



Regular Meeting Agenda

Thursday, August 14, 2025 at 6:00 PM

Fire Station 21, 86 E Center St., Coalville, UT 84017

PUBLIC NOTICE is hereby given pursuant to Utah Code §52-4-202, that the Administrative Control Board (the “Board”) of the North Summit Fire District (the “District”) will hold its regular work session and meeting on Thursday, August 14, 2025, beginning at 6:00 PM at Fire Station 21, 86 E Center St., Coalville, UT 84017

Zoom <https://us02web.zoom.us/j/82555909958>

or

To listen by phone only: Dial 346-248-7799 Webinar ID: 825 5590 9958

Members of the Board, presenters, and members of public, may attend by electronic means, using Zoom (phone or video). Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the same as listed above.

Page

1. Meeting Opening

1.1 Call to Order

1.2 Roll Call

2. Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss

2.1 Purchase, exchange, or lease of real property

2.2 Pending or reasonably imminent litigation

2.3 Personnel – to discuss the character, competence, or physical

or mental health of an individual

2.4 Deployment of security personnel, devices, or systems

3. Pledge of Allegiance

4. Public Input

Public comment is for any matter not on the Agenda. If you wish to interact with the Board for public input, please follow the “Public Comment Instructions”.

5. Consent Agenda

5.1 Accounts Payable for July 2025 4 - 12

[July 2025 AP.pdf](#) 

5.2 Minutes of 13 - 24

[Regular Meeting - May 08 2025 - Minutes - Html](#) 

[Regular Meeting - Jun 12 2025 - Minutes - Html](#) 

[Regular Meeting - Jul 10 2025 - Minutes - Html](#) 

6. Consideration of Approval

6.1 Discussion and possible approval to accept the final Settlement Offer and disposal of the 1998 American LaFrance. 25 - 34

[Settlement Offer.pdf](#) 

6.2 Discussion and possible recommendation to the County Council to adopt a resolution clarifying original intent of resolution NSFSD 2022-05 35 - 38

[Resolution.pdf](#) 

6.3 Discussion and possible approval of an interlocal agreement between Summit County and North Summit Fire Service District for Health Insurance. 39 - 50

[NSFSD ILA re health insurance.pdf](#) 

7. Work Session

7.1 Chiefs operations update.

7.2 Annual Open & Public Meetings, and New Board Members

Training.

8. Board Comments.

9. Adjournment

9.1 Adjourn Meeting

NOTICE OF SPECIAL ACCOMODATION DURING PUBLIC MEETINGS

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Tyler Rowser at (435) 350-3473

North Summit Fire District

Accounts Payable

July 2025

Date	Num	Memo	Account	Amount
All West Communications				
07/01/2025	383...	INTERNET SERVICE	6509.2 · Internet	422.55
Total All West Communications				422.55
Amazon Business				
07/07/2025	1FL...	Shark Upright Vacuum, Navigator Lift-Away Deluxe ...	6510.3 · Sanitation Supplies	149.00
07/11/2025	ACH	OFFICE SUPPLIES	6518 · Office Supplies	38.79
07/17/2025	1N...	Clear Transfer Tape for Vinyl - 12" x 100' Roll, Made ...	6512 · Fleet Maintenance	24.90
07/20/2025	171...	NICOR Lighting DLR566091203KWH DLR56(v6) 5/6...	6510 · Building and Grounds	17.49
07/20/2025	171...	BANGE Business Smart Backpack Waterproof fit 15...	6515 · Minor Equipment	62.69
07/21/2025	15T...	VINYL SCRAPER DECAL APPLICATOR	6512 · Fleet Maintenance	12.34
07/24/2025	1TT...	USB C to USB C, 240W USB C Cable, 6.6ft C to C ...	6518 · Office Supplies	16.99
07/24/2025	1TT...	KURUI Heavy Duty Garage Hooks for Hanging, 2 Pa...	6510 · Building and Grounds	39.00
07/25/2025	1T4...	Rainbird Plastic PGA Series Combination Globe and...	6510 · Building and Grounds	227.72
Total Amazon Business				588.92
Ameritas Life Insurance Corp				
07/01/2025	010...	VISION INSURANCE	2400.9 · Benefits Accrual	240.28
Total Ameritas Life Insurance Corp				240.28
Bankcard Center				
07/08/2025	ACH	CREDIT CARD SERVICE FEES	6505.7 · Credit Card Service Fees	58.58
Total Bankcard Center				58.58
Bound Tree				
07/07/2025	858...	Dermacea™ Woven Gauze Fluff Roll, 4in x 4yd	6524 · EMS Supplies	33.80
07/07/2025	858...	Syringe, Luer Lock, 60cc	6524 · EMS Supplies	3.18
07/07/2025	858...	Curaplex® Suction Catheter, Teal, 6fr	6524 · EMS Supplies	0.78
07/07/2025	858...	Curaplex® Suction Catheter, Blue, 8fr	6524 · EMS Supplies	0.78
07/07/2025	858...	Curaplex® Suction Catheter, Black, 10fr	6524 · EMS Supplies	0.78
07/07/2025	858...	Curaplex® Suction Catheter, White, 12fr	6524 · EMS Supplies	0.78
07/07/2025	858...	Curaplex® Suction Catheter, Green, 14fr	6524 · EMS Supplies	0.78
07/07/2025	858...	Curaplex® Suction Catheter, Orange, 16fr	6524 · EMS Supplies	0.78
07/07/2025	858...	Curaplex® Suction Catheter, Red, 18fr	6524 · EMS Supplies	0.78
07/07/2025	858...	Salem Sump™ Dual Lumen Stomach Tube, 18fr x 4...	6524 · EMS Supplies	9.27
07/07/2025	858...	Grafco Aluminum Eye Shield w/Slots, 7.3cm x 6cm...	6524 · EMS Supplies	5.67
07/07/2025	858...	3M™ Durapore™ Silk-like Surgical Tape, 10yd L x 2i...	6524 · EMS Supplies	18.79
07/07/2025	858...	3M™ Transpore™ Surgical Tape, Clear, 10yd L x 1i...	6524 · EMS Supplies	24.49
07/07/2025	858...	CuraView Fiber Optic Laryngoscope Handle, Stand...	6524 · EMS Supplies	12.38
07/07/2025	858...	CuraView Fiber Optic Laryngoscope Handle, Penligh...	6524 · EMS Supplies	12.38
07/07/2025	858...	Curaplex® Select Direct Connect Defibrillator Pads, ...	6524 · EMS Supplies	39.29
07/07/2025	858...	Curaplex® Select Direct Connect Defibrillator Pads, ...	6524 · EMS Supplies	41.99
07/07/2025	858...	Sterile Water Solution For Irrigation, 1000mL *Non-R...	6524 · EMS Supplies	38.94
07/07/2025	858...	Tranexamic Acid, 100mg/mL, 10mL Vial	6524 · EMS Supplies	31.99
07/07/2025	858...	lpratropium Bromide (0.5mg)/Albuterol Sulfate (3mg)...	6524 · EMS Supplies	27.49

North Summit Fire District
Accounts Payable
July 2025

Date	Num	Memo	Account	Amount
07/30/2025	858...	Amiodarone, 50mg/mL, 3mL Vial	6524 · EMS Supplies	73.19
07/30/2025	858...	Amiodarone, 50mg/mL, 3mL Vial	6524 · EMS Supplies	73.19
Total Bound Tree				451.50
BRD Pest Solutions				
07/14/2025	CC	PEST CONTROL STA 23	6510.2 · Pest Control	155.74
07/23/2025	CC	PEST CONTROL STA 21	6510.2 · Pest Control	77.86
Total BRD Pest Solutions				233.60
Burt Brothers				
07/25/2025	124...	TIRES	6512 · Fleet Maintenance	680.52
Total Burt Brothers				680.52
ChatGPT				
07/26/2025	CC	CHATGPT	6519 · Subscriptions/Membership...	21.53
Total ChatGPT				21.53
Chipotle				
07/16/2025	CC	EMPLOYEE LUNCH	6517 · Employee Food and other	35.25
07/16/2025	CC	EMPLOYEE LUNCH	6517 · Employee Food and other	17.57
Total Chipotle				52.82
Coalville City				
07/09/2025	CC	BUILDING PERMIT APPLICAITON	25.01 · Admin Office	206.00
07/17/2025	CO...	BUILDING PERMIT	25.01 · Admin Office	5,572.25
Total Coalville City				5,778.25
Costco				
07/02/2025	CC	ANNUAL MEMBERSHIP	6519 · Subscriptions/Membership...	139.43
Total Costco				139.43
Deluxie				
07/11/2025	CC	BANK DEPOSIT SLIPS	6518 · Office Supplies	57.25
Total Deluxie				57.25
Dillards				
07/02/2025	CC	UNIFORM PANTS	6513 · PPE / Equipment / Uniforms	192.86
Total Dillards				192.86

