Location: 3047 N. 400 W. Spanish Fork, UT 84660

Date: August 14, 2025

Time: 0900

# Board of Directors

**I. Call to order: Terry Ficklin, Chairman**

**II. Consent Calendar: Terry Ficklin Chairman**

a) Meeting Minutes for June 2025
b) Warrant Register for June 2025 & July 2025
c) Financial Statements

**III. Business and Action Items:**

a) Election
Ernie John – Chairperson, Election for Vice-Chairperson
b) Stat Software

**IV. Policies:**

a) 03.01 Pay Period, Approval Process and Deductions, revised – Business Manager, Suzee Anderson
b) 03.03 Job Share, revised – Business Manager, Suzee Anderson
c) 06.15 COBRA, revised - Business Manager, Suzee Anderson
d) 11.01 General Guidelines, revised-Operation Manager, Tricia Breinholt
e) 14.02 Medical Call Processing, revised- Operation Manager, Tricia Breinholt

**V. Operations Chair Report: Chief Matt Johnson**

**VI. Directors Report: Heidi Healy Executive Director**

**VII. Open Forum**

**Next Meeting: September 11, 2025**
Patriot Day – Need to move meeting?

Attendance in person or
ZOOM Meeting

Board of Directors
Meeting Minutes
Thursday, June 12, 2025
Central Utah 911 Dispatch
3047 N 400 W
Spanish Fork, UT 84660

Members in Attendance:
Shane Sorensen, Alpine City
Ernie John, American Fork City, Vice-Chairman
Robert Morgan, Town of Cedar Hills
David Ulibarri, Eagle Mountain City
William McMullin, Town of Genola
JC Reynolds, Town of Goshen
Marvin Kenison, Juab County
Scott DaBell, Lehi City
Seth Atkinson, Nephi City
Todd Williams, Pleasant Grove
Terry Ficklin, Salem City
Norm Beagley, Santaquin City
Tyler Jacobson, Spanish Fork City
Mark Christensen, City of Saratoga Springs
Eric Ellis, Vineyard City
Dorel Kynaston, Woodland Hills

Absent Members:
David Gustin, Town of Cedar Fort
Jeff Weber, Eagle Mountain City
Jared Peterson, Elk Ridge City
Hollie McKinney, Town of Fairfield
Brittney Bills, Highland City
Scott Spencer, Payson City

Others in Attendance:
Vaughn Pickell, Central Utah 911, Legal Representative
Chief Matt Johnson, Central Utah 911, Operations Board Chairman
Heidi Healy, Central Utah 911, Executive Director
Noreen Stone, Central Utah 911, Operations Manager
Suzee Anderson, Central Utah 911, Business Manager
Rachel Glassford, Central Utah 911, Performance Development Manager
Marci Legerski, Central Utah 911, Performance Development Supervisor- Fire
April Robbins, Central Utah 911, Performance Development Supervisor- Police
Logan Durrans, Central Utah 911, IT Specialist
Rachel Sevison, Central Utah 911, Records Clerk

**Call to Order**
**Tyler Ficklin** called the meeting to order at 9:01 a.m.

**Consent Calendar**
**Tyler Ficklin** requested a motion on the consent calendar.

> **Tyler Jacobson made a motion to approve the consent calendar.**
> **Marvin Kenison seconded the motion. The motion passed unanimously.**

**Eric Ellis joined the meeting at 9:02 a.m.**

**Business and Action Items**
None, moved on

**Policies**
8.10- Security Incident Response Plan

> The change to this policy was who supervisors need to contact in the event of a security incident.
> **Tyler Jacobson** asked where to find this so others may know protocol
> **Norm Beagley** suggested we make this policy visible for everyone and make sure to train employees

**Ernie John made a motion to approve this policy.**
**Seth Atkinson seconded the motion, the motion passed unanimously**

10.03- Visitors in the Dispatch Center

> The change to this policy is how we will now shred forms with personal identification information (PII) and keep a log with basic information.

12.01- Police Dispatching

> The change made to this policy was adding TEN codes back into it.
> **Scott DaBell** asked why we were adding TEN code back in,
> **Noreen Stone** responded that in several instances it's simply quicker to use TEN code, we use APCO TEN code which is generally accepted across the states.
>
> **Sheriff Mike Smith joined at 9:08 a.m.**

**Seth Atkinson said 10-4 for a motion to approve policies 10.03 and 12.01.**
**Tyler Jacobson seconded the motion. Motion passed unanimously.**

**Operations Chair Report: Chief Matt Johnson**
The Operations Board discussed the policies on the agenda. Noreen Stone was presented with a quilt made from agency patches and shirts for her retirement. Next Operations Board meeting will be August 7, 2025.

**Director's Report: Heidi Healy**

**Director Healy** publicly thanked Noreen for all the years and work she's put in and how positively Noreen has affected the whole staff. Reminder that elections will be held in August. There are no meetings in July due to the holidays. Regarding the security incident, the cyber security team and attorney's have been emailed to wrap things up, we will continue to work with our own legal team. Central Utah 911 is looking at staffing with fire season starting, we want adequate coverage. If agencies need extra channels for special events please give notice so we can facilitate staffing coverage, communication is very important. Heidi gave a heads up on the great 10-200 drill that was done last October, Heidi looks forward to continuing them and getting out vital information and training. Director Healy discussed how moving forward we will continue planning for growth, some changes and restructuring are needed. Heidi really feels it's important to do the right thing to benefit us all and reduce the need for overhauls in the future. 4 new hires will be starting on Monday, including a lateral Mindy Kane who is an experienced dispatcher.

**Open Forum**

**Terry Ficklin** brought up Noreen Stone's retirement, looking back at all she's accomplished in her years and how appreciative we are of all her hard work.

**Mark Christensen** thanked Noreen and asked Heidi if she figured out a solution to the growth restructuring issue to let everyone know. Mark discussed how there is good data in the TSSD and he appreciates everything we do.

**Terry Ficklin** asked if there was a motion to adjourn the meeting.

**Ernie John made a motion to adjourn.**
**Eric Ellis seconded the motion. It passed unanimously.**

**Meeting was adjourned at 9:21 a.m.**

**Next meeting will be August 14, 2025, at 9:00 a.m.**

# Central Utah 911
## Invoice Register: 6/1/2025 to 6/30/2025 - All Invoices

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| Suzee- Quilt Rei | ANDERSON, SUZEE | 11816 | 6/5/2025 | 6/5/2025 | $350.58 | | | |
| | | | | | 350.58 | 911260.04.911 | Employee recognitions | Noreen's Quilt |
| 287311399106X0 | AT&T MOBILITY | 11848 | 6/30/2025 | 6/20/2025 | $139.23 | | | |
| | | | | | 139.23 | 911440.06.911 | Cell phones | Cell Phone |
| 5884 | Beazley Security, LLC | 11891 | 6/30/2025 | 6/30/2025 | $4,625.88 | | | |
| | | | | | 4,625.88 | 911740.01.911 | General/miscellaneous | Security Incident |
| PR060625-465 | Child Support Services | 11829 | 6/12/2025 | 6/12/2025 | $502.62 | | | |
| | | | | | 502.62 | 9112236 | Child Support Payable | Child Support |
| PR062025-465 | Child Support Services | 11838 | 6/26/2025 | 6/26/2025 | $502.62 | | | |
| | | | | | 502.62 | 9112236 | Child Support Payable | Child Support |
| | **Vendor Total:** | | | | **$1,005.24** | | | |
| 06/24/2025 | Clark, Micah | 11857 | 6/24/2025 | 6/24/2025 | $156.10 | | | |
| | | | | | 156.10 | 911150.01.911 | Mileage | Mileage for Micah |
| 2025040800 | Cyracom | 11819 | 6/5/2025 | 6/5/2025 | $817.65 | | | |
| | | | | | 817.65 | 911240.04.911 | Language Line | Interpertation Services |
| 2025047875 | Cyracom | 11858 | 6/30/2025 | 6/30/2025 | $952.89 | | | |
| | | | | | 952.89 | 911240.04.911 | Language Line | Language Line |
| | **Vendor Total:** | | | | **$1,770.54** | | | |
| 25061630831013 | Department of Govenment Operations | 11839 | 6/10/2025 | 6/10/2025 | $594.48 | | | |
| | | | | | 487.00 | 911260.03.911 | Holiday gift for employees | Gift Cards |
| | | | | | 56.78 | 911420.11.911 | TechSmith Camtasia | Camtasia |
| | | | | | 50.70 | 911420.11.911 | TechSmith Camtasia | Snagit |
| 25061630831409 | Department of Govenment Operations | 11839 | 6/10/2025 | 6/10/2025 | $2,379.70 | | | |
| | | | | | 1,277.64 | 911150.04.911 | Lodging | Logan Spillman |
| | | | | | 126.14 | 911260.04.911 | Employee recognitions | Book for Noreen |
| | | | | | 64.35 | 911260.04.911 | Employee recognitions | T-Shirts for Noreen's quilt |
| | | | | | 18.00 | 911310.05.911 | Professional development traini | Pins |
| | | | | | 285.00 | 911310.08.911 | Conference registrations | April - Active Shooter |
| | | | | | 46.50 | 911320.02.911 | IAEMD Certs/Recerts | EMD |
| | | | | | 35.00 | 911320.05.911 | Trainers course (CTO, recerts, e | CTO - Chance |
| | | | | | 15.00 | 911420.13.911 | HR LMS | Forms |
| | | | | | 33.76 | 911520.02.911 | Janitorial services and supplies | Janitorial Supplies |
| | | | | | 97.18 | 911520.02.911 | Janitorial services and supplies | Janitorial Supplies |
| | | | | | 95.96 | 911530.01.911 | Grounds maintenance | Lawn Mower Batteries |
| | | | | | 285.17 | 911540.04.911 | Dumpster | Trash Collection |
| 25071961641034 | Department of Govenment Operations | 11870 | 6/27/2025 | 7/10/2025 | $1,663.64 | | | |
| | | | | | 239.88 | 911220.01.911 | General office supplies | Acrobat Pro |
| | | | | | 11.76 | 911220.01.911 | General office supplies | photos |
| | | | | | 99.00 | 911310.05.911 | Professional development traini | Protocol 41 |
| | | | | | 18.00 | 911310.05.911 | Professional development traini | Pins |
| | | | | | 425.00 | 911320.02.911 | IAEMD Certs/Recerts | EMD - Nathan Olslen |
| | | | | | 425.00 | 911320.02.911 | IAEMD Certs/Recerts | EMD - Mindy Kane |
| | | | | | 137.56 | 911520.01.911 | Building maintenance supplies | Filters |
| | | | | | 2.33 | 911520.01.911 | Building maintenance supplies | Key |
| | | | | | 164.35 | 911520.02.911 | Janitorial services and supplies | Janitorial Supplies |
| | | | | | 140.76 | 911520.02.911 | Janitorial services and supplies | Janitorial Supplies |
| | **Vendor Total:** | | | | **$4,637.82** | | | |
| PR060625-581 | Equitable Financial Life Insurance Com | 11879 | 6/12/2025 | 6/12/2025 | $705.44 | | | |
| | | | | | 705.44 | 9112225 | Employee life ins payable | Elective Life Insurance |
| PR062025-581 | Equitable Financial Life Insurance Com | 11879 | 6/26/2025 | 6/26/2025 | $1,748.26 | | | |
| | | | | | 705.44 | 9112225 | Employee life ins payable | Elective Life Insurance |

