



AMERICAN FORK CITY COUNCIL  
JUNE 17, 2025  
CITY COUNCIL SPECIAL SESSION MINUTES

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Members Present:

Bradley J. Frost	Mayor
Staci Carroll	Council Member
Ryan Hunter	Council Member
Tim Holley	Council Member
Ernie John	Council Member
Clark Taylor	Council Member

Staff Present:

David Bunker	City Administrator
Camden Bird	Assistant City Administrator
Terilyn Lurker	City Recorder
Derric Rykert	Community Services Director
Patrick O'Brien	Development Services Director
Anna Montoya	Finance Officer
Aaron Brems	Fire Chief
George Schade	IT Director
Heather Schriever	Legal Counsel
Cameron Paul	Police Chief
Sam Kelly	PW Director

Also present: Christina Tuiaki, Josh Walker, Seth Stewart, Reggie Walker, and eight additional attendees.

The American Fork City Council met in a special session on June 17, 2025, at the American Fork City Hall, located at 31 N. Church Street, commencing at 6:00 p.m.

ACTION ITEMS

1. Review and action on an ordinance approving the disbursement of fiscal year 2025 PARC Tax Funds.

Mayor Frost stated that a lot of time has gone into discussing the PARC Tax fund allocations. He asked the council for any comments.

Council Member Hunter stated he had a couple of items he wanted to address, the first of which he had mentioned in the work session. Pertaining to the Maven Cinema's allocation, it was his understanding they have yet to obtain their 501(c)(3) status. Council

Member Hunter’s recommendation was to reallocate those funds as follows: \$8,200 to the Teen area renovation, \$2,500 to Wasatch Music Alliance for programming, \$2,500 to Utah Valley Chorale programming, and \$5,000 for the Steel Days Drone show.

Council Member John liked those recommendations; he liked keeping those funds toward culture.

Council Member Carroll stated the committee tried to give everyone the same as last year, and with the Chorale and Steel Days allocations being reduced, this would make them whole.

Council Member Hunter stated the other item is the Boat Harbor project, which was about 90% complete. They talked about allocating money to the south side trails, however, that was undefined, and he would prefer to see that defined. He would like to re-allocate those funds to finishing the amenities at the Boat Harbor such as trek decking, pergola shade, security roll door, and rock scaping.

Council Member Carroll stated that she recalled that if the committee had more details on the what the southside trail funds would have been used for, they may have considered it differently.

Council Member Carroll stated the allocation for the southside trail was \$73,763, but the request for the Boat Harbor was \$68,000. She questioned where the other \$5,000 would be allocated. Council Member Hunter explained the \$68,000 would go to the Boat Harbor and \$5,763 for park amenities.

Council Member John agreed and stated the PARC Tax committee has done a wonderful job. They did get more information since the last presentation.

Council Member Hunter hoped this kept them in harmony with the PARC Tax Board recommendations.

**Council Member Hunter moved to adopt Ordinance No. 2025-06-20 approving the allocations as discussed. Council Carroll seconded the motion.**

Council Member Holley wanted to make sure the disbursement included \$8,000 for the Alpine Community Theater. It was noted that it was included. He also noted the agreement included in the packet was from 2023, and Mr. Bunker explained there would be an agreement with the updated dates.

Council Member Taylor stated they were then going to clear up concerns brought up at previous work sessions.

**Mayor Frost called for a vote on the motion. The voting was as follows:**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ryan Hunter, Council Member
<b>SECONDER:</b>	Staci Carroll, Council Member
<b>YES:</b>	Carroll, Hunter, Holley, John, Taylor

2. Review and action on a resolution approving the proposed Certified Tax Rate  
Anna Montoya explained Utah State Code requires them to adopt a certified tax rate by June 22<sup>nd</sup>. A certified rate generates the same amount of tax as last year, other than new growth coming into the city. They are proposing to adopt the tax rate given to them from Utah County. Ms. Montoya further explained that as the property valuation goes up, the tax rate comes down to remain revenue neutral.

**Council Member Taylor moved to adopt Resolution No. 2025-06-11R accepting the Utah County Auditor's calculated certified tax rate for General Operations and Tort Liability and setting budgeted tax revenue for Interest and Sinking Fund/Bond at \$582,638. Council Member Hunter seconded the motion. All were in favor.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Clark Taylor, Council Member
<b>SECONDER:</b>	Ryan Hunter, Council Member
<b>YES:</b>	Carroll, Hunter, Holley, John, Taylor

3. Review and action on a resolution adopting the American Fork City budget for fiscal year ending June 30, 2026

Ms. Montoya reviewed the process of the budget, where they started and how they ended up here. She stated it was a combination of six months of meetings, both interdepartmental and council work sessions. They started with a budget workshop, had three work sessions, and an open house. The tentative budget was accepted May 13<sup>th</sup>. The budget has been on the website and the citizens have had many opportunities to make comments.

Ms. Montoya commented the city has many needs, but limited funds. The departments have been very accommodating to meet the needs of the city. They have tightened their belts to get the balanced budget. She pointed out a couple of changes from the tentative budget. The city reallocated a couple of public works employees, which had no net effect on the budget. Also included was the five-year capital improvement program to the budget.

Council Member Hunter stated a lot of time was spent on the budget, and he thanked Ms. Montoya for her hard work putting together the budget.

Mayor Frost stated the budget was the most important decision, with this vote the culmination of all their discussions as it incorporates priorities for the city.

Council Member John noted they tear down the budget, then build it back up from scratch with a balanced budget.

**Council Member Taylor moved to adopt Resolution No. 2025-06-12R approving the American Fork City budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026. Council Member John seconded the motion.**

Council Member Carroll thanked Ms. Montoya for her hard work. She commented that the council understands that the allocation of funds from the residents is their paramount work. This is a balanced budget.

Council Member Taylor stated the process was also very transparent.

**Mayor Frost called for a vote on the motion. All were in favor.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Clark Taylor, Council Member
<b>SECONDER:</b>	Ernie John, Council Member
<b>YES:</b>	Carroll, Hunter, Holley, John, Taylor

4. Review and Action on the approval of change order #3 for the Auto Mall Drive Extension Project awarded to Landmark Excavating, Inc.

Mayor Frost stated this was to keep the construction on schedule.

Sam Kelly gave an update on the project. He noted the watermain is installed on 100 East. The change order was to include a portion of the watermain on 100 East that was inadvertently left off the bid. To take advantage of the construction already taking place, they opted to have Landmark Excavation complete this. This is scheduled to be completed in September.

Mr. Kelly also reported the 100 West project was moving along and that it should be done sooner than 100 East. They are also working with TSSD on paving farther south.

**Council Member Hunter moved to approve change order #3 for the Auto Mall Drive Extension Project in the amount of \$331,552.10 to Landmark Excavating, Inc.**

**Council Member Taylor seconded the motion. Voting was as follows:**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ryan Hunter, Council Member
<b>SECONDER:</b>	Clark Taylor, Council Member
<b>YES:</b>	Carroll, Hunter, Holley, John, Taylor

5. Adjournment.

**Council Member Hunter moved to adjourn the meeting. Council Member Taylor seconded the motion. All were in favor.**

The meeting was adjourned at 6:37 p.m.



Terilyn Lurker, City Recorder