-25700	NET PENSION LIABILITY	21,583.06	
TOTAL LIABILITIES			46,424.28

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	358.87	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	24,372.15	
52-29800	RETAINED EARNINGS-SEWER FUND	794,906.89	
52-29900	RETAINED EARNINGS-DESIGNATED	699,566.53	
	REVENUE OVER EXPENDITURES - YTD	14,053.18	
BALANCE - CURRENT DATE		1,532,898.75	
TOTAL FUND EQUITY			1,533,257.62
TOTAL LIABILITIES AND EQUITY			1,579,681.90

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

SEWER FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>OPERATING REVENUE</u>					
52-37-100	SEWER FEES	39,012.35	39,012.35	415,000.00	375,987.65	9.4
52-37-201	IMPACT FEES	.00	.00	3,000.00	3,000.00	.0
52-37-400	GRANTS	.00	.00	1,972,000.00	1,972,000.00	.0
52-37-600	INTEREST - SEWER FUND	3,588.79	3,588.79	43,000.00	39,411.21	8.4
	<u>TOTAL OPERATING REVENUE</u>	<u>42,601.14</u>	<u>42,601.14</u>	<u>2,433,000.00</u>	<u>2,390,398.86</u>	<u>1.8</u>
	<u>INTEREST - OTHER</u>					
52-38-900	MISCELLANEOUS REVENUE	.00	.00	4,000.00	4,000.00	.0
	<u>TOTAL INTEREST - OTHER</u>	<u>.00</u>	<u>.00</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>.0</u>
	<u>TOTAL FUND REVENUE</u>	<u>42,601.14</u>	<u>42,601.14</u>	<u>2,437,000.00</u>	<u>2,394,398.86</u>	<u>1.8</u>

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	6,065.60	6,065.60	78,859.66	72,794.06	7.7
52-40-111 SALARIES & WAGES-OPERATOR A&B	1,988.48	1,988.48	25,851.66	23,863.18	7.7
52-40-115 SALARIES & WAGES - 5TH MAN	.00	.00	40,000.00	40,000.00	.0
52-40-130 BENEFITS - OPERATOR A & B	1,538.15	1,538.15	21,075.60	19,537.45	7.3
52-40-131 BENEFITS - LEADMAN	4,217.34	4,217.34	58,387.76	54,170.42	7.2
52-40-135 BENEFITS - 5TH MAN	.00	.00	30,000.00	30,000.00	.0
52-40-230 FUEL - SEWER	.00	.00	6,000.00	6,000.00	.0
52-40-250 EQUIPMENT SUPPLIES & MAIN	1,861.73	1,861.73	15,000.00	13,138.27	12.4
52-40-270 UTILITIES-ELECTRICAL & GAS	349.99	349.99	12,500.00	12,150.01	2.8
52-40-280 TELEPHONE - SEWER	.00	.00	425.00	425.00	.0
52-40-310 LEGAL AND AUDIT SERVICES	.00	.00	7,000.00	7,000.00	.0
52-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
52-40-530 INSURANCE AND BONDS	12,474.67	12,474.67	13,000.00	525.33	96.0
52-40-610 MISCELLANEOUS EXPENSES	52.00	52.00	2,000.00	1,948.00	2.6
52-40-620 SERVLIN PROTECTION	.00	.00	10,000.00	10,000.00	.0
52-40-650 DEPRECIATION	.00	.00	75,000.00	75,000.00	.0
52-40-660 2024 WASTEWATER PROJECT	.00	.00	1,972,000.00	1,972,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	2,400.00	2,400.00	.0
TOTAL EXPENDITURES	28,547.96	28,547.96	2,370,499.68	2,341,951.72	1.2
TOTAL FUND EXPENDITURES	28,547.96	28,547.96	2,370,499.68	2,341,951.72	1.2
NET REVENUE OVER EXPENDITURES	14,053.18	14,053.18	66,500.32	52,447.14	21.1

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2025

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,397,266.11	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	3,145,130.37	
91-16410	OFFICE FURNITURE AND EQUIPMENT	213,168.59	
91-16510	MACHINERY AND EQUIPMENT	1,038,700.48	
91-16610	AUTOMOBILES AND TRUCKS	163,719.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	3,150,374.84	
	TOTAL ASSETS		10,368,569.75

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	9,622,977.60	
	BALANCE - CURRENT DATE	10,368,569.75	
	TOTAL FUND EQUITY		10,368,569.75
	TOTAL LIABILITIES AND EQUITY		10,368,569.75

CITY OF MILFORD
BALANCE SHEET
JULY 31, 2025

GENERAL LONG TERM DEBT

<u>ASSETS</u>			
95-18100	AMT PROVIDED-GENERAL LT DEBT	855,675.03	
	TOTAL ASSETS		855,675.03
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
95-21500	ACCRUED EMPLOYEE BENEFITS	29,432.46	
95-25102	BONDS PAYABLE -CIB LIBRARY	170,000.00	
95-25105	ADMINISTRATION BUILDING LOAN	621,000.00	
95-25700	NET PENSION LIABILITY	35,242.57	
	TOTAL LIABILITIES		855,675.03
	TOTAL LIABILITIES AND EQUITY		855,675.03

Milford Municipal Airport

Monthly Fuel Analysis

Month July 2025

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
7/1/2025	\$0.00	0	\$0.00	0						\$0.00
7/2/2025	\$0.00	0	\$0.00	0						\$0.00
7/3/2025	\$0.00	0	\$0.00	0						\$0.00
7/4/2025	\$658.92	104.59	\$0.00	0					\$22.73	\$636.19
7/5/2025	\$0.00	0	\$0.00	0						\$0.00
7/6/2025	\$0.00	0	\$0.00	0						\$0.00
7/7/2025	\$0.00	0	\$0.00	0						\$0.00
7/8/2025	\$0.00	0	\$0.00	0						\$0.00
7/9/2025	\$0.00	0	\$0.00	0						\$0.00
7/10/2025	\$127.76	20.28	\$0.00	0					\$1.52	\$126.24
7/11/2025	\$478.24	75.91	\$0.00	0					\$8.92	\$469.32
7/12/2025	\$15.18	2.41	\$0.00	0					\$0.36	\$14.82
7/13/2025	\$0.00	0	\$504.65	101.95					\$17.66	\$486.99
7/14/2025	\$0.00	0	\$0.00	0						\$0.00
7/15/2025	\$52.79	8.38	\$0.00	0					\$1.82	\$50.97
7/16/2025	\$356.39	56.57	\$0.00	0					\$12.47	\$343.92
7/17/2025	\$0.00	0	\$0.00							\$0.00
7/18/2025	\$162.98	25.87	\$635.73	128.43					\$21.95	\$776.76
7/19/2025	\$0.00	0	\$0.00	0						\$0.00
7/20/2025	\$0.00	0	\$0.00	0						\$0.00
7/21/2025	\$0.00	0	\$0.00	0						\$0.00
7/22/2025	\$271.65	43.12	\$0.00	0					\$6.38	\$265.27
7/23/2025	\$630.44	100.07	\$0.00	0					\$14.82	\$615.62
7/24/2025	\$184.65	29.31	\$0.00	0					\$4.96	\$179.69
7/25/2025	\$81.96	13.01	\$519.90	105.03					\$17.65	\$584.21
7/26/2025	\$0.00	0	\$0.00	0						\$0.00
7/27/2025	\$0.00	0	\$0.00	0						\$0.00
7/28/2025	\$144.96	23.01	\$0.00	0					\$3.41	\$141.55
7/29/2025	\$360.99	57.3	\$0.00	0						\$360.99
7/30/2025	\$346.62	55.02	\$0.00	0						\$346.62
7/31/2025	\$163.36	25.93	\$0.00	0						\$163.36
	\$4,036.89	640.78	\$1,660.28	335.41	\$0.00	\$0.00	\$0.00	\$0.00	\$134.65	\$5,562.52

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
\$11,581.72	2935.00	Jet A 100 LL

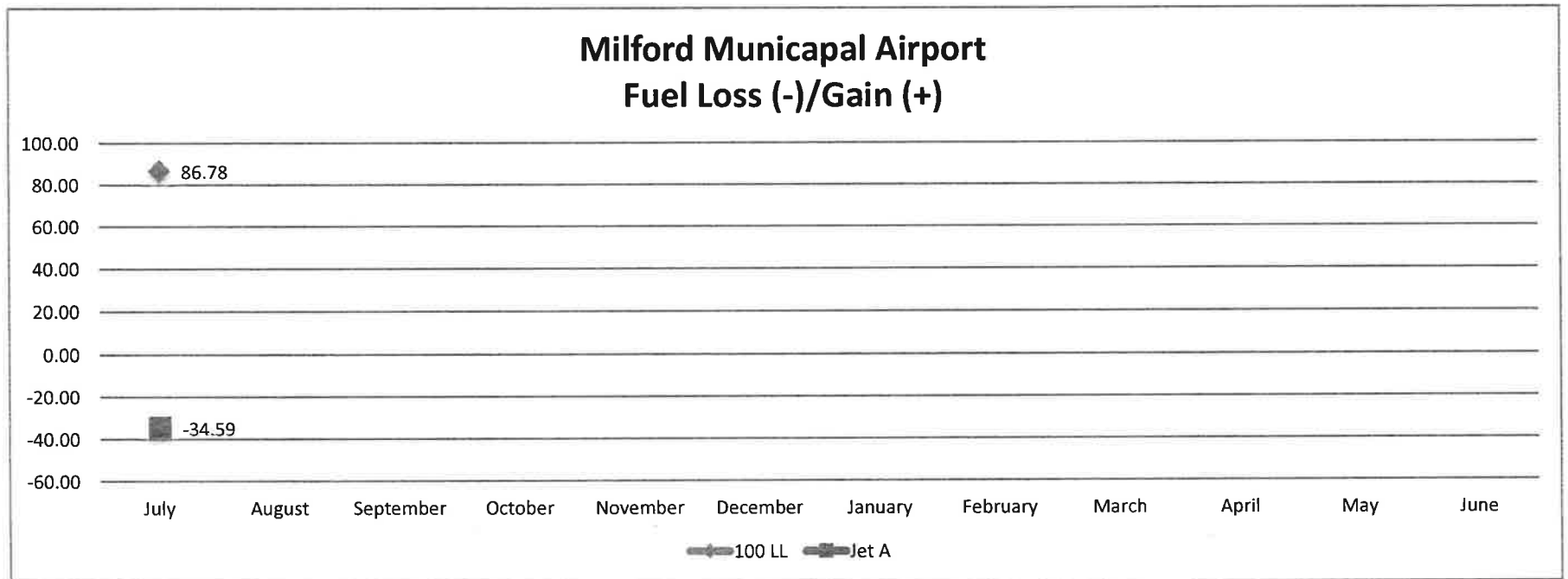
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
			-\$1,548.69
\$5,697.17			\$4,148.48
		\$6,063.12 CC Rem	-\$1,914.64
		\$0.00 Cash	-\$1,914.64

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	4908.00	0.00	640.78	4267.22	4354.00	86.78	\$5.37	\$23,380.98
Jet A	1283.00	2935.00	335.41	3882.59	3848.00	-34.59	\$3.95	\$15,199.60
Total	0.00	2935.00	976.19	8149.81	8202.00	52.19		\$38,580.58

Milford Municipal Airport Fuel Loss/Gain 2025-2026

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	86.78											
Jet A	-34.59											



Milford City Council Meeting
Tuesday, July 15, 2025 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Les Whitney, Scott Symond, Ian Spaulding, and Terry Wiseman.