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08/08/25

Accrual Basis

North Summit Fire District

Accounts Payable

July 2025

Date	Num	Memo	Account	Amount
Enbridge				
07/07/2025	741...	GAS SERVICE STA 21	6509.4 · Gas	40.86
07/07/2025	723...	GAS SERVICE STA 23	6509.4 · Gas	18.07
07/07/2025	599...	GAS SERVICE STA 22	6509.4 · Gas	26.73
Total Enbridge				85.66
First Responders First				
07/14/2025	NS...	THERAPY	G24.01 · 2024 Mental Heath Gran...	1,750.00
Total First Responders First				1,750.00
Fuel Network				
07/07/2025	F25...	FUEL	6511 · Fuel	3,663.31
Total Fuel Network				3,663.31
GoDaddy				
07/24/2025	CC	DOMAIN NAME REGISTRATION	6519 · Subscriptions/Membership...	46.38
Total GoDaddy				46.38
Gold Cross Services				
07/01/2025	4242	EMS BILLING SERVICES	6505.6 · EMS Billing Service	446.98
07/31/2025	4298	EMS BILLING SERVICES	6505.6 · EMS Billing Service	1,382.86
Total Gold Cross Services				1,829.84
Google				
07/01/2025	CC	EMAILS	6509.3 · Email	30.86
Total Google				30.86
Health Equity				
07/03/2025	ACH	HEALTH SAVINGS PAYROLL ENDING 06.20.25	2400.9 · Benefits Accrual	1,937.92
07/18/2025	ACH	HEALTH SAVINGS PAYROLL ENDING 07.04.2025	2400.9 · Benefits Accrual	1,937.92
07/21/2025	7D...	CREDIT MEMO	2400.9 · Benefits Accrual	-60.00
07/28/2025	VIU...	RA REPLENISHMENT FOR LPHCRA 2025	2400.9 · Benefits Accrual	540.00
Total Health Equity				4,355.84
Home Depot				
07/04/2025	CC	CLEANING SUPPLIES	6510.3 · Sanitation Supplies	23.95
07/24/2025	CC	TOOL BAGS FOR TRUCKS	6515 · Minor Equipment	89.93
Total Home Depot				113.88
IntelliPay				
07/14/2025	ACH	ACH SERVICE FEES	6505.7 · Credit Card Service Fees	12.60
Total IntelliPay				12.60

North Summit Fire District
Accounts Payable
July 2025

Date	Num	Memo	Account	Amount
Intermountain Health				
07/16/2025	EA...	Q2 EAP	6505.5 · EAP	295.80
Total Intermountain Health				295.80
J Comm. Corp				
07/02/2025	210...	REFLECTIVE LOGO DECALS	6512 · Fleet Maintenance	752.50
07/02/2025	210...	REFLECTIVE STRIPING FOR WATER TENDER	6512 · Fleet Maintenance	684.00
07/15/2025	210...	REPROGAMING RADIOS	6515 · Minor Equipment	140.00
Total J Comm. Corp				1,576.50
Leagle Shield				
07/10/2025	303...	EMPLOYEE PAID BENIFTS	2400.9 · Benifits Accrual	136.60
07/10/2025	303...	EMAPLYEE PAID BENIFIT	2400.9 · Benifits Accrual	136.60
Total Leagle Shield				273.20
Les Olson Company				
07/10/2025	MN...	IT SUPPORT	6505.4 · IT Support	630.00
07/30/2025	EA...	COPIES	6518 · Office Supplies	81.70
Total Les Olson Company				711.70
Marias Mexican				
07/31/2025	CC	LUNCH FOR NICKS LAST DAY	6517 · Employee Food and other	151.13
Total Marias Mexican				151.13
Mister Car Wash				
07/17/2025	CC	CAR WASH MEMBERSHIP	6512 · Fleet Maintenance	26.00
Total Mister Car Wash				26.00
Mortys Car Wsh				
07/01/2025	CC	CAR WASH MEMBERSHIP	6512 · Fleet Maintenance	39.89
Total Mortys Car Wsh				39.89
Mountain West Modular				
07/09/2025	1091	Admin Office Contact #202501 30% payment	25.01 · Admin Office	57,935.49
Total Mountain West Modular				57,935.49
NFPA				
07/27/2025	CC	NFPA CODE BOOK	6519 · Subscriptions/Membership...	225.00
Total NFPA				225.00

North Summit Fire District

Accounts Payable

July 2025

Date	Num	Memo	Account	Amount
Park City Fire District				
07/17/2025	LE...	ENGIN LEASE	6515 · Minor Equipment	1.00
Total Park City Fire District				1.00
Paylogics				
07/02/2025	ACH	PAYROLL ENDING 06.20.25	2500 · Accrued salaries	77,783.79
07/02/2025	ACH	PAYROLL ENDING 06.20.25	6613 · Payroll Processing Fee	288.41
07/17/2025	ACH	PAYROLL ENDING 07.04.2025	2500 · Accrued salaries	77,258.35
07/17/2025	ACH	PAYROLL ENDING 07.04.2025	6613 · Payroll Processing Fee	288.41
07/31/2025	ACH	PAYROLL ENDING 07.18.25	2500 · Accrued salaries	75,380.18
07/31/2025	ACH	PAYROLL ENDING 07.18.25	6613 · Payroll Processing Fee	284.54
Total Paylogics				231,283.68
Peopletrial				
07/01/2025	694...	BACKGROUNDS AND DRUG SCREENINGS	6506 · Background Checks	137.99
Total Peopletrial				137.99
Post Master				
07/11/2025	CC	POSTAGE	6518 · Office Supplies	10.10
Total Post Master				10.10
Precision Power Inc.				
07/03/2025	564...	SEMI-ANNUAL PERFORMANCE INSPECTION ON ...	6510 · Building and Grounds	294.00
07/03/2025	564...	SEMI-ANNUAL PERFORMANCE INSPECTION ON ...	6510 · Building and Grounds	294.00
07/03/2025	564...	SEMI-ANNUAL PERFORMANCE INSPECTON OF ...	6510 · Building and Grounds	294.00
Total Precision Power Inc.				882.00
Republic Service				
07/01/2025	086...	TRASH SERVICE STA 23	6510.1 · Trash	64.00
07/01/2025	086...	TRASH SERVICE STA 21	6510.1 · Trash	69.95
07/31/2025	086...	TRASH SERVICE STA 21	6510.1 · Trash	69.95
07/31/2025	086...	TRASH SERVICE STA 23	6510.1 · Trash	64.00
Total Republic Service				267.90
Rocky Mountain Power				
07/01/2025	345...	POWER SERVICE STA 21	6509.5 · Power	694.15
07/02/2025	352...	POWER SERVICE STA 22	6509.5 · Power	128.33
07/31/2025	356...	POWER SERVICE STA 23	6509.5 · Power	345.93
Total Rocky Mountain Power				1,168.41

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Accrual Basis

North Summit Fire District
Accounts Payable
July 2025

Date	Num	Memo	Account	Amount
Siddons-Martin Emergncy Group				
07/30/2025	700...	NOMEX HOOD	6513 · PPE / Equipment / Uniforms	181.00
07/30/2025	113...	5 SETS OF TURNOUTS	6513 · PPE / Equipment / Uniforms	15,015.00
Total Siddons-Martin Emergncy Group				15,196.00
Skaggs Public Safety Uniforms				
07/07/2025	295...	UNIFORM S. COOK	6513 · PPE / Equipment / Uniforms	82.65
07/22/2025	295...	UNIFORM S. COOK	6513 · PPE / Equipment / Uniforms	470.70
Total Skaggs Public Safety Uniforms				553.35
Staples				
07/05/2025	CC	OFFICE SUPPLIES	6518 · Office Supplies	115.13
07/08/2025	CC	2 COPIES OF OFFICE BUILDING FOR BUILDING ...	25.01 · Admin Office	46.80
Total Staples				161.93
Streamline				
07/01/2025	30A...	WEBSITE HOSTING	6505.3 · Web Site Hosting	374.00
Total Streamline				374.00
Summit Auto Repair				
07/17/2025	9925	FIX HIGH PRESSURE OIL RAILS	6512 · Fleet Maintenance	893.17
Total Summit Auto Repair				893.17
Summit County				
07/01/2025	582...	LEGAL SERVICES	6526 · Legal	665.00
07/17/2025		SUMMIT COUNTY ACCOUNT DEPOSITED TO NS...	1026 · Ambulance Transport Rev...	100.00
07/17/2025		SUMMIT COUNTY ACCOUNT DEPOSITED TO NS...	1026 · Ambulance Transport Rev...	102.00
Total Summit County				867.00
Summit County Health Insurance				
07/01/2025	582...	AFLAC	2400.9 · Benifits Accrual	45.60
07/16/2025	582...	DENTAL	2400.9 · Benifits Accrual	1,434.00
07/16/2025	582...	HEALTH	2400.9 · Benifits Accrual	21,576.00
07/28/2025	582...	AFLAC	2400.9 · Benifits Accrual	45.60
Total Summit County Health Insurance				23,101.20

