



AMERICAN FORK CITY COUNCIL
JUNE 24, 2025
CITY COUNCIL MINUTES

Members Present:

Bradley J. Frost	Mayor
Ernie John	Council Member
Clark Taylor	Council Member
Ryan Hunter	Council Member

Members Absent:

Tim Holley	Council Member
Staci Carroll	Council Member

Staff Present:

David Bunker	City Administrator
Christina Tuiaki	Administrator Assistant
Anna Montoya	Finance Officer
Stephanie Finau	Deputy Recorder
Sam Kelly	PW Director
Patrick O'Brien	Development Services Director
Aaron Brems	Fire Chief
Heather Schriever	Legal Counsel
George Schade	IT Director
Matt Sacco	Fire Marshall

Also present: Cathy Stark, Lenoard Myles-Mcalle, Jeremy Lewis (AFHS Athletic Director), Lindy Lewis, Orien (AFHS Band Director) & Bowen Landis, Michael Deros, Seth Stewart, Gavin Robinson, Brian Robinson, Michael King (AFHS Swim Coach), Rachael Phillippi (AFHS Athletic Director), Lewis Knecht, Casey Waldron (AFHS Boys Soccer Coach), Lily Collier (AFHS Girls Track), Kaden Evans (AFHS Track), Jaxon Fellingham (AFHS Boys Swim), Truman James (AFHS Boys Swim), David Fellingham, Conner Fellingham, Jackie Fellingham, Alice Packard, Kennedy Crim, Sam Miller (AFHS Marching Band), Kian Brookhart (AFHS Marching Band), Rory Stevens (AFHS Marching Band), Maxwell Davis (AFHS Marching Band), Ryan V. Wood (Asst. Tennis Coach), Dillion Johnson (AFHS Tennis), and Deb Anderson.

The American Fork City Council held a public hearing in conjunction with the regular session on Tuesday, June 24, 2025, in the American Fork City Hall, 31 North Church Street, commencing at 7:00 p.m.

PUBLIC HEARING

- Receiving public comments on amendments to the fiscal year ending June 30, 2025, city budgets.

Seth Stewart reported that he had requested from the City Recorder the incorporation papers and the city charter if there was one. He stated that he had emailed copies of these documents to all city council members and the mayor. Mr. Stewart expressed concerns regarding the city's current and proposed budget items and amendments, which he questioned whether some of the expenditures align with the responsibilities and powers outlined in the city's original incorporating documents. He asked council members to review the founding documents, identify economic development components that fall under the city's legal purview, and ensure any actions or funding align with these foundational mandates.

He raised concerns about the allocation of PARC Tax grants, questioning whether such funding is authorized under the city's founding documents. He recommended that, if necessary, the council should consider making appropriate amendments and publish these foundational documents to promote transparency and public awareness. Additionally, Mr. Stewart cautioned against public-private partnerships and corporate subsidies, citing concerns about their compatibility with the city's responsibilities and the potential for unequal benefit to specific entities.

REGULAR SESSION

1. Pledge of Allegiance; Invocation by Council Member Taylor; roll call.

Mayor Frost welcomed everyone to the meeting. Those present recited the Pledge of Allegiance and the invocation was offered by Council Member Taylor. Roll call was taken. The mayor excused Council Member Holley, who was currently in Germany serving the county, and Council Member Carroll.

2. Presentation of the HERO Award to the American Fork High School State Champions.

Mayor Frost stated that he was from the Class of 1984, and along with several of the council members were proud to be Cavemen. He thanked everyone for being there tonight and commented that since 1903, this very building has been the center of the city's affairs. So tonight, every word spoken and every action taken will become part of the public record, a record kept in perpetuity. That means, 100 years from now, you'll be able to tell your great-grandchildren that you were here, and you'll have the proof. Everything done here tonight becomes a lasting part of the city's story.

Mayor Frost asked Principal Peter Glahn, Jeremy Lewis (Athletic Director) and Orien Landis (Band Director) to come forward. They would then call forward each team that took state.

Mayor Frost read the following:

Tonight is our distinct honor and privilege to recognize the American Fork High School principal, Peter Glahn, Jeremy Lewis (AD) and Orien Landis (Band), along with the coaches and remarkable groups of young individuals who have brought immense pride, spirit and honor to our community. One of the greatest things I hear from my house is the fire truck. We're gathered here not just to celebrate athletic or academic achievement, but to celebrate character, teamwork, and relentless pursuit of excellence. Please join me in congratulating the American Fork High school teams who have earned the title of state championships in their respective field:

- Marching Band
- Winter Guard
- Boys Track & Field
- Boys Soccer
- Boys Swimming
- Boys Tennis
- Boys Baseball
- Girls Track and Field

Winning at the state level takes more than talent. It takes sacrifice, discipline and unity. These young men and women have trained early mornings and late nights, face challenges head on, and supporting each other every step of the way. They've set goals, pushed limits and in doing so made history for their school and community. To the athletic directors and coaches in the room, your leadership, guidance and unwavering belief in these students have shaped not only champions, but exceptional individuals.

