



Board of Education Regular Meeting  
Monday, June 9, 2025 at 6:00 PM

## **1. INTRODUCTORY ITEMS - 6:00 PM**

The board president welcomed everyone and called the meeting to order.

**A. Roll Call of Board Members:**

Board Members present were;

1. Board Member Dan Eckert
2. Board Member Wade Woolstenhulme
3. Board Member Ty Metcalf arrived at 6:32 PM
4. Vice President Lynda Whitmore
5. President Matt Weller

**B. Guests**

Guests in attendance were;

1. Business Administrator Adam Robinson
2. Superintendent Greg Maughan - via Zoom
3. Board Assistant Dawn McMillan
4. Shelley Halverson
5. Stephanie Clegg
6. Jeanette Cox
7. Amy Regan
8. David Taylor
9. Wes Blazzard

**C. Pledge of Allegiance**

Vice President Whitmore led the Pledge of Allegiance.

**D. Vision Statement and Mission Statement**

President Weller reviewed the Vision and Mission Statements.

**Vision Statement:**

South Summit School District - **valuing** individuals and **preparing** them for **success**.

**Mission Statement:**

We **support**, **empower**, and **inspire** individuals to **promote** and **achieve** academic and character **excellence**.

## **2. DISTRICT UPDATES**

**A. Spotlight**

1. Employees of the Year Recognition: Superintendent Maughan recognized each employee for their achievements. The board thanked them for their work and what they do every day for students.
  - a. Jake Woolstenhulme - SSHS - present
  - b. Amy Regan - Classified - present
  - c. Jeanette Cox - SSMS - present
  - d. David Taylor - SSE - present
  - e. Blair Lewis - SSA - unable to attend

**B. Superintendent Items**

1. Academic Calendars: The 25-26 and 26-27 academic calendars have different Professional Development Days on the South Summit

Schools and Silver Summit Schools. Silver Summit corrected their Academic Calendars to align the Professional Development Days with the South Summit Calendars. The corrected calendars are attached.

[2025-2026 Silver Summit.pdf](#) 

[Corrected SSA 25-26.pdf](#) 

[2025-2026 South Summit.pdf](#) 

[2026-2027 Silver Summit.pdf](#) 

[Corrected SSA 26-27.pdf](#) 

[2026-2027 South Summit.pdf](#) 

2. PowerSchool University Travel Request: The original travel request form didn't calculate the travel cost for two people correctly. The formulas in the form have been corrected. The form with changes is attached.

[7995465 - PowerSchool University.pdf](#) 

3. Band Recognition:

- a. Wasatch Back Marching Band: South Summit Students are joining peers from North Summit and Park City to form this band. They will be performing in the Park City July 4th Parade, The Kamas Fiesta Days Parade on July 25th, and the Miner Days Parade on September 1st.
- b. Blue Knights and Drum and Bugle Corp: One South Summit Student earned a contract to perform with this group. They train every day for three months and then travel nationally to compete in the World Class Championship.
- c. Utah Ambassadors of Music: Three South Summit students were nominated for this group and invited by Governor Cox to join musicians across Utah in a performance tour across Western Europe. Their Bon Voyage Concert is on July 8th at 3 pm at Mountain View High School.

4. Health Instruction Data Review presented by Shelley Halverson. The district is required every other year to review Health Instruction Data from the County with the board.
  - a. Data from state to county health departments, STD's, teen pregnancies, and reports to DCFS were presented.

[Health Data.pdf](#) 

#### C. Business Administrator Items

1. Student Accident Insurance Coverage Recommendation: To protect students and reduce district liability, it is recommended that the district budget approximately \$10,000.00 for base accident insurance and catastrophic coverage. This ensures that all students can access care for school-related injuries, regardless of insurance status. It also limits financial hardship and legal risk.
  - a. Eric Swartz discussed the proposal for Student Accident Insurance Coverage Recommendation. The program covers all students in all activities. It covers travel, bussing, travel in personal vehicles, covers students while they are at a school sponsored program. All enrolled students in the district are covered. Homeschool students participating in school sponsored activities are also covered.

[South Summit SD SAI & Cat Proposal 2025-2026.pdf](#) 

2. FY25-26 Draft Budget: Business Administrator Robinson reviewed the draft budget with the board.

#### D. Master Planning Update

1. Background and Context: The South Summit School District master plan is a compilation of data used to provide a dynamic long-term plan to guide future growth and long-term sustainability of the district's property, facilities, and delivery of education. Facilities Director, Wes Blazzard updated the board with projects that are in progress throughout the district.
  - a. High School Walk-In Freezer:
    - i. Original estimate was \$55,000.00
    - ii. Lowest bid was \$63,000.00
    - iii. Request for the approval for an additional \$8,000.00.00
  - b. High School Auditorium is starting this week.
    - i. New carpet
    - ii. New seating
  - c. Baseball/Softball Parking Lot Fencing:
    - i. Added fencing for safety and access control and City Code
    - ii. \$17,000.00 Increased sidewalk width from 3' to 5'
    - iii. installed conduit for future Tennis Courts and moved flagpoles for \$21,000.00
  - d. Aquatic and Fitness Center Roof Reinforcement:
    - i. Additional cross members installed for structural support \$19,500.00
  - e. Aquatic and Fitness Center Re-Roofing:
    - i. Moved \$38,000.00 project from FY25-26 to FY24-25.
  - f. Middle School Auditorium Lighting Upgrade:
    - i. Low bid currently at \$270,000.00 Exploring rebate programs and alternative funding sources.
  - g. Elementary School Carpet Replacement:
    - i. \$70,000.00