Absent:

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Attorney Leo Kanell, Foreman Benjamin Stewart.

Visitors (Official Roster): Cari Netto, Susan Netto, Larry Netto, Marlene Stringer, Ray Stringer, Christopher Katis, Gosia Skowron, Jeremy Parrish.
(Mallory Bailey was also in attendance)

Call to Order

Mayor Davis called the meeting to order at 4:00 p.m. followed by the Pledge of Allegiance.

Public Hearing – Two-way Street

Mayor Davis cited that it has been his observation that nobody uses it correctly and it is not being enforced by law enforcement. It seems to be a convenience for the residents to use it as a two-way street.

Mayor Davis called for comments.

Makayla Bealer, resident at 555 W 350 N, expressed her full support for restoring it to a two-way street and suggested yield signage for safe travel. Council Member Whitney expressed he also did not see the street being used properly or enforced. He has used it during emergency response and knows it has upset people. He also supported it being opened to two-way travel with a yield sign for safety.

Makayla, in the capacity of the city administrator, explained that while going back through the minutes it was discovered that the one-way was designated from 300 West through 500 West. Some time ago the one-way sign that would have prohibited traffic from entering at 500 West was removed. She assumed that once vehicles entered 300 North from 500 West, once they hit 400 West they figured since they only had one more block they would continue through to 300 West. This is something to consider, it was only being treated as a one-way from 300 West to 400 West.

Mayor Davis called for additional comments. There were none.

Lynae Malchus entered at 4:06 PM

Public Hearing – Petition to Vacate Alley in Lewis Addition

43 Mayor Davis cited that he was aware that there are concerns about improvements being done (by a
44 resident) in regard to that alley and it could block the access to some of the other property owners. The
45 Zoning Administrator has notified the affected property owners.

46
47 Mayor Davis called for comments.

48
49 Council Member Smith inquired if the city had heard back from utility companies regarding easements?
50 Mayor Davis replied we did not have any response. Council Member Spaulding – based on what he read
51 and his understanding, all of the neighbors signed off on the petition. Is that correct?

52
53 Cari Netto, resident at 145 North 600 West, stated that she will be greatly affected as she will not be able
54 to access her back yard. She is willing to compromise if it is just that portion (that has already been
55 blocked off to the north of her property) but asked the council to take into consideration that a precedent
56 has already been set for vacating alleyways. She believed the only utilities located back there was
57 through South Central and they did not know where the property lines were and their infrastructure is
58 actually located on private property. She is concerned that the message will be set for the entire
59 community. The steps have already been taken to close off that area and how will that portray to others
60 who are wanting to do something but not following the proper procedures to do it and they still get what
61 they want anyway? That is her concern.

62
63 *Council Member Terry Wiseman entered 4:10 pm*

64
65 Mayor Davis explained that it was a concern to the city as well and there was a lot of miscommunications.
66 Upon the improvements being brought to the city's attention, Lisa went into action addressing it with
67 the property owners which led to the direction of either everyone had to remove the fences, or they
68 needed to petition to vacate all or part of the alley. During this process Cari Netto's concern of not being
69 able to access her rear property without the alley was brought forth followed by a discussion of vacating
70 part of it so Ms. Netto had access to her property. South Central did not respond to the notice so
71 apparently it is not issue with their lines, but he wondered how they would access them without the
72 alley. He was not sure what they (South Central) had in place. Ms. Netto – the internet lines run back
73 there. She explained that her fence line was not installed along her property line so they installed it
74 outside of her fence, but on her property, so they would need the alley to access the line.

75
76 Council Member Spaulding cited that he sees signatures of approval but can see that Ms. Netto noted
77 on her signature – north side only. He asked for clarification on the area she would approve and not
78 approve of using the map presented. She agreed with what his understanding was. He then asked does
79 the SCC line go through the entirety of that alley? Ms. Netto replied that it went through the entirety of
80 her section of the alley. He then asked how would SCC be able to access their easement – would they
81 have to make arrangements with each property owner? Mayor Davis cited that was a concern, but the
82 city did not get a response from SCC. Council Member Whitney - is there an understanding that if we
83 vacate the white area (on the map) there would have to an understanding that if SCC has to come in, the
84 property owners know it might affect their fences that they have installed, correct? Zoning Administrator
85 Thompson replied that the Planning Commission met last week and Mallory Bailey was in attendance,
86 maybe she misunderstood but she thought when South Central ran the new fiber lines they put them in
87 front of the properties. Mallory Bailey explained that was correct, what was installed along the alley was
88 just landlines. Cari Netto stated that her cable was located from the rear of her property. Zoning

89 Administrator Thompson cited that letters were mailed both certified and regular mail on July 1 to South
90 Central, Rocky Mountain Power, and Enbridge Gas and there has not been any response. Council
91 Member Whitney asked Attorney Kanell if the city vacated the alley and come to find out there is utilities
92 in that section that need to be repaired, would that make the utility company liable where they did not
93 protest the petition to vacate? Attorney Kanell recommended contacting the utility companies and
94 ensuring the right contact is in receipt of the letters, as the letters may not get to the right person. We
95 need to take some time to get ahold of somebody to ensure it. Council Member Spaulding – if we do that
96 and they still don't respond? Attorney Kanell – we have complied with the statutory requirements. The
97 statute requires us to give notice to adjoining property owners and people within 300 feet of the event,
98 as well as those who may have easements. Vacating the alley does not vacate the easement. They will
99 likely tell us their easement is grandfathered in. Theoretically, they can tear down any structures that
100 are built over the easements. City Administrator Bealer – I agree with attorney Kanell, we have a
101 franchise agreement with SCC we should review before vacating an alley. The South Central
102 improvements were installed under that franchise agreement. She did not think anybody would oppose
103 vacating the north end of the alley if it is not going to cause an issue in the future. The staff can reach
104 out to Todd Breinholt tomorrow, he was the contact on the franchise agreement. Mayor Davis would
105 like something in writing from the utility companies prior to vacating an alley. Council Member Smith –
106 we need to make sure there are no more fences put up or work done in the alley way until this is resolved.
107 Zoning Administrator Thompson – even though SCC has a line that runs down there, it is believed that it
108 runs down private property rather than down the alley way. If we table this, do we have to hold another
109 public hearing? Attorney Kanell – no. Mayor Davis – you raise a good point though, I guess it alleviates
110 the city of any responsibility if it is on private property. Zoning Administrator Thompson – when this
111 situation was presented to the city, Carl Cluff came in and talked to me and stated that the SCC easement
112 was not in the alleyway, the easement was on his property; this is why he wanted to extend his fence
113 line, so it would not be over the lines. He since then has installed his fence and planted trees. She will
114 reach out to South Central.

115 Mayor Davis felt that until this issue was resolved the property owner needed to stop any work.

116 Council Member Smith inquired about the access to the alley from the south side ...Ms. Netto cited that
117 at this time she has no access to her back yard. Council Member Smith was wondering if the city
118 proceeded with this if they wouldn't need to grade in the south side of the alley to provide access. Council
119 Member Whitney asked why there was no access from the south, is it because of the shed? Council
120 Member Spaulding explained that it was uneven right there, the west side was higher than the east.

121 Mayor Davis asked Foreman Stewart what it would take to cut in an alleyway? Foreman Stewart said
122 there would have to be a Blue Stake to see what lines are in there and run the grader through, but he
123 was concerned with setting a precedent. Would we have to grade/maintain every alley in town? Ms.
124 Netto explained that she did not mind maintaining the alleyway if it is established but didn't feel there
125 had ever been a right-of-way established and that is why we are in the predicament we are in now,
126 people are building fences and sheds and encroaching on that right-of-way because there has never been
127 a right-of-way established. That is also why South Central buried their fiber optics on private property
128 because they didn't know where the alley was.

129 David Davis, resident at 129 N 600 W – yes, it has never been clearly defined where the alleyway is. The
130 SC lines are on the downhill side, they just wanted to do it where the alley is. The property to the west
131 was level at one time, that hill was caused when doing drainage on 600 West when the remnants were
132 placed there. The contractor dumped it there. City Administrator Bealer asked when that was. Mr. Davis
133 could not remember dates but stated they had to rip out the sidewalks on the west side of the street.
134 He cited that the alley way has never been established and then when they dumped the dirt back there

135 it created a slope. Administrator Bealer felt this was part of the Special Improvement District so staff
136 would need to research minutes. Council Member Spaulding felt the city needs to continue looking into
137 the situation. Council Member Whitney pointed out that with the improvements that have been made
138 on the property's, it would be difficult to get a grader down the alley to do an effective job, asking
139 Foreman Stewart if that would be a fair statement. Foreman Stewart agreed stating that it would have
140 to be backed out and finished up with a backhoe or other equipment. Council Member Symond asked if
141 the dirt placed there has had an effect with flooding or anything like that. Mr. Davis replied that the dirt
142 has not impacted them other than the alley not being established. To counter Foreman Stewart's concern
143 with setting a precedent by grading an alleyway in, he asked what precedent it would set with work done
144 for the city being allowed to dump material back there raising that hill anyway?