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| | | | | | 193.50 | 9112225 | Employee life ins payable | Basic Life & AD&D Insurance |
| | | | | | 820.40 | 9112225 | Employee life ins payable | Long Term Disability |
| | | | | | 28.92 | 9112225 | Employee life ins payable | Dependent Life Insurance |
| | **Vendor Total:** | | | | **$2,453.70** | | | |
| PR060625-446 | Health Equity | EFT | 6/12/2025 | 6/12/2025 | $3,899.91 | | | |
| | | | | | 440.00 | 9112230 | HSA payable | HSA Single - July Benefit |
| | | | | | 3,459.91 | 9112230 | HSA payable | HSA Family - July Benefit |
| PR062025-446 | Health Equity | EFT | 6/26/2025 | 6/26/2025 | $3,899.91 | | | |
| | | | | | 440.00 | 9112230 | HSA payable | HSA Single - July Benefit |
| | | | | | 3,459.91 | 9112230 | HSA payable | HSA Family - July Benefit |
| | **Vendor Total:** | | | | **$7,799.82** | | | |
| 9249 | HOUSE OF HEARING OREM | 11840 | 6/23/2025 | 6/23/2025 | $100.00 | | | |
| | | | | | 100.00 | 911410.01.911 | Headsets, base stations, batteri | Headset |
| 9250 | HOUSE OF HEARING OREM | 11840 | 6/23/2025 | 6/23/2025 | $100.00 | | | |
| | | | | | 100.00 | 911410.01.911 | Headsets, base stations, batteri | Headset |
| 9252 | HOUSE OF HEARING OREM | 11840 | 6/23/2025 | 6/23/2025 | $100.00 | | | |
| | | | | | 100.00 | 911410.01.911 | Headsets, base stations, batteri | Headset |
| | **Vendor Total:** | | | | **$300.00** | | | |
| PR060625-448 | ICMA 401A | EFT | 6/12/2025 | 6/12/2025 | $12,228.52 | | | |
| | | | | | 9,455.53 | 9112224 | Retirement payable | 401A ICMA |
| | | | | | 2,772.99 | 9112224 | Retirement payable | 401A Loan ICMA |
| PR062025-448 | ICMA 401A | EFT | 6/26/2025 | 6/26/2025 | $10,797.10 | | | |
| | | | | | 8,024.11 | 9112224 | Retirement payable | 401A ICMA |
| | | | | | 2,772.99 | 9112224 | Retirement payable | 401A Loan ICMA |
| | **Vendor Total:** | | | | **$23,025.62** | | | |
| PR060625-449 | ICMA 457 | EFT | 6/12/2025 | 6/12/2025 | $13,038.72 | | | |
| | | | | | 10,494.12 | 9112224 | Retirement payable | 457 ICMA |
| | | | | | 2,544.60 | 9112224 | Retirement payable | 457 Loan ICMA |
| PR062025-449 | ICMA 457 | EFT | 6/26/2025 | 6/26/2025 | $11,668.87 | | | |
| | | | | | 8,963.41 | 9112224 | Retirement payable | 457 ICMA |
| | | | | | 2,705.46 | 9112224 | Retirement payable | 457 Loan ICMA |
| | **Vendor Total:** | | | | **$24,707.59** | | | |
| OR3608949 | INTERMOUNTAIN WORKMED | 11830 | 6/1/2025 | 6/1/2025 | $178.00 | | | |
| | | | | | 116.00 | 911240.05.911 | Drug Screening | Drug Screen |
| | | | | | 62.00 | 911240.07.911 | Audiometry Tests | Audiometry |
| SP3608787 | INTERMOUNTAIN WORKMED | 11830 | 6/1/2025 | 6/1/2025 | $246.00 | | | |
| | | | | | 153.00 | 911240.05.911 | Drug Screening | Drug Screen |
| | | | | | 93.00 | 911240.07.911 | Audiometry Tests | Audiometry |
| | **Vendor Total:** | | | | **$424.00** | | | |
| PR060625-444 | IRS Tax Deposit | EFT | 6/12/2025 | 6/12/2025 | $19,460.34 | | | |
| | | | | | 5,383.08 | 9112221 | Federal taxes payable | Medicare Tax |
| | | | | | 14,077.26 | 9112221 | Federal taxes payable | Federal Income Tax |
| PR062025-444 | IRS Tax Deposit | EFT | 6/26/2025 | 6/26/2025 | $35,679.31 | | | |
| | | | | | 5,956.20 | 9112221 | Federal taxes payable | Medicare Tax |
| | | | | | 29,723.11 | 9112221 | Federal taxes payable | Federal Income Tax |
| | **Vendor Total:** | | | | **$55,139.65** | | | |
| 351998 | JAN PRO | 11820 | 6/1/2025 | 6/1/2025 | $1,396.00 | | | |
| | | | | | 1,396.00 | 911520.02.911 | Janitorial services and supplies | Janitorial Service - June 2025 |

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| 93453946 | L3Harris Technologies, Inc. | 11821 | 6/4/2025 | 6/4/2025 | $258.00 | | | |
| PO# 10573 | | | | | 141.00 | 911410.02.911 | Computer peripheral/tools/acces | Cable XL Mobile USB and RS32 |
| | | | | | 117.00 | 911410.02.911 | Computer peripheral/tools/acces | Cable, XL Mobile Accessory |
| 0538 | McDonal Hopkins LLC | 11841 | 6/10/2025 | 6/10/2025 | $442.50 | | | |
| | | | | | 442.50 | 911740.01.911 | General/miscellaneous | Security Incident |
| PR060625-684 | MetLife | 11880 | 6/12/2025 | 6/12/2025 | $2,384.36 | | | |
| | | | | | 756.36 | 9112227 | Dental ins payable | Dental Ins Pre Tax Family-Plat |
| | | | | | 97.16 | 9112227 | Dental ins payable | Dental Ins Pre Tax Two Party-P |
| | | | | | 26.67 | 9112228 | Visions ins payale | Vision Ins Single |
| | | | | | 40.05 | 9112228 | Visions ins payale | Vision Ins Two Party |
| | | | | | 180.32 | 9112228 | Visions ins payale | Vision Ins Family |
| | | | | | 411.28 | 9112233 | Guardian payable | MetLife Pre Tax Hospital Indemn |
| | | | | | 187.58 | 9112233 | Guardian payable | MetLife Accident - Low |
| | | | | | 369.95 | 9112233 | Guardian payable | MetLife Accident - High |
| | | | | | 314.99 | 9112233 | Guardian payable | MetLife Pre Tax Critical Illness |
| PR062025-684 | MetLife | 11880 | 6/26/2025 | 6/26/2025 | $3,661.37 | | | |
| | | | | | 1,361.54 | 9112227 | Dental ins payable | Dental Ins Pre Tax Family-Plat |
| | | | | | 444.60 | 9112227 | Dental ins payable | Dental Ins Pre Tax Single-Plat |
| | | | | | 304.64 | 9112227 | Dental ins payable | Dental Ins Pre Tax Two Party-P |
| | | | | | 26.67 | 9112228 | Visions ins payale | Vision Ins Single |
| | | | | | 40.05 | 9112228 | Visions ins payale | Vision Ins Two Party |
| | | | | | 193.20 | 9112228 | Visions ins payale | Vision Ins Family |
| | | | | | 411.28 | 9112233 | Guardian payable | MetLife Pre Tax Hospital Indemn |
| | | | | | 187.58 | 9112233 | Guardian payable | MetLife Accident - Low |
| | | | | | 376.82 | 9112233 | Guardian payable | MetLife Accident - High |
| | | | | | 314.99 | 9112233 | Guardian payable | MetLife Pre Tax Critical Illness |
| | **Vendor Total:** | | | | **$6,045.73** | | | |
| PR060625-739 | Midland Credit Management | X999 | 6/12/2025 | 6/12/2025 | $477.69 | | | |
| | | | | | 477.69 | 9112232 | Garnishments payable | Garnishment |
| PR062025-739 | Midland Credit Management | X999 | 6/26/2025 | 6/26/2025 | $464.89 | | | |
| | | | | | 464.89 | 9112232 | Garnishments payable | Garnishment |
| reversal June | Midland Credit Management | X999 | 6/26/2025 | 6/26/2025 | ($942.58) | | | |
| | | | | | -942.58 | 9112232 | Garnishments payable | Garnishment reversal |
| | **Vendor Total:** | | | | **$0.00** | | | |
| 1073664 | NATIONAL BENEFITS SERVICES LLC | 11853 | 6/30/2025 | 6/30/2025 | $52.00 | | | |
| | | | | | 52.00 | 911110.03.911 | Employee benefits | Administration Fees |
| CP414448 | NATIONAL BENEFITS SERVICES LLC | 11884 | 6/8/2025 | 6/8/2025 | $88.16 | | | |
| | | | | | 88.16 | 9112229 | FSA payable | Claims Paid |
| CP416856 | NATIONAL BENEFITS SERVICES LLC | 11859 | 6/30/2025 | 7/6/2025 | $22.00 | | | |
| | | | | | 22.00 | 9112229 | FSA payable | Claims Paid |
| | **Vendor Total:** | | | | **$162.16** | | | |
| Garnishment 3 | OLSON SHANER | 11842 | 6/26/2025 | 6/26/2025 | $464.89 | | | |
| | | | | | 464.89 | 9112232 | Garnishments payable | Garnishment |
| PR060625-558 | PEHP | 11843 | 6/12/2025 | 6/12/2025 | $373.57 | | | |
| | | | | | 156.45 | 9112226 | Health ins payable | Traditional Insurance - Single |
| | | | | | 129.52 | 9112226 | Health ins payable | Traditional Insurance - Double |
| | | | | | 87.60 | 9112226 | Health ins payable | Traditional Insurance - Family |
| PR062025-558 | PEHP | 11843 | 6/26/2025 | 6/26/2025 | $52,253.53 | | | |
| | | | | | 4,850.88 | 9112226 | Health ins payable | HDHP - Single Plan |

