



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
July 30, 2025 - 2:00 PM

When necessary, board members may participate electronically with the anchor location as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/channel/UCkRYDnXVDLGv9792bhWn9Wg/videos>

Next two upcoming Commission meeting dates: Wednesday, August 6, 2025 at 2:00 p.m.
and Wednesday, August 13, 2025 at 2:00 p.m.

~COMMISSION MEETING MINUTES~

In attendance: Commissioner Gordon (Chair), Commissioner Beltran, Commissioner Powers Gardner

Others in attendance: See attached sign-in sheet.

(Meeting called to order: 2: 05 pm)

PRAYER/READING/THOUGHT: Aileen Conder
PLEDGE OF ALLEGIANCE: Cara Moody

CONSENT AGENDA

1. RATIFICATION OF WARRANT REGISTER FOR JULY 30, 2025 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM
-Jolynn Clegg, Clerk
2. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 15-2025
-Jolynn Clegg, Clerk

3. APPROVE CREDIT APPLICATION WITH MISSION DRIVEN DISTRIBUTORS.

-Tad Rasmussen, Auditor

APPROVED ON CONSENT

Agreement 2025-657

4. RATIFY THE SIGNING OF A PASS THROUGH AGREEMENT FOR SERVICES PROVIDED BY LOCAL AUTHORITY WITH THE STATE OF UTAH DEPARTMENT OF HUMAN SERVICES DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH AND WASATCH BEHAVIORAL HEALTH SPECIAL SERVICE DISTRICT AND UTAH COUNTY DOING BUSINESS AS UTAH COUNTY HEALTH DEPARTMENT.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-658

5. APPROVE THE SIGNING OF AN AGREEMENT WITH THE STATE OF UTAH DEPARTMENT OF ENVIRONMENTAL QUALITY FOR CONTRACTED ENVIRONMENTAL SERVICES.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-659

6. APPROVE THE SIGNING OF AN AGREEMENT WITH PROVO SCHOOL DISTRICT FOR SUBSTANCE USE PREVENTION SERVICES.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-660

7. APPROVE THE SIGNING OF AN AGREEMENT WITH INTERMOUNTAIN HEALTH TO RECEIVE A DONATION TO BE USED TOWARD DIABETES PREVENTION.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-661

8. AUTHORIZE THE HEALTH DEPARTMENT NURSING DIRECTOR TO SIGN RECREDENTIALING AGREEMENT WITH EMI INSURANCE.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-662

9. APPROVE THE SIGNING OF AMENDMENT 1 TO UC 2024-556 WITH UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR PUBLIC HEALTH EMERGENCY AND HEALTHCARE PREPAREDNESS PROGRAMS FY 24-28.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-663

10. APPROVE AND AUTHORIZE THE SIGNING OF A QUIT CLAIM DEED FROM UTAH COUNTY TO LEHI CITY FOR TAX PARCELS 58:002:0190, AND 58:002:0217.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-664

11. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH JOHNSON CONTROLS FOR A COMPREHENSIVE RANGE OF MECHANICAL SERVICES, AS REQUESTED IN RFP #2025-13, PER RATES LISTED IN ATTACHMENT B, WITH THE OPTION FOR AN ANNUAL COST INCREASE AS SPECIFIED IN THE RFP.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-665

12. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH FOREARM, LLC FOR A COMPREHENSIVE RANGE OF MECHANICAL SERVICES, AS REQUESTED IN RFP #2025-13, PER ATTACHMENT B, WITH THE OPTION FOR AN ANNUAL COST INCREASE AS SPECIFIED IN THE RFP.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-666

13. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH AUTOMATION DESIGN AND SERVICE, INC. FOR THE PROGRAMMING AND MAINTENANCE SUPPORT OF THE WONDERWARE CONTROL SYSTEM DURING THE JAIL MEDICAL REMODEL PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-667

14. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH CASCADE DRILLING TECHNICAL SERVICES, FOR THE LINCOLN BEACH WELL PROJECT TO INSTALL A 4-INCH MONITORING WELL.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-668

15. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #35 TO AGREEMENT #2022-1024 WITH KENNY SENG CONSTRUCTION FOR CHANGES TO THE LOAFER MOUNTAIN PARKWAY PROJECT SOUTH EXTENSION.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-669

16. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #04 TO AGREEMENT #2024-655 WITH KILGORE CONTRACTING FOR THE 5200 WEST ROAD IMPROVEMENTS PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-670

17. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT #2 OF THE AGREEMENT 2023-335 WITH JONES & DEMILLE ENGINEERING, INC. FOR GENERAL ENGINEERING SERVICES, BY AMENDING CONTRACT PRICING AS SHOWN ON THE NEW ATTACHMENT B.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-671

18. APPROVE A SOFTWARE LICENSE AGREEMENT WITH CYACOMB, INC. FOR FORENSIC EVIDENCE SOFTWARE FOR THE UTAH COUNTY SHERIFF'S OFFICE

-Craig Gaines, Sheriff

APPROVED ON CONSENT

Agreement 2025-672

19. TO APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY TREASURER'S OFFICE IN CANCELLATION LETTER #20496

-Randilyn Warner, Treasurer

APPROVED ON CONSENT

Agreement 2025-673

20. APPROVE THE SIGNING OF A RENEWAL OF UC 2024-468 WITH MOUNTAINLAND ASSOCIATION OF GOVERNMENTS FOR THE SOCIAL SERVICES BLOCK GRANT FOR THE SENIOR COMPANION PROGRAM.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-674

21. APPROVE THE SIGNING OF A RENEWAL TO UC 2024-469 WITH MOUNTAINLAND ASSOCIATION OF GOVERNMENTS FOR THE SOCIAL SERVICES BLOCK GRANT FOR THE FOSTER GRANDPARENT PROGRAM.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-675

REGULAR AGENDA

1. APPROVE AN ANNUAL MEMORANDUM OF UNDERSTANDING WITH THE UTAH ATTORNEY GENERAL'S OFFICE FOR THE INTERNET CRIMES AGAINST CHILDREN TASK FORCE

-Shawn Carter, Sheriff

APPROVED ON CONSENT

Agreement 2025-676

2. APPROVE AN AMENDMENT TO AGREEMENT NO. 2024-887 EXTENDING SOFTWARE SERVICES WITH FINALCOVER, LLC FOR CASEGUARD SOFTWARE

-Wayne Keith, Sheriff

APPROVED ON CONSENT

Agreement 2025-677

3. APPROVE PROPERTY TAX ACTIONS INCLUDED IN RECOMMENDATION LETTER 2025-8

-Adam Beck, Commission

APPROVED ON CONSENT

Agreement 2025-678

4. APPROVE AND AUTHORIZE THE SIGNING OF A 2025 RECREATION GRANT AGREEMENT BETWEEN UTAH COUNTY AND ALPINE CITY

-Aileen Conder, Commission

APPROVED ON CONSENT

Agreement 2025-679

5. APPROVE AND AUTHORIZE THE SIGNING OF A 2025 RECREATION GRANT AGREEMENT BETWEEN UTAH COUNTY AND OREM CITY

-Aileen Conder, Commission

APPROVED ON CONSENT

Agreement 2025-680

6. APPROVE AND AUTHORIZE THE SIGNING OF A 2025 RECREATION GRANT AGREEMENT BETWEEN UTAH COUNTY AND PLEASANT GROVE CITY

-Aileen Conder, Commission

APPROVED ON CONSENT

Agreement 2025-681

7. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AND CERTIFICATE OF APPOINTMENT OF COMMISSIONER OF THE HOUSING AUTHORITY OF UTAH COUNTY.

-Aileen Conder, Commission

(Timestamp: 4:03)

COMMISSIONER BELTRAN ASKED WHY WE ARE REPLACING COMMISSIONER GARDNER WITH A STAFF MEMBER. COMMISSIONER POWERS GARDNER EXPLAINED THAT THE HOUSING AUTHORITY MEETINGS CONFLICT WITH THE WEEKLY COMMISSION MEETINGS. CLAUDIA BARILLAS (*Human Services Manager*) WAS SPECIFICALLY CHOSEN BECAUSE HER DEPARTMENT IS THE ONE THAT WILL INTERACT WITH THESE SERVICES THE MOST. COMMISSIONER BELTRAN ASKED EZRA NAIR (*County Administrator*) TO PROVIDE UPDATES ABOUT THE MEETINGS TO THE COMMISSIONERS.