145
146 He further stated that he did not have an issue with the alley being vacated and no issue with Ms. Netto
147 accessing her backyard through his property, or through the Esplin's, but if the Esplin's ever move will it
148 become a problem? Mayor Davis – there are a lot of unanswered questions. This hearing raised more
149 questions than we had answers so it is clear we as a city have to go back and do homework to find a way
150 to rectify the situation. We need to research and review the easements. We need to explore whether
151 we can vacate part of it but not the other part. Mr. Davis made a good point about the dirt being piled
152 up and not properly taken care of, normally the city would not allow that dirt to remain there and create
153 a possible problem for the future. We will do some research and try to have some answers for the August
154 meeting. Council Member Smith does want to ensure that Ms. Netto has access to her backyard.
155 Mayor Davis asked if there were any other comments or concerns. Mr. Davis inquired if the alleyway is
156 where the easement was, what will South Central's responsibility be for their existing (utility) boxes, will
157 they need to move them? Mayor Davis cited that was a question for South Central and the city will have
158 to sit down with somebody from SCC to get the answers. He doesn't want to rush through this, he wants
159 to take some time to get the facts and do it right so we only have to do it one time. In the past, hasty
160 decisions always seem to come back and bite us. We may not appease everybody but we will do our
161 best, please give us some time and allow us to do some research and we will try to have some answers
162 for everybody come August.

163
164 Mayor Davis called for further comments. There were none.

165
166 Public hearing closed at 4:38 PM and regular meeting convened.

167 Visitors

168 **a. Christopher Katis – Utah FORGE site update**

169 Mr. Katis introduced the intern from University of Utah, Jeremy Parrish. Mr. Katis presented an update
170 of the operations with the Utah FORGE Site. Completed two new seismic monitoring wells. Cleanup on
171 the site removing cable, sand, and debris. Frack tanks are all gone and fencing was repaired or replaced.
172 Power washed the wellheads. They are in the final stages of approval. The rest of the year includes a
173 week of R&D testing in August. Installing pumps and other equipment for a longer circulation. Conduct
174 a 4-month circulation test to evaluate temperature decline over time. On the calendar for 2026 - drill a
175 third well and stimulation of existing wells.

176
177
178 Other highlights:

179 The Milford Elementary School poster contest winners for 5-6 grades are being displayed at the Milford
180 Public Library.

FORGE will have a booth at the Beaver County Fair in August.

Mayor Davis thanked Mr. Katis and his group encouraging them to keep up the great work.

b. Rick Rose- Discuss gate options/plan for 700 West to assist with school pickup at MES 4:45 PM

Principal Rose thanked the city for approving the new elementary pickup that was implemented last school year. He felt it was a success. There was only one issue; when the wind blows in Milford the signs don't work, they blow over. He is also concerned with using students, for safety reasons. Mr. Rose has been to the school district to discuss it and the discussion led to the possibility of installing gates. He has been awarded funding through the school district to put in three permanent gates that could be used during the pickup to divert traffic off 700 West during school pickup. These gates would be installed at 300, 400, and 500 South. He is working with Kelly Rollins on the specification of the gates, who is working with Mike Vestch at the machine shop. The gates would be swung out across the road during use, returned to the side of the road and locked when not in use. He and Makayla have discussed ADA requirements for placement in the sidewalks. Makayla reported she had discussed with Riley where to best place the posts to not disturb water lines. He had suggested avoiding the curb so the drainage and traffic does not become a concern. Principal Rose would like to have it on the west side of the sidewalk. Foreman Stewart cited there were two water mains located there that would have to be taken into consideration. Principal Rose did not feel it would take a lot of room to set the posts. Foreman Stewart felt they could locate the water lines and position the posts in between them without any problem. Principal Rose will report back with progress.

c. **Cari Netto – Discuss alley-way establishment and clear pathway set for accessibility** Ms. Netto is requesting the alleyway be established to allow her access to her backyard. She felt it was discussed during the public hearing and will wait to see how it progresses.

Consent Issues

a. Consent issues including bills and payroll, Financial Report June 2025, and minutes of the June 17, 2025 Public Hearings and Council Meeting; June 26, 2025 Special Meeting; and July 8, 2025 Special Meeting.

➤ **MOTION:** Council Member Scott Symond moved to approve the consent issues as presented. The motion was seconded by Council Member Terry Wiseman. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

New Business

a. Consideration and Approval of Joint Lease Agreement between Milford City and BCFD#2 (old fire station)

➤ **MOTION:** Council Member Ian Spaulding moved to approve the Joint Lease Agreement between Milford City and BCFD#2. The motion was seconded by Council Member Scott Symond. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

b. Approval of changing 300 North traffic pattern

MOTION: Council Member Russell moved to approve changing the traffic pattern on 300 North to two-way traffic. The motion was seconded by Council Member Les Whitney.

This action will require an ordinance. An ordinance will be drawn for approval in the August Council Meeting. Council Member Smith withdrew his motion.

c. Approval of Golf Course Operator Contract with Milford Men's Golf Association

City Administrator Bealer reported that the golf association had expressed that they would like to contract the maintenance of the course operations. Milford City has prepared an agreement to allow the golf association to oversee the general maintenance and operations April – mid-October. This will require any of the members utilizing city equipment to be on payroll so they are covered by Worker's Compensation. The golf association has provided the following members for addition to the city payroll: Brady Williams, Duke Barnes, Rhett Barnes, Barry Barnes, Les Davis, Braiden Davis, Steven Florence, Craig Wiseman, and Garreth Mayer. The equipment maintenance will be the responsibility of Braiden Davis and Les Davis. The city will pay each member on payroll \$10 per month and issue a check to the golf association for the remainder of the monthly stipend. The city will continue to provide maintenance items including paper towels, toilet paper, weed eaters and supplies, etc. They have declared that Brady Williams is the only one who will access to the gas cards and he will provide receipts to the city as used. The green fees will continue to come to the city which will place them in a capital improvement fund for the golf course. As of today, the city has not received any complaints concerning the condition of the golf course, they seem to be doing a good job at this point. The agreement has been signed by the golf association president, vice president, and secretary.

MOTION: Council Member Les Whitney moved to approve the mayor to sign the operating agreement with the Milford Men's Golf Association. The motion was seconded by Council Member Ian Spaulding. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

d. Discuss the American250 Celebration

Administrator Bealer reported the state will be receiving federal funds and distributing it to the cities and counties in the amount of \$1500 and \$300, respectively. The city will have to establish a committee by resolution to establish who will oversee the funds received. The funding can be used for anything towards the celebration, so the city council will have to set it by resolution. The funds could be used for fireworks. Mayor Davis asked Matt Sterzer if he had anything to add to that or if he knew of any time frames of when the city should have their plan submitted to the state. Mr. Sterzer did not know of any plans or recall any specific dates. Mayor Davis felt that it should be submitted as quickly as possible. Mayor Davis introduced Mr. Sterzer, who is the Beaver County Commission Coordinator. He lives in Milford, is married to Emily Barnes, and is happy to help with anything. Mayor Davis asked the council if they had an idea of how they wanted to structure the committee. Administrator Bealer suggested that the council could add this to the August 4 agenda to give council time to think about it. Council Member Spaulding expressed concerns regarding the struggle to get volunteers for the July 4 activities. Mayor Davis expressed he felt the July 4th Committee was

pretty busy and did not want to add more to their plate, so he asked the council if they could take this on and then make sure there was representation on the 4th of July Committee meetings to coordinate what they want to see it used for. Recorder Seifers cited that the July 4th Committee was currently seeking a President and Secretary for its committee. Council Members Whitney and Symond expressed that they would fill the President and Vice President roles for the July 4th Committee. Mayor Davis suggested appointing the city council as the committee for the America250 funding and then proceed with aligning the 4th of July Committee.

MOTION: Council Member Ian Spaulding moved to appoint the members of the council as the committee for the American250 Celebration. The motion was seconded by Council Member Les Whitney. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

e. Approval of hiring of Airport Operator

Due to the applicant pool the interview committee was outsourced. Council Member Russell Smith was selected by the interview committee. The Airport is currently in his department assignment which will require reassignment of departments amongst the council. Council Member Scott Symond offered to take the Airport assignment.

MOTION: Council Member Les Whitney moved to approve Russell Smith as the Airport Operator. The motion was seconded by Council Member Ian Spaulding. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

MOTION: Council Member Ian Spaulding moved to approve the reassignment of the Airport to Council Member Scott Symond. The motion was seconded by Council Member Les Whitney. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

f. Discuss merit raises for two employees

Council Member Spaulding summarized that at the last meeting, the council had discussed that a few employees had expressed their desire to meet and discuss their merit raises. The council heard from supervisors and looked into some calculations, and it was determined that two employees would have an adjustment to their merit raises. At some point during this budget year the council will review policy that states how merit raises are considered and re-evaluated. There were other items that needed to be reviewed but he did not have them readily available. Mayor Davis asked City Administrator Bealer if she needed those percentages. Administrator Bealer replied yes adding that in order to open up the budget she would need to know the employees, the rate of the increase and where they would be taking the funds from (determined by which employees were being adjusted). If it is coming from the General Fund, the adjustments needed to balance the fund to zero to comply with state law. Administrator Bealer

clarified that the final budget for FY 2025-2026 was prepared using the accurate and truthful information that she was presented in the council's executive session following the employee evaluations. The employee raises were entered into the budget based on the guidance received from the city council. Following the employee evaluation process, each employee received a performance score as well as an associated percentage raise and these figures were entered exactly as they were provided. While she is willing to make the changes and go through the process (of opening up the budget) she was seeking clarification on what needs to be done and asked if there were any errors made when entering the budget. Council Member Spaulding explained that there were no errors made on the accounting, citing that the errors appeared after some clarification and discussion on the council's calculations as they were provided to her. There were no errors made on her part. She asked for a member of the council to provide her with the employees and their corrected wage adjustment so the council can determine where to adjust the General Fund for balancing.

