

MINUTES

UTAH ARCHITECT AND LANDSCAPE ARCHITECT LICENSING BOARD MEETING

April 9, 2025 – 9:00 A.M.

Electronic Meeting

CONVENED: 9:05 A.M.

ADJOURNED: 10:47 A.M.

Bureau Manager:

Stephen Duncombe

Board Secretary:

Nicole Herrera

Patrick Fitzgibbon

Board Members Present:

Michael Fazio
Bret Bullough
Valerie Nagasawa
Courtney Haddick
Scott Peters
Jarod Maw
Keith Christensen

Board Members Absent:

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS

Review minutes:

Time: 2:20

The minutes dated February 12, 2025 were reviewed. Ms. Haddick made a motioned to accept the minutes after the revision. Mr. Peters seconded the motion. The motion passed unanimously.

ARE Score Report Review:
Time: 4:10

The board reviewed the ARE score reports for exams taken since the last meeting. No action taken.

Education and Enforcement Fund:
Time: 25:45

Mr. Duncombe provided the Board with the balance of the fund and the current number of licensees. The Board discussed the fund's rules, limits and usages. No action taken.

DISCUSSION ITEMS:

Outreach Videos/Flowchart
Time: 16:08

Mr. Fitzgibbon updated the board. Talked about using the E & E fund, having some literature and promotional products produced. He will have a 1-page information sheet regarding the MRA for the board to review at the next meeting. No action taken.

NCARB Regional Summit Update:
Time: 1:06:30

Mr. Maw gave the board a brief over view of his takeaways from the meeting. The discussion of the 16 competency standards, the fraudulent use of seals and how AI will affect the profession. Mr. Peters made a motion to send Ms. Haddick, Mr. Bulloch and Mr. Fazio to the NCARB ABM in Scottsdale Arizona on June 19 – 21. Ms. Haddick seconded the motion. The motion passed unanimously.

CLARB Annual Business
Meeting Delegates:
Time: 1:24:28

CLARB's annual meeting will be held September 18th – 20th in Lexington, Kentucky. Mr. Christensen made a motion to approve sending Mr. Peters to the CLARB Annual Meeting. Mr. Fazio seconded the motion. The motion passed unanimously.

Retired Status:
Time: 1:20:00

Ms. Haddick wanted to discuss the option of being able to place your license on retired status for

Architecture license. This would need to be addressed through a statutory proposal.

NCARB Resolutions:
Time: 1:27:16

Ms. Haddick discussed with the board the many resolutions that will be voted on at the NCARB ABM. The board will review the resolutions and will bring back any concerns to the next meeting.

Next Board Meeting:

June 11, 2025

ADJOURN

The meeting adjourned at 10:47 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

8-13-2025

Date

08/13/2025

Date

X Jaw/ F/Maw

Chairperson, Utah Architect and Landscape Architect Licensing Board

Stephen Duncombe

Bureau Manager,
Division Professional Licensing.