Thank you for the countless hours you invested in and for being role models who inspired greatness. These students have represented American Fork, not only with skill and dedication but with humility, sportsmanship and heart. Their accomplishments are reflection of the high standards set by their coaches, mentors, teachers and families, and a shining example of what makes our city so special. You are heroes to your school, to your peers, and to all of us tonight, and we want to thank you. Thank you for your excellence, thank you for your example, and thank you for reminding us all of what it means to rise together.

As mayor of American Fork and on behalf of the American Fork City Council and the residents of this great city, I am proud to present the Hero Award to these championship teams and declare this day, June 24th, 2025, as the American Fork High School State Championship Day. This award honors not just a victory, but

the Spirit behind it, hard work, the leadership, integrity, and the community pride you are. Congratulations, American Fork High School State Champions.

Principal Glahn thanked the mayor and the City Council. He stated that this is a very special moment, and they're honored to be recognized. Principal Glahn mentioned that when he first became principal, he came across an old book filled with records from the early days of school. One entry that stood out was the first graduating class, which had just eight students. This year, about 777 students graduated, and it's fitting they were honoring eight teams that won state championships. This is the first boys Track and Field state championship. Principal Glahn also wanted to acknowledge the many other programs and teams who worked just as hard and made the school proud throughout the year. These are extraordinary accomplishments, but more than trophies or rankings, what makes them most proud is the character of these young men and women. They represent their teams, their school, and this community with excellence, humility, and pride. They are fantastic kids, and he deeply appreciates those who came out tonight to represent their programs.

Principal Glahn commented that they are proud to be Cavemen, and they are deeply grateful for the support of the city, the parents, the incredible faculty and staff, and of course, the dedicated coaches. He thanked Mayor Forst for this honor.

Mayor Frost led the students, faculty, council members and staff in the American Fork Fight Song!

3. Twenty-minute public comment period - limited to two minutes per person.

No public comment made.

4. City Administrator's Report

Mr. Bunker announced the Ribbon Cutting Ceremony for the new American Fork Boat Harbor on Monday, June 30th at 10:00 am. He invited the public and anyone interested to come down and check out the fantastic new facility. He expressed appreciation to the city staff who worked hard to secure multiple grants that allowed the city to fund this project entirely through external sources. There were millions of dollars that went into the Harbor's transformation, and it wouldn't have been possible without their efforts.

Mr. Bunker mentioned that Steel Days tickets were now on sale, and he encouraged everyone to get their carnival tickets early as they sell out every year. Steel Days will run from July 12th through July 19th.

5. Council Reports

Council Member Hunter commented that Steel Days was going to be a great event. He expressed his appreciation to the Chamber of Commerce, the committees, and everyone involved. He noted it takes hundreds of hours to pull these events off, and he was grateful

for their hard work. Council Member Hunter commented on the high school state championships, which included the unsanctioned rugby team, which was incredible. He shared his Grandpa Shepherd and his Grandpa Hunter both graduated from American Fork High School in the 1940s. He thanked the mayor for putting this Hero Award on the agenda.

Council Member John reported the North Pointe Special Service District received some bad news regarding the construction project. They found the building is not usable, so they are looking at options for the project. Council Member John reported they have closed the chapter related to the breach at Dispatch 911 and they are back to normal operations. He expressed his appreciation to the IT group, who put hundreds of extra hours to make that happen.

Council Member Taylor reported he is a proud American Fork Caveman. He mentioned that his dad went there, his wife went there, her grandfather went there, and all of his kids have gone to American Fork High School. He expressed gratitude to the students and athletes, along with the amazing staff, administration, and coaches. He added that it takes a big, united effort, and it's exciting to see it all come together.

6. Mayor's Report

Mayor Frost expressed appreciation for the staff for taking the lead in orchestrating the Heroes Award Ceremony and coordinating American Fork high school. Mayor Frost also shared an experience where he was recently invited to a press conference for a company in the city called XLEAR, a company in business for 25 years located on Auto Mall Drive. They hosted a Q&A and a small press event, and he was impressed by what they've built. He hopes they're able to sustain their momentum over the next 10 to 20 years. Lastly, Mayor Frost mentioned the golf tournament held last Friday. It was a "Follow the Flag" at the event, and they had a great cross-section of participation, staff from Police, Public Works, and members of the Council. All together they formed three teams, and one of the highlights was how the tournament opened: they unfurled a massive U.S. flag, the size of a football field. He mentioned it was a powerful moment and a great way to kick off the event. "Follow the Flag" is a remarkable organization, and it was a fun, meaningful experience for everyone involved.

COMMON CONSENT AGENDA

(*Common Consent* is that class of Council action that requires no further discussion or which is routine in nature. All items on the Common Consent Agenda are adopted by a single motion unless removed from the Common Consent Agenda.)