MOTION: Council Member Ian Spaulding moved to approve a merit raise adjustment of 1% for Lance Alger and Riley Rose due to an error in calculation done by the city council, adjusting for payroll that has already been administered going back to the first payroll administration of the new budget year. The motion was seconded by Council Member Les Whitney. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

Administrator Bealer reported that Riley Rose's wages come from an Enterprise Fund as well as General Fund so the General Fund will have to be offset to balance.

Council Member Spaulding added that the council realized that the review process will need to begin earlier in the year to give appropriate time for the employee evaluations, and follow-up needed, and budget preparations tied up. Administrator Bealer recommended that if the city council continues with merit raises that future evaluation processes start as early as January to provide time for completion prior to the tentative budget being prepared and presented.

g. Approval of Work Release 2025-1 Planning services for zoning code updates

Administrator Bealer provided an update – Milford City had a few goals including updating the General Plan, which we are currently in the process of doing. An additional goal involved writing a grant to the State of Utah to have our zoning code looked at. We have done this twice and both have been denied with funding opportunities being focused along the Wasatch Front. Milford City's zoning code has some issues and doesn't necessarily fit our city's goals. Fervo has offered \$30K to have the General Plan updated. They have acknowledged the affect their operations is having on our community and want to help us prepare for future growth. Fervo has been an amazing company and the city is glad to have them here. The city has met with Sunrise Engineering to discuss the zoning code and they feel it can be improved while maintaining integrity of the city code. Fervo has agreed to pay 50% of the cost upfront with the remainder later in the process of the project. Ryker with Sunrise has presented the work release for the project. Milford City appreciates the generosity of Fervo in supporting this project.

MOTION: Council Member Ian moved to approve the mayor to sign Work Release 2025-1 Planning Services for Zoning Code Updates. The motion was seconded by Council Member Scott Symond. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

Mayor Davis was also appreciative and has emailed Sarah Jewett acknowledging the support. This is something staff has wanted to accomplish this for quite some time. Zoning Administrator Thompson also expressed her appreciation to Fervo for supporting this project. The code is so outdated and doesn't really support the goals of the city. This has been a goal of hers since she was hired in 2014.

h. Presentation and consideration of spot award

Mayor Davis presented a spot award for City Administrator Bealer for covering the airport while the airport operator was on vacation. There was a big event for Fervo and the airport was being heavily utilized during the time she covered. She went out and cleaned it giving the lounge and restroom a good deep cleaning. The feedback from the pilots was overwhelmingly positive.

MOTION: Council Les Whitney moved to approve the spot award for Administrator Bealer in the amount of \$200. The motion was seconded by Council Member Terry Wiseman. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

Administrator Bealer appreciated the recognition but did not feel she did anything outside of her job duties to cover the Airport while the operator was on vacation. The plan was to close the airport while the operator was out but with the timing of the Fervo event, felt it would be better to keep it open.

i. Presentation and consideration of bids for the Milford Public Library Remodel

Mayor Davis asked Administrator Bealer to present the bids for the project. She explained that Beaver County gave a gracious donation of \$50K that the council determined should be placed into assets at the library. This was included in the budget. She reviewed the scope of the project and then opened and presented the following bids:

1. G&S Prime Painting: \$8,990.00 for interior painting
2. G&S Prime: \$1,500.00 for the exterior handrails and lettering on the building
3. American Made Painting: \$17,900 for interior painting
4. American Made Painting: \$1,740 for exterior handrails and lettering on the building
5. Legacy: \$11,113.63 – flooring
6. Pioneer: \$8,888.31 – flooring
7. Florence General Contractors LLC submitted the following bids:
 - \$20,048 for interior painting
 - \$4,032 for concrete
 - \$1,949.80 for exterior paint
 - \$3,104.50 for general lighting

Bid tabulation – low bidders

- Concrete – one bid from Florence - \$4032.00
- General lighting – one bid from Florence – \$3104.50
- Flooring – Pioneer – \$4888.31
- Interior paint – G&S – \$ 8990.00

- Exterior paint (handrails and lettering) –G&S – \$1500.00

Administrator Bealer explained that the city code allows for local bid preference, but the local bid must be within 5% of the lowest bid received. The local bids on the paint items are not within 5%.

General lighting would include installation of pendant lighting that will be purchased by Milford City as well as replacing outdated canned lighting.

MOTION: Council Member Scott Symond moved to approve the low bids for the library project as presented. The motion was seconded by Council Member Ian Spaulding. The motion carried with the following votes:

Yes: Scott Symond, Terry Wiseman, Les Whitney, Russell Smith, Ian Spaulding

No: None

Absent: None

Administrator Bealer will authorize the low bidders and coordinate with the Library Director and Library Board on preparing the library for the project. It will entail the use of the Beaver County Inmate Work Crew who will be assisting with moving the implement within the library for the contractors to access the work areas. The work crew supervisor will be returning to POST so there will be some scheduling restraints.

Old Business

b. Discuss the condition of Main Street Property Parcel 05-0009-0003

Council Member Whitney reported that he and Beaver County Building Inspector Kyle Blackner had discussed it and determined that a registered letter would need to be sent if they can find a current and accurate address because the attempts to reach by phone have not been successful. They would like to request a meeting with the property owner to discuss the concerns. City staff had the contact information and will forward it to Council Member Whitney.

Ordinances and Resolutions

c. Ordinance 03-2025 “Development Standards”

- **MOTION:** Council Member Scott Symond moved to adopt Ordinance 03-2025 “Development Standards”. The motion was seconded by Council Member Terry Wiseman. The motion carried with the following roll call votes: Council Member Russell Smith – yes, Ian Spaulding – yes, Les Whitney - yes, Scott Symond– yes, Terry Wiseman – yes.
Absent – None

d. Ordinance 04-2025 “Vacating Alley”

- **MOTION:** Council Member Les Whitney moved to table Ordinance 04-2025 “Vacating Alley”. The motion was seconded by Council Member Terry Wiseman. The motion carried with the following roll call votes: Council Member Russell Smith – yes, Ian Spaulding – yes, Les Whitney - yes, Scott Symond– yes, Terry Wiseman – yes.
Absent – None

Staff and Council Reports

City Administrator Bealer

- Drainage on 600 North – the State of Utah has approved to contribute to the project \$51,850.00 She is working with Justin Christiansen on a co-op agreement. This project will help bring water across 257 which is the main drainage channel for Milford City.
- Received a streetlight update from RMP that was included in the packet
- Wasp infestation at swimming pool. Contacted USU Extension office – Mark Nelson said there was a problem in Beaver County. The wasps are not aggressive, but they are there. She contacted Vision Pest Control and if they can spray we will contact the school.
- Bats at the swimming pool – they are coming out at night. Bats leave in the Fall, at that point the building can be sealed. Does the council want to go in and do a remediation before doing the roof replacement to seal it off. Do you want to hire a remediation contractor? Members of the council wanted to make contact with appropriate contractors and be proactive about how to handle the bats. The building will need to be sealed while the bats are gone. City Administrator Bealer suggested putting LED's in the attic. City staff will contact Kyle Smoot to have an evaluation done.
- The audit for Fiscal Year 2025 has wrapped up. The audit will start August 19.
- We have a Water Right proof due, she will work with Attorney Kanell.
- During budget meetings there were discussions for doing improvements to the old fire station building. It needs to be cleaned up and the city should decide what project to start with. Mayor Davis and Foreman Stewart will be meeting later this week and will discuss it and come up with a plan.
- The Industrial Park Road Phase I turned out well. The grant opportunity will open soon and we have until October to file for Phase 2. She would like to start the conversation with Mango 2 (Smithfield owners) soon regarding easements for drainage on the south side of the railroad tracks.

Zoning Administrator Thompson

- General Plan Update Open House – it will be notice as a public meeting for Monday, August 4.

Council Member Spaulding

- The school district replaced football stadium lights and have asked if there is any interest from the city for the old lights and controller. He reached out to Tyler McMullin (Recreation Director) and talked to an electrician to see what it would be – and both of them, even though we don't have a specific project in mind, they felt that it was a generous and noteworthy possibility. While he didn't feel a decision on where to use them needed to be made right now, he thought it would be good to take them. The only downside would be they need to be stored somewhere. He felt he could work with Makayla and the recreation department to determine some place to potentially use them and store them. The electrician advised that the lights match what the city currently has in place. Makayla revisited a conversation with Council Member Smith about relocating the horse arena and adding a fourth field at the complex. She asked if there could be another container placed down at the old fire station. Council Member Spaulding inquired if there might be room out at the golf course even. A 20' container would be sufficient. Even if we don't install them for new use, we could use them as replacement and repair of our current system. He asked if this is too much effort for potentially not using them but we need to make a decision soon. Makayla asked if it would take a full container? Council Member Spaulding did not think so. She explained that the conex placed at the rec complex was for the side by side but was

not being utilized, most of the time the side by side is left out. It could be used in conjunction with another conex to store the lights and controller.

Council Member Smith

- We invested in a side by side and a conex to store it in and then left the side by side out in the elements? Why? Who is over the equipment and seeing that it is put away? Does it sit out all winter? Foreman Stewart reported that the crew usually gets it for a service and puts it away. Mayor Davis thought he saw it out all winter. Administrative Assistant Thompson cited that leaving it out in the sun and heat all summer is just as bad on it. Council Member Smith felt that it was not a good investment if it was not being properly maintained and stored.

Council Member Whitney

- The fire department will be participating in the Summer Reading Program with fire trucks and equipment. He is going to get more creative this year and will be closing off portions of 100 West for a helicopter to come land.

Mayor Davis

- He and Russell have barricaded the north end of the apron to prevent a contractor from driving on it when filling with bulk water at the airport. He suggested they use the roundabout. Foreman Stewart will follow up with the contractor to ensure they don't use that entrance.

Meeting Adjournment ~ as there was no further business the meeting adjourned at 6:31 PM.

Milford City Council Special Meeting
Monday, August 4, 2025 5:45 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Scott Symond, Les Whitney, and Terry Wiseman.