### **3. PROCEDURAL UPDATE:**

#### **1. Retire:**

- a. Procedure [6050-C Sample Sponsor Contract](#) : This is a document that was used only by South Summit High school. It is outdated and the school now uses an updated version of this.
- b. Procedure [7001-A Personal to and from School Transportation](#) : This procedure would be better used in a school handbook for each specific school and not as a district wide procedure.

#### **2. 1st Review:** None

#### **3. 2nd Review:**

- a. Procedure [3007-B Public Use of Buildings & Grounds](#)
- b. Procedure [2015-A Internal Controls](#)

### **4. PUBLIC INPUT**

1. None

### **5. RECESS**

1. None

### **6. ACTION ITEMS:**

#### **A. Consent Agenda**

1. Meeting Minutes

a. [May 12, 2025 Regular Mtg & School Fees Public Hearing](#)

2. Financial Reports and Payment Requests

a. [MAY2025 CHECKS - BOARD VIEW.pdf](#)

[MAY2025 CHECKS - PUBLIC VIEW.pdf](#)

- b. [MAY2025 REVENUE.pdf](#) 
- c. [MAY2025 EXPENSE.pdf](#) 

3. New Hires
  - a. SSAFC Hires
    - i. Kate Flygare [Kate Flygare - SSAFC.pdf](#) 
    - ii. Ali Miller [Ali Miller - SSAFC.pdf](#) 
    - iii. Amelia Smith [Amelia Smith - SSAFC.pdf](#) 
    - iv. Odin Markham [Odin Markham - SSAFC.pdf](#) 
  - b. Substitute Teachers
    - i. Kayli Smart [Kayli Smart - Substitute.pdf](#) 
    - c. Volunteers: with approved background check
4. Travel Requests
  - a. Athletic Business Conference - San Diego  
[8039455 - Athletic Business Conf.pdf](#) 
5. Homeschool Affidavits
  - a. Kindergarten [Homeschool K.pdf](#) 

Motion to approve the Consent Agenda to include: the May 12 Meeting Minutes; the May 2025 Checks, May 2025 Expenses, and May 2025 Revenue Reports; the New Hires to include the SSAFC Hires, and the Substitute Teachers; the volunteers, the Travel Requests, and the Homeschool Affidavits.

*Moved by:* Lynda Whitmore

*Seconded by:* Ty Metcalf

**FOR:** Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

**Motion Carried 5-0**

B. Policy 5005 - Extra Duties for 1st Reading

1. Background and Context: Business Administrator Robinson explained that hourly employees cannot work to coach or take tickets because that will put the employee into overtime. This policy changes it so that hourly employees can volunteer for these extra duties without the expectation of payment at their hourly rate. The volunteer signs an agreement that they are volunteering and not expecting payment.

[5005 Extra Duties](#) 

2. Board Member Woolstenhulme suggested that Section II B be removed from the policy.

Motion to approve Policy 5005 - Extra Duties for 1st Reading and to remove section II B from the Policy.

*Moved by:* Wade Woolstenhulme

*Seconded by:* Dan Eckert

**FOR:** Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

**Motion Carried 5-0**

Motion to go into closed session to discuss contracts and negotiations at 7:23 PM

C. Business Administrator Contract

1. Contract for Employment for Adam L Robinson.

[BA AGREEMENT FOR EMPLOYMENT 2025-2027.pdf](#) 

Motion to approve the Business Administrator Contract for 2025-2027

*Moved by:* Lynda Whitmore

*Seconded by:* Wade Woolstenhulme

**FOR:** Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

**Motion Carried 5-0**

D. Superintendent Contract

1. Contract for Employment for Greg O. Maughan.

[Gregory O Maughan - Superintendent Agreement 2025-2027.pdf](#) 

Motion to approve the Superintendent Contract for 2025-2027

*Moved by:* Wade Woolstenhulme

*Seconded by:* Ty Metcalf

**FOR:** Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

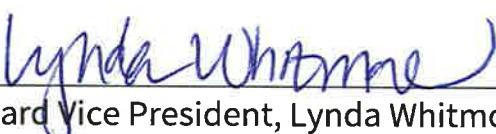
**Motion Carried 5-0**

8. **Board Items**

1. Budget Meeting scheduled June 26
2. Parades July 4th and July 25th: RSVP to Dawn or Superintendent
3. Reminder there is no board meeting scheduled in July.

Motion to adjourn at 7:55 PM

*Moved by:* Ty Metcalf

  
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Board Vice President, Lynda Whitmore

  
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Business Administrator, Adam Robinson