



## **USU Board of Trustees Regular Virtual Meeting Minutes**

11/8/2024 8:30 to 10:00 AM MST

@ via Zoom ONLY: <https://usu-edu.zoom.us/j/82764731016?pwd=8OIAN6yh2d0A5r7lkT7arl6kzQJua0.1&from=addon>

### **Attendance**

#### **Trustees present:**

Jacey Skinner, Chair  
Gina Gagon, Vice Chair  
Kent K. Alder  
John Y. Ferry  
David H. Huntsman

Kacie Malouf  
Heather Mason  
Matthew Richey  
Tessa White  
Clark Whitworth

#### **Trustees absent:**

David Petersen

#### **Utah State University representatives present:**

Jodi Bailey  
Lisa Berreau  
Janalyn Brown  
Stephen Campbell  
Elizabeth Cantwell, President  
Dave Cowley  
Kerri Davidson  
Amanda DeRito  
Krystin Deschamps  
Alex Gatherum  
Crystal Giordano  
Jane Irungu  
John Jeon

JanaLee Johnson  
Haley Klaassen  
Mica McKinney  
John O'Neil  
Bill Plate  
Al Smith  
Larry Smith  
Brian Steed  
James Taylor  
Ken White  
Matt White  
Devin Wiser  
Linda Zimmerman

#### **Others present:**

Geoffrey Landward  
Courtney Tanner

1. Call to Order (Presenters: Jacey Skinner)  
Chair Skinner welcomed all attendees to the Board of Trustees regular meeting.

2. Closed Session

#### **Motion:**

Vice Chair Gagon moved that in accordance with 52-4-205 of the Utah Code that the Trustees go into a closed Executive Session for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and the possible sale of real property. The motion was seconded by Kacie Malouf. A roll call vote was initiated by Chair Skinner. All voted in the affirmative and the meeting moved into a closed session which commenced at 8:38am and concluded at 8:46 am. John Ferry did not vote.

### **Attendance**

#### **Trustees present:**

Jacey Skinner, Chair	Heather Mason
Gina Gagon, Vice Chair	Matthew Richey
Kent K. Alder	Tessa White
David H. Huntsman	Clark Whitworth
Kacie Malouf	

#### **Trustees absent:**

John Y. Ferry  
David Petersen

#### **Utah State University representatives present:**

Janalyn Brown  
Elizabeth Cantwell, President  
Dave Cowley  
Kerri Davidson  
Mica McKinney

### **3. Committee Reports**

- 3.1. Student Health, Safety, and Well-being (Presenters: David H. Huntsman)  
Committee Chair Huntsman shared the attached report.
- 3.2. Research and Academic Approval (Presenters: Kacie Malouf)  
Committee Chair Malouf shared the attached report. VP Berreau shared about USU's upcoming Horizons competition.
- 3.3. Statewide Mission & Campus Oversight (Presenters: Kent K. Alder)  
Committee Chair Alder shared the attached report.
- 3.4. Audit, Risk and Compliance (Presenters: David Petersen)  
Trustee Chair Skinner shared the attached report in Trustee Petersen's absence.
- 3.5. Honorary Degree, Awards and Recognition (Presenters: Heather Mason)  
Committee Chair Mason shared the attached report.

4. President's Report (Presenters: Elizabeth Cantwell)  
President Cantwell reviewed the printed President's Report (attached).
5. Center for the School of the Future - Charter School Annual Report (Presenters: Al Smith)  
Dean Smith shared the attached Charter School Annual Report.
6. CONSENT AGENDA

**Motion:**

Motion was made to approve the Consent Agenda.

Motion moved by Trustee Alder and motion seconded by Trustee Huntsman.

Voting was unanimous in the affirmative. Motion passed.

- 6.1. Approve: 9.27.24 Board of Trustees Regular Minutes
- 6.2. Approve: Policy 330: Telework
- 6.3. Approve: Policy 392: Employment of Relatives
- 6.4. Approve: Proposal to Offer Certificates
  - 6.4.1. Advanced Fashion Studies Certificate in the College of Agriculture and Applied Sciences
  - 6.4.2. Listening and Spoken Language Deaf Education Post-Masters Certificate in the Emma Eccles Jones College of Education and Human Services
  - 6.4.3. Hearing Foundations Certificate in the Emma Eccles Jones College of Education and Human Services
  - 6.4.4. Clinical Rehabilitation Counseling Post-Master's Certificate in the Emma Eccles Jones College of Education and Human Services
  - 6.4.5. Dual Language Immersion Post-Baccalaureate Certificate in the College of Humanities and Social Sciences and the Emma Eccles Jones College of Education and Human Services
- 6.5. Approve: Proposal to Discontinue
  - 6.5.1. Medical Laboratory Technician AAS in the College of Agriculture and Applied Sciences
- 6.6. Approve: Proposal to Change Names
  - 6.6.1. Bioveterinary Science Bachelor of Science TO Veterinary Science Bachelor of Science in the College of Agriculture and Applied Sciences
  - 6.6.2. Physical and Sport Education MEd TO Applied Sport Coaching MEd in the Emma Eccles Jones College of Education and Human Services
- 6.7. Approve: Proposal for New Centers

