

# **Memorandum of Understanding**

Between Utah Career Path High School and Davis Technical College

## **Background**

This MOU outlines an agreement between Utah Career Path High School (UCPH) and Davis Technical College (DTC) regarding expectations and accountability measures to be reported to the Davis Technical College Board of Trustees (DTCBT). The accountability measures will, as much as possible, mirror the Utah State Charter School Board Accountability Framework Policy. Failure to fulfill the responsibilities outlined in this MOU may result in the revocation of the charter by the authorizer (DTCBT).

## **Term**

This MOU will take effect upon approval of the UCPH and DTCBT and will remain in effect for 3 years from that date.

### **Utah Career Path High Responsibilities:**

1. Accountability Commitment:
  - Meet the Utah State Board of Education (USBE) and Mission Specific accountability measures outlined in Attachment 1.
2. Annual Reporting to DTCBT:
  - Share accountability measures (see Attachment 1).
  - Provide current enrollment, past year accomplishments, concerns, and future goals.
  - Report graduate data, staff updates, student outcomes, and other relevant info.
3. Quarterly Reporting:
  - Submit written updates on current UCPH enrollment and UCPH student participation in DTC programs.
4. Student Engagement:
  - Conduct a yearly survey to gauge student interest in DTC programs.
5. Data Sharing:
  - Provide student directory information to DTC for detailed tracking and reporting of student progress and outcomes.

### **Davis Technical College Responsibilities:**

1. Meeting Access:
  - Ensure UCPH has access to regularly scheduled DTCBT meetings as previously outlined.
2. Reporting Support:
  - Assist UCPH with the design, formatting, and interpretation of reports upon request.
3. Service Expansion:

- Participate in ongoing discussions to explore and develop additional services specifically for UCPH students, beyond those available to students from other high schools.

Signatures

Framework	Academic	Performance Areas
Pathway 1: State Accountability System	Each indicator of school performance is assigned points and weight, according to state policy (Utah Code 53E-5-2). The points are summed to determine an overall score. The overall percentile rankings will determine the school's Designation.	High School Indicators 1. Proficiency: 25% 2. Growth: 25% 3. English Learner Progress: 6% 4. Growth of Lowest 25 percent: 11% 5. High School Graduation: 11% 6. ACT: 11% 7. Advanced Coursework: 11%
Mission Specific Student Outcomes	DTCBT outcomes will be reviewed at least quarterly by the DTC UCPH liaison or designee.	Each year 85% of upper-class students are or have enrolled in DTC Programs by February 1st  UCPH tracks student progress percentage in DTC programs and ensures students maintain adequate progress (at least 70%);  UCPH ensures once students are enrolled in a DTC program, they maintain a continuous schedule without breaks between courses
Framework	Financial	Performance Area
	Financial Health	2.1. Unrestricted Days Cash on Hand 2.2. Deficit/Surplus 2.3. Debt Default 2.4. Total Margin

		2.5. Debt Service Coverage Ratio
		2.6. Audit Findings
		2.7. Facility Ratio
		2.8. Benefits and Salary Ratio
DTC Requested Outcome	Enrollment – Oct. 1 Count	<b>Benchmarks:</b>
		2025-26: 148
		2026-27: 165
		2027-28:180
Framework	<b>Operational</b>	<b>Performance Area</b>
	Governing Body Membership, Conflicts of Interest, and Capacity to Provide Oversight	3.1.1 Legal Requirements for Membership
		3.1.2. Conflicts of Interest
		3.1.3. Financial Oversight
		3.1.4. Rules of Order and Procedure
	Governing Board Compliance with Legal Requirements	3.2.1 Open Meetings Act
		3.2.2. Timely Submissions
	School Compliance with Legal Requirements	3.3.1. Insurance Policies
		3.3.2. Complaints
		3.3.3. Enrollment and Lottery Practices
		3.3.4. School Employee Background Checks and Certification
		3.3.5. Instructional Materials
		3.3.6. Website Postings
	School Safety	3.4.1. School Safety Complaints

<b>Designations</b>	
Within the Academic Framework, each Performance Area outcome will result in UCPH receiving a Designation. Separate Designations will be assigned based on the Performance Criteria Ratings within the Financial and Operational Frameworks. Therefore, UCPH will receive a total of three Designations.	
The Designations will determine the level of support the school receives.	
<b>Exceeds Expectations</b>	Academic: >70th Percentile + Mission Specific Outcomes  Financial: All Performance Criteria are met  Operational: All Performance Criteria are met
<b>Meets Expectations</b>	Academic: Between 30th – 69th Percentile + Mission Specific Outcomes  Financial: School meets all but 1 of the 8 Performance Criteria  Operational: School meets all but 1 Performance Criteria
<b>Review</b>	Academic: Between 10th – 29th Percentile + Mission Specific Outcomes  Financial: School meets all but 2 of the 8 Performance Criteria  Operational: School meets all but 2 Performance Criteria
<b>Active Engagement</b>	Academic: < 9th Percentile + Mission Specific Outcomes  Financial: School does not meet 3 or more of the 8 Performance Criteria  Operational: School does not meet 3 of the Performance Criteria