Absent: Council Member Ian Spaulding

Staff: City Recorder Seifers, City Administrator Bealer, Zoning Administrator Lisa Thompson

Call to Order- Business Meeting

Mayor Davis called the business meeting to order at 5:53 PM.

Ordinance 05-2025 “Two-way Traffic on 300 North between 300 West and 500 West”

- **MOTION:** Council Member Les Whitney moved to adopt Ordinance 05-2025 “Two-way Traffic on 300 North between 300 West and 500 West”. The motion was seconded by Council Member Scott Symond. The motion carried with the following roll call votes: Council Member Russell Smith – yes, Les Whitney – yes, Scott Symond – yes, Terry Wiseman – yes.
Absent – Ian Spaulding

Resolution 11-2025 “Supporting American250 Utah Celebration”

- **MOTION:** Council Member Russell Smith moved to adopt Resolution 11-2025 “Supporting American250 Utah Celebration”. The motion was seconded by Council Member Les Whitney. The motion carried with the following roll call votes: Council Member Russell Smith – yes, Les Whitney – yes, Scott Symond – yes, Terry Wiseman – yes.
Absent – Ian Spaulding

Adjournment of Business Meeting – as there was no further business the meeting adjourned at 5:56 PM

General Plan Open House – no business conducted

Mayor Nolan Davis announced that Milford City has been working closely with Ryker Steglich of Sunrise Engineering on an important community project — updating our General Plan. The last time Milford’s General Plan was updated was in 2004, and for many years, the city has recognized the need for a fresh, forward-looking plan to guide future growth and development. With Ryker’s help, we are now nearing the finish line. For those who may not be familiar, a General Plan is a long-range planning document that outlines the vision, goals, and policies for how a community wants to grow and develop over the next 10 to 20 years. It covers key topics such as land use, housing, transportation, economic development, parks and recreation, and public services. Most importantly, it reflects the values and priorities of the community.

Tonight’s information on display is the result of feedback provided by the Steering Committee that was formed to assist with this update and Milford residents through a community-wide survey. This survey was open for public participation for one month, and we truly appreciate everyone who took the time

45 to share their thoughts. I'd like to turn the time over to Ryker, who will walk us through the handouts
46 and the display boards available tonight. He'll explain what you're seeing and how
47 your input can help shape the future of Milford. Mayor Davis thanks Ryker, Lisa, and the Steering
48 Committee.
49
50

DRAFT



Makayla Bealer <mbealer@milford.utah.gov>

Request for Council Approval – Bay Doors at Maintenance Shop and Old Fire Station7 messages

Makayla Bealer <mbealer@milford.utah.gov>

Wed, Jul 30, 2025 at 11:20 AM

To: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Les Whitney <lwhitney@beaver.utah.gov>, Russell Smith <rusrut76@gmail.com>, Terry Wiseman <twiseman2298@gmail.com>, Scott Symond <scottsymond@yahoo.com>
Cc: Nolan Davis <ndavisfiredist2@hotmail.com>, Benjamin Stewart <benjamins@milford.utah.gov>

Dear Council Members,

Mayor Davis would like to move forward with the replacement of the bay doors at both the Maintenance Shop and the Old Fire Station. While this item was intended for the August 4th agenda, that agenda has already been posted.

To avoid delay, I would suggest that the Council approve this project via email and formally ratify the approval during the August 19th meeting.

Project Costs:

- Old Fire Station Doors: \$16,238.99
- Maintenance Shop Doors: \$25,160.34

Total: \$41,399.33

****Remember this was budgeted with the city's reserves.**

Please reply to this email if you are in agreement with moving forward and ratifying at the August 19th meeting. Mayor Davis would like to have the work scheduled and the doors ordered ahead of snowfall.

Thank you,

Makayla Bealer
City Administrator/Treasurer

Every accomplishment starts with the decision to try. Make today GREAT!

PO Box 69 | 26 South 100 West | Milford, UT 84751

☎: Direct Line: (435) 387-2717 | Office (435) 387-2711 ex. 0 ✉: mbealer@milford.utah.gov |

Website: milfordcityutah.com

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Ian Spaulding <ian.spaulding@beaver.k12.ut.us>

Wed, Jul 30, 2025 at 11:50 AM

To: Makayla Bealer <mbealer@milford.utah.gov>

Cc: Les Whitney <lwhitney@beaver.utah.gov>, Russell Smith <rusrut76@gmail.com>, Terry Wiseman <twiseman2298@gmail.com>, Scott Symond <scottsymond@yahoo.com>, Nolan Davis <ndavisfiredist2@hotmail.com>, Benjamin Stewart <benjamins@milford.utah.gov>

This aligns with our previous discussion. Let's continue to make the improvements we have budgeted for.

[Quoted text hidden]

--
Ian "Jeep" Spaulding, M.Ed.
435-590-5337

Beaver County School District:
District Technology Specialist/Coach

scottsymond <scottsymond@yahoo.com>
To: Makayla Bealer <mbealer@milford.utah.gov>

Wed, Jul 30, 2025 at 12:35 PM

Looks good to me, let's get it done.

Sent from my Galaxy
[Quoted text hidden]

Ruth Smith <rusrut76@gmail.com>

Wed, Jul 30, 2025 at 1:58 PM

To: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>

Cc: Makayla Bealer <mbealer@milford.utah.gov>, Les Whitney <lwhitney@beaver.utah.gov>, Terry Wiseman <twiseman2298@gmail.com>, Scott Symond <scottsymond@yahoo.com>, Nolan Davis <ndavisfiredist2@hotmail.com>, Benjamin Stewart <benjamins@milford.utah.gov>

I vote to go ahead and get doors, this is a budgeted item, let's get going on these improvements.

[Quoted text hidden]

Terry Wiseman <twiseman2298@gmail.com>

Wed, Jul 30, 2025 at 5:16 PM

To: Ruth Smith <rusrut76@gmail.com>

Cc: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Makayla Bealer <mbealer@milford.utah.gov>, Les Whitney <lwhitney@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Nolan Davis <ndavisfiredist2@hotmail.com>, Benjamin Stewart <benjamins@milford.utah.gov>

Yes, I agree we should get this done since it was already put in the budget!

[Quoted text hidden]

Les Whitney <lwhitney@beaver.utah.gov>

Wed, Jul 30, 2025 at 8:41 PM

To: Terry Wiseman <twiseman2298@gmail.com>

Cc: Ruth Smith <rusrut76@gmail.com>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Makayla Bealer <mbealer@milford.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Nolan Davis <ndavisfiredist2@hotmail.com>, Benjamin Stewart <benjamins@milford.utah.gov>

Yes, I would like to move forward with this project. Thanks

[Quoted text hidden]

Makayla Bealer <mbealer@milford.utah.gov>

Thu, Jul 31, 2025 at 10:20 AM

To: Les Whitney <lwhitney@beaver.utah.gov>

Cc: Terry Wiseman <twiseman2298@gmail.com>, Ruth Smith <rusrut76@gmail.com>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Scott Symond <scottsymond@yahoo.com>, Nolan Davis <ndavisfiredist2@hotmail.com>, Benjamin Stewart <benjamins@milford.utah.gov>

Mayor Davis, I have issued PO 22732 for the work. Paperwork is in your mailbox.



State of Utah

DEPARTMENT OF NATURAL RESOURCES

Division of Water Rights

JOEL FERRY
Executive Director

TERESA WILHELMSSEN
State Engineer/Division Director

June 30, 2025

CITY OF MILFORD
PO BOX 69
MILFORD UT 84751-0069

RE: Application No. a45723 (71-497)

Proof Due Date: August 31, 2025

Dear Applicant:

To complete an appropriation, exchange, or a change of water right, proof that the development work is completed and the water is being beneficially used must be prepared by a land surveyor or engineer licensed in Utah. Your due date for filing a properly prepared proof is on or before August 31, 2025.

If the water uses do not exceed one residence, irrigation of 0.25 acre, and watering 10 livestock, you may be eligible to file an Affidavit of Beneficial Use instead of a proof prepared by a licensed professional. The following is required to file an affidavit: a copy of the Certificate of Occupancy for the residence; a copy of the plat map from your County Recorders office; a map showing the water source and the uses of water; and a completed affidavit form. If you file an affidavit, all required documents must be filed by the proof-due date shown above.

There is no fee for filing a proof or an affidavit. However, if either cannot be filed by the proof-due date, an extension of time may be requested by completing the enclosed form and filing it by the proof-due date. The fee for filing an extension of time request is \$50.00.

If the applicant is a public water supplier or wholesale electrical cooperative, extensions beyond 50 years can only be approved if the water is needed for the future needs of the public. Those extension requests must be accompanied by an adequate 40-year plan projecting the future needs of the applicant, in accordance with criteria specified in Utah Code, Section 73-1-4(2)(f).

Failure to file a completed proof, affidavit, or an extension request on or before the PROOF DUE DATE will cause the application to LAPSE.

Your contact with this office, should you need it, is with our Cedar City Regional Office in Cedar City. The telephone number is (435) 586-4231.

Sincerely,

Teresa Wilhelmsen, P.E.
State Engineer

Enclosure: Extension Form



City of Milford
P.O. Box 69
Milford, Utah 84751
435 387-2711

.....

August 20, 2025

Subject: Request for Extension of Time – Application No. A45723 (71-497)

Water Right Number: 71-497

Applicant: City of Milford

To Whom It May Concern,

The City of Milford respectfully requests an extension of time to submit proof of beneficial use for the above-referenced water right. The water associated with this application is being developed and used for **municipal purposes**. Due to **steady population growth and economic development in the Milford area**, the demand for municipal water has increased annually.

This growth necessitates continued infrastructure improvements and careful planning to meet future water needs. While we are actively using water under this right, full development and documentation of beneficial use are still in progress as the city expands.

We remain committed to developing this water right responsibly and ensuring compliance with state regulations. We respectfully request an extension of time to allow continued progress in beneficially using the water under this right for the benefit of our residents and future development.

Thank you for your consideration.