- 6.7.1. The National Center on Accessible Digital Educational Materials and Instruction (NCADEMI) in the Emma Eccles Jones College of Education and Human Services
- 6.7.2. Wanlass Center for Art Education and Research in the Office of the President
- 6.8. Approve: Proposal to Restructure
  - 6.8.1. Composite Materials and Structures Master of Science in the College of Engineering
- 6.9. Accept: Report of Institutional Discretionary Funds Supplemental Report of Budget Variances for the Fiscal Year Ended 30 June 2024
- 6.10. Accept: Report of Investments May 2024
- 6.11. Accept: Report of Investments June 2024
- 6.12. Accept: USU, USU Eastern, and USU Blanding Auxiliary Annual Reports and USU Service Enterprises for FY2023-24
- 7. ACTION AGENDA
  - 7.1. Approve: New Student Fee Policies
    - Motion:**  
Motion was made to approve Policy 549: Logan Campus Student Fee and Policy 549A: Statewide Campuses Student Fee.  
  
Motion moved by Trustee Richey and motion seconded by Trustee White. Voting was unanimous in the affirmative. Motion passed.
    - 7.1.1. Policy 549: Logan Campus Student Fee (Presenters: Krystin Deschamps, Linda Zimmerman, Alex Gatherum, Brooklyn Ward)
    - 7.1.2. Policy 549A: Statewide Campuses Student Fee (Presenters: Krystin Deschamps, Linda Zimmerman, Alex Gatherum, Brooklyn Ward)
  - 7.2. Approve: Real Property Acquisition by Exchange (Bastian Agricultural Center) (Presenters: Dave Cowley)
    - Motion:**  
Motion was made to approve Real Property Acquisition by Exchange (Bastian Agricultural Center) as presented by VP Cowley and supported by the attached documentation.  
Motion moved by Trustee Alder and motion seconded by Trustee Mason. Voting was unanimous in the affirmative. Motion passed.
  - 7.3. Approve: Capital Improvement Priority List for FY2025-26 (Presenters: Dave Cowley)
    - Motion:**  
Motion was made to approve Capital Improvement Priority List for FY2025-26 as presented by VP Cowley and as shown in the attached documentation.

Motion moved by Trustee Gagon and motion seconded by Trustee Whitworth. Voting was unanimous in the affirmative. Motion passed.

- 7.4. Authorize: Adjustment to Summer Term Tuition and Fee Tables (Presenters: Dave Cowley)

**Motion:**

Motion was made to approve an Adjustment to Summer Term Tuition and Fee Tables after receiving feedback from the Utah System of Higher Education. The attached document shows the changes.

Motion moved by Trustee Malouf and motion seconded by Trustee Mason. Voting was unanimous in the affirmative. Motion passed.

8. INFORMATION AGENDA

- 8.1. 2023-2024 University Honors Program Annual Report
- 8.2. Bad Debt Write-off for Fiscal Year Ending 30 June 2024
- 8.3. Leased Space Report as of 30 June 2024
- 8.4. Policy 533 Public Safety, Response, and Reporting

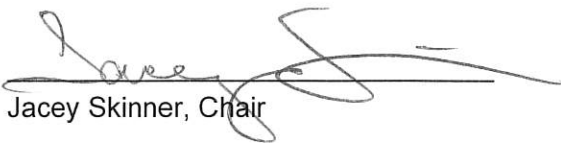
9. ADJOURN - 10:30 AM


Chair Skinner thanked all in attendance.

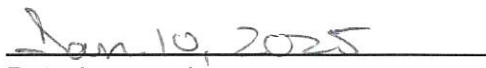
**Motion:**

Motion was made to adjourn.

Moved by Trustee Gagon and motion seconded by Trustee Huntsman. Voting was unanimous in the affirmative. Meeting was adjourned at 10:02am.

  
Jacey Skinner, Chair

  
Janalyn Brown, Secretary  
(minutes taken by Janalyn Brown)

  
Date Approved