COMMISSIONER BELTRAN: MOTION TO APPROVE

COMMISSIONER POWERS GARDNER: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

Resolution 2025-682

8. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AMENDING THE ANNUAL REGULAR MEETING SCHEDULE FOR THE BOARD OF COUNTY

COMMISSIONERS OF UTAH COUNTY, UTAH, FOR THE YEAR 2025.

-Aileen Conder, Commission

APPROVED ON CONSENT

Resolution 2025-683

9. APPROVE AND AUTHORIZE IMPLEMENTATION OF PHASE 2 OF THE 2025 LIMITED COMPENSATION REVIEW, EFFECTIVE PAY PERIOD 15, AND AMEND THE BUDGET TO REFLECT THE APPROPRIATE AMOUNTS FOR PHASE 1 AND PHASE 2.

-Merritt Fullmer, Human Resources

APPROVED ON CONSENT

Agreement 2025-684

10. APPROVE AND AUTHORIZE THE SIGNING OF A RELEASE AND SITE ACCESS AGREEMENT WITH PACIFICORP, TO TRAVERSE AND ENTER ACROSS LAND OWNED BY PACIFICORP TO TREAT NOXIOUS WEEDS ALONG UTAH LAKE AND OTHER AREAS IN UTAH COUNTY.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-685

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11. APPROVE AND AUTHORIZE THE SIGNING OF THE AGREEMENT WITH KILGORE CONTRACTING TO CONSTRUCT AND COMPLETE ROADWAY IMPROVEMENTS TO 5600 WEST THAT MEET SPECIFICATIONS IN ITB #2025-14.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-686

12. APPROVE AND AUTHORIZE THE SIGNING OF A MEMORANDUM TO COMMENCE THE ONE YEAR WARRANTY PERIOD FOR THE JOHNSON SUBDIVISION PLAT A, IN ACCORDANCE WITH AGREEMENT 2024-519.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-687

13. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH THE STATE OF UTAH, DEPARTMENT OF TRANSPORTATION FOR BETTERMENT WORK TO INSTALL CONCRETE JUNCTION BOXES.

-Richard Nielson, Public Works

STRICKEN ON CONSENT

14. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

15. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

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16. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

17. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

HELD ON CONSENT

(Timestamp: 5:50)

COMMISSIONER GORDON REMINDED EVERYONE THAT THIS IS THE WEEK OF THE UTAH COUNTY FAIR AT THE SPANISH FORK FAIRGROUNDS. HE ENCOURAGED EVERYONE TO COME AND ENJOY THE COWBOY POETRY, THE RODEO, THE MONSTER TRUCKS, MUSIC AND FOOD. HE THANKED THEIR PARTNERS AND ALL THOSE WHO HAVE HELPED.

PUBLIC COMMENTS

None

(Moved to Closed Meeting: 2:12 pm)

(Opened to Public Meeting: 2:38 pm)

COMMISSIONER POWERS GARDNER: MOTION TO ADJOURN

COMMISSIONER BELTRAN: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

(Meeting adjourned: 2:38 p.m.)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Jolynn Clegg at 801-851-8113. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

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Those in attendance via Zoom: None

BOARD OF COMMISSIONERS FOR UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET
July 30, 2025 - 2:00 p.m.

PRINT CLEARLY

Name:

Agency:

Jayne Cleary
Jennifer Ray
Matthew Sutcliffe
Peter
Cara Moody
Theron Cole
Burt Garfield
Aileen Conder
Sergio Jose Cadena
Zach Zundell
Eric Edwards
JASON Thurla
Robert Baxter
Linnea Pritchett

Clerks office
Assessors Office
Commission
UCHS Senior Volunteers
Assessor's
Assessor
Cjpm
Comm
Attorney
UHD
Ricardo
Purchasing
WHD

Meeting minutes approved at the August 13, 2025 Board of Commissioners of Utah County, Utah Public Meeting.



ATTEST:

AARON R. DAVIDSON
Utah County Clerk


BRANDON B. GORDON, Chair

By: Jayne Cleary
Deputy