North Summit Fire District

Accounts Payable

July 2025

Date	Num	Memo	Account	Amount
Summit Merc.				
07/03/2025	013...	APPLE CIDER VINIGER AND AAA BATTERIES	6510 · Building and Grounds	20.77
07/03/2025	024...	CANDY FOR HENEFER PARADE	6522 · Community Relations/Outr...	78.17
07/07/2025	013...	BATTERIES	6518 · Office Supplies	16.49
07/09/2025	024...	JOINT COPULING FOR ICE MAKER	6510 · Building and Grounds	10.99
07/10/2025	013...	DRINKS FOR BOARD ROOM FRIDGE	6517 · Employee Food and other	31.64
07/12/2025	013...	ICE	6517 · Employee Food and other	3.96
07/15/2025	013...	UTILITY KNIFE	6515 · Minor Equipment	13.98
07/18/2025	013...	ICE	6517 · Employee Food and other	5.94
07/18/2025	013...	GOOF OFF CLEANER	6510 · Building and Grounds	8.99
07/25/2025	013...	PARTS FOR ICE MAKER	6510 · Building and Grounds	5.59
07/29/2025	013...	CREWS AND BITS	6510 · Building and Grounds	17.07
Total Summit Merc.				213.59
Sun Life				
07/14/2025	246...	LIFE INSURANCE	2400.9 · Benefits Accrual	1,167.94
Total Sun Life				1,167.94
The Wash				
07/11/2025	CC	CAR WASH	6512 · Fleet Maintenance	13.00
Total The Wash				13.00
TruGlass				
07/31/2025	CC	ROCK CHIP REPAIR	6512 · Fleet Maintenance	37.79
Total TruGlass				37.79
Utah HHS				
07/10/2025	25...	Q2 AMBULANCE ASSESSMENT SFY 2025 Q4	6505.8 · Medicaid Assessment	2,250.57
Total Utah HHS				2,250.57
Utah Local Governments Trust				
07/03/2025	162...	GENERAL LIABILITY	6501.3 · General liability	4,704.99
07/03/2025	162...	PROPERTY INSURANCE	6501.4 · Property	6,885.00
07/03/2025	162...	WORKERS COMP INSURANCE	6501.2 · Workers Comp	40,160.11
07/03/2025	162...	AUOT INSURANCE	6501.1 · Auto	18,177.82
Total Utah Local Governments Trust				69,927.92
Utah Retirement Systems				
07/03/2025	ACH	RETIRMENT PAYROLL ENDING 06.20.25	2400.9 · Benefits Accrual	11,835.88
07/18/2025	ACH	RETIRMENT PAYROLL ENDING 07.04.2025	2400.9 · Benefits Accrual	11,992.46
Total Utah Retirement Systems				23,828.34

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08/08/25

Accrual Basis

North Summit Fire District
Accounts Payable
July 2025

Date	Num	Memo	Account	Amount
Utah Valley University				
07/30/2025	AC...	TESTING FEES	6516 · Training Expenses	225.00
07/31/2025	AC...	TESTING FEES	6516 · Training Expenses	450.00
Total Utah Valley University				675.00
VASA				
07/25/2025	CC	EMPLOYEE BENIFIT	2400.9 · Benefits Accrual	179.91
Total VASA				179.91
Verizon Wireless				
07/01/2025	611...	TELEPHONE SERVICE	6509.1 · Telephone	209.13
07/01/2025	611...	DATA SERVICE	6509.2 · Internet	271.70
Total Verizon Wireless				480.83
Walmart				
07/24/2025	CC		6510 · Building and Grounds	14.22
Total Walmart				14.22
Weber State				
07/28/2025	CC	CPR CARD	6516 · Training Expenses	6.00
Total Weber State				6.00
Whites Auto Parts				
07/02/2025	396...	WIPER BLADE	6512 · Fleet Maintenance	12.51
07/07/2025	396...	WINDSHIELD WASHER SPRAYER	6512 · Fleet Maintenance	3.07
07/07/2025	396...	DEF AND WIPER BLADES	6512 · Fleet Maintenance	89.93
07/22/2025	397...	WINDSHIELD WASHER	6512 · Fleet Maintenance	3.27
07/29/2025	397...	HEAD LIGHT	6512 · Fleet Maintenance	7.32
07/29/2025	397...	LED HEAD LIGHT	6512 · Fleet Maintenance	91.98
07/29/2025	397...	LED HIGH BEAM	6512 · Fleet Maintenance	45.99
Total Whites Auto Parts				254.07
Young Ford				
07/07/2025	CC	FOG LIGHT HOUSING	6512 · Fleet Maintenance	78.76
07/07/2025	CC	RETURN FOG LIGHT	6512 · Fleet Maintenance	-119.36
07/23/2025	CC	OIL CHANGE UNIT 2403	6512 · Fleet Maintenance	169.95
Total Young Ford				129.35
Zions Bank Bankcard Center				
07/02/2025	CC	OVERLIMIT FEE	6519 · Subscriptions/Membership...	29.00
Total Zions Bank Bankcard Center				29.00

North Summit Fire District
Accounts Payable
July 2025

Date	Num	Memo	Account	Amount
Zoom				
07/05/2025	CC	ANNUAL FEE 2 ACCOUNTS	6519 · Subscriptions/Membership...	1,009.80
Total Zoom				1,009.80
TOTAL				457,156.23



Regular Meeting - May 08 2025 Minutes

Thursday, May 8, 2025 at 6:00 PM

Fire Station 21, 86 E Center St., Coalville, UT 84017

1. Meeting Opening

1.1 Call to Order

Vice-Chair Dallin called the meeting to order at 6:04 PM

1.2 Roll Call

Staff and Board Members Present

Tyler Rowser, Nick Jarvis, Benjamin Nielson, Steven Dallin,
Louise Willoughby, Aristides Ioannides, Ryan Stack, and Corey
Ann Blonquist

Staff and Board Members Absent

Don Donaldson

2. Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss

2.1 Purchase, exchange, or lease of real property


2.2 Pending or reasonably imminent litigation

2.3 Personnel – to discuss the character, competence, or physical
or mental health of an individual

- 2.4 Deployment of security personnel, devices, or systems
No closed session was called for.

3. Pledge of Allegiance





4. Work Session

- 4.1 Chiefs operations update.
Chief Nielson when over the calls, training and other matters of the district for April.
- 4.2 Quarter 1 2025 financial report.
[Q1 2025 Budget v actual.pdf](#) 
Chief Nielson went over the budget report for Q1 2025.

5. Public Input

None

6. Consent Agenda

- 6.1 Accounts Payable for
[AP APRIL 2025.pdf](#) 
- 6.2 Minutes of
[Regular Meeting - Mar 13 2025 - Minutes - Html](#) 
[Special Meeting - Mar 26 2025 - Minutes - Html](#) 
[Regular Meeting - Apr 10 2025 - Minutes - Html](#) 

Motion to approve consent agenda

Moved by: Aristides Ioannides

Seconded by: Louise Willoughby

Aye Steven Dallin, Louise Willoughby, Aristides Ioannides, Don Donaldson, and Corey Ann Blonquist

Carried 5-0

7. Consideration of Approval

- 7.1 Discussion and possible approval of Resolution 2025-02
A RESOLUTION OF THE ADMINISTRATIVE CONTROL BOARD OF
NORTH SUMMIT FIRE SERVICE DISTRICT TO HOLD A SECTION
218 REFERENDUM FOR THE PURPOSE OF DETERMINING
WHETHER NORTH SUMMIT FIRE SERVICE DISTRICT WILL
PARTICIPATE IN THE STATE'S SECTION 218 AGREEMENT AND
PROVIDE SOCIAL SECURITY BENEFITS TO NORTH SUMMIT
FIRE SERVICE DISTRICT EMPLOYEES

[Resolution 2025-02 to Allow Social Security Referendum
Template\[18\].pdf](#) 

The board discussed the resolution.

Motion to approve the resolution 2025-02 to call a Social
Security section 218 referendum election.

Moved by: Louise Willoughby

Seconded by: Aristides Ioannides

Aye Steven Dallin, Aristides Ioannides, Louise
Willoughby, and Corey Ann Blonquist

Carried 4-0

[Resolution 2025-02.pdf](#) 

- 7.2 Discussion and possible approval of Resolution 2025-03
RESOLUTION ESTABLISHING THE URS RETIREMENT STATUS
OF APPOINTED MEMBERS OF THE ADMINISTRATIVE CONTROL
BOARD

[Resolution 2025-03 re ACB members and URS.pdf](#) 

Board members discussed the resolution and what it meant
for the board.

Motion to approve resoluiothn 2025-03 to opt out of URS

Moved by: Aristides Ioannides

Seconded by: Louise Willoughby

Aye Steven Dallin, Louise Willoughby, Aristides Ioannides, and Corey Ann Blonquist

Carried 4-0

[Resolution 2025-03.pdf](#) 

- 7.3 Review and possible recommendation to the County Council for approval of policy sections 314, 316, 318, 400, 401, 402, 413, 500, 501, 502, 503, 504, & 505

[Polices.pdf](#) 

The board discussed the polices and withdrew sections 402 and 413 to be brought back at a later meeting with changes. Minor technical changes were made to section 505.

Motion to recommend policies 314, 316, 318, 400, 401, 500, 501, 502, 503, 504, & 505 with stated changes.