1. Approval of the May 27, 2025, city council minutes.
2. Approval of the June 10, 2025, city council minutes.
3. Ratification of city payments (June 4, 2025, to June 17, 2025) and approval of purchase requests over \$50,000.

Council Member Taylor moved to approve the common consent agenda. Council Member Hunter seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Council Member
SECONDER:	Ryan Hunter, Council Member
YES:	John, Taylor, Hunter
ABSENT:	Carroll, Holley

ACTION ITEMS

1. Review and action on a resolution approving amendment to the fiscal year ending June 30, 2025, city budgets.

Council Member Hunter moved to adopt Resolution No. 2025-06-13R approve the amendments to the fiscal year ending June 30, 2025, city budgets. Council Member John seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ryan Hunter, Council Member
SECONDER:	Ernie John, Council Member
YES:	Hunter, John, Taylor
ABSENT:	Carroll, Holley

2. Review and action on approval of the annual audit risk assessment.

Council Member Taylor moved to approve the annual audit risk assessment. Council Member John seconded the motion.

Council Member John commented that not only does the city have to do this but so does each organization. Ms. Montoya explained this is a requirement from the state auditor's office that this be done annually. She explained that it looks at all the best practices for internal controls and rates them according to the state's guidelines and the city has fulfilled every requirement, resulting in a low risk.

Mayor Frost called for a vote on the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Council Member
SECONDER:	Ernie John, Council Member
YES:	Hunter, John, Taylor
ABSENT:	Carroll, Holley

3. Review and action on approval of a pioneering agreement for system improvements at approximately 800 West along 800 South for the AF Crossing Plat A Subdivision Development.

Council Member John move to approve the pioneering agreement with White Horse developers for the system improvements along 800 South. Council Member Taylor seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ernie John, Council Member
SECONDER:	Clark Taylor, Council Member
YES:	Taylor, Hunter, John
ABSENT:	Carroll, Holley

4. Review and action on approval of an updated Master Services Agreement for Engineering Services.

Council Member John commented that he had discussed with Mr. Kelly, Ms. Schriever, and Mr. Bunker about his concerns regarding the termination of the agreement. He stated that he would like to have a time limit on that part, either 7 working days or 10 working days to have that turned in and withhold final payment until it has all been turned in.

Ms. Schriever commented that looking at the agreement, all the payment requirements are on a cycle of a 30-day turnaround. She suggested that once a final invoice is submitted to the city, the city has 30 days to pay the invoice, and they do not have to pay until all submittals have been turned in. She read the proposed language for the agreement for paragraph 1D would say:

On termination of this agreement, engineers shall provide a final invoice to the city showing all costs incurred but unpaid and the city shall within 30 days pay such costs as those shown therein unless disputed before the city pays the final invoice. The engineer shall deliver all files, reports, and other materials concerning services provided, maintained or controlled by engineer subject to all applicable federal and state law.

Council Member Taylor moved to approve the updated Master Service Agreement for on-call engineering services as presented and authorize the City Administrator and City Engineer to enter into an updated Master Service Agreement noting the changes read into by our legal counsel, Heather Schriever, with engineering and consultants who may perform work for the city. Council Member Hunter seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Council Member
SECONDER:	Ryan Hunter, Council Member
YES:	Taylor, John, Hunter
ABSENT:	Carroll, Holley

5. Review and action on a resolution adopting fireworks restrictions for American Fork City.

Council Member John moved to approve Resolution No. 2025-06-14R adopting fireworks restrictions in American Fork City. Council Member Taylor seconded the motion.

Mayor Frost mentioned that there was a new fireworks stand located north of Deseret Industries. Fire Marshall Sacco stated that it was a firework stand, and they have taken all the precautionary measures this year to make sure that they've eliminated or cut down grass in the area according to the standards of the state statute and the codes necessary to sell in that location. He added that they've gone through the permitting process and have done all the steps that were needed for that stand.

Mayor Frost called for a vote on the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ernie John, Council Member
SECONDER:	Clark Taylor, Council Member
YES:	Hunter, Taylor, John
ABSENT:	Carroll, Holley

6. Review and action on an ordinance re-approving the Chipman and Stake Center Annexation, consisting of approximately 24 acres, and located at approximately 100 W 700 S, including the ordinance of annexation, annexation agreement, street dedication plats, and placement of the property in the Planned Residential (PR-3.0) Zone.

Council Member John moved to adopt Ordinance No. 2025-06-21 re-approving the Chipman and Stake Center Annexation, consisting of approximately 24 acres, and located at approximately 100 W 700 S, including the ordinance of annexation, annexation agreement, street dedication plats, and placement of the property in the Planned Residential (PR-3.0) Zone. Council Member Hunter seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ernie John, Council Member
SECONDER:	Ryan Hunter, Council Member
YES:	John, Taylor, Hunter
ABSENT:	Carroll, Holley

7. Adjournment.

Council Member Hunter moved to adjourn the meeting. Council Member John seconded the motion. All were in favor.

The meeting was adjourned at 7:53 p.m.



Stephanie Finau, Deputy Recorder