Best regards,

Nolan Davis, Mayor

Explanatory Statement

Request for Extension of Time to File Proof of Beneficial Use

Water Right No. (71-497) Application No. A45723

Construction completed to date:

The City of Milford has completed significant infrastructure development to support the municipal use of water under Water Right 71-497. This includes:

- Installation and continued operation of municipal wells serving the city's water system.
- Construction of a pressurized distribution network including main lines and service connections throughout the city.
- Completion of water storage facilities including above-ground tanks to ensure pressure stability and emergency reserves.
- Installation of SCADA monitoring systems and metering to track water use and improve system efficiency.
- Upgrades to water treatment facilities to meet drinking water quality standards.

These improvements support the ongoing and future beneficial use of the water right in line with the city's growth and planning objectives.

Work completed since last extension:

Since the last extension, Milford City has completed a significant municipal water project in 2020. This project included the construction and equipping of a new culinary well, installation of an emergency backup generator to ensure continued operation during power outages, and the addition of a 600-gallon storage tank to increase system capacity and reliability. Additionally, a new booster pump station ("booster house") was constructed to improve water delivery and maintain consistent pressure throughout the distribution system.

These improvements directly support the continued development and beneficial use of the water right for municipal purposes, in alignment with the city's ongoing growth and infrastructure needs.

Reason why the project has not been completed:

The City of Milford is experiencing ongoing residential and commercial growth, which continues to drive demand for expanded water infrastructure. As the city grows, additional phases of water system development are required to meet future needs and ensure reliable municipal service. While significant progress has been made, including major improvements completed in 2020, full development of the water right is still underway to accommodate this continued growth and long-term planning.

Estimated time for completion of project:

The City of Milford estimates that full development and beneficial use of the water right will be completed within the next **5 to 10 years**, depending on the pace of population growth, economic development, and funding availability for future infrastructure projects. The city will continue to implement phased improvements to the water system as demand increases.

Addendum to the Milford Municipal Golf Course Maintenance Agreement

REVISED AUGUST 2025

Subject: Golf Association Appointments

The Golf Association has appointed the following individuals to assist with golf course operations as outlined below:

Operate Equipment

The following individuals are authorized to operate City-owned equipment. They will be placed on the City payroll and compensated at a rate of \$10 per month:

- Brady Williams
- Rhett Barnes
- Les Davis
- Braiden Davis
- Craig Wiseman
- Garreth Mayer
- Tuskin Curtis

Equipment Maintenance

The following individuals are authorized to perform maintenance on City-owned equipment:

- Braiden Davis
- Les Davis

Compensation to the Golf Association

Compensation for the Milford Golf Association will be issued to:

Milford Golf Association

c/o Brady Williams

P.O. Box 1022

Milford, UT 84751

This addendum shall become part of the official Milford Municipal Golf Course Maintenance Agreement and remain in effect until amended or terminated by mutual agreement.



Makayla Bealer <mbealer@milford.utah.gov>

Alleyway Vacate-RESPONSE NEEDED

12 messages

Lisa Thompson <lthompson@milford.utah.gov>

Fri, Aug 8, 2025 at 10:33 AM

To: Nolan Davis <ndavisfiredist2@hotmail.com>, Leo Kanell <lkanell@beaver.utah.gov>, Russell Smith <rusrut76@gmail.com>, Scott Symond <scottsymond@yahoo.com>, Terry Wiseman <twiseman2298@gmail.com>, Les Whitney <lwhitney@beaver.utah.gov>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

Dear Council,

Makayla and I met with Todd Brienholt from South Central last Friday (08/01) regarding the petition to vacate the alleyway. During our discussion, Todd expressed concerns about vacating the alley, as it would restrict South Central's access to their lines.

We brought up the issue that it appears their fiber line is actually located on private property rather than within the platted alleyway. Despite this, Todd emphasized that maintaining access through the alleyway remains important to them. When asked how they manage access in cities without alleyways, he explained that in those cases, utilities are typically run along the front of the properties.

For background, South Central presented their fiber installation plan to the City in 2019. They currently operate under a franchise agreement and followed the route of the older phone lines during their fiber installation.

After a lengthy discussion, we invited Todd to attend a future Council meeting to share his concerns directly, and he initially agreed. However, I received an email from him yesterday stating that South Central revisited the topic during their Monday supervisor meeting and now would like to have the alleyway surveyed before attending Council. They are unsure how long it will take before this survey is done but Todd has assured me the survey results will not change their mind on the importance of having this alleyway remain open.



Todd Brienholt
to me

3:30 PM (17 minutes ago) ☆ ↶ ⋮

SCDroadband does not favor any alleyway we occupy to be vacated. It always ends up with us not being able to provide service to customers because someone is not allowing us to access or they're not home.



Todd Brienholt
OSP Engineer
Main 800-820-4211
tobrienholt.com

During our conversation, Todd also shared that South Central's general position is that they would not want any alleys vacated if their lines are located there. Makayla and I felt this could be helpful guidance moving forward and is something we should add to our internal process—that if South Central infrastructure is present, the petition would automatically be denied.

With all that in mind, I'd like your input:

- Do you as the council feel you have enough information to address this petition and make a decision in the August meeting?

or

- Do you want to wait until the SC has had their survey done even though they have said it will not change their opinion.

Let me know how you'd like to proceed.

**I have included Leo in this email in the event that he has any advice he would like to add.

Thanks,

Lisa Thompson/Administrative Assistant



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Ruth Smith <rusrut76@gmail.com>

Fri, Aug 8, 2025 at 11:52 AM

To: Lisa Thompson <lthompson@milford.utah.gov>

Cc: Nolan Davis <ndavisfiredist2@hotmail.com>, Leo Kanell <lgkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Terry Wiseman <twiseman2298@gmail.com>, Les Whitney <lwhitney@beaver.utah.gov>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

Might as well do it in August to get it taken care of. It sounds like even after the survey that they still don't want it vacated.
[Quoted text hidden]

Ian Spaulding <ian.spaulding@beaver.k12.ut.us>

Fri, Aug 8, 2025 at 12:16 PM

To: Ruth Smith <rusrut76@gmail.com>

Cc: Lisa Thompson <lthompson@milford.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Leo Kanell <lgkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Terry Wiseman <twiseman2298@gmail.com>, Les Whitney <lwhitney@beaver.utah.gov>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

I think we , need to present this info to council. Likely with this info regardless of the residents opinion we likely need to deny the vacate request if they followed the franchise agreements and previous phone line paths.

Ian "Jeep" Spaulding, M.Ed.
435-590-5337

Beaver County School District:
District Technology Specialist/Coach

[Quoted text hidden]

Lisa Thompson <lthompson@milford.utah.gov>

Fri, Aug 8, 2025 at 1:04 PM

To: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>

Cc: Ruth Smith <rusrut76@gmail.com>, Nolan Davis <ndavisfiredist2@hotmail.com>, Leo Kanell <lgkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Terry Wiseman <twiseman2298@gmail.com>, Les Whitney <lwhitney@beaver.utah.gov>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

In response to Ian: I don't think it's just that they followed the franchise agreement and previous phone line paths, it's also the fact that they don't want to lose their access to repair any lines in the future especially if they have to bring in equipment. If we vacate the alleyway, they would have to take equipment through private property in order to reach their lines and as per Todd @ SC he said it then becomes very difficult.

Lisa

[Quoted text hidden]

--

[Quoted text hidden]

Les Whitney <lwhitney@beaver.utah.gov>

Fri, Aug 8, 2025 at 1:24 PM

To: Lisa Thompson <lthompson@milford.utah.gov>

Cc: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Ruth Smith <rusrut76@gmail.com>, Nolan Davis <ndavisfiredist2@hotmail.com>, Leo Kanell <lkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Terry Wiseman <twiseman2298@gmail.com>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

Wow,,,I see that we have a loose loose situation no mater what way we proceed. What about the lines being on private property to begin with? The property owners have some concern with that as well I'm sure. What to do next,,,I'm not sure.

[Quoted text hidden]

Lisa Thompson <lthompson@milford.utah.gov>

Fri, Aug 8, 2025 at 2:34 PM

To: Les Whitney <lwhitney@beaver.utah.gov>

Cc: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Ruth Smith <rusrut76@gmail.com>, Nolan Davis <ndavisfiredist2@hotmail.com>, Leo Kanell <lkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Terry Wiseman <twiseman2298@gmail.com>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

Les,

The survey will determine if the lines are in the alley or on private property, if they are on private property SC and the property owners will have to work that out. I don't feel like that is our issue. The council only needs to determine whether they want to vacate the alley or not.

Lisa

[Quoted text hidden]

Nolan Davis <ndavisfiredist2@hotmail.com>

Fri, Aug 8, 2025 at 2:57 PM

To: Lisa Thompson <lthompson@milford.utah.gov>, Les Whitney <lwhitney@beaver.utah.gov>

Cc: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Ruth Smith <rusrut76@gmail.com>, Leo Kanell <lkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Terry Wiseman <twiseman2298@gmail.com>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

I feel enough information has been presented and moving forward, we need to deny the petition to vacate and have the property owners that have encroached on the alley remove fences and buildings. These property owners had the proper information but still done what they wanted. We don't want to set a precedence that will cause problems in the future. We probably need to get our attorney to address these issues with the property owners. Just my opinion. The council needs to address this in the August meeting so we as a city can move on.

Sent via the Samsung Galaxy S20 FE 5G, an AT&T 5G smartphone
Get Outlook for Android

From: Lisa Thompson <lthompson@milford.utah.gov>

Sent: Friday, August 8, 2025 2:34:39 PM

To: Les Whitney <lwhitney@beaver.utah.gov>

Cc: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>; Ruth Smith <rusrut76@gmail.com>; Nolan Davis <ndavisfiredist2@hotmail.com>; Leo Kanell <lkanell@beaver.utah.gov>; Scott Symond <scottsymond@yahoo.com>; Terry Wiseman <twiseman2298@gmail.com>; Makayla Bealer

<mbealer@milford.utah.gov>; Monica Seifers <mseifers@milford.utah.gov>

Subject: Re: Alleyway Vacate-RESPONSE NEEDED

[Quoted text hidden]

Lisa Thompson <lthompson@milford.utah.gov>

Fri, Aug 8, 2025 at 3:30 PM

To: Nolan Davis <ndavisfiredist2@hotmail.com>

Cc: Les Whitney <lwhitney@beaver.utah.gov>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Ruth Smith <rusrut76@gmail.com>, Leo Kanell <lgkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Terry Wiseman <twiseman2298@gmail.com>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

Everyone has responded but Terry and Leo. With the majority responding and agreeing this should be placed on the August Agenda that's what we will do.