Moved by: Aristides Ioannides

Seconded by: Corey Ann Blonquist

Aye Steven Dallin, Louise Willoughby, Aristides Ioannides, and Corey Ann Blonquist

Carried 4-0

8. Board Comments.

none

9. Adjournment

- 9.1 Adjourn Meeting
Motion to adjourn

Moved by: Louise Willoughby

Seconded by: Corey Ann Blonquist

Aye Steven Dallin, Louise Willoughby, Aristides Ioannides, and Corey Ann Blonquist

Carried 4-0

Meeting adjourned at 7:02 PM

Board Chair

District Clerk

Draft



Regular Meeting - Jun 12 2025 Minutes

Thursday, June 12, 2025 at 6:00 PM

Fire Station 21, 86 E Center St., Coalville, UT 84017

1. Meeting Opening

1.1 Call to Order

Chair Donaldson called the meeting to order at 6:05 PM.

1.2 Roll Call

2. Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss

2.1 Purchase, exchange, or lease of real property

2.2 Pending or reasonably imminent litigation

2.3 Personnel – to discuss the character, competence, or physical or mental health of an individual

2.4 Deployment of security personnel, devices, or systems

No closed session was called for.

3. Pledge of Allegiance

4. Work Session

4.1 Chiefs operations update.


Chief Jarvis gave the operations update on response times and training.

Chief Nielson went over the still and swift water rescue training and other items.

5. Public Input

None

6. Consent Agenda

- 6.1 Accounts Payable for
[May 2025.pdf](#) 

Motion to approve accounts payable.

Moved by: Aristides Ioannides

Seconded by: Corey Ann Blonquist

Aye

Aristides Ioannides, Don Donaldson, and
Corey Ann Blonquist

Carried 3-0

- 6.2 Minutes of

Tabled until next meeting.

7. Consideration of Approval

- 7.1 Review and possible recommendation to the County Council for approval of policy sections 402, 403, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, & 615
[Staff Report & Policies.pdf](#) 

Chief Nielson went over the policies, and discussed them with the board.

Motion to recommend policies 402, 403, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, & 615 to

the county council

Moved by: Aristides Ioannides

Seconded by: Corey Ann Blonquist

Aye Aristides Ioannides, Don Donaldson, and
Corey Ann Blonquist

Carried 3-0

- 7.2 Review and possible action on support of County Council request of ban on fireworks in unincorporated county until October 31, 2025

[Fireworks Ban .pdf](#) 

Deputy Fire Marshal Leaviett presented the proposed ban on fireworks.

Motion to formally support the ban on fireworks through October 31, 2025.

Moved by: Aristides Ioannides

Seconded by: Corey Ann Blonquist

Aye Aristides Ioannides, Don Donaldson, and
Corey Ann Blonquist

Carried 3-0

- 7.3 Review and possible approval of Capital Expense Authorization – Rescue & Swift-Water Rescue Equipment (Up to \$45,000)

[Staff Report & Worksheet.pdf](#) 

Chief Nielson went over the requested needs and what they will be used for.

Motion to approve the capital expense up to \$45,000 as outlined in the staff report

Moved by: Aristides Ioannides

Seconded by: Corey Ann Blonquist

Aye

Aristides Ioannides, Don Donaldson, and
Corey Ann Blonquist

Carried 3-0

8. Board Comments.

Ari discussed the board members being approached about the need for larger logos on the trucks' decals.

Don appreciate the update on the training we are doing for all the money we're spending on this

9. Adjournment

9.1 Adjourn Meeting
motion to adjourn

Moved by: Corey Ann Blonquist

Seconded by: Aristides Ioannides

Aye

Aristides Ioannides, Don Donaldson, and
Corey Ann Blonquist

Carried 3-0

Adjourned at 7:07 PM

Board Chair

District Clerk



Regular Meeting - Jul 10 2025 Minutes

Thursday, July 10, 2025 at 6:00 PM

Fire Station 21, 86 E Center St., Coalville, UT 84017

1. Meeting Opening

1.1 Call to Order

Chair Donaldson called the meeting to order at 6:28 PM

1.2 Roll Call

2. Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss

2.1 Purchase, exchange, or lease of real property

2.2 Pending or reasonably imminent litigation

2.3 Personnel – to discuss the character, competence, or physical or mental health of an individual

2.4 Deployment of security personnel, devices, or systems No closed session was called for.

3. Pledge of Allegiance

4. Work Session

4.1 Review of the 2024 audit.

[2024 Audit.pdf](#) 

Ron Stewart, with Gilbert and Stewart, presented the audit report. No findings were noted in the audit.

4.2 Chiefs operations update.

Chief Jarvis went over response times and training.

Chief Nielson went over other district operations.

5. Public Input

None.

6. Consent Agenda

6.1 Accounts Payable for

[June 2025 AP.pdf](#) 

Motion to approve aP

Moved by: Steven Dallin

Seconded by: Corey Ann Blonquist

Aye

Steven Dallin, Don Donaldson, and Corey Ann Blonquist

Carried 3-0

6.2 Minutes of

[Regular Meeting - May 08 2025 - Minutes - Html](#) 

[Regular Meeting - Jun 12 2025 - Minutes - Html](#) 

Table until next meeting.

7. Consideration of Approval

7.1 Review and possible recommendation to the County Council for approval of policy sections 700, 701, 702, 704, 705, 707, 708, 709, 710, 711, 900, 901, 902, 903, 904, & 905

[Policies.pdf](#) 

Chief Jarvis reviewed the policies and noted the

subcommittee changes.

Motion to recommend to the council polices 700, 701, 702, 704, 705, 707, 708, 709, 710, 711, 900, 901, 902, 903, 904, & 905

Moved by: Steven Dallin

Seconded by: Corey Ann Blonquist

Aye Steven Dallin, Don Donaldson, and Corey Ann Blonquist

Carried 3-0

8. Board Comments.

Vice Chair Dallin thanked the firefighters for being a part of the Henefer 4th of July.

9. Adjournment

9.1 Adjourn Meeting
Motion to adjourn

Moved by: Corey Ann Blonquist

Seconded by: Steven Dallin

Aye Steven Dallin, Don Donaldson, and Corey Ann Blonquist

Carried 3-0

Board Chair

District Clerk



Benjamin L. Nielson
Fire Chief

Tyler J Rowser
Administrative Battalion Chief

Tyler D. Leavitt
Deputy Fire Marshal

Staff Report

To: Administrative Control Board

From: Administrative Battalion Chief, Tyler Rowser

Date: August 14, 2025

Subject: Final Acceptance of Insurance Settlement Offer – Total Loss of 1998 American LaFrance Eagle

Purpose

The purpose of this report is to request final acceptance of the settlement offer from Constitution State Services LLC for the total loss of the district's 1998 American LaFrance Eagle fire apparatus (VIN: 4Z36EMCB1WR958167), resulting from a collision on June 28, 2025.

Background

The subject vehicle was declared a total loss following a collision. An evaluation was conducted by Travelers' Total Loss Department using market comparables and valuation metrics. Based on their analysis and verification of vehicle data, they provided a final Actual Cash Value (ACV) for the vehicle.

Settlement Details

- **Actual Cash Value (ACV):** \$37,115.00
- **Tag/Title Fee:** \$6.00
- **Deductible:** -\$500.00
- **Net Settlement Amount:** \$36,621.00

A full copy of the settlement offer and market valuation has been included for your review.

North Summit Fire District
PO Box 187 | 86 E. Center Street
Coalville, Utah 84017
435-336-2221 | Emergency 9-1-1
www.NorthSummitFireUT.gov

Recommendation

Staff recommends that the Administrative Control Board:

1. Approve final acceptance of the insurance settlement offer in the amount of **\$36,621.00** for the total loss of the 1998 American LaFrance Eagle.
2. Authorize the transfer of the vehicle title and physical possession of the vehicle to Travelers as required to complete the settlement.

Attachments

- Settlement Offer and Valuation Report from Travelers (Dated July 16, 2025)

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Tyler J Rowser". The signature is stylized with a large, flowing 'T' and 'R'.

Tyler J Rowser
Administrative Battalion Chief



Jordan Chasse
Travelers- Total Loss
PO Box 173798
Denver, CO 80217
720 963 7443-phone
877 803.1405-fax

July 16, 2025

NORTH SUMMIT FIRE PROTECTION DISTRICT
86 E CENTER ST
COALVILLE, UT. 84017

Underwriting Company: CONSTITUTION STATE SERVICES LLC
Claim No.: F4X7125-001
Date of Loss: 06/28/2025
Insured: NORTH SUMMIT FIRE PROTECTION DISTRICT
Vehicle: 1998 AMERICAN LAFRANC EAGLE CABOVER
VIN: 4Z36EMCB1WR958167
MILES: 19,580

Dear North Summit Fire Protection District:

We have inspected your vehicle and have determined that it is a total loss. We have enclosed a copy of the market valuation for your vehicle. The following is a breakdown of the Total Loss settlement figures regarding your claim:

Actual Cash Value		\$37,115.00
Taxes	+	NA
Tag/Title	+	\$6.00
Deductible		\$500.00
Settlement Total	=	\$36,621.00

Cause of loss: COLLISION: COLLISION LOSS

If you should have any questions regarding this total loss settlement, please call.

