



**APPENDIX B**  
**Grant Application Narrative**  
**Deeply Affordable Housing Fund Round IV**  
Solicitation #26-DWS-S015

**Organization Name:**

**Directions:** Narrative **must** be in the default size, font, spacing and space provided. Additional narrative attachments are not allowed.

**1. PROJECT OVERVIEW**

Provide a detailed description of the project. Detail the service(s) that will be provided, including relevant partnerships or subgrantees. Verify when the site is estimated to be fully operational. (8 points)

**2. TARGETED POPULATION**

What specific vulnerable population(s) will the project serve *outside* of those with an income at or below 30% of the AMI (including, households experiencing homelessness, domestic violence survivors, individuals with a substance use disorder)? Why was this population(s) selected and how will the project address the needs of the specific population(s)? (4 points)

**3. EXPERIENCE**

Describe the applicant's or developer's experience with creating deeply affordable housing units. Attach a brief description of any deeply affordable housing units developed in Utah within the last two years. (8 points)

**4. COLLABORATION**

Describe the steps the applicant has taken to collaborate with the Local Homeless Council (LHC) on the application/project. Narrate how the project will further the LHC's strategic plan and contribute to the statewide strategic plan. If applicable, attach a letter of support from the designated LHC. (6 points)

**5. RENTAL SUBSIDIES**

Is the property utilizing rental subsidies?

If yes, describe the funding source, subsidy amount, and if the subsidy is tenant or project based. (Not scored)

**6. OWNERSHIP/SITE CONTROL**

Is the property currently owned by the applicant? If not, what form of site control is in place?  
(Not scored)

**7. EXPENDING FUNDS**

Describe the applicant's plans for ensuring that all awarded funds are expended by  
December 31, 2026. (6 points)

**8. FUNDING STREAMS**

If the project does not receive 100% of the funding requested, are there other funding sources identified to fulfill gap financing? If so, what are they? If not, what is the plan to fully fund the project? (4 points)

**9. CASE MANAGEMENT**

Will the project provide case management to households residing in deeply affordable housing units? If so, describe the frequency, duration, milestones, and progressive engagement model of proposed case management. (4 points)