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| | | | | | 32,258.20 | 9112226 | Health ins payable | HDHP - Family Plan |
| | | | | | 3,188.25 | 9112226 | Health ins payable | Traditional Insurance - Single |
| | | | | | 7,530.96 | 9112226 | Health ins payable | HDHP - Double |
| | | | | | 2,639.84 | 9112226 | Health ins payable | Traditional Insurance - Double |
| | | | | | 1,785.40 | 9112226 | Health ins payable | Traditional Insurance - Family |
| | **Vendor Total:** | | | | **$52,627.10** | | | |
| 0864-002105303 | REPUBLIC SERVICES #864 | 11823 | 6/1/2025 | 6/1/2025 | $285.17 | | | |
| | | | | | 285.17 | 911540.04.911 | Dumpster | 3-0864-0074463 |
| 13034573 | Spectrotel | 11831 | 6/1/2025 | 6/1/2025 | $946.66 | | | |
| | | | | | 946.66 | 911440.01.911 | 911 phones (selective router, N | Telephone |
| 13095195 | Spectrotel | 11864 | 6/30/2025 | 7/1/2025 | $944.49 | | | |
| | | | | | 944.49 | 911440.01.911 | 911 phones (selective router, N | Phones |
| | **Vendor Total:** | | | | **$1,891.15** | | | |
| 6425 | The Partridge Group | 11832 | 6/5/2025 | 6/5/2025 | $1,704.00 | | | |
| | | | | | 1,704.00 | 911240.06.911 | Pre-Employment Psychological | Pre-Employment Psychological |
| 7 | UTAH APCO CHAPTER | 11844 | 6/22/2025 | 6/22/2025 | $300.00 | | | |
| | | | | | 300.00 | 911310.08.911 | Conference registrations | Conference |
| 63633 | UTAH COUNTY AUDITOR | 11825 | 6/4/2025 | 6/4/2025 | $750.25 | | | |
| | | | | | 750.25 | 911440.07.911 | Fiber connectivity | Copper Telecommunications Pai |
| 63668 | UTAH COUNTY AUDITOR | 11834 | 6/6/2025 | 6/6/2025 | $1,564.00 | | | |
| | | | | | 1,564.00 | 911540.01.911 | Electricity | Electrical Usage - May 2024 |
| 63862 | UTAH COUNTY AUDITOR | 11865 | 6/30/2025 | 7/9/2025 | $1,689.57 | | | |
| | | | | | 1,689.57 | 911540.01.911 | Electricity | Electrical Usage - June 2025 |
| | **Vendor Total:** | | | | **$4,003.82** | | | |
| 1619590 | UTAH LOCAL GOVERNMENTS TRUST | 11826 | 6/3/2025 | 6/3/2025 | $418.50 | | | |
| | | | | | 418.50 | 911110.03.911 | Employee benefits | Workers Comp- June |
| PR060625-151 | UTAH RETIREMENT SYSTEMS | EFT | 6/12/2025 | 6/12/2025 | $29,425.94 | | | |
| | | | | | 27,001.53 | 9112224 | Retirement payable | State Retirement URS |
| | | | | | 2,339.01 | 9112224 | Retirement payable | 401k URS |
| | | | | | 85.40 | 9112224 | Retirement payable | 401K Loan URS |
| PR062025-151 | UTAH RETIREMENT SYSTEMS | EFT | 6/26/2025 | 6/26/2025 | $25,131.04 | | | |
| | | | | | 23,026.00 | 9112224 | Retirement payable | State Retirement URS |
| | | | | | 2,019.64 | 9112224 | Retirement payable | 401k URS |
| | | | | | 85.40 | 9112224 | Retirement payable | 401K Loan URS |
| | **Vendor Total:** | | | | **$54,556.98** | | | |
| PR060625-445 | Utah State Tax Commission | 11845 | 6/12/2025 | 6/12/2025 | $5,848.10 | | | |
| | | | | | 5,848.10 | 9112223 | State taxes payable | State Income Tax |
| PR062025-445 | Utah State Tax Commission | 11845 | 6/26/2025 | 6/26/2025 | $7,591.18 | | | |
| | | | | | 7,591.18 | 9112223 | State taxes payable | State Income Tax |
| | **Vendor Total:** | | | | **$13,439.28** | | | |
| CIV202506-0000 | Utopia Fiber | 11827 | 6/1/2025 | 6/1/2025 | $588.00 | | | |
| | | | | | 588.00 | 911440.08.911 | Internet | Internet |
| PR060625-456 | VASA Fitness | 11846 | 6/12/2025 | 6/12/2025 | $42.50 | | | |
| | | | | | 42.50 | 9112234 | Golds Gym Member payable | Gym Membership |
| PR062025-456 | VASA Fitness | 11846 | 6/26/2025 | 6/26/2025 | $42.50 | | | |
| | | | | | 42.50 | 9112234 | Golds Gym Member payable | Gym Membership |
| | **Vendor Total:** | | | | **$85.00** | | | |
| | | **Total:** | | | **$265,204.05** | | | |

**GL Account Summary**

| | | |
|---|---|---|
| 470.50 | 911110.03.911 | Employee benefits |

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| | | | | | 156.10 | 911150.01.911 | Mileage | |
| | | | | | 1,277.64 | 911150.04.911 | Lodging | |
| | | | | | 251.64 | 911220.01.911 | General office supplies | |
| | | | | | 55,139.65 | 9112221 | Federal taxes payable | |
| | | | | | 13,439.28 | 9112223 | State taxes payable | |
| | | | | | 102,290.19 | 9112224 | Retirement payable | |
| | | | | | 2,453.70 | 9112225 | Employee life ins payable | |
| | | | | | 52,627.10 | 9112226 | Health ins payable | |
| | | | | | 2,964.30 | 9112227 | Dental ins payable | |
| | | | | | 506.96 | 9112228 | Visions ins payale | |
| | | | | | 110.16 | 9112229 | FSA payable | |
| | | | | | 7,799.82 | 9112230 | HSA payable | |
| | | | | | 464.89 | 9112232 | Garnishments payable | |
| | | | | | 2,574.47 | 9112233 | Guardian payable | |
| | | | | | 85.00 | 9112234 | Golds Gym Member payable | |
| | | | | | 1,005.24 | 9112236 | Child Support Payable | |
| | | | | | 1,770.54 | 911240.04.911 | Language Line | |
| | | | | | 269.00 | 911240.05.911 | Drug Screening | |
| | | | | | 1,704.00 | 911240.06.911 | Pre-Employment Psychological | |
| | | | | | 155.00 | 911240.07.911 | Audiometry Tests | |
| | | | | | 487.00 | 911260.03.911 | Holiday gift for employees | |
| | | | | | 541.07 | 911260.04.911 | Employee recognitions | |
| | | | | | 135.00 | 911310.05.911 | Professional development traini | |
| | | | | | 585.00 | 911310.08.911 | Conference registrations | |
| | | | | | 896.50 | 911320.02.911 | IAEMD Certs/Recerts | |
| | | | | | 35.00 | 911320.05.911 | Trainers course (CTO, recerts, e | |
| | | | | | 300.00 | 911410.01.911 | Headsets, base stations, batteri | |
| | | | | | 258.00 | 911410.02.911 | Computer peripheral/tools/acces | |
| | | | | | 107.48 | 911420.11.911 | TechSmith Camtasia | |
| | | | | | 15.00 | 911420.13.911 | HR LMS | |
| | | | | | 1,891.15 | 911440.01.911 | 911 phones (selective router, N | |
| | | | | | 139.23 | 911440.06.911 | Cell phones | |
| | | | | | 750.25 | 911440.07.911 | Fiber connectivity | |
| | | | | | 588.00 | 911440.08.911 | Internet | |
| | | | | | 139.89 | 911520.01.911 | Building maintenance supplies | |
| | | | | | 1,832.05 | 911520.02.911 | Janitorial services and supplies | |
| | | | | | 95.96 | 911530.01.911 | Grounds maintenance | |
| | | | | | 3,253.57 | 911540.01.911 | Electricity | |
| | | | | | 570.34 | 911540.04.911 | Dumpster | |
| | | | | | 5,068.38 | 911740.01.911 | General/miscellaneous | |
| | | | | | **265,204.05** | | **Total** | |
| | | | | | **$265,204.05** | | **GL Account Summary Total** | |

# Central Utah 911
## Invoice Register: 7/1/2025 to 7/31/2025 - All Invoices

8/11/2025

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| INV00419329 | ALADTEC INC. | 11882 | 7/1/2025 | 5/22/2025 | $7,074.22 | | | |
| | | | | | 7,074.22 | 911420.01.911 | Schedule software | Aladtec |
| 287311399106X0 | AT&T MOBILITY | 11890 | 7/20/2025 | 7/20/2025 | $139.23 | | | |
| | | | | | 139.23 | 911440.06.911 | Cell phones | Cell Phone |
| PR070425-465 | Child Support Services | 11856 | 7/10/2025 | 7/10/2025 | $502.62 | | | |
| | | | | | 502.62 | 9112236 | Child Support Payable | Child Support |
| PR071825-465 | Child Support Services | 11869 | 7/23/2025 | 7/23/2025 | $502.62 | | | |
| | | | | | 502.62 | 9112236 | Child Support Payable | Child Support |
| | **Vendor Total:** | | | | **$1,005.24** | | | |
| 2025051482 | Cyracom | 11893 | 7/31/2025 | 7/31/2025 | $992.22 | | | |
| | | | | | 992.22 | 911240.04.911 | Language Line | Translation Services |
| 26071961410243 | Department of Govenment Operations | 11870 | 7/1/2025 | 7/10/2025 | $921.72 | | | |
| | | | | | 730.94 | 911220.01.911 | General office supplies | Desks / Screens / Scanners |
| | | | | | 125.00 | 911310.08.911 | Conference registrations | TAC |
| | | | | | 15.00 | 911420.13.911 | HR LMS | Forms |
| | | | | | 50.78 | 911530.04.911 | Equipment | Lube |
| 1752129 | Equitable Financial Life Insurance Com | 11879 | 7/28/2025 | 7/28/2025 | $161.97 | | | |
| | | | | | 161.97 | 9112225 | Employee life ins payable | Adjustments |
| PR070425-581 | Equitable Financial Life Insurance Com | 11879 | 7/10/2025 | 7/10/2025 | $700.21 | | | |
| | | | | | 700.21 | 9112225 | Employee life ins payable | Elective Life Insurance |
| PR071825-581 | Equitable Financial Life Insurance Com | 11879 | 7/23/2025 | 7/23/2025 | $1,812.20 | | | |
| | | | | | 700.21 | 9112225 | Employee life ins payable | Elective Life Insurance |
| | | | | | 207.04 | 9112225 | Employee life ins payable | Basic Life & AD&D Insurance |
| | | | | | 874.23 | 9112225 | Employee life ins payable | Long Term Disability |
| | | | | | 30.72 | 9112225 | Employee life ins payable | Dependent Life Insurance |
| | **Vendor Total:** | | | | **$2,674.38** | | | |
| INV118081 | FRONTLINE PUBLIC SAFETY SOLUTI | 11849 | 7/1/2025 | 7/1/2025 | $11,658.94 | | | |
| | | | | | 11,658.94 | 911420.04.911 | Frontline | Frontline |
| 23q35md | Health Equity | 11850 | 7/1/2025 | 6/25/2025 | $69.30 | | | |
| | | | | | 69.30 | 9112230 | HSA payable | Health Equity Fee |
| PR070425-446 | Health Equity | EFT | 7/10/2025 | 7/10/2025 | $6,657.32 | | | |
| | | | | | 1,094.06 | 9112230 | HSA payable | HSA Single - July Benefit |
| | | | | | 5,563.26 | 9112230 | HSA payable | HSA Family - July Benefit |
| PR071825-446 | Health Equity | EFT | 7/23/2025 | 7/23/2025 | $6,882.32 | | | |
| | | | | | 1,094.06 | 9112230 | HSA payable | HSA Single - July Benefit |
| | | | | | 5,788.26 | 9112230 | HSA payable | HSA Family - July Benefit |
| | **Vendor Total:** | | | | **$13,608.94** | | | |
| 9289 | HOUSE OF HEARING OREM | 11871 | 7/1/2025 | 7/1/2025 | $100.00 | | | |
| | | | | | 100.00 | 911410.01.911 | Headsets, base stations, batteri | Earmold |
| PR070425-448 | ICMA 401A | eft | 7/10/2025 | 7/10/2025 | $11,742.71 | | | |
| | | | | | 8,969.72 | 9112224 | Retirement payable | 401A ICMA |
| | | | | | 2,772.99 | 9112224 | Retirement payable | 401A Loan ICMA |
| PR071825-448 | ICMA 401A | EFT | 7/23/2025 | 7/23/2025 | $11,866.74 | | | |
| | | | | | 9,093.75 | 9112224 | Retirement payable | 401A ICMA |
| | | | | | 2,772.99 | 9112224 | Retirement payable | 401A Loan ICMA |
| | **Vendor Total:** | | | | **$23,609.45** | | | |
| PR070425-449 | ICMA 457 | eft | 7/10/2025 | 7/10/2025 | $12,563.79 | | | |
| | | | | | 9,858.33 | 9112224 | Retirement payable | 457 ICMA |