Thank you,

Jordan Chasse

"It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purposes of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits."

Market-Driven Valuation™

Administrative Data

Gary Hansen
Constitutional State Services
270 Constitution Plaza
Hartford CT 06103

Claimant
Insured North Summit Fire Protection
Claim F4X7125001
Loss Date 06/28/2025
Loss Type Collision
Policy
Other

RCV no
Evaluation yes
Borderline no
Underwriting Company Constitutional State Services
ACV yes
Date Submitted 07/07/2025

VINSOURCE Analysis

VIN 4Z36EMCB1WR958167
History No activity was reported

Specialty Valuation Data

	CLIENT VEHICLE	COMPARABLE 1	ADJUSTMENTS 1
VEHICLE DESCRIPTION			
YEAR	1998	1997	SEE COMMENTS
MAKE	AMERICAN LAFRANC	VALLEY FIRE	
MODEL	EAGLE	SPARTAN	
BODY STYLE	CABOVER	CABOVER	
CAB TYPE	6-MAN CAB	6-MAN CAB	
DRIVE TYPE	2 WHEEL DRIVE	2 WHEEL DRIVE	
TRIM	STD	STD	
BODY TYPE	FIRE TRUCK	FIRE TRUCK	
ODOMETER	12,166 MILES	45,329	155.00
ACTUAL	Yes	YES	
ENGINE			
ENGINE MAKE	CUMMINS	CUMMINS	600.00
ENGINE SIZE	M11/ISM 10.8L	ISM 10.8L	
ENGINE HP	360 HP	300 HP	
TRANSMISSION			
TRANSMISSION TYPE	AUTOMATIC	AUTOMATIC	

	CLIENT VEHICLE	COMPARABLE 1	ADJUSTMENTS 1
TRANSMISSION MFG	ALLISON	ALLISON	
NUMBER OF GEARS	STD	STD	
BRAKE TYPE	AIR	Air	
SPECIFICATIONS			
GVW	42,000 LBS	38,600 LBS	
WHEEL BASE	STD	STD	
SUSPENSION TYPE	AIR-RIDE	AIR-RIDE	
NUMBER OF REAR AXLES	1	1	
NUMBER OF DRIVE AXLES	1	1	
REAR AXLE RATING	24,000 LBS	STD	
FRONT AXLE RATING	18,000 LBS	STD	
DUAL REAR WHEELS	YES	YES	
DROP/LIFT AXLE			
CAB EQUIPMENT			
POWER STEERING	YES	YES	
POWER WINDOWS			
POWER LOCKS			
CRUISE CONTROL	YES	YES	
TILT/TELESCOPING WHEEL	YES	YES	
AIR CONDITIONING	YES	YES	
RADIO TYPE	AM/FM STEREO	AM/FM Stereo	
CB RADIO			
JAKE BRAKE	YES	YES	
AIR RIDE SEATS	DRIVER ONLY	Driver Only	
DRIVER SIDE ONLY			
DRIVER & PASSENGER			
FIRE TRUCK EQUIPMENT			
CUSTOM WHEELS		2	-150.00
BODY YEAR	1998	1997	
BODY MANUFACTURER	AMERICAN LAFRANC	SPARTAN	
BODY MATERIAL	STEEL	STEEL	
BODY TYPE	PUMPER	PUMPER	
TANK CAPACITY	STD	1,000 GALLONS	
PUMP MANUFACTURER	ANDERSON ENGINEE	DARLEY	
PUMP CAPACITY	STD	STD	
FOAM SYSTEM		YES	NO ADJUSTMENT
AERIAL LADDER			
ATTIC & ROOF LADDERS			
HOSE & REELS	YES	YES	
LIGHTBAR	YES	YES	
GENERATOR		YES	-600.00
NUMBER OF FUEL TANKS	1	1	
TOTAL FUEL CAPACITY	STD	STD	
CONDITION			
INTERIOR CONDITION	AVERAGE	AVERAGE	
EXTERIOR CONDITION	AVERAGE	AVERAGE	

BODY CONDITION	AVERAGE	AVERAGE	
MECHANICAL CONDITION	AVERAGE	AVERAGE	
ENGINE REBUILD COST			
ENGINE			
ENGINE MILES			
TRANSMISSION			
TRANSMISSION MILES			
TRANSMISSION REBUILD COST			
OTHER MECH. RECEIPTS			
TIRE CONDITION			
FRONT AXLE TIRES	AVERAGE	AVERAGE	
REAR AXLE TIRES	AVERAGE	AVERAGE	
REAR TIRES 2ND AXLE			
DROP/LIFT AXLE			
OTHER			
ADVERTISED/ASKING PRICE		35,000	
CASH PRICE			35,000.00
		Adjusted Market Value	\$35,000.00
		Equipment Adjustments	\$ -750.00
		Odometer Adjustment	\$155.00
		Engine Adjustments	\$600.00
		Total Adjusted Market Value Comparable 1	\$35,005.00
		CLIENT VEHICLE	COMPARABLE 2
VEHICLE DESCRIPTION			ADJUSTMENTS 2
YEAR	1998	1998	
MAKE	AMERICAN LAFRANC	PIERCE	
MODEL	EAGLE	QUANTAM	
BODY STYLE	CABOVER	CABOVER	
CAB TYPE	6-MAN CAB	6-MAN CAB	
DRIVE TYPE	2 WHEEL DRIVE	2 WHEEL DRIVE	
TRIM	STD	STD	
BODY TYPE	FIRE TRUCK	FIRE TRUCK	
ODOMETER	12,166 MILES	56,100	220.00
ACTUAL	Yes	YES	
ENGINE			
ENGINE MAKE	CUMMINS	DETROIT	
ENGINE SIZE	M11/ISM 10.8L	SERIES 60	
ENGINE HP	360 HP	430 HP	-700.00
TRANSMISSION			
TRANSMISSION TYPE	AUTOMATIC	AUTOMATIC	
TRANSMISSION MFG	ALLISON	ALLISON	
NUMBER OF GEARS	STD	STD	
BRAKE TYPE	AIR	Air	
SPECIFICATIONS			
GVW	42,000 LBS	STD	

	CLIENT VEHICLE	COMPARABLE 2	ADJUSTMENTS 2
WHEEL BASE	STD	STD	
SUSPENSION TYPE	AIR-RIDE	AIR-RIDE	
NUMBER OF REAR AXLES	1	1	
NUMBER OF DRIVE AXLES	1	1	
REAR AXLE RATING	24,000 LBS	STD	
FRONT AXLE RATING	18,000 LBS	STD	
DUAL REAR WHEELS	YES	YES	
DROP/LIFT AXLE			
CAB EQUIPMENT			
POWER STEERING	YES	YES	
POWER WINDOWS			
POWER LOCKS			
CRUISE CONTROL	YES	YES	
TILT/TELESCOPING WHEEL	YES	YES	
AIR CONDITIONING	YES	YES	
RADIO TYPE	AM/FM STEREO	AM/FM Stereo	
CB RADIO			
JAKE BRAKE	YES	YES	
AIR RIDE SEATS	DRIVER ONLY	Driver Only	
DRIVER SIDE ONLY			
DRIVER & PASSENGER			
FIRE TRUCK EQUIPMENT			
CUSTOM WHEELS		4	-300.00
BODY YEAR	1998	1998	
BODY MANUFACTURER	AMERICAN LAFRANC	QUANTAM	
BODY MATERIAL	STEEL	STEEL	
BODY TYPE	PUMPER	PUMPER	
TANK CAPACITY	STD	500 GALLONS	
PUMP MANUFACTURER	ANDERSON ENGINEE	HALE	
PUMP CAPACITY	STD	STD	
FOAM SYSTEM			
AERIAL LADDER			
ATTIC & ROOF LADDERS			
HOSE & REELS	YES	YES	
LIGHTBAR	YES	YES	
GENERATOR			
NUMBER OF FUEL TANKS	1	1	
TOTAL FUEL CAPACITY	STD	STD	
CONDITION			
INTERIOR CONDITION	AVERAGE	AVERAGE	
EXTERIOR CONDITION	AVERAGE	AVERAGE	
BODY CONDITION	AVERAGE	AVERAGE	
MECHANICAL CONDITION	AVERAGE	AVERAGE	
ENGINE REBUILD COST			
ENGINE			
ENGINE MILES			

TRANSMISSION			
TRANSMISSION MILES			
TRANSMISSION REBUILD COST			
OTHER MECH. RECEIPTS			
TIRE CONDITION			
FRONT AXLE TIRES	AVERAGE	AVERAGE	
REAR AXLE TIRES	AVERAGE	AVERAGE	
REAR TIRES 2ND AXLE			
DROP/LIFT AXLE			
OTHER			
ADVERTISED/ASKING PRICE		40,000	
CASH PRICE			40,000.00
Adjusted Market Value			\$40,000.00
Equipment Adjustments			\$ -300.00
Odometer Adjustment			\$220.00
Engine Adjustments			\$ -700.00
Total Adjusted Market Value Comparable 2			\$39,220.00
Final Market Value Calculation			
Market Value Based on Comparable 1			\$35,005.00
Market Value Based on Comparable 2			\$39,220.00
Average Adjusted Market Value			\$37,115.00
General Sales Tax 7.1500%			
General Sales Tax Amount			\$2,653.72
Title Fee			
Transfer Fee			
Deductible		-	
Net Adjusted Value			
Salvage/Other		-	

Valuation Notes

RESEARCH AREA

It was necessary to expand nation wide in order to obtain a comparable vehicle as no local comparable vehicles were able to be verified.