Please be advised that **if you as a council** decide to deny this petition, there will likely be some push back especially from Carl Cluff because he has continued to install his fence. He was told in a letter on May 23rd to pause any further work on his fence until the appropriate process could be navigated and again in another letter dated July 30th. His back fence now goes the entire length of his property and is encroached into the alleyway.

Both property owners that have encroached into the alley (Baileys and Cluff) should be in attendance. If it is decided to deny this petition, the council needs to let all parties know they have to remove their fences.

As for the shed that is in the alleyway, Chris Barnes has contacted the city office and is going to move it.

Leo-if you have anything to add to this please do so.

Hope you all have a great weekend!!!

Lisa

[Quoted text hidden]

Terry Wiseman <twiseman2298@gmail.com>

Fri, Aug 8, 2025 at 5:48 PM

To: Lisa Thompson <lthompson@milford.utah.gov>

Cc: Nolan Davis <ndavisfiredist2@hotmail.com>, Les Whitney <lwhitney@beaver.utah.gov>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Ruth Smith <rusrut76@gmail.com>, Leo Kanell <lgkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

It looks like, if any utility is in the alley's we should not vacate them.

[Quoted text hidden]

Terry Wiseman <twiseman2298@gmail.com>

Fri, Aug 8, 2025 at 5:55 PM

To: Lisa Thompson <lthompson@milford.utah.gov>

Cc: Nolan Davis <ndavisfiredist2@hotmail.com>, Les Whitney <lwhitney@beaver.utah.gov>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Ruth Smith <rusrut76@gmail.com>, Leo Kanell <lgkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

I agree put it on the August agenda

[Quoted text hidden]

Les Whitney <lwhitney@beaver.utah.gov>

Sat, Aug 9, 2025 at 12:04 AM

To: Terry Wiseman <twiseman2298@gmail.com>

Cc: Lisa Thompson <lthompson@milford.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Ruth Smith <rusrut76@gmail.com>, Leo Kanell <lgkanell@beaver.utah.gov>, Scott Symond <scottsymond@yahoo.com>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

I totally agree, I was just thinking of the pushback we will most likely have.

This issue is NOT going to turn out well no matter what.

[Quoted text hidden]

Mon, Aug 11, 2025 at 10:47 AM

Leo Kanell <lkanell@beaver.utah.gov>

To: Les Whitney <lwhitney@beaver.utah.gov>

Cc: Terry Wiseman <twiseman2298@gmail.com>, Lisa Thompson <lthompson@milford.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Ruth Smith <rusrut76@gmail.com>, Scott Symond <scottsymond@yahoo.com>, Makayla Bealer <mbealer@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>

The statute we rely upon for vacating a street or alley requires us to look at the utility easements. In view of the South Central use of the alley, I recommend not vacating. Once that decision is made, the city will have to deal with the encroachments.

Sincerely,

Leo

[Quoted text hidden]

--

Leo G. Kanell
Attorney at Law
2270 South 525 West
P.O. Box 471
Beaver, UT 84713

Telephone: (435) 438-6441
Fax: (435) 438-5348



Makayla Bealer <mbealer@milford.utah.gov>

Bat Inspection Update – Pool Facility

6 messages

Makayla Bealer <mbealer@milford.utah.gov>

Tue, Jul 29, 2025 at 1:45 PM

To: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Les Whitney <lwhitney@beaver.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Russell Smith <rusrut76@gmail.com>, Terry Wiseman <twiseman2298@gmail.com>, Scott Symond <scottsymond@yahoo.com>

Cc: Benjamin Stewart <benjamins@milford.utah.gov>, Lisa Thompson <lthompson@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>, Lance Alger <Lancealger@milford.utah.gov>

The building was inspected today, and it was determined that the bat activity is isolated near the large east-facing window. The accumulation of guano in the attic is minimal at this time.

Kyle will be providing a full report, but his preliminary recommendations are as follows:

- **Roof Replacement:** Remove and replace the existing roof.
- **Treatment of Guano:** Open the roof and apply chemicals to the bat guano localized above the boys' locker room. Kyle has this chemical and can assist.
- **Lighting Upgrade:** Install LED lighting in the affected area.
- **Building Sealing:** Seal the building using grout to prevent further bat entry; specifications will be provided by Kyle.
- **Insulation Replacement:** Replace insulation in the area above the boys' locker room where contamination has occurred.

Fortunately, the issue appears to have been caught early, but it's important that we move forward with remediation this fall to prevent further problems.

Makayla Bealer
City Administrator/Treasurer

Every accomplishment starts with the decision to try. Make today GREAT!



PO Box 69 | 26 South 100 West | Milford, UT 84751

☎: Direct Line: (435) 387-2717 | Office (435) 387-2711 ex. 0 ✉: mbealer@milford.utah.gov |

Website: milfordcityutah.com

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scottsymond <scottsymond@yahoo.com>
To: Makayla Bealer <mbealer@milford.utah.gov>

Tue, Jul 29, 2025 at 1:52 PM

Thanks for the update and yes we need to take care of this ASAP... I really like the idea of LED lights!!!

Sent from my Galaxy

[Quoted text hidden]

Ian Spaulding <ian.spaulding@beaver.k12.ut.us>
To: Makayla Bealer <mbealer@milford.utah.gov>

Tue, Jul 29, 2025 at 2:28 PM

Cc: Les Whitney <lwhitney@beaver.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Russell Smith <rusrut76@gmail.com>, Terry Wiseman <twiseman2298@gmail.com>, Scott Symond <scottsymond@yahoo.com>, Benjamin Stewart <benjamins@milford.utah.gov>, Lisa Thompson <lthompson@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>, Lance Alger <Lancealger@milford.utah.gov>

That is great news. That is much better than I expected. Let's take these recommendations and get it done.

[Quoted text hidden]

--
Ian "Jeep" Spaulding, M.Ed.
435-590-5337

Beaver County School District:
District Technology Specialist/Coach

Terry Wiseman <twiseman2298@gmail.com>
To: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>

Tue, Jul 29, 2025 at 3:15 PM

Cc: Makayla Bealer <mbealer@milford.utah.gov>, Les Whitney <lwhitney@beaver.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Russell Smith <rusrut76@gmail.com>, Scott Symond <scottsymond@yahoo.com>, Benjamin Stewart <benjamins@milford.utah.gov>, Lisa Thompson <lthompson@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>, Lance Alger <Lancealger@milford.utah.gov>

Sounds good that we caught it early, after Kyle's final report, we probably should move forward with what is the best solution.

[Quoted text hidden]

Ruth Smith <rusrut76@gmail.com>
To: Terry Wiseman <twiseman2298@gmail.com>

Tue, Jul 29, 2025 at 8:02 PM

Cc: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Makayla Bealer <mbealer@milford.utah.gov>, Les Whitney <lwhitney@beaver.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Scott Symond <scottsymond@yahoo.com>, Benjamin Stewart <benjamins@milford.utah.gov>, Lisa Thompson <lthompson@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>, Lance Alger <Lancealger@milford.utah.gov>

Sounds like we caught it early will need to move to take recommendations that are best and get it taken care of.

[Quoted text hidden]

Les Whitney <lwhitney@beaver.utah.gov>
To: Ruth Smith <rusrut76@gmail.com>

Tue, Jul 29, 2025 at 9:52 PM

Cc: Terry Wiseman <twiseman2298@gmail.com>, Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Makayla Bealer <mbealer@milford.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Scott Symond <scottsymond@yahoo.com>, Benjamin Stewart <benjamins@milford.utah.gov>, Lisa Thompson <lthompson@milford.utah.gov>, Monica Seifers <mseifers@milford.utah.gov>, Lance Alger <Lancealger@milford.utah.gov>

I thought it was going to be aot worse when we inspected the building. Kyle did a great job and I have complete trust in what he will be recommending.

[Quoted text hidden]

K S Services

2202 South 750 West, Perry 84302

July 31, 2025

Client: Milford City

26 South 100 West, Milford UT. 84751

RE: Milford City Municipal swimming pool building

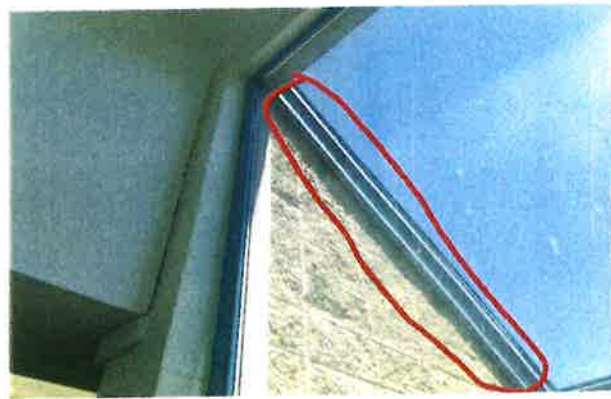
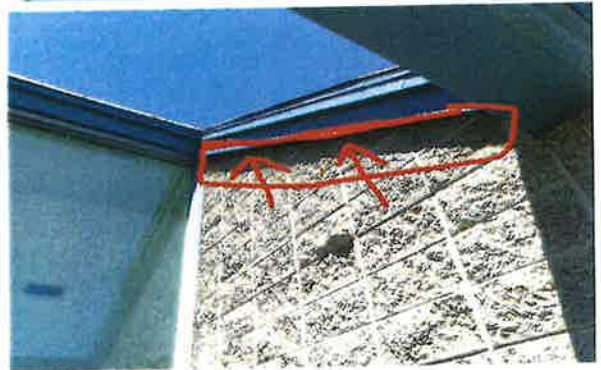
141 N 200 W Milford UT 84751

A bat inspection took place at the community pool building on July 29, 2025, at 1pm. Makayla, Les Whitney, two city reps, and I attended. The facility measures between 3,900 and 4,000 square feet. In which we observed bat droppings on exterior southeast area of building in planter bed area up against building where entrance has store front glass glazing with framework. This CMU building features wood-framed gable trusses, wood decking with asphalt shingles, and an attic containing HVAC ductwork, electrical conduits, and batt insulation between the trusses under the roof decking.