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| | | | | | 2,705.46 | 9112224 | Retirement payable | 457 Loan ICMA |
| PR071825-449 | ICMA 457 | EFT | 7/23/2025 | 7/23/2025 | $12,736.41 | | | |
| | | | | | 10,030.95 | 9112224 | Retirement payable | 457 ICMA |
| | | | | | 2,705.46 | 9112224 | Retirement payable | 457 Loan ICMA |
| | **Vendor Total:** | | | | **$25,300.20** | | | |
| 1101291628 | INSIGHT | 11872 | 7/9/2025 | 7/9/2025 | $3,614.55 | | | |
| PO# 10576 | | | | | 0.45 | 911110.01.911 | Wages | adjustment |
| | | | | | 3,614.10 | 911420.17.911 | Online Backup | Veeam Data Cloud Vault |
| OR3627072 | INTERMOUNTAIN WORKMED | 11895 | 7/22/2025 | 7/22/2025 | $82.00 | | | |
| | | | | | 51.00 | 911240.05.911 | Drug Screening | Drug Screen |
| | | | | | 31.00 | 911240.07.911 | Audiometry Tests | Audiometry |
| PR070425-444 | IRS Tax Deposit | eft | 7/10/2025 | 7/10/2025 | $20,608.33 | | | |
| | | | | | 5,005.88 | 9112221 | Federal taxes payable | Medicare Tax |
| | | | | | 15,602.45 | 9112221 | Federal taxes payable | Federal Income Tax |
| PR071825-444 | IRS Tax Deposit | EFT | 7/23/2025 | 7/23/2025 | $19,188.25 | | | |
| | | | | | 5,011.98 | 9112221 | Federal taxes payable | Medicare Tax |
| | | | | | 14,176.27 | 9112221 | Federal taxes payable | Federal Income Tax |
| | **Vendor Total:** | | | | **$39,796.58** | | | |
| 3862 | ISpy Fire, Inc. | 11851 | 7/1/2025 | 5/7/2025 | $22,425.00 | | | |
| | | | | | 22,425.00 | 911430.08.911 | Notification System | I Spy |
| 352724 | JAN PRO | 11852 | 7/1/2025 | 7/1/2025 | $1,396.00 | | | |
| | | | | | 1,396.00 | 911520.02.911 | Janitorial services and supplies | Janitorial Service - July 2025 |
| 353469 | JAN PRO | 11883 | 7/31/2025 | 7/31/2025 | $1,396.00 | | | |
| | | | | | 1,396.00 | 911520.02.911 | Janitorial services and supplies | Janitorial Service - August 2025 |
| | **Vendor Total:** | | | | **$2,792.00** | | | |
| 86246171 | MetLife | 11880 | 7/1/2025 | 7/1/2025 | $202.16 | | | |
| | | | | | 202.16 | 9112227 | Dental ins payable | Adjust |
| 86605010 | MetLife | 11880 | 7/28/2025 | 7/28/2025 | $168.73 | | | |
| | | | | | 168.73 | 9112227 | Dental ins payable | Adjustments |
| PR070425-684 | MetLife | 11880 | 7/10/2025 | 7/10/2025 | $2,531.56 | | | |
| | | | | | 846.26 | 9112227 | Dental ins payable | Dental Ins Pre Tax Family-Plat |
| | | | | | 161.81 | 9112227 | Dental ins payable | Dental Ins Pre Tax Two Party-P |
| | | | | | 38.10 | 9112228 | Visions ins payale | Vision Ins Single |
| | | | | | 48.06 | 9112228 | Visions ins payale | Vision Ins Two Party |
| | | | | | 193.20 | 9112228 | Visions ins payale | Vision Ins Family |
| | | | | | 334.66 | 9112233 | Guardian payable | MetLife Pre Tax Hospital Indemn |
| | | | | | 255.15 | 9112233 | Guardian payable | MetLife Accident - Low |
| | | | | | 319.94 | 9112233 | Guardian payable | MetLife Accident - High |
| | | | | | 334.38 | 9112233 | Guardian payable | MetLife Pre Tax Critical Illness |
| PR071825-684 | MetLife | 11880 | 7/23/2025 | 7/23/2025 | $3,913.60 | | | |
| | | | | | 1,443.05 | 9112227 | Dental ins payable | Dental Ins Pre Tax Family-Plat |
| | | | | | 439.74 | 9112227 | Dental ins payable | Dental Ins Pre Tax Single-Plat |
| | | | | | 507.32 | 9112227 | Dental ins payable | Dental Ins Pre Tax Two Party-P |
| | | | | | 38.10 | 9112228 | Visions ins payale | Vision Ins Single |
| | | | | | 48.06 | 9112228 | Visions ins payale | Vision Ins Two Party |
| | | | | | 193.20 | 9112228 | Visions ins payale | Vision Ins Family |
| | | | | | 334.66 | 9112233 | Guardian payable | MetLife Pre Tax Hospital Indemn |
| | | | | | 255.15 | 9112233 | Guardian payable | MetLife Accident - Low |
| | | | | | 319.94 | 9112233 | Guardian payable | MetLife Accident - High |
| | | | | | 334.38 | 9112233 | Guardian payable | MetLife Pre Tax Critical Illness |

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| | **Vendor Total:** | | | | **$6,816.05** | | | |
| PR070425-739 | Midland Credit Management | X999 | 7/10/2025 | 7/10/2025 | $500.39 | | | |
| | | | | | 500.39 | 9112232 | Garnishments payable | Garnishment |
| PR071825-739 | Midland Credit Management | X999 | 7/23/2025 | 7/23/2025 | $23.96 | | | |
| | | | | | 23.96 | 9112232 | Garnishments payable | Garnishment |
| Taylor Higginson | Midland Credit Management | X999 | 7/23/2025 | 7/23/2025 | ($23.96) | | | |
| | | | | | -23.96 | 9112232 | Garnishments payable | Garnishment reversal |
| | **Vendor Total:** | | | | **$500.39** | | | |
| 1084759 | NATIONAL BENEFITS SERVICES LLC | 11884 | 7/31/2025 | 7/31/2025 | $52.00 | | | |
| | | | | | 52.00 | 911110.03.911 | Employee benefits | NBS |
| CP417857 | NATIONAL BENEFITS SERVICES LLC | 11873 | 7/20/2025 | 7/20/2025 | $177.62 | | | |
| | | | | | 177.62 | 9112229 | FSA payable | Claims Paid |
| | **Vendor Total:** | | | | **$229.62** | | | |
| 44527 | NLE | 11860 | 7/1/2025 | 7/1/2025 | $14,551.00 | | | |
| PO# 10579 | | | | | 11,401.00 | 911420.02.911 | Renewals for firewall | Coterm network equipment |
| | | | | | 3,150.00 | 911420.02.911 | Renewals for firewall | NLE Pre-paid service hours |
| Meals - POST an | Olsen, Nathan Trevor | 11885 | 7/14/2025 | 7/14/2025 | $60.00 | | | |
| | | | | | 60.00 | 911150.06.911 | Meals - at training | Meals |
| Mileage - POST | Olsen, Nathan Trevor | 11885 | 7/14/2025 | 7/14/2025 | $580.30 | | | |
| | | | | | 580.30 | 911150.01.911 | Mileage | Mileage |
| | **Vendor Total:** | | | | **$640.30** | | | |
| Garnishment 4 | OLSON SHANER | 11861 | 7/17/2025 | 7/17/2025 | $500.39 | | | |
| | | | | | 500.39 | 9112232 | Garnishments payable | Garnishment |
| Garnishment 5 | OLSON SHANER | 11874 | 7/18/2025 | 7/18/2025 | $497.88 | | | |
| | | | | | 497.88 | 9112232 | Garnishments payable | Garnishment |
| | **Vendor Total:** | | | | **$998.27** | | | |
| PDQ-55905 | PDQ.com | 11875 | 7/17/2025 | 7/17/2025 | $1,402.50 | | | |
| PO# 10583 | | | | | 1,402.50 | 911420.10.911 | Renewals for SplashTop, PDQ, | PDQ Deploy & Inventory |
| 584396 | PEHP | 11881 | 7/28/2025 | 7/28/2025 | $54,423.84 | | | |
| | | | | | 54,423.84 | 9112226 | Health ins payable | July / August Bills |
| PR070425-558 | PEHP | 11881 | 7/10/2025 | 7/10/2025 | $792.94 | | | |
| | | | | | 186.72 | 9112226 | Health ins payable | Traditional Insurance - Single |
| | | | | | 257.68 | 9112226 | Health ins payable | Traditional Insurance - Double |
| | | | | | 348.54 | 9112226 | Health ins payable | Traditional Insurance - Family |
| PR071825-558 | PEHP | 11881 | 7/23/2025 | 7/23/2025 | $60,407.70 | | | |
| | | | | | 6,592.40 | 9112226 | Health ins payable | HDHP - Single Plan |
| | | | | | 35,071.34 | 9112226 | Health ins payable | HDHP - Family Plan |
| | | | | | 2,164.44 | 9112226 | Health ins payable | Traditional Insurance - Single |
| | | | | | 9,552.34 | 9112226 | Health ins payable | HDHP - Double |
| | | | | | 2,986.92 | 9112226 | Health ins payable | Traditional Insurance - Double |
| | | | | | 4,040.26 | 9112226 | Health ins payable | Traditional Insurance - Family |
| | **Vendor Total:** | | | | **$115,624.48** | | | |
| 250701 | PELORUS METHODS | 11854 | 7/1/2025 | 6/1/2025 | $1,150.00 | | | |
| | | | | | 1,150.00 | 911420.13.911 | HR LMS | Software & Support |
| SIN410304 | PRIORITY DISPATCH CORPORATION | 11862 | 7/1/2025 | 7/1/2025 | $15,400.00 | | | |
| | | | | | 15,400.00 | 911430.06.911 | ProQA/AQUA support | PRO QA/Aqua |
| 0864-002113750 | REPUBLIC SERVICES #864 | 11863 | 7/1/2025 | 7/1/2025 | $339.13 | | | |
| | | | | | 339.13 | 911540.04.911 | Dumpster | Dumpster |