CLIENT VEHICLE COMMENTS

No additional comments were reported.

COMPARABLE #1

ADDITIONAL INFORMATION:

Phone #: (702)558-3352

Source: Dealer

Name: Firetrucks Unlimited

Verified: 07/08/25

Contact: E-VERIFIED

City: Henderson, NV

COMMENTS:

Weblink to comparable: <https://tinyurl.com/25nd5tv8>

COMPARABLE #2

ADDITIONAL INFORMATION:

Phone #: (256)776-7786

Source: Dealer

Name: Brindlee Mtn. Fire Apparatus

Verified: 07/08/25

Contact: E-VERIFIED

City: Gurley, AL

COMMENTS:

Weblink to comparable: <https://tinyurl.com/39568yy7>

GENERAL NOTES

The market value of your vehicle was determined by comparing it to other vehicles of similar make, model, equipment, mileage or hours and condition that have been offered for sale or sold. The sources for this comparison include dealers selling new and used vehicles, newspapers, traders and specialty journals. Two verified comparables have been used to determine the ACV of the loss unit. We adjusted for the overall equipment differences. No additional adjustments were made as all were reported to be similar. This report is based on the information provided at the time and should any new relevant information become available, further review may be required of this report.

PLEASE NOTE: Autosource has reviewed the provided photographs and adjusted accordingly.

-PLEASE NOTE: No year adjustment was made; condition is the primary factor in determining value on a unit of this age.

VERSION #2: Autosource has revalued the loss vehicle with revised mileage as requested by Gary Hansen on 07/16/2025.

- o The tax was calculated based on a date of loss of 06/28/2025 using zip 84017, in Summit County, Utah. The city may vary from search area to reflect correct tax location.

Area	Taxed	Rate	Total	Tax % of Market Value
Utah	\$37,115	4.8500%	\$1,800.07	4.8500%
Summit	\$37,115	1.0500%	\$389.71	1.0500%
Coalville	\$37,115	1.0000%	\$371.15	1.0000%
Mass Transit Tax	\$37,115	0.2500%	\$92.79	0.2500%
		Total Tax:	\$2,653.72	7.1500%

About Your Valuation

This report contains proprietary information of Audatex and its partners and shall not be disclosed to any third party (other than the insurer or insured, or their legal representative; or claimant or claimants insurer for purposes of subrogation) without Audatex's prior written consent. If you are the insured or claimant and have questions regarding the description of your vehicle, please contact the

insurance company that is handling your claim. Information within VINsource/NICB is provided solely to identify potential duplicative claims activity. User agrees to use such information solely for lawful purposes.

Tax rates contained herein are based on general sales tax data provided by Vertex Inc. Excise, use, registration, licensing and other taxes and fees that may be applicable are not included. Audatex makes no representations or warranties concerning the applicability or accuracy of such tax data.

Report Generated by Audatex, a Solera Company



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RESOLUTION NSFSD 2025-XX

**NORTH SUMMIT FIRE SERVICE DISTRICT
RESOLUTION CLARIFYING ORIGINAL INTENT OF RESOLUTION NSFSD 2022-05**

WHEREAS, North Summit Fire Service District (the “**District**”) is a political subdivision of the State of Utah, authorized and organized under the provisions of Utah law; and

WHEREAS, the District is a special service district of Summit County, over which the Summit County Council sits as Governing Board; and

WHEREAS, this Governing Board previously adopted that Resolution NSFSD 2022-05, authorizing the District’s enrollment in multiple benefit programs offered by Utah Retirement Systems (“URS”); and

WHEREAS, that Resolution NSFSD 2022-05 also authorized the District to pick-up 2.7% of employee salary as member contributions; and

WHEREAS, the District has understood this authorization to also include and allow for it to pick-up all member contributions under the Tier 1 Firefighters Retirement System as well as all Tier 2 systems and plans; and

NOW, THEREFORE, BE IT RESOLVED that the District, by and through its Governing Board, hereby clarifies that Resolution NSFSD 2022-05, attached hereto as Exhibit A and incorporated herein by reference, has always been understood as authorizing the District to pick-up all member contributions under the Tier 1 Firefighters Retirement System. It has been, and will continue to be, the District’s practice to pick-up these contributions.

APPROVED, ADOPTED, and ordered published by the Summit County Council, this _____ day of _____, 2025.

[signatures on following page]

APPROVED AND ADOPTED this _____ day of _____, 2025.

ATTEST:

NORTH SUMMIT FIRE
SERVICE DISTRICT
SUMMIT COUNTY, STATE OF UTAH

Evelyn Furse
County Clerk

Tonja Hanson
Chair, Governing Board

APPROVED AS TO FORM:

Ryan P.C. Stack
Deputy County Attorney

EXHIBIT A

RESOLUTION NSFSD 2022-05

A RESOLUTION REQUESTING ADMISSION TO THE FIREFIGHTERS RETIREMENT SYSTEM AND THE PUBLIC EMPLOYEES RETIREMENT SYSTEM

WHEREAS, the North Summit Fire Service District is a special service district of Summit County, over which the Summit County Council sits as Governing Board; and

WHEREAS, the North Summit Fire Service District ("the District") is authorized to employ both personnel and public safety personnel on a full-time basis; and

WHEREAS, it is in the public interest to provide benefits authorized by Utah state law for both personnel and public safety personnel by the District and its Governing Board, the Summit County Council; and,

WHEREAS, it is the intent of the Summit County Council, acting as Governing Board for the District, to approve and authorize coverage under the following retirement systems and plans:

- Tier 1 Public Employees Noncontributory Retirement System,
- Tier 1 Firefighters Retirement System,
- Tier 2 systems and plans for Public Employees for District personnel, and
- Tier 2 systems and plans for Firefighters for District firefighter personnel.

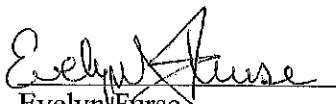
NOW THEREFORE, BE IT RESOLVED, that the Summit County Personnel Director and the Summit County Attorney's Office are authorized to take all of the necessary actions to enroll the District in the benefit programs of both the Public Employees Retirement System and the Firefighters Retirement System offered by Utah Retirement Systems ("URS"), including the retirement coverage and death benefit coverage for qualified employees under the laws and regulations of the Utah Retirement Systems.

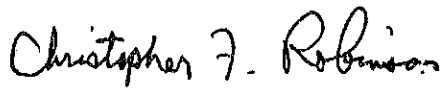
IT IS FURTHER RESOLVED that the Summit County Personnel Director and the Summit County Attorney's Office are authorized to take all of the necessary actions to enroll the District as an employer authorized to pick-up 2.7% of employee salary as member contributions. The District is additionally authorized to hire and retain personnel who may meet qualifications in the firefighters systems administered by URS as firefighter service employees.

APPROVED, ADOPTED, and ordered published by the Summit County Council,
this 2nd day of March, 2022.

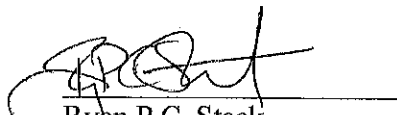
NORTH SUMMIT FIRE
SERVICE DISTRICT
SUMMIT COUNTY, STATE OF UTAH

ATTEST:


Evelyn Furse
County Clerk

By: 
Christopher F. Robinson
Chair, Governing Board

APPROVED AS TO FORM:


Ryan P.C. Stack
Deputy County Attorney

VOTING:

Council Member Armstrong	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	
Council Member Clyde	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent
Council Member Robinson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	
Council Member Stevens	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	
Council Member Wright	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	





Benjamin L. Nielson
Fire Chief

Tyler J Rowser
Administrative Battalion Chief

Tyler D. Leavitt
Deputy Fire Marshal

STAFF REPORT

TO: Administrative Control Board

FROM: Administrative Battalion Chief, Tyler Rowser

DATE: August 14, 2025

SUBJECT: Interlocal Agreement with Summit County for Health Insurance Coverage

Purpose:

To seek Board approval for entering into an Interlocal Agreement between North Summit Fire Service District (NSFSD) and Summit County that formalizes NSFSD's participation in the County's Health Insurance Coalition.

Background:

NSFSD currently participates in the Summit County Health Insurance Coalition, receiving health insurance coverage for its employees through the County's pooled program administered by SelectHealth. The District has benefited from shared risk and competitive premium rates by being part of this coalition alongside other public entities within Summit County.

The attached Interlocal Agreement is a step toward formalizing this longstanding cooperative arrangement. It outlines the terms, responsibilities, and financial structure of NSFSD's participation, aligning with the requirements of the Utah Interlocal Cooperation Act.

