

**Weber State University Charter Academy**  
**Governing Board Meeting Minutes**

Tuesday July 29, 2025 5:30pm -7:00pm

Join Zoom Meeting: <https://us06web.zoom.us/j/84795849491> / Meeting ID: 847 9584 9491

**Governing Board Members**

DeeDee Mower, Associate Professor, Teacher Education, Governing Board Chair - Present  
Crystal Knippers, Director of Care About Child Care, Board Treasurer- Present  
Hailey Gillen-Hoke, Associate Professor, Communications - Absent  
Mosiah Gonzalez, Assistant Professor, Child and Family Studies - Absent  
Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences - Present  
Angela Page, DNP, Assistant Professor, College of Nursing - Present  
Marilyn Taft, Assistant Professor, Teacher Education - Present

**Invited Participants**

Debbie Vaughn, WSUCA Executive Director - Present  
Melanie Feser, WSUCA Administrative Assistant - Present  
Laura Banda, Consultant - Present  
Sheila Anderson, Early Childhood Education Faculty Program Chair - Absent  
Gina Cook, Early Childhood Education Faculty - Absent  
Jeneille Larsen, Director of the MSL Children's School - Absent  
Stephanie Hollist, University Legal Counsel - Present  
Tanner Boyd, University Legal Counsel - Present  
Abel Mkina, WSU Accounting Services - Absent

Item	Action
<b>Welcome and Check-In by DeeDee Mower</b>	No
<b>Review of Minutes</b> <ul style="list-style-type: none"><li>Governing Board Meeting Draft Minutes <a href="#">June 19, 2025</a></li></ul> <b>Motion to Approve the Governing Board Meeting Minutes of June 19, 2025</b> M / S: Marilyn Taft / Crystal Knippers Vote: Aye 5 / Nay 0 <b>Motion: Pass</b>	Yes
<b>Public Comment</b> (Limited total of 10 minutes, 2 minutes/speaker) There was no public comment.	No
<b>Review of School Budget</b> The Governing Board reviewed the School budgets, as presented by Crystal Knippers. <ul style="list-style-type: none"><li><a href="#">SY25 Budget Update</a> (June 2025)</li><li><a href="#">Financial Summary</a></li></ul> <b>Motion to Approve the Governing Board Meeting School Budget <a href="#">SY25 Budget Update</a></b> M / S: Angela Page / Marilyn Taft Vote: Aye 5 / Nay 0 <b>Motion: Pass</b>	Yes No

<p><b>School/Executive Director Update</b>  <b>WSUCA Executive Director Report</b></p> <ul style="list-style-type: none"> <li>Debbie Vaughn provided an overview of the Charter Academy status and actions. Debbie reviewed in detail the School Safety / Emergency Plan and Student Reunification Plans.</li> <li>School Safety / Emergency Plan</li> <li>Student Reunification Plan</li> </ul> <p><b>Motion to Approve the Governing Board Student Reunification Plan</b></p> <p>M / S: Marilyn Taft / Angela Page      Vote: Aye 5 / Nay 0  <b>Motion: Pass</b></p> <p><b>Motion to Approve the Governing Board School Safety / Emergency Plan</b></p> <p>M / S: Samatha Hall / Crystal Knippers      Vote: Aye 5 / Nay 0  <b>Motion: Pass</b></p>	<p>No</p> <p>Yes</p> <p>Yes</p>
<p><b>Board Business</b></p> <p>For Discussion</p> <ul style="list-style-type: none"> <li>DeeDee Mower and Stephanie Hollist discussed a potential Board structure update to the Governing Board. More information will be shared at the August Board meeting.</li> <li>DeeDee scheduled the next Board meeting to be held on Campus to celebrate the opening of WSUCA on August 11, 2025 at 5:30pm</li> <li>The Governing Board discussed and reviewed WSUCA School Policies.</li> </ul>	<p>No</p> <p>No</p>
<p><b>Consent Agenda</b>  <b>WSUCA Governing Board Policies</b></p> <p><b>Motion to Accept the Governing Board Meeting School Consent Agenda as presented</b></p> <p>M / S: Marilyn Taft / Crystal Knippers      Vote: Aye 5 / Nay 0  <b>Motion: Pass</b></p> <ul style="list-style-type: none"> <li><a href="#">Administration of Medication</a></li> <li><a href="#">Animals and Service Animals</a></li> <li><a href="#">Attendance Policy and Procedures</a></li> <li><a href="#">Child Abuse and Neglect Reporting</a></li> <li><a href="#">Code of Conduct</a></li> <li><a href="#">Copyright Policy</a></li> <li><a href="#">Elementary School Core Policy</a></li> <li><a href="#">Finance Policy</a></li> <li><a href="#">Fundraising Policy</a></li> <li><a href="#">Head Injury Policy and Form</a></li> <li><a href="#">Independent Educational Evaluation (IEE) Policy</a></li> </ul>	<p>Yes</p>

<ul style="list-style-type: none"> <li>● <a href="#">Language Access and English Learner Policy</a></li> <li>● <a href="#">Local Education Agency (LEA) Specific License Policy</a></li> <li>● <a href="#">Medical Recommendations Policy</a></li> <li>● <a href="#">Nondiscrimination Statement</a></li> <li>● <a href="#">Nutrition and Physical Wellness Policy</a></li> <li>● <a href="#">Observations for Non-Contracted Personnel</a></li> <li>● <a href="#">Parent Guardian Rights Policy</a></li> <li>● <a href="#">Parent Notification</a></li> <li>● <a href="#">Records Management Policy</a></li> <li>● <a href="#">Religious Freedom Policy</a></li> <li>● <a href="#">Responsible Use Technology</a></li> <li>● <a href="#">Special Education Policy</a></li> <li>● <a href="#">Suicide Prevention Policy</a></li> <li>● <a href="#">Teacher and Student Success Act Framework Policy</a></li> <li>● <a href="#">Technology Security Policy</a></li> <li>● <a href="#">Test Administration and Testing Ethics Policy</a></li> <li>● <a href="#">Patriotic Observance</a></li> <li>● <a href="#">Volunteer Policy and Agreement</a></li> <li>● <a href="#">Acceptable Use of Video Material in Educational Settings</a></li> <li>● <a href="#">Bloodborne Pathogens Infectious Materials Guidelines</a></li> <li>● <a href="#">General Safety Protocols Checklist</a></li> <li>● <a href="#">Guidelines for Keeping an Ill Student Home</a></li> <li>● <a href="#">Infants and Breastfeeding in the Workplace</a></li> <li>● <a href="#">Lost &amp; Found Procedures</a></li> <li>● <a href="#">Personal Student Device Guidelines</a></li> <li>● <a href="#">Protocols for Visitors and Parent Volunteers</a></li> <li>● <a href="#">SCHOOL STUDENT THREAT ASSESSMENT GUIDELINES</a></li> </ul>	
<b>Closed Session (optional) - There was no closed session held.</b> <ul style="list-style-type: none"> <li>● A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues.</li> <li>● Action, if any, from closed session</li> </ul>	Yes  Yes
<b>Adjourn Meeting</b>  <b>Motion to Adjourn the meeting</b> M / S: Marilyn Taft / Angela Page Vote: Aye 5 / Nay 0 <b>Motion: Pass</b>	Yes