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| 0864-002143521 | REPUBLIC SERVICES #864 | 11898 | 7/31/2025 | 7/31/2025 | $343.65 | | | |
| | | | | | 343.65 | 911540.04.911 | Dumpster | Dumpster |
| | **Vendor Total:** | | | | **$682.78** | | | |
| Meals - POST an | Solorzano, Kressa Sage | 11886 | 7/14/2025 | 7/14/2025 | $54.95 | | | |
| | | | | | 54.95 | 911150.06.911 | Meals - at training | Meals - POST and Ride Alongs |
| Mileage - POST | Solorzano, Kressa Sage | 11886 | 7/14/2025 | 7/14/2025 | $103.60 | | | |
| | | | | | 103.60 | 911150.01.911 | Mileage | Mileage |
| | **Vendor Total:** | | | | **$158.55** | | | |
| 07.20.2025 | SPANISH FORK CITY | 11868 | 7/22/2025 | 7/22/2025 | $1,227.81 | | | |
| | | | | | 1,227.81 | 911540.02.911 | Water and sewer | Water & Sewer |
| 102950 | SPANISH FORK CITY | 11876 | 7/21/2025 | 7/21/2025 | $14,697.33 | | | |
| | | | | | 14,697.33 | 911240.01.911 | Legal services | Legal Services |
| | **Vendor Total:** | | | | **$15,925.14** | | | |
| INV-0019952 | Threads Culture | 11855 | 7/1/2025 | 6/26/2025 | $314.10 | | | |
| | | | | | 314.10 | 911420.13.911 | HR LMS | Threads Software |
| INV-0020081 | Threads Culture | 11899 | 7/26/2025 | 7/26/2025 | $314.10 | | | |
| | | | | | 314.10 | 911420.13.911 | HR LMS | Threads Software |
| | **Vendor Total:** | | | | **$628.20** | | | |
| 63825 | UTAH COUNTY AUDITOR | 11865 | 7/2/2025 | 7/2/2025 | $472.48 | | | |
| | | | | | 472.48 | 911440.07.911 | Fiber connectivity | Fiber - July 2025 |
| 1621040 | UTAH LOCAL GOVERNMENTS TRUST | EFT | 7/3/2025 | 7/3/2025 | $16,867.80 | | | |
| | | | | | 16,867.80 | 911250.01.911 | General liability insurace | Property |
| 1621041 | UTAH LOCAL GOVERNMENTS TRUST | EFT | 7/3/2025 | 7/3/2025 | $8,860.32 | | | |
| | | | | | 8,860.32 | 911250.04.911 | Facility property insurance | Property Insurance |
| 1622148 | UTAH LOCAL GOVERNMENTS TRUST | EFT | 7/3/2025 | 7/3/2025 | $504.95 | | | |
| | | | | | 504.95 | 911110.03.911 | Employee benefits | Workers Comp - July/ |
| | **Vendor Total:** | | | | **$26,233.07** | | | |
| PR070425-151 | UTAH RETIREMENT SYSTEMS | eft | 7/10/2025 | 7/10/2025 | $26,121.18 | | | |
| | | | | | 24,107.48 | 9112224 | Retirement payable | State Retirement URS |
| | | | | | 1,928.30 | 9112224 | Retirement payable | 401k URS |
| | | | | | 85.40 | 9112224 | Retirement payable | 401K Loan URS |
| PR071825-151 | UTAH RETIREMENT SYSTEMS | EFT | 7/23/2025 | 7/23/2025 | $26,160.57 | | | |
| | | | | | 24,164.20 | 9112224 | Retirement payable | State Retirement URS |
| | | | | | 1,910.97 | 9112224 | Retirement payable | 401k URS |
| | | | | | 85.40 | 9112224 | Retirement payable | 401K Loan URS |
| | **Vendor Total:** | | | | **$52,281.75** | | | |
| PR070425-445 | Utah State Tax Commission | 11877 | 7/10/2025 | 7/10/2025 | $6,346.08 | | | |
| | | | | | 6,346.08 | 9112223 | State taxes payable | State Income Tax |
| PR071825-445 | Utah State Tax Commission | 11877 | 7/23/2025 | 7/23/2025 | $5,871.97 | | | |
| | | | | | 5,871.97 | 9112223 | State taxes payable | State Income Tax |
| | **Vendor Total:** | | | | **$12,218.05** | | | |
| CIV202507-0000 | Utopia Fiber | 11866 | 7/1/2025 | 7/1/2025 | $588.00 | | | |
| | | | | | 588.00 | 911440.08.911 | Internet | Internet |
| PR070425-456 | VASA Fitness | 11878 | 7/10/2025 | 7/10/2025 | $42.50 | | | |
| | | | | | 42.50 | 9112234 | Golds Gym Member payable | Gym Membership |
| PR071825-456 | VASA Fitness | 11878 | 7/23/2025 | 7/23/2025 | $42.50 | | | |
| | | | | | 42.50 | 9112234 | Golds Gym Member payable | Gym Membership |

| Invoice No. | Vendor | Check No. | Ledger Date | Due Date | Amount | Account No. | Account Name. | Description |
|---|---|---|---|---|---|---|---|---|
| | **Vendor Total:** | | | | **$85.00** | | | |
| 70740 | WestPro | 11867 | 7/1/2025 | 7/1/2025 | $1,111.03 | | | |
| | | | | | 1,111.03 | 911260.04.911 | Employee recognitions | Shirts for Birthdays |
| Meals - POST an | Wood, Heather Lynne | 11889 | 7/14/2025 | 7/14/2025 | $42.94 | | | |
| | | | | | 42.94 | 911150.06.911 | Meals - at training | Meals - POST and Ride Along |
| Mileage - POST | Wood, Heather Lynne | 11889 | 7/14/2025 | 7/14/2025 | $103.60 | | | |
| | | | | | 103.60 | 911150.01.911 | Mileage | Mileage POST |
| | **Vendor Total:** | | | | **$146.54** | | | |
| | | | **Total:** | | **$423,637.87** | | | |

**GL Account Summary**

| Amount | Account No. | Account Name |
|---|---|---|
| 0.45 | 911110.01.911 | Wages |
| 556.95 | 911110.03.911 | Employee benefits |
| 787.50 | 911150.01.911 | Mileage |
| 157.89 | 911150.06.911 | Meals - at training |
| 730.94 | 911220.01.911 | General office supplies |
| 39,796.58 | 9112221 | Federal taxes payable |
| 12,218.05 | 9112223 | State taxes payable |
| 101,191.40 | 9112224 | Retirement payable |
| 2,674.38 | 9112225 | Employee life ins payable |
| 115,624.48 | 9112226 | Health ins payable |
| 3,769.07 | 9112227 | Dental ins payable |
| 558.72 | 9112228 | Visions ins payale |
| 177.62 | 9112229 | FSA payable |
| 13,608.94 | 9112230 | HSA payable |
| 1,498.66 | 9112232 | Garnishments payable |
| 2,488.26 | 9112233 | Guardian payable |
| 85.00 | 9112234 | Golds Gym Member payable |
| 1,005.24 | 9112236 | Child Support Payable |
| 14,697.33 | 911240.01.911 | Legal services |
| 992.22 | 911240.04.911 | Language Line |
| 51.00 | 911240.05.911 | Drug Screening |
| 31.00 | 911240.07.911 | Audiometry Tests |
| 16,867.80 | 911250.01.911 | General liability insurace |
| 8,860.32 | 911250.04.911 | Facility property insurance |
| 1,111.03 | 911260.04.911 | Employee recognitions |
| 125.00 | 911310.08.911 | Conference registrations |
| 100.00 | 911410.01.911 | Headsets, base stations, batteri |
| 7,074.22 | 911420.01.911 | Schedule software |
| 14,551.00 | 911420.02.911 | Renewals for firewall |
| 11,658.94 | 911420.04.911 | Frontline |
| 1,402.50 | 911420.10.911 | Renewals for SplashTop, PDQ, |
| 1,793.20 | 911420.13.911 | HR LMS |
| 3,614.10 | 911420.17.911 | Online Backup |
| 15,400.00 | 911430.06.911 | ProQA/AQUA support |
| 22,425.00 | 911430.08.911 | Notification System |
| 139.23 | 911440.06.911 | Cell phones |
| 472.48 | 911440.07.911 | Fiber connectivity |
| 588.00 | 911440.08.911 | Internet |
| 2,792.00 | 911520.02.911 | Janitorial services and supplies |
| 50.78 | 911530.04.911 | Equipment |
| 1,227.81 | 911540.02.911 | Water and sewer |
| 682.78 | 911540.04.911 | Dumpster |
| **423,637.87** | | **Total** |
| **$423,637.87** | | **GL Account Summary Total** |

# Central Utah 911
**Operational Budget Report**
**911 Central Utah 911 - 07/01/2024 to 06/30/2025**
**100.00% of the fiscal year has expired**

| | Prior YTD Actual | June Actual | 2025 YTD Actual | 2025 Budget | Unearned/ Unused | % Earned/ Used |
|---|---|---|---|---|---|---|
| **Income from operations** | | | | | | |
| **Income** | | | | | | |
| **Taxes** | | | | | | |
| 310-100 USER FEES | 3,520,557.41 | 1,603,039.48 | 4,430,700.32 | 4,951,717.00 | 521,016.68 | 89.48% |
| 310-300 911 REVENUES | 2,309,069.59 | 231,329.25 | 2,807,375.36 | 2,981,508.00 | 174,132.64 | 94.16% |
| **Total Taxes** | **5,829,627.00** | **1,834,368.73** | **7,238,075.68** | **7,933,225.00** | **695,149.32** | **91.24%** |
| **Intergovernmental revenue** | | | | | | |
| 370-100 GRANTS | (80.00) | 0.00 | (6,715.00) | 2,800.00 | 9,515.00 | -239.82% |
| **Total Intergovernmental revenue** | **(80.00)** | **0.00** | **(6,715.00)** | **2,800.00** | **9,515.00** | **-239.82%** |
| **Interest** | | | | | | |
| 360-100 INTEREST INCOME | 126,794.06 | 7,040.56 | 99,162.83 | 125,150.00 | 25,987.17 | 79.24% |
| **Total Interest** | **126,794.06** | **7,040.56** | **99,162.83** | **125,150.00** | **25,987.17** | **79.24%** |
| **Miscellaneous revenue** | | | | | | |
| 360-900 MISCELLANEOUS REVENUE | 49,334.23 | 388,684.66 | 393,260.28 | 0.00 | (393,260.28) | 0.00% |
| **Total Miscellaneous revenue** | **49,334.23** | **388,684.66** | **393,260.28** | **0.00** | **(393,260.28)** | **0.00%** |
| **Total Income** | **6,005,675.29** | **2,230,093.95** | **7,723,783.79** | **8,061,175.00** | **337,391.21** | **95.81%** |
| **Expenses** | | | | | | |
| **110-130 Salaries and Benefits** | | | | | | |
| **Salaries** | | | | | | |
| 110.01.911 Wages | 3,699,466.93 | 367,716.66 | 4,094,445.45 | 4,502,250.00 | 407,804.55 | 90.94% |
| 110.02.911 Overtime | 396,077.41 | 36,243.49 | 430,924.15 | 450,000.00 | 19,075.85 | 95.76% |
| 110.04.911 Performance-based increas | 0.00 | 0.00 | 0.00 | 250,000.00 | 250,000.00 | 0.00% |
| **Total Salaries** | **4,095,544.34** | **403,960.15** | **4,525,369.60** | **5,202,250.00** | **676,880.40** | **86.99%** |
| **Benefits** | | | | | | |
| 110.03.911 Employee benefits | 1,681,334.07 | 131,409.22 | 1,764,310.56 | 2,160,000.00 | 395,689.44 | 81.68% |
| **Total Benefits** | **1,681,334.07** | **131,409.22** | **1,764,310.56** | **2,160,000.00** | **395,689.44** | **81.68%** |
| **Total 110-130 Salaries and Benefits** | **5,776,878.41** | **535,369.37** | **6,289,680.16** | **7,362,250.00** | **1,072,569.84** | **85.43%** |
| **150 Travel/Transportation** | | | | | | |
| 150.01.911 Mileage | 5,213.61 | 156.10 | 6,764.32 | 4,300.00 | (2,464.32) | 157.31% |
| 150.03.911 Transportation | 557.78 | 0.00 | 1,082.39 | 3,000.00 | 1,917.61 | 36.08% |
| 150.04.911 Lodging | 4,621.58 | 1,277.64 | 3,480.35 | 3,000.00 | (480.35) | 116.01% |
| 150.05.911 Per Diem - out of area | 1,027.00 | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00% |
| 150.06.911 Meals - at training | 538.58 | 0.00 | 608.09 | 1,500.00 | 891.91 | 40.54% |
| 150.07.911 Other (parking, etc.) | 24.00 | 0.00 | 42.90 | 300.00 | 257.10 | 14.30% |
| **Total 150 Travel/Transportation** | **11,982.55** | **1,433.74** | **11,978.05** | **14,600.00** | **2,621.95** | **82.04%** |
| **160 Miscellaneous** | | | | | | |
| 160.01.911 Wire transfers/bank fees | 1,726.40 | 14.18 | 134.49 | 600.00 | 465.51 | 22.42% |
| **Total 160 Miscellaneous** | **1,726.40** | **14.18** | **134.49** | **600.00** | **465.51** | **22.42%** |
| **210 Books/Subscr/Memberships** | | | | | | |
| 210.01.911 APCO Memberships | 1,807.99 | 0.00 | 1,861.00 | 1,800.00 | (61.00) | 103.39% |
| 210.03.911 Utah Government Finance As | 0.00 | 0.00 | 50.00 | 50.00 | 0.00 | 100.00% |
| 210.04.911 Utah County EMS Council Du | 175.00 | 0.00 | 175.00 | 175.00 | 0.00 | 100.00% |
| **Total 210 Books/Subscr/Memberships** | **1,982.99** | **0.00** | **2,086.00** | **2,025.00** | **(61.00)** | **103.01%** |
| **220 Office Expense & Supplies** | | | | | | |
| 220.01.911 General office supplies | 3,396.31 | 251.64 | 2,081.46 | 1,500.00 | (581.46) | 138.76% |
| 220.02.911 Printing | 134.90 | 0.00 | 880.00 | 250.00 | (630.00) | 352.00% |
| 220.03.911 Copier supplies/usage | 102.38 | 0.00 | 124.46 | 200.00 | 75.54 | 62.23% |
| 220.04.911 Printer supplies (toner) | 351.35 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 220.05.911 Postage | 243.95 | 0.00 | 259.95 | 200.00 | (59.95) | 129.98% |
| **Total 220 Office Expense & Supplies** | **4,228.89** | **251.64** | **3,345.87** | **2,650.00** | **(695.87)** | **126.26%** |
| **230 Public Notices** | | | | | | |
| 230.01.911 Public notices/district | 65.99 | 0.00 | 30.99 | 400.00 | 369.01 | 7.75% |
| 230.02.911 Job advertisements | 302.43 | 0.00 | 25.00 | 0.00 | (25.00) | 0.00% |
| **Total 230 Public Notices** | **368.42** | **0.00** | **55.99** | **400.00** | **344.01** | **14.00%** |
| **240 Professional Services** | | | | | | |
| 240.01.911 Legal services | 5,000.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00 | 100.00% |
| 240.02.911 Audit service - financial | 10,800.00 | 0.00 | 10,400.00 | 11,000.00 | 600.00 | 94.55% |
| 240.03.911 Audit - BEMS | 135.00 | 0.00 | 0.00 | 65.00 | 65.00 | 0.00% |
| 240.04.911 Language Line | 9,574.44 | 1,770.54 | 11,607.18 | 8,500.00 | (3,107.18) | 136.56% |