Key Provisions:

- **Formal Participation:** NSFSD's existing participation in the Health Insurance Coalition will be officially recognized through this agreement.

North Summit Fire District
PO Box 187 | 86 E. Center Street
Coalville, Utah 84017
435-336-2221 | Emergency 9-1-1
www.NorthSummitFireUT.gov

- **Effective Date:** September 1, 2025
 - **Term:** Five years, through August 31, 2030
 - **Premium Structure:** Based on employee enrollment, coverage level, and a tiered system informed by historical loss ratios.
 - **Governance:** NSFSD will appoint representatives to the Coalition's Advisory Board
 - **Termination Clause:** Either party may terminate the agreement with six months' written notice prior to the beginning of the calendar year.
-

Fiscal Impact:

Formalizing participation through this agreement ensures continued access to pooled health insurance at a cost-effective rate. Premium adjustments are tiered and data-driven, offering financial predictability based on the district's own performance within the pool.

Recommendation:

Staff recommends that the Administrative Control Board approve the Interlocal Agreement with Summit County to formally establish North Summit Fire Service District's participation in the Health Insurance Coalition.

Respectfully Submitted



Tyler J Rowser
Administrative Battalion Chief

INTERLOCAL AGREEMENT
Between
SUMMIT COUNTY AND
NORTH SUMMIT FIRE SERVICE DISTRICT
For
HEALTH INSURANCE

This Interlocal Agreement (“Agreement”), entered into this _____ day of _____, 2025 (the “Effective Date”), by and between **SUMMIT COUNTY**, a body corporate and politic of the State of Utah (the “County”), and **NORTH SUMMIT FIRE SERVICE DISTRICT**, a special service district of the State of Utah (“NSFSD”), is for NSFSD’s participation in County’s Health Insurance Plans. The County and NSFSD are referred to individually as a “Party” and collectively as the “Parties.” This Agreement sets forth the terms and conditions for NSFSD’s participation in the County’s Health Insurance Plan (the “Plan”), and acknowledges that NSFSD may participate in conjunction and cooperation with other entities in the Plan.

RECITALS

WHEREAS, the County offers its employees health insurance through the Plan; and,

WHEREAS, the Plan consists of (a) the contracted employee benefits consultant, (b) the contracted health care provider, (c) the Coverage Levels (*defined below*), (d) the Health Plans (*defined below*), (e) the Premiums (*defined below*), (f) claims administration, and (g) the Pool (*defined below*); and,

WHEREAS, the Coalition (as defined in Paragraph 1.1, below) annually negotiates the rates, terms and conditions of the Plan in cooperation with the contracted employee benefits consultant; and,

WHEREAS, the current contracted healthcare administrator under the Plan is SelectHealth, who offers the option to Coalition members and their employees to participate in a limited number of Health Plans and Coverage Levels, at varying costs to Coalition members and their employees; and,

WHEREAS, NSFSD is a special service district, created by the County, and governed by the Summit County Council; and,

WHEREAS, NSFSD desires to provide health insurance coverage to its employees; and,

WHEREAS, NSFSD can likely access better pricing and rates for health insurance coverage if it pools its resources with the County and other local public entities, instead of securing health insurance for its employees on the open market, and in so doing become a member of the Coalition; and,

WHEREAS, NSFSD desires to join with other members of the Coalition to consolidate assets in order to create a joint health insurance coverage fund (the “Pool”) of self-insured public entities to efficiently handle payment of premiums and claims; and,

WHEREAS, other self-insured public entities (as referenced in Paragraph 1.1) within Summit County may participate in conjunction and cooperation with NSFSD in the Plan by entering into a substantially similar form of Interlocal Agreement with Summit County; and,

WHEREAS, the Parties are “public agencies” of the State of Utah for purposes of Utah Code § 11-13-202 and desire to enter into an agreement with one another under Utah Code Title 11 Chapter 13, Interlocal Cooperation Act, to cooperatively secure and maintain health insurance for the benefit of the Parties’ employees;

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions hereinafter set forth, the Parties hereby agree to enter into this Agreement under the provisions of the Utah Interlocal Cooperation Act, §11-13-101, *et. seq.* of the Utah Code, to foster the legitimate interests of SUMMIT COUNTY and NORTH SUMMIT FIRE SERVICE DISTRICT, to actively work together to pool resources for the effective negotiation and payment of health insurance rates, claims, and premiums.

AGREEMENT

1. Coalition; Membership; Scope of Agreement

- 1.1 The Summit County Health Insurance Coalition (the “Coalition”) was formed and is operated by the Summit County Manager (the “Manager”) on behalf of the County for the benefit of its employees. The Manager has opened the Coalition to other self-insured public entities within Summit County in order to more efficiently provide health insurance coverage to public employees by economizing and pooling resources. The Manager has created the Summit County Health Insurance Coalition Advisory Board (the “Board”), for the purpose of advising, recommending, and otherwise providing input to the Manager regarding the selection of health care providers and consultants, and the operation of the Plan. The Board shall at all times be an advisory body to the Manager. The Chair of the Board shall be the Summit County Director of Human Resources.
- 1.2 NSFSD is hereby granted membership in the Coalition and the right to participate in the Plan for the benefit of its employees.
- 1.3 NSFSD accepts the obligations, duties, and conditions, as set forth herein, to participate in the Plan.
- 1.4 The Coalition, in its sole and absolute discretion, shall annually negotiate rates, terms and conditions of the Plan, and provide that information to the Manager, who shall have final approval authority. Once a Board recommendation is approved, the Coalition shall provide that information to NSFSD prior to Open Enrollment. “Open Enrollment” is defined as that

period during which an employee may freely enroll in or change his or her selection of Coverage Level(s) or Health Plan(s) under the Plan.

- 1.5 The Parties agree that each shall be responsible to pay to the County its own funding payment for monthly amounts due and owing to SelectHealth (or to such other contracted health care provider under the Plan) based upon each Party's number of enrolled employees and the Health Plan(s) and Coverage Level(s) selected by those employees, subject to the Coalition's annual negotiated rates, terms and conditions set forth in the Plan.
- 1.6 NSFSD agrees to keep its enrolled employee count with County current. This includes an annual enrolled employee update upon the conclusion of Open Enrollment, as well as any updates that occur during the year as a result of changes an employee makes due to a "Qualifying Life Event" (as determined and defined by Federal Law and SelectHealth, or such other contracted health care provider under the Plan).
- 1.7 NSFSD agrees that it will participate in the Plan, and may participate in other Coalition plans (e.g. dental, vision, life, and other supplemental coverages).

2. Duration, Amendment, and Termination

- 2.1 Duration. This Agreement shall be effective as of September 1, 2025, and shall terminate on August 31, 2030, unless renewed by mutual written agreement. In no event shall the term of this Agreement exceed fifty (50) years (Utah Code §11-13-216).
- 2.2 Amendment. This Agreement may only be amended by mutual written agreement of the Parties. Any approved Amendment shall be shared with the Board.
- 2.3 Termination. Either party may terminate this Agreement by providing written notice a minimum of six (6) months in advance of January of the calendar year by which the terminating Party wants its termination to be effective. Said notice must be approved by NSFSD's Governing Board.
- 2.4 Readmission. If NSFSD terminates this Agreement pursuant to Paragraph 2.3.1, above, it may not seek readmission to the Coalition until a minimum of two (2) calendar years have passed since the effective date of its prior termination notice.

3. Payment Process; Pool

- 3.1 NSFSD will remit to the County its monthly insurance coverage premium, inclusive of the costs for all Health Plans and Coverage Levels, Cobra payments, and any administrative fees for claims administration (together, the "Premium"). The Premium amount shall be based upon the number of NSFSD employees who are enrolled in a Health Plan, as well as each enrolled employee's specific Coverage Level.
 - 3.1.1 "Coverage Level" refers to an employee's selected coverage based upon that employee's family size: single, two-party, or family.

3.1.2 “Health Plan” refers to the health insurance plans approved by the Manager and offered by SelectHealth.

3.2 Premiums. All premiums shall be placed in the Pool, which is administered by the County. Each year’s premium will be based upon any necessary market rate/cost adjustments to the pool, plus NSFSD’s prior 24 month loss ratio. There will be five (5) premium tiers, each of which corresponds to a given loss-ratio range:

TIER	PREMIUM FACTOR	ASSOCIATED LOSS RATIO
1	-6%	< 70%
2	-3%	70% - 80%
3	0% (current premium)	80% - 90%
4	+3%	90% - 100%
5	+6%	> 100%

For purposes of this paragraph, “Loss Ratio” is defined as: claims plus (+) administrative fees plus (+) reinsurance fees minus (-) stop loss reimbursements divided (/) by total plan funding (premium paid), represented as follows:

$$\text{Loss Ratio} = \frac{(\text{claims} + \text{admin fees} + \text{reinsurance fees}) - \text{stop loss reimbursements}}{\text{total entity plan funding}}$$

3.3 County will directly pay SelectHealth for NSFSD’s claims and any administrative fees as they come due.

3.4 Interest accrued on the Pool’s principal balance shall be divided pro rata amongst all participating entities based upon each entity’s Premium balance as a percentage of the whole.

