



# Quest Academy

## Board Meeting Minutes

### Date: August 12, 2025

**In Attendance:** Steve Reeve, Brett Greenwell, Nicole Boucher, Brittney Hale

**Excused:** Shawn Miehlke

**Others in Attendance:** Dave Bullock, Angelee Spader, Casey Arrington, Ryan Smith, Caleb Crump, Nicole Jones, Hannah Jones, Stacee Phillips, Royce Van Tassel

**Location:** Quest Academy, 4862 West 4000 South, West Haven, UT 84401

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

### Minutes

#### Board Priorities

State Accountability

Fiscally Sound

Personalized Learning/Individualized Learning

Brand Awareness

**CALL TO ORDER** – Steve Reeve called the meeting to order at 6:06 PM.

**CLOSED SESSION** - to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

*At 6:07 PM Brittney Hale made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a). Nicole Boucher seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye.*

*At 6:52 PM Brett Greenwell made a motion to leave the closed session and enter the general meeting Nicole Boucher seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye.*

## BOARD TRAINING

- Open and Public Meetings Act Training
- Governance vs. Management

Nicole Jones facilitated the trainings for the board. The board reviewed the training materials provided and discussed various aspects of the trainings.

## CONSENT ITEMS

- May 27, 2025, Board Meeting & Closed Session Minutes

*Nicole Boucher made a motion to approve the May 27, 2025, Board Meeting & Closed Session Minutes. Brittney Hale seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye.*

## REPORTS

- Administration

Dave Bullock said that it is the first week back for Quest Academy employees. There will be trainings for new teachers and staff for the next week. Back to school night will take place for both the elementary and junior high students and families. Dave Bullock informed the board that administration is looking at a new insurance policy that will be best for their employees. Administration expressed their excitement for the new school year and the amazing staff that they have coming in and returning. Administration provided a report on the Early Learning Plan and discussed the goals included in the plans. There were no questions or concerns from the board surrounding the goals included in the plan.

- Financial Report

Brett Greenwell said there are not a ton of expenses as school still hasn't started. The audit is ongoing and is required every year by state law. Ryan Smith said there are various pending reimbursements. Brett continued with the finance report saying that operating cash puts them in a great position financially. Brett Greenwell emphasized having a plan for the surplus of money in the budget. A strategy meeting will be set to evaluate the needs and the wants of the school and form a three-to-five-year plan to determine various opportunities such as paying off the bond, expansion and improvements. Ryan Smith recommended to the board to determine a clear fiscal vision and said that they are in a great position.

## VOTING & DISCUSSION ITEMS

- Imagine Learning Curriculum Purchase

Dave Bullock said this is the curriculum they use in Q2, and it allows students to move at their own pace. This curriculum provides classes and credits that are not provided here. There were no questions or concerns from the board.

*Brittney Hale made a motion to approve the Imagine learning Curriculum Purchase \$31,500. Nicole Boucher seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye.*

- Policies Required for Review:
  - Attendance Policy

The Attendance Policy was reviewed by board members. Dave Bullock said they are adjusting the attendance procedures and that they are provided to families every year. There were no questions or concerns about the policy from the board.

- Policies Required for Review and Re-Approval:
  - Parent and Family Engagement Policy
  - Amended Electronic Resources Policy
  - Amended Kindergarten Toilet Training Policy
  - Amended Meal Charge Policy

Dave Bullock reviewed the policies listed above. He informed the board of the updates to each policy and why the changes were made to each policy. Board members asked questions on the amended meal charge policy and how negative balances are handled at the school. There was no further discussion on the policies.

*Brett Greenwell made a motion to approve the Parent and Family Engagement Policy, Amended Electronic Resources Policy, Amended Kindergarten Toilet Training Policy, Amended Meal Charge Policy. Nicole Boucher seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye.*

- Board Member Terms, Roles, and Elected Officers

*Nicole Boucher made a motion to approve the board member terms, roles, and elected officers as discussed and approve Stacee Phillips for a four-year term as a board member.*

*Brett Greenwell seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye.*

## **CALENDARING**

The next board meeting is October 7, 2025, at 6:00 PM in the Q2 Conference Room. The board will be determining a date for a strategy meeting with administration on November 18<sup>th</sup>.

## **ADJOURN**

*At 7:54 PM Brittney Hale made a motion to adjourn the meeting. Nicole Boucher seconded. The motion passed unanimously. The votes were as follows: Steve Reeve, Aye; Brett Greenwell, Aye; Brittney Hale, Aye; Nicole Boucher, Aye.*



## Quest Academy Board of Directors Closed Session

**Meeting Date: 08.12.2025**

**Location:** Quest Academy, 4862 West 4000 South, West Haven, UT 84401

### **CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Quest Academy entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 12<sup>th</sup> day of August 2025, at West Haven, Utah.



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Steven Reeve, Board Chair