| | Prior YTD Actual | June Actual | 2025 YTD Actual | 2025 Budget | Unearned/ Unused | % Earned/ Used |
|---|---|---|---|---|---|---|
| 240.05.911 Drug Screening | 1,575.00 | 269.00 | 732.00 | 2,500.00 | 1,768.00 | 29.28% |
| 240.06.911 Pre-Employment Psychologic | 7,242.00 | 1,704.00 | 8,190.00 | 5,500.00 | (2,690.00) | 148.91% |
| 240.07.911 Audiometry Tests | 502.00 | 155.00 | 425.00 | 500.00 | 75.00 | 85.00% |
| **Total 240 Professional Services** | **34,828.44** | **3,898.54** | **37,354.18** | **34,065.00** | **(3,289.18)** | **109.66%** |
| **250 Insurance Bonds** | | | | | | |
| 250.01.911 General liability insurace | 13,798.00 | 0.00 | 15,039.83 | 14,000.00 | (1,039.83) | 107.43% |
| 250.02.911 Treasurers and notary bonds | 494.00 | 0.00 | 444.00 | 0.00 | (444.00) | 0.00% |
| 250.03.911 Crime insurance | 425.00 | 0.00 | 425.00 | 425.00 | 0.00 | 100.00% |
| 250.04.911 Facility property insurance | 8,109.52 | 0.00 | 7,866.22 | 8,200.00 | 333.78 | 95.93% |
| **Total 250 Insurance Bonds** | **22,826.52** | **0.00** | **23,775.05** | **22,625.00** | **(1,150.05)** | **105.08%** |
| **260 Misellaneous Supplies** | | | | | | |
| 260.01.911 Business expenses (meeting | 1,029.52 | 0.00 | 552.46 | 1,650.00 | 1,097.54 | 33.48% |
| 260.02.911 Telecommunicator week | 3,385.22 | 0.00 | 4,182.73 | 3,520.00 | (662.73) | 118.83% |
| 260.03.911 Holiday gift for employees | 6,852.73 | 487.00 | 4,919.73 | 6,880.00 | 1,960.27 | 71.51% |
| 260.04.911 Employee recognitions | 5,128.56 | 541.07 | 4,336.73 | 4,400.00 | 63.27 | 98.56% |
| **Total 260 Misellaneous Supplies** | **16,396.03** | **1,028.07** | **13,991.65** | **16,450.00** | **2,458.35** | **85.06%** |
| **310 Training and Education** | | | | | | |
| 310.01.911 Dispatcher CME/In-service tr | 727.16 | 0.00 | 452.84 | 1,000.00 | 547.16 | 45.28% |
| 310.03.911 Supervisory training | 932.00 | 0.00 | 475.00 | 2,000.00 | 1,525.00 | 23.75% |
| 310.04.911 Administrative training | 1,397.00 | 0.00 | 497.00 | 1,000.00 | 503.00 | 49.70% |
| 310.05.911 Professional development trai | 584.59 | 135.00 | 2,065.25 | 2,500.00 | 434.75 | 82.61% |
| 310.06.911 Education materials/supplies | 95.00 | 0.00 | 19.00 | 200.00 | 181.00 | 9.50% |
| 310.07.911 Public education supplies | 831.29 | 0.00 | 918.16 | 800.00 | (118.16) | 114.77% |
| 310.08.911 Conference registrations | 3,029.91 | 585.00 | 4,491.44 | 5,000.00 | 508.56 | 89.83% |
| 520-340 COUNTY WIDE TRAINING | 195.21 | 0.00 | 400.76 | 0.00 | (400.76) | 0.00% |
| **Total 310 Training and Education** | **7,792.16** | **720.00** | **9,319.45** | **12,500.00** | **3,180.55** | **74.56%** |
| **320 Certifications** | | | | | | |
| 320.01.911 IAEFD Certs/Recerts | 5,656.50 | 0.00 | 1,839.50 | 5,000.00 | 3,160.50 | 36.79% |
| 320.02.911 IAEMD Certs/Recerts | 5,147.50 | 896.50 | 8,294.50 | 1,500.00 | (6,794.50) | 552.97% |
| 320.04.911 CPR Certs/Recert | 574.56 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 320.05.911 Trainers course (CTO, recerts | 1,808.00 | 35.00 | 2,605.00 | 3,000.00 | 395.00 | 86.83% |
| **Total 320 Certifications** | **13,186.56** | **931.50** | **12,739.00** | **9,500.00** | **(3,239.00)** | **134.09%** |
| **410 Information Technology** | | | | | | |
| 410.01.911 Headsets, base stations, batt | 5,848.57 | 300.00 | 5,805.43 | 7,500.00 | 1,694.57 | 77.41% |
| 410.02.911 Computer peripheral/tools/ac | 2,111.74 | 258.00 | 2,043.27 | 2,000.00 | (43.27) | 102.16% |
| **Total 410 Information Technology** | **7,960.31** | **558.00** | **7,848.70** | **9,500.00** | **1,651.30** | **82.62%** |
| **420 Software Licensing/Renewals** | | | | | | |
| 420.01.911 Schedule software | 6,216.00 | 0.00 | 41,737.33 | 6,500.00 | (35,237.33) | 642.11% |
| 420.02.911 Renewals for firewall | 13,559.00 | 0.00 | 15,996.00 | 13,500.00 | (2,496.00) | 118.49% |
| 420.03.911 Exchange online | 5,185.01 | 0.00 | 8,648.28 | 5,800.00 | (2,848.28) | 149.11% |
| 420.04.911 Frontline | 10,575.00 | 0.00 | 11,103.75 | 11,000.00 | (103.75) | 100.94% |
| 420.05.911 VM backup | 1,074.33 | 0.00 | 1,989.46 | 2,000.00 | 10.54 | 99.47% |
| 420.07.911 Renewals for Spam Hero, We | 955.88 | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 420.08.911 Domain registration | 139.02 | 0.00 | 93.00 | 200.00 | 107.00 | 46.50% |
| 420.09.911 Website hosting | 105.52 | 0.00 | 565.82 | 250.00 | (315.82) | 226.33% |
| 420.10.911 Renewals for SplashTop, PD | 2,128.20 | 0.00 | 2,208.15 | 2,400.00 | 191.85 | 92.01% |
| 420.11.911 TechSmith Camtasia | 97.20 | 107.48 | 107.48 | 200.00 | 92.52 | 53.74% |
| 420.12.911 PDF solution | 377.63 | 0.00 | 0.00 | 360.00 | 360.00 | 0.00% |
| 420.13.911 HR LMS | 2,598.30 | 15.00 | 5,078.20 | 4,000.00 | (1,078.20) | 126.96% |
| 420.15.911 Rapid SOS/Prepared 911 | 39,380.00 | 0.00 | 39,855.00 | 40,000.00 | 145.00 | 99.64% |
| **Total 420 Software Licensing/Renewals** | **82,391.09** | **122.48** | **127,382.47** | **86,710.00** | **(40,672.47)** | **146.91%** |
| **430 IT Maintenance & Support** | | | | | | |
| 430.01.911 Radio support/maintenance | 11,003.82 | 0.00 | 8,421.60 | 11,000.00 | 2,578.40 | 76.56% |
| 430.02.911 Spillman & Hiplink maintenan | 30,095.30 | 0.00 | 25,042.13 | 40,000.00 | 14,957.87 | 62.61% |
| 430.03.911 Criticall support | 4,257.93 | 0.00 | 4,395.00 | 4,000.00 | (395.00) | 109.88% |
| 430.04.911 Financial Software support | 4,600.00 | 0.00 | 4,250.00 | 5,000.00 | 750.00 | 85.00% |
| 430.05.911 Priority dispatch card support | 0.00 | 0.00 | 5,049.00 | 5,000.00 | (49.00) | 100.98% |
| 430.06.911 ProQA/AQUA support | 7,849.25 | 0.00 | 2,800.25 | 5,000.00 | 2,199.75 | 56.01% |
| 430.08.911 Notification System | 22,425.00 | 0.00 | 22,425.00 | 23,000.00 | 575.00 | 97.50% |
| 430.09.911 Fire Paging/Alerting | 51,512.33 | 0.00 | 15,552.00 | 61,000.00 | 45,448.00 | 25.50% |
| 430.10.911 Logging Recorder Maintenan | 4,953.01 | 0.00 | 5,296.33 | 5,000.00 | (296.33) | 105.93% |
| **Total 430 IT Maintenance & Support** | **136,696.64** | **0.00** | **93,231.31** | **159,000.00** | **65,768.69** | **58.64%** |