3.5 County will, on at least a quarterly basis, provide Coalition members with a financial accounting of the Coalition’s fund balance as managed by County.

3.6 Reserve Fund Balance

3.6.1 **Distribution of existing reserve fund balance excess.** County maintains the Coalition’s claims reserve fund, which the Parties agree should contain a minimum six-month average of Coalition claims. Upon execution of this Agreement by each of the below-listed Coalition members, that portion of the reserve fund balance which exceeds the average of six-month’s worth of claims shall be refunded according to the below-indicated percentages (which represent the percentage of the excess amount to be refunded to each Coalition Member):

Park City Fire Service District: 41.07%

Summit County: 34.86%

Snyderville Basin Special Recreation Service District: 16.80%

Mountain Regional Water Special Service District: 0.16%

- 3.6.2 **Treatment of reserve fund balance going forward.** Upon execution of this Agreement (and by execution of a substantially similar agreement by any other Coalition Member) County shall continue to manage the claims reserve fund so that it contains a minimum six-month average of Coalition claims, whenever possible. Every July 1, starting July 1, 2027, County will determine whether the reserve fund exceeds the six-month claims threshold. If the reserve fund exceeds this threshold, the excess amount will be refunded to each Coalition Member on a percentage-of-premium basis, except that any Coalition member with a negative fund position for that claims period will not receive a refund.

4. Board Representatives; Quorum; Voting

4.1 Board.

- 4.1.1 NSFSD is one of several public entities participating in the Plan and its Pool. Each participating entity (a “Coalition Member”) shall be allowed to designate at least one (1) representative to the Board (a “Representative”), who shall have the right to attend and vote at any meeting of the Board.
- 4.1.2 Each Coalition Member shall be entitled to designate one (1) additional Representative to the Board for every twenty-five (25) employees it has participating in the Plan and its Pool, except that in no event shall any Coalition Member be entitled to designate more than three (3) Representatives, except for the County, which shall be entitled to four (4) Representatives.

4.2 Quorum and Voting. A majority of the Representatives shall constitute a quorum and the action of the majority of Representatives present shall be the action of the Board.

5. Indemnification and Immunity

- 5.1 The Parties are governmental entities under the Governmental Immunity Act of Utah (Utah Code §63G-7-101, et seq. as amended) (the “Governmental Immunity Act”). Consistent with the terms of the Governmental Immunity Act, the Parties agree that each Party is responsible for any negligent acts or willful misconduct which it commits or which are committed by its authorized agents, officials, or employees, and no Party shall have any liability whatsoever for any negligent acts or willful misconduct of the other Parties, their agents, officials, or employees. No Party waives any defenses or limits of liability otherwise available under the Governmental Immunity Act and all other applicable laws, and all Parties maintain all privileges, immunities, and other rights granted by the Governmental Immunity Act and all other applicable laws. The Parties agree to assume any and all legal costs for their own defense.

5.2 Each Party (the “Indemnifying Party”) agrees to indemnify, hold harmless, and defend and release the other Parties (the “Indemnified Parties”), their agents, officials, and employees from and against any and all suits, claims, and proceedings for loss, damages, injury or liability caused by the Indemnifying Party, its agents, officials, and employees, arising under this Agreement, unless caused by the negligence or willful misconduct of an Indemnified Party.

6. Governing Law

6.1 It is understood and agreed by the Parties hereto that this Agreement shall be governed by the laws of the State of Utah both as to interpretation and performance without regard to principles of conflict of laws. All actions, including but not limited to court proceedings, administrative proceedings, arbitration and mediation proceedings, shall be commenced, maintained, adjudicated and resolved within the jurisdiction of the State of Utah.

7. Compliance with Laws

7.1 Each Party agrees to comply with all federal, state and local laws, rules and regulations in the performance of its duties and obligations under this Agreement. Any violation by a Party of applicable law, rule or regulation, shall constitute an event of default under this Agreement. Each Party is responsible, at its sole expense, to acquire, maintain and renew during the term of this Agreement, all necessary permits and licenses required for its lawful performance of its duties and obligations under this Agreement.

8. Severability

8.1 In the event that any condition, covenant or other provision hereof is held to be invalid or void, the same shall be deemed severable from the remainder of this Agreement and shall in no way affect any other covenant or condition herein contained. If such condition, covenant, or other provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope or breadth permitted by law.

9. No Assignments

9.1 No Party shall assign its performance, duties or obligations under this Agreement.

10. No Third-Party Beneficiaries

10.1 There are no intended third-party beneficiaries to this Agreement. It is expressly understood that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any claim or right of action by any third person under this Agreement, including the employees of any of the Parties. It is the express intention of the Parties that any person, other than the Party who receives benefits under this Agreement, shall be deemed an incidental beneficiary only.

11. Entire Agreement

- 11.1 This Agreement contains the entire agreement between the Parties related to the transactions and services contemplated hereby and all prior or contemporaneous agreements, understandings, representations, and statements, oral or written, with respect to the subject matter hereof are merged herein. This Agreement may be modified only by a subsequent written instrument approved and signed by all Parties.

12. Notice

- 12.1 All notices to be given under this Agreement, including all invoices and remittances, shall be delivered to the Parties as follows:

12.1.1 Summit County:

David Warnock
Personnel Director
60 N. Main
PO Box 128
Coalville, Utah 84017
(435) 336-3247
dwarnock@summitcounty.org

Copy to:
Summit County Attorney's Office
60 N. Main
P.O. Box 128
Coalville, Utah 84017
(435) 336-3206

12.1.2 North Summit Fire Service District:

Fire Chief
90 E. Center St.
P.O. Box 187
Coalville, Utah 84017
bnielson@northsummitfireut.gov

Except as otherwise provided in this Agreement, any notice, demand, request, consent, submission, approval, designation or other communication which any Party is required or desires to give under this Agreement shall be made in writing and mailed, faxed, or emailed to the other Party. A Party may change its address, telephone number, facsimile number, or email address from time to time by giving notice to the other Party in accordance with the procedures set forth in this section.

13. Counterparts

- 13.1 This Agreement may be executed in several counterparts and all so executed shall constitute one agreement binding on all the Parties, notwithstanding that each of the Parties are not signatory to the original or the same counterpart. Further, executed copies of this Agreement delivered by facsimile or electronically shall be deemed an original signed copy of this Agreement.

14. Parties Represented; Interpretation

- 14.1 Parties are represented by competent legal counsel. No inference in favor of or against any Party shall be drawn from the fact that such Party has drafted any part of this Agreement. The Parties have both participated substantially in its negotiation, drafting, and revision, with advice from counsel and other advisers.

15. Insurance

- 15.1 Parties of this Agreement shall maintain a general liability insurance policy that covers activities that each may undertake under this Agreement. The scope of the policy must include, at a minimum, coverage of employee faulty workmanship and other negligent acts, errors, or omissions, and coverage for meeting the indemnity conditions. Parties must carry insurance to protect against risks associated with participation in the activities defined in this Agreement.

16. Relief of Obligation

- 16.1 This Agreement does not in any way relieve any Party of any obligation or responsibility imposed upon it by law (Utah Code §11-13-208).

17. Interlocal Cooperation Act Requirements

- 17.1 In satisfaction of the requirements of the *Utah Interlocal Cooperation Act*, the Parties agree as follows:
- 17.1.1 This Agreement shall be conditioned upon the approval and execution of this Agreement by the Parties pursuant to and in accordance with the provisions of the *Utah Interlocal Cooperation Act* (the “Act”), as set forth in Utah Code Title 11, Chapter 13, including the adoption of resolutions of approval, but only if such resolutions of the legislative bodies of the Parties are required by the Act.
- 17.1.2 In accordance with the provisions of Utah Code §11-13-202.5(3), this Agreement shall be submitted to the attorney authorized to represent each Party for review as to proper form and compliance with applicable law before this Agreement may take affect.
- 17.1.3 A duly executed copy of this Agreement shall be filed with the keeper of records of each Party, pursuant to Utah Code §11-13-209.

- 17.1.4 No separate legal entity is created by the terms of this Agreement. To the extent that this Agreement requires administration other than as set forth herein, it shall be administered by the chief executives of each Party.
- 17.1.5 No real or personal property shall be acquired jointly by the Parties as a result of this Agreement unless this Agreement has been amended to authorize such acquisition. To the extent that a Party acquires, holds, or disposes of any real or personal property for use in the joint or cooperative undertaking contemplated by this Agreement, such Party shall do so in the same manner that it deals with other property of such Party.

Signature Page to Follow

IN WITNESS WHEREOF, the Parties execute this Agreement on the day and month recited above,

SUMMIT COUNTY:

NORTH SUMMIT FIRE
SERVICE DISTRICT

Shayne Scott
County Manager

Don Donaldson
Chair, Administrative Control Board

Date

Date

Approved as to form:

Approved as to form:

David L. Thomas
Chief Deputy

Ryan P.C. Stack
Deputy County Attorney

Date

Date