Observation:

As I was able to inspect various locations of attic throughout the building there were not significant visible bat droppings only odor of it as you got near the center of the building.

Upon further inspection it appears the bats are finding there way into attic space in southeast upper area where roof is tied into the split face CMU block with gapping visible from fascia metal to block, also can see some daylight around couple pipe jacks that penetrate the roof as well for vent stacks.







Recommendations:

As per discussion, city is already planning on removing asphalt shingle roofing and replacing with standing seam roof panels in the beginning of fall, when asphalt shingles are tore off its recommended that roof sheets (1 full sheet) from eve to peak along CMU block front entrance on southeast area are removed along with batt insulation and replaced before metal roof is installed, at this time also its recommended to HEPA vacuum any bat droppings as needed and neutralize odor with enzymatic cleaner to effected areas, then highly recommend installing some metal window screen material secured to roof framing to facia board then seal with spray foam to ensure seals, would do this on west elevation along CMU block as well, then install new batt insulation as required in areas and then install high efficiency led lighting in entire attic space.

Regarding exterior area along CMU split face rough block, would recommend using a high-quality silicone or polyurethane sealant which will adhere to various materials, block and metal to ensure its sealed and will be able to withstand the changes in weather conditions, also would inspected yearly for any breakdown or gapping.

Install the same window screening material over the gable end ventilation louvers. When adding new metal roofing, ensure proper installation of recommended roof jacks with sealant and use foam closure strips at the eaves for a secure seal.

Please let me know with any questions or concerns.

Sincerely,

Kyle Smoot

435-230-0992

K S Services



REQUEST FOR PROPOSALS (RFP)
Milford City Municipal Swimming Pool – Roof Replacement
with Bat Mitigation & Attic Remediation

Issuing Agency:

Milford City
26 South 100 West
Milford, UT 84751

Project Location:

Milford City Municipal Swimming Pool
141 North 200 West
Milford, UT 84751

RFP Issue Date: August 20, 2025

Proposal Due Date: September 10, 2025

1. Introduction

Milford City is requesting proposals from qualified contractors to remove and replace the existing roof at the Milford City Municipal Swimming Pool and to perform bat mitigation and attic remediation as part of the project. The work includes roof tear-off, standing seam metal roof installation, attic cleaning and sealing, insulation replacement, and other related tasks to ensure the building is weather-tight and protected from wildlife intrusion.

2. Background

An inspection on July 29, 2025, found signs of bat activity in the attic space of the pool building. The building is approximately 3,900–4,000 square feet and constructed of CMU block walls, wood-framed gable trusses, wood decking, and asphalt shingles. The attic contains HVAC ductwork, electrical conduits, and batt insulation. Milford City intends to replace the asphalt shingles with a standing seam metal roof in fall 2025 and address the bat entry points and attic contamination at the same time. Report attached.

3. Scope of Work

The selected contractor will be responsible for **both** the roofing and bat mitigation/attic remediation tasks, including but not limited to:

A. Roof Removal & Decking Access

1. Remove all asphalt shingles, underlayment, and flashing.
2. Remove one full sheet of roof decking from eave to peak along the CMU block at the southeast front entrance to provide attic access.
3. Protect interior areas during removal to prevent debris contamination.

B. Bat Mitigation & Attic Remediation

1. HEPA vacuum all bat droppings in affected areas.
2. Apply enzymatic cleaner to neutralize odors. KS Service has the cleaner and is willing to assist if necessary.
3. Remove and replace batt insulation in affected areas.
4. Install metal window screening material at roof framing/fascia interfaces and seal with spray foam (southeast and west elevations).
5. Apply high-quality silicone or polyurethane sealant along CMU block-to-metal transitions.
6. Screen over gable end ventilation louvers.
7. Seal all roof penetrations (vent stacks, pipe jacks) with proper flashing and sealant.
8. Install foam closure strips at eaves to prevent wildlife entry.
9. Install high-efficiency LED lighting throughout attic space.

C. New Roof Installation

1. Install new underlayment in accordance with manufacturer specifications and Utah building code.
2. Install standing seam metal roofing system with all necessary flashing and trim.
3. Ensure all penetrations and edges are sealed for long-term weather and wildlife protection.
4. Provide manufacturer's warranty and minimum one-year workmanship warranty.

4. Contractor Requirements

- Licensed and insured in the State of Utah for roofing and construction work.
- Demonstrated experience in standing seam metal roofing installation and wildlife exclusion.
- Ability to complete work within an agreed-upon timeline before winter weather conditions.
- Compliance with all OSHA and state safety requirements.

5. Proposal Submission Requirements

Proposals must include:

1. **Work Plan & Schedule** – Detailing sequence of work and estimated start/finish dates. Milford City wants this project completed by December 1, 2025.
2. **Itemized Cost Estimate** – Labor, materials, and equipment.
3. **Qualifications & Experience** – Including similar projects completed.
4. **Licensing & Insurance Documentation.**
5. **Warranty Details** – Manufacturer and workmanship coverage.

6. Evaluation Criteria

Proposals will be evaluated based on:

- Experience & Qualifications – 30%
 - Approach & Work Plan – 30%
 - Cost – 30%
 - References – 10%
-

7. Submission Instructions

Submit proposals:

Makayla Bealer

Milford City

Email mbealer@milford.utah.gov

Mail: Milford City, PO Box 69, Milford UT 84751

Hand Deliver: 26 South 100 West, Milford UT 84751

Deadline: SEPTEMBER 10, 2025

8. Contact for Questions

For project-specific questions, contact:

Benjamin Stewart, City Foreman

435.463.9568

Benjamins@milford.utah.gov

Kyle Smoot

K S Services -Company who provided the initial report

Phone: 435-230-0992

For RFP process questions, contact:

Makayla Bealer

Milford City

435.387.2717

mbealer@milford.utah.gov

Milford City reserves the right to reject any or all proposals, waive informalities, and select the proposal deemed in the best interest of the City.

MILFORD CITY, A Municipal Corporation

ORDINANCE NO. 04-2025

AN ORDINANCE VACATING CERTAIN ALLEY.

WHEREAS, the governing body of Milford City has determined that the best interests of the City of Milford will be served by vacating a portion of the alley described in Section 1 of this ordinance; and,

WHEREAS, pursuant to the provisions of Section 10-9a-609.5 Utah Code Annotated, as amended, 1953, a petition containing a request to vacate an alley was filed by Jayson and Mallory Bailey.

WHEREAS, notice was given pursuant to the provisions of Section 10-9a-208 Utah Code Annotated; and,

WHEREAS, the governing body of the City of Milford has determined that there is good cause for such vacating, and that neither the public interest nor any person will be materially injured by the vacation.

NOW THEREFORE, IT IS HEREBY ORDAINED by the City Council of Milford City as follows:

Section 1. ALLEY VACATED. A portion of the following alley as such alley appears on the official plats and records of the City of Milford, is hereby closed and vacated to the use of the public: This portion of the alley is located In Milford City, Beaver County, State of Utah, and is particularly described as:

Commencing at the Northeast Corner of Block 5, Lot 10, LEWIS ADDITION SUBDIVISION, thence south along east side of lots 10, 11, 12, 13, and north half of lot 14 thence east 14.85' starting at the point of 21FT South of the NW corner of Block 5, Lot 5 LEWIS ADDITION SUBDIVISION, thence north along the west side of lots 6, 7, 8, 9, thence west to the point of beginning.

SEE ATTACHED MAP

Section 2. EFFECTIVE DATE. This Ordinance shall take effect immediately upon publication of this Ordinance.

Passed by the City Council of Milford, Utah, this _____ day of July, 2025 by the following vote:

AYES: _____

Nays: _____

Absent: _____

MILFORD CITY

Attest:

Nolan Davis, Mayor

MONICA D. SEIFERS
City Recorder



**CITY OF MILFORD
ORDINANCE 06-2025**

AMENDMENT TO VACATION

WHEREAS, Milford City has an established vacation leave policy available for qualifying employees and is accumulated based on years of service, as outlined in the current personnel policy; and

WHEREAS, the Milford City Council finds it in the best interest of the City to amend the vacation leave provisions to offer vacation benefits to the Library Director position.

NOW THEREFORE, be it ordained by the Council of the City of Milford, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** "4.06.020 Vacation" of the Milford Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

4.06.020 Vacation

1. Paid vacation time is available to qualifying employees. Vacation is accumulated based on years of service at the following rates:
 - a. 1 Year of Service: 4 hours per month with a maximum allowance of 72 hours.
 - b. 2-4 Years of Service: 8 hours per month with a maximum allowance of 144 hours.
 - c. 5-9 Years of Service: 10 hours per month with a maximum allowance of 180 hours.
 - d. 10-14 Years of Service: 12 hours per month with a maximum allowance of 216 hours.
 - e. 15+ Years of Service: 14 hours per month with a maximum allowance of 252 hours.
2. New employees that qualify for vacation shall accrue time from their date of hire, but are not eligible to use vacation leave until satisfactorily completing the probationary period and being promoted to permanent status.
3. A holiday that falls during an employee's scheduled vacation leave shall be counted as a paid holiday and not as vacation.
4. Vacation hours used are not considered hours worked and do not contribute to the calculation of overtime.
5. Vacation time shall not accrue if an employee is on leave for 30+ days.
6. Accrued vacation leave shall be paid to an employee upon termination of employment at the employee's rate of pay at the time of termination.

PASSED AND ADOPTED BY THE CITY OF MILFORD COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Russell Smith	_____	_____	_____	_____
Les Whitney	_____	_____	_____	_____
Scott Symond	_____	_____	_____	_____
Ian Spaulding	_____	_____	_____	_____
Terry Wiseman	_____	_____	_____	_____
Presiding Officer			Attest	

Nolan Davis, Mayor, City of Milford

Monica D. Seifers, City Recorder,
City of Milford