## Central Utah 911
**Operational Budget Report**
**911 Central Utah 911 - 07/01/2024 to 06/30/2025**
**100.00% of the fiscal year has expired**

| | Prior YTD Actual | June Actual | 2025 YTD Actual | 2025 Budget | Unearned/ Unused | % Earned/ Used |
|---|---|---|---|---|---|---|
| **440 Telephone & Communications** | | | | | | |
| 440.01.911 911 phones (selective router, | 8,292.03 | 1,891.15 | 12,574.84 | 7,200.00 | (5,374.84) | 174.65% |
| 440.02.911 Dispatch administrative lines | 4,139.11 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 440.03.911 Business admin lines | 5,114.39 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 440.04.911 Long distance | 3,000.16 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 440.05.911 Bluffdale FX | 1,413.87 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 440.06.911 Cell phones | 1,648.25 | 139.23 | 1,674.54 | 3,000.00 | 1,325.46 | 55.82% |
| 440.07.911 Fiber connectivity | 9,003.00 | 750.25 | 9,003.00 | 8,600.00 | (403.00) | 104.69% |
| 440.08.911 Internet | 9,215.98 | 588.00 | 9,609.88 | 13,200.00 | 3,590.12 | 72.80% |
| **Total 440 Telephone & Communications** | **41,826.79** | **3,368.63** | **32,862.26** | **32,000.00** | **(862.26)** | **102.69%** |
| **510 Facilities** | | | | | | |
| 510.01.911 Work area health/sanitization | 1,575.05 | 0.00 | 1,576.11 | 4,000.00 | 2,423.89 | 39.40% |
| 510.02.911 UPS batteries | 0.00 | 0.00 | 2,480.09 | 2,500.00 | 19.91 | 99.20% |
| 510.03.911 Breakroom/Kitchen supplies | 1,909.43 | 0.00 | 1,052.70 | 4,000.00 | 2,947.30 | 26.32% |
| 510.04.911 Water Softener | 8,374.12 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| **Total 510 Facilities** | **11,858.60** | **0.00** | **5,108.90** | **10,500.00** | **5,391.10** | **48.66%** |
| **520 Facilities Maintenance** | | | | | | |
| 520.01.911 Building maintenance supplie | 3,805.33 | 139.89 | 2,303.00 | 2,200.00 | (103.00) | 104.68% |
| 520.02.911 Janitorial services and suppli | 22,059.68 | 1,832.05 | 20,304.11 | 21,800.00 | 1,495.89 | 93.14% |
| 520.03.911 Generator preventative plan | 1,821.84 | 0.00 | 3,700.66 | 2,400.00 | (1,300.66) | 154.19% |
| 520.04.911 HVAC system & preventative | 710.85 | 0.00 | 4,080.39 | 500.00 | (3,580.39) | 816.08% |
| 520.05.911 UPS service | 2,500.00 | 0.00 | 1,580.13 | 2,500.00 | 919.87 | 63.21% |
| **Total 520 Facilities Maintenance** | **30,897.70** | **1,971.94** | **31,968.29** | **29,400.00** | **(2,568.29)** | **108.74%** |
| **530 Grounds Maintenance** | | | | | | |
| 530.01.911 Grounds maintenance | 923.99 | 95.96 | 560.88 | 1,300.00 | 739.12 | 43.14% |
| 530.02.911 Snow removal | 575.00 | 0.00 | 450.00 | 3,000.00 | 2,550.00 | 15.00% |
| 530.03.911 Pest control | 306.00 | 0.00 | 382.50 | 500.00 | 117.50 | 76.50% |
| 530.04.911 Equipment | 278.84 | 0.00 | 474.59 | 500.00 | 25.41 | 94.92% |
| **Total 530 Grounds Maintenance** | **2,083.83** | **95.96** | **1,867.97** | **5,300.00** | **3,432.03** | **35.24%** |
| **540 Utilities** | | | | | | |
| 540.01.911 Electricity | 22,723.13 | 3,253.57 | 24,435.30 | 24,000.00 | (435.30) | 101.81% |
| 540.02.911 Water and sewer | 2,438.67 | 0.00 | 2,220.39 | 4,500.00 | 2,279.61 | 49.34% |
| 540.03.911 Fuel for generator | 0.00 | 0.00 | 1,289.86 | 3,600.00 | 2,310.14 | 35.83% |
| 540.04.911 Dumpster | 3,216.84 | 570.34 | 3,851.25 | 4,000.00 | 148.75 | 96.28% |
| **Total 540 Utilities** | **28,378.64** | **3,823.91** | **31,796.80** | **36,100.00** | **4,303.20** | **88.08%** |
| **740 Capital** | | | | | | |
| 740.01.911 General/miscellaneous | 14,382.36 | 5,068.38 | 122,122.34 | 7,500.00 | (114,622.34) | 1,628.30% |
| 740.02.911 Office equipment | 0.00 | 0.00 | 14,039.28 | 14,000.00 | (39.28) | 100.28% |
| 740.04.911 Information technology | 9,953.16 | 0.00 | 10,585.04 | 10,000.00 | (585.04) | 105.85% |
| 740.05.911 ATX For Lehi Station | 0.00 | 0.00 | 0.00 | 30,000.00 | 30,000.00 | 0.00% |
| 740.06.911 Facility | 0.00 | 0.00 | 87,638.43 | 75,000.00 | (12,638.43) | 116.85% |
| 740.07.911 Security System | 0.00 | 0.00 | 78,191.25 | 78,500.00 | 308.75 | 99.61% |
| **Total 740 Capital** | **24,335.52** | **5,068.38** | **312,576.34** | **215,000.00** | **(97,576.34)** | **145.38%** |
| **Depreciation expense** | | | | | | |
| 911-530 DEPRECIATION EXPENSE | 262,712.79 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| **Total Depreciation expense** | **262,712.79** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00%** |
| **Total Expenses** | **6,521,339.28** | **558,656.34** | **7,049,102.93** | **8,061,175.00** | **1,012,072.07** | **87.45%** |
| **Total Income from operations** | **(515,663.99)** | **1,671,437.61** | **674,680.86** | **0.00** | **(674,680.86)** | **0.00%** |

# 03.01 Pay Period, Approval Process and Deductions

**03.01.1 PURPOSE**

This policy outlines how and when employees will be paid as well as specifies any allowable deductions.

**03.01.2 POLICY**

1. Payrolls will conform to state and federal laws concerning hours worked, deductions, minimum wages and reporting requirements of state and federal agencies.
2. All employees are paid on a bi-weekly basis. The bi-weekly pay period commences on Saturday of week one and ends on Friday, thirteen days later. A direct deposit of pay will be transferred into the employee's pre-selected bank accounts 26 times per year, six days after the end of each pay period.
3. If the regular payroll date falls on a holiday, the payroll date will be the weekday immediately preceding the regular pay date.

**03.01.3 PROCEDURE**

1. Employees must electronically submit their timesheet containing the information on hours worked, trades made, and any leave used for approval by their supervisor by the last day of the pay period. Employees are responsible for reviewing their paycheck for each pay period~~timesheet~~ for accuracy and completeness. Any discrepancies or errors in pay, including but not limited to incorrect hours, missing pay, deductions, or pay rate issues, must be reported to the Payroll Department within 14 calendar days of the pay date. ~~Any employee submitting an inaccurate or incomplete may have their direct deposit delayed or may have compensation for extra hours worked postponed until the subsequent pay day.~~
2. Supervisors should be performing a secondary review for accuracy and completeness for time worked, leave used, and trades made. If revisions are made to a timesheet, the supervisors must notify the employee by email the reasons for the revision.
3. Supervisor timesheets will be approved by their manager.
4. Supervisor reviews of employee timesheets must be completed before 0600 hours on Monday in the pay day week.
5. Any accompanying forms such as updated deductions or updated W4 forms must be submitted to Human Resources (HR) by 0600 hours on Monday of the pay week or they will not be honored.
6. A supervisor's failure to complete a review of the employee's timesheet may cause an employee's pay to be delayed or inaccurate.
7. If a timesheet has not been reviewed by a supervisor, HR may conduct a review of a submitted timesheet for accuracy and completeness. To assure employees are paid on time, HR is authorized to approve the time and/or leave as submitted by the employee.
8. If the time worked and/or leave used as submitted is disputed by the employee or supervisor, corrections must be re-submitted by the employee and supervisor to HR, when possible, corrections will be made before payroll is finalized.
9. When a mistake causes material underpayment to an employee, which means the employee did not receive his/her normal pay in the regular payroll process, a payroll correction can be generated before the next regular payday. These "off-cycle" payments are only generated after payroll has been finalized.
10. Off-cycle corrections may be issued to correct mistakes when one or more of the following conditions are met:
    a. An employee is not paid at all on a regular payday due to administrative error.

   b. The employee's pay is significantly less than what it should have been, and a payment delay would cause financial hardship.
   c. The regular paycheck included material errors that are easier to correct by canceling the regular check and replacing it with an off-cycle check.

11. Employees can authorize payroll deductions for those deductions approved by Central Utah 911 Board of Directors and the Executive Director.
12. No voluntary deductions will be honored unless the appropriate authorization is received from the employee by the end of the payroll period in which it is to be deducted.

Approved 01/10/2019
Revised 02/08/2024

# 03.03 Job Share

**03.03.1 PURPOSE**
To clarify Job Share requirements and expectations.

**03.03.2 POLICY**

1. Two employees sharing a full-time position must coordinate to equally share the required work schedule based on the scheduling options provided.
2. When a person in a job share partnership later resigns or receives approval to change to full-time or part-time status, the remaining partner will be provided with a time frame in which they must either enter a new partnership or change status from the options available (full-time or part-time).
3. ~~2.~~ On February 8, 2024, it was decided that as a job-share position vacates, the position is eliminated and will not be filled.

**03.03.3 BENEFITS**

1. At the time of the approval of this partnership, the following benefits are available. Utah State Retirement in the original Tier designation
2. 401K contributions by employer based on current policy
3. Workers' Compensation
4. Vacation leave accrues at one-half the rate of a full-time employee
5. Sick leave accrues at one-half the rate of a full-time employee
6. Holiday pay accrues at one-half the rate of a full-time employee
7. Family and Medical Leave as eligible (based on hours worked)
8. ~~8~~. Military leave according to Policy 06.10
9. ~~9~~. Bereavement Leave according to Policy 06.13
10. 10. CU911 will follow all Federal and State statutes and URS rules ~~in regard to~~regarding benefits for Job Share Employees

**03.03.4 BENEFITS NO LONGER AVAILABLE FOR JOB SHARE (BELOW 30 HOURS)**
Benefits no longer available in changing from full-time to job-share include:

1. Health insurance
2. Dental insurance
3. Life insurance
4. Long Term Disability

**03.03.5 EXPECTATIONS**

1. Current policies or guidelines for vacation caps, mandatory on-call, sick leave documentation, etc. will change in accordance with the number of work hours. See those specific policies and guidelines to ensure understanding.
2. ~~A Dispatcher 2 in job-share status will have special assignment responsibilities.~~
3. ~~One special assignment of a Dispatcher 2 (including job-share) will be back-up training responsibilities when a Senior Dispatcher is not available due to leave time, fulfilling acting supervisor duties, or other unforeseen circumstances. When fulfilling new hire training assignments, the D2 will receive the out-of-range pay benefit.~~

**03.03.6 SCHEDULING**

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1. For schedule bids the partnership will select their schedule rotation option based on the seniority of the most senior partner.
2. For vacation bids each partner will select their vacation bid based on their individual seniority.
3. At the beginning of the partnership, and each subsequent schedule bid, the partners will select from one of two share options and must remain with that option until the next schedule rotation. Exceptions to these will be if Central Utah 911 requires a different option. The two options are:
    a. Alternating weeks with one partner working one full week and the other working the next full week.
    b. Split work weeks, alternating each week. Under the current schedule one partner will work the first two 12-hour shifts of the work week and the second partner working the third 12-hour shift and the 6-hour shift. The next week the partners would switch.
4. Job-share partners have the same opportunities for rotation trades or day trades as full-time employees, using the policies/guidelines in place.

Approved 01/10/2019
Reviewed

# 06.15 COBRA

### 06.15.1 PURPOSE

The federal Consolidated Omnibus Budget Reconciliation Act (COBRA) gives employees and their qualified beneficiaries the opportunity to continue health, dental and eye insurance coverage when a qualifying event would normally result in loss of eligibility.

### 06.15.2 ELIGIBILITY

The continuation of coverage provision applies to the following:

1. The employee if:
    a. The employee loses group coverage because of a reduction in hours of employment or terminated employment (for reasons other than gross misconduct).
2. The employee's spouse upon:
    a. Retirement or death of the spouse.
    b. Termination of spouse's employment (for reasons other than gross misconduct) or reduction in spouse's hours of employment.
    c. Divorce or legal separation from spouse.
    ~~e.~~d. If the employee is forced off the active plan due to Medicare, then the qualifying event is Medicare eligible, and dependents are entitled for up to 36 Months coverage. If the employee drops coverage due to Medicare, there is no qualifying event, and dependents would not be eligible for COBRA.

~~d. The spouse becomes eligible for MedicareIf the employee is forced off the active plan due to Medicare, then the qualifying event is Medicare eligible and dependents are entitled for up to 36 months coverage. If the employee drops coverage due to Medicare, there is no qualifying event and dependents would not be eligible for COBRA.~~

3. The employee's dependent children upon:
    a. The death of the parent.
    b. Termination of the parent's employment (for reasons other than gross misconduct) or reduction in parent's hours of employment.
    c. The parent's divorce or legal separation.
    d. The parent becomes eligible for Medicare.
    e. The dependent ceases to be a "dependent child" under the insurance plan.
    ~~e.~~f. See 06.15.2.2.d

### 06.15.3 PREMIUM

The beneficiary shall pay the full monthly premium and may be charged a 2% administration charge.

### 06.15.4 PERIOD OF CONTINUED COVERAGE

1. Coverage may continue for three years from the date of death, divorce or legal separation (for windows, divorced spouses, spouse of Medicare-eligible employees, and dependent children who become ineligible for coverage under the plan).
2. Coverage may continue for eighteen (18) months for employees and dependents that lose coverage due to termination of employment (for reasons other than gross misconduct) or reduction of hours.

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3. Coverage may continue for twenty-nine (29) months if a qualified beneficiary is disabled on the date of the covered employee's termination of employment or reduction of hours and provides notice and proof of disability as determined under the Social Security Act.

**06.15.5 COVERAGE CEASES**

1. When the beneficiary fails to make a premium payment.
2. When the beneficiary becomes covered under another group plan as a result of employment, re-employment or marriage. However, if the new plan contains exclusions or limitations with respect to pre-existing conditions of the qualified beneficiary, continuation coverage for the qualified beneficiary will not be terminated because of this rule.
3. When the beneficiary becomes entitled to Medicare.

**06.15.6 NOTIFICATION**

1. Employees have sixty (60) days from the date they would lose coverage because of one of the qualifying events, to inform Central Utah 911 that they want to continue coverage.
2. If the employee, the employee's spouse, or one of the employee's dependents becomes eligible because of the one qualifying reasons, the employee must contact the personnel office within sixty (60) days of the qualifying event.

# 11.01 General Guidelines

**11.01.1 PURPOSE**
This policy provides guidelines for answering telephone calls with an emphasis on prompt answering, courtesy, and professionalism.

**11.01.2 PRIORITY**

1. ~~Call takers have priority responsibility for answering phone calls, taking 911 calls before non-emergency or administrative calls, using the "Priority Answer" function.~~
2. ~~2.~~1. Call takers will multi-task as needed to ensure calls are answered quickly.
3. ~~3.~~2. Radio dispatchers will assist in call answering as their radio traffic allows and as detailed in Operations Policy and Procedure "Console Responsibilities".

**11.01.3 PROMPT CALL ANSWERING**

1. ~~Call takers will attempt to answer calls on the first ring when not already on another call.~~
2. ~~2.~~1. ~~Call takers will put non-emergency and administrative calls on hold to answer subsequent incoming calls and triage based on the seriousness of the situation and strive to, not allow any call to ring longer than three times.~~Calltakers will put non-emergent administrative calls on hold to pick up incoming 911 calls, which take priority.
3. ~~3.~~2. Radio dispatchers will ~~not let a telephone call ring more than three rings without answering, as their radio traffic will allow.~~prioritize 911 calls by "cherry picking" as their radio traffic allows.

**11.01.4 GREETINGS**

1. 911 calls will be answered as follows: "9-1-1, what is the address of the emergency?" and follow the Standard Operating Procedure for 911 Call Answering Protocol, as the EMD and EFD protocols require.
2. Non-emergency calls will be answered with "Police and Fire Dispatch".

**11.01.5 CALLS ON HOLD**

1. Non-emergency calls will be put on HOLD for brief periods only. 911 calls should not be placed on hold unless the situation is stable and heavy call load prevents constant monitoring.
2. If a non-emergency call must be on hold for more than one minute, connect with the caller to explain the delay.

**11.01.6 COURTESY**

1. All calls will be answered in a calm and courteous manner.
2. Dispatchers should not become argumentative with callers.
3. Dispatchers are prohibited from making rude or demeaning statements.
4. Dispatchers shall not use profane or vulgar language toward a caller.
5. A dispatcher will not threaten to disconnect from a caller as a way of correcting a caller's behavior. However, if a caller is belligerent and all necessary information on the caller's situation has been obtained and the dispatcher no longer needs the caller on the line, the dispatcher may explain the next steps that will happen with the caller's situation and release the caller from the line.
6. If a caller asks for the call taker/dispatcher's name, the first name or employee number will be given.

**11.01.7 UNCOOPERATIVE CALLERS**

1. Use appropriate calming techniques to gain control of the conversation with a hysterical or excited caller.
2. If unable to maintain a professional response with a caller, refer the call to a supervisor.
3. If a caller refuses to reveal their identity, continue to process the call as with any other call. Properly document the refusal and advise the dispatched officer that reporting party name was refused.

**11.01.8 RECORDED LINES**

1. Telephone lines are recorded and classified as public records and will be included in recording requests or subpoenas for use in court.
2. Utah recording law is a one-party consent state, meaning we are legally allowed to record a conversation if a dispatcher is a party to the conversation or with prior consent from one of the involved parties. If the call is transferred and neither party is aware the call is being recorded, the dispatcher must disconnect from the call or make the callers aware they are still on the line with them.

# 14.02 Medical Call Processing

~~**14.02.1 PURPOSE**~~
~~This policy provides guidelines for dispatchers to use when processing medical calls. All dispatchers will use the medical protocol system approved by Central Utah 911 (CU911) on every medical call received.~~

**14.02.1 POLICY**
Central Utah 911 (CU911) dispatch personnel must strictly adhere to the approved medical dispatch system on every medical related call received according to the standards taught by the International Academies of Emergency Dispatch (IAED).

**14.02.2 PROCEDURE**
CU911 is equipped with a State Medical Bureau approved medical priority dispatch system. The system used is available in both an electronic form known as ProQA and in a manual card system known as the Advanced Medical Priority Dispatch System (AMPDS). The manual card system will be used if the ProQA system is not functioning or the CAD is down. Any deviation from the IAED protocols may result in an escalation of discipline.

~~**14.02.2 PROTOCOL USE**~~
1. ~~Case entry information shall be asked for on every call in the following order:~~
   a. ~~The address must be asked for and verified by being repeated by the caller.~~
   b. ~~The phone number must be asked for and verified unless the 911 copy over function between the CAD and the 911 phone system is used. If the caller gives a phone number that matches what has been copied over from the 911 screen that is considered a verification. If the phone number does not match the copy over, the dispatcher must ask the caller to state the phone number again for verification.~~
   c. ~~Determining if the caller is with the patient.~~
   d. ~~Patient age~~
   e. ~~Patient sex~~
   f. ~~If the patient is awake~~
   g. ~~If the patient is breathing~~
2. ~~ECHO determinants provide for early dispatch for certain life-threatening conditions. The ECHO determinant is based on Case Entry answers only. An ECHO determinant may be recommended for situations where the patient is not breathing or has ineffective breathing. However, the paging of the responders should be done as soon as possible, and the paging will not be delayed for a determinant.~~
3. ~~Upon selecting a Chief Complaint protocol, the Key Questions should then be asked in order as written. All questions are to be asked unless the protocol allows the question to be omitted because it is not applicable or for situations when the caller has already volunteered information that answers the question.~~
4. ~~Some answers to protocol questions may shunt the call taker to another, more specific protocol. The call taker must shunt as directed.~~
5. ~~Based on the answers from Case Entry and Key Questions, the system recommends the appropriate protocol number, title, and a response code. This information, along with the address, patient information, and scene safety status will be relayed to responders.~~
6. ~~Following the dispatch of responders, Post-Dispatch Instructions should be given.~~
7. ~~The Dispatch Life Support Instructions are to be given following the post-Dispatch instructions. The medical protocol system will link to Pre-Arrival Instructions and then~~

~~Exit Protocol information.~~

~~8. The Exit protocol provides scripts pertaining to scene safety, bleeding control, patient monitoring,~~
~~and call termination.~~

**14.02.3 KEEPING THE CALLER ON THE LINE**

~~1. If a patient is unstable (not breathing, difficulty breathing, ineffective breathing, severe bleeding, chest pains, or unconscious, or if CPR or other life support instructions need to be given), the call taker should stay on the line with the caller until emergency responders arrive.~~

~~2. In addition to unstable patients, the call taker should stay on the line with the caller until emergency responders arrive for situations involving scene safety as with overdoses, shootings, or~~

~~stabbings: the caller should also be kept on the line for calls involving entrapments, emotionally unstable patients, attempted suicides, fainting, or any medical where the patient's condition seems to be worsening.~~

~~3. If the patient is stable, the call taker may follow the routine disconnect instructions.~~

~~4. If emergency activity in the dispatch center demands the call taker's attention, the Urgent Disconnect instructions may be used after the completion of all post-dispatch, dispatch life support and pre-arrival instructions.~~

~~5.~~ 1. The call taker may disconnect when an EMT or paramedic for the dispatched agency arrives on scene. Though law enforcement may arrive on scene first, the line should be held open until medical units arrive.

~~6. The call taker may disconnect when the medical incident is occurring in a medical facility and a doctor or registered nurse is verified to be with the patient and all protocol information has been obtained. Nursing homes, assisted living facilities, or rehabilitation centers do not qualify as a medical facility for the purposes of this policy.~~

~~7.~~ 2. ~~Because do not resuscitate orders (DNRs) cannot be validated over the telephone, dispatchers are required to stay on the line with the caller until responders arrive. The existence of a DNR order should be relayed to responders.~~