



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, July 9, 2025

At 860 W Levoy Dr Ste 300

Taylorsville, UT 84123

Trustees Present:

Keith Zuspan, Chair

Sean Clayton, (via Teams)

Joe Smolka,

Eric Barney

Kelly Bush (via Teams)

Paulina Flint

Laurie Stringham (Via Teams)

Staff Present:

Marla Howard, General Manager

Brian Hartsell, Associate General Manager

Stewart Okobia, Director of Finance

Tabitha Mecham, Office Manager

Lizel Allen, Director of Engineering

Mark Schneider, Director of Information Technology

Trent Sorensen, Director of Planning and Development Services (via Teams)

Mark Anderson, Legal Counsel (via Teams)

Daniel Torres, Economic Development Manager

Joel Grant, Human Resources Manager

Kirk Boyington, Chief Building Official (via Teams)

Daniel Hoffman, Senior General Ledger Accountant

Others Present:

David Brickey, Magna City Administrator (via Teams)

Paul Ashton, White City Legal Counsel (via Teams)

Heather Anderson, Utah Association of Special Districts (via Teams)

1. Call to Order -

Chair Zuspan called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

Trustees

Keith Zuspan Sean Clayton Eric Barney Kelly Bush Paulina Flint Laurie Stringham Joe Smolka
Chair Vice Chair

There were no public comments.

4. Approve June 25, 2025, Board Meeting Minutes

None of the Trustees having any corrections or additions for the minutes, it was moved by Trustee Barney and seconded by Trustee Smolka that the June 25, 2025 Board meeting minutes be approved as presented. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, Smolka, and Stringham each voting “aye”.

5. Discuss Meeting Dates for FY 2026 and potential of meeting one time per month.

Marla Howard explained that Trustee Clayton requested this agenda item because of the recent trend of short Board meetings. She noted that there are times when it is necessary for a contract to be approved or amended, or for a large payment to be approved, and waiting two extra weeks for Board approval may be detrimental to a project or to MSD operations. After a discussion by the Trustees, it was agreed that the Board and staff will continue to monitor the timing of and agenda items for Board meetings and, if it is determined that there is no need for a particular Board meeting, the meeting can be cancelled.

6. Discuss proposed Policy and Bylaw Changes

Brian Hartsell presented and the Trustees briefly discussed proposed Policy and Bylaw Changes for the MSD that comport with changes in the law and MSD practices.

7. Approve Resolution 2025-07-01 adopting updated MSD Bylaws

Trustee Smolka moved to adopt Resolution 2025-07-01, thereby approving updated Bylaws for the MSD. Trustee Flint seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, Smolka, and Stringham each voting “aye”.

8. Discuss Park Master Planning Project within certain municipalities within the MSD and Accept a \$50,000 Outdoor Recreation Planning Assistance Grant

Daniel Torres presented and explained the proposed Park Master Planning Project for municipalities that wish to be included, and a \$50,000 Outdoor Recreation Planning Assistance Grant that is available to fund the effort.

Trustee Flint moved to approve the Park Master Planning Project and to accept the \$50,000 Outdoor Recreation Planning Assistance Grant. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, Smolka, and Stringham each voting “aye”.

9. General Manager report

Marla Howard presented her General Manager Report:

- Data Privacy is now a Department within State government because of the importance of protecting data. The MSD has established a committee to look into all aspects of data privacy.
- Mark Schneider, the newly hired Director of Information Technology, has been actively engaged in his new position. He will make a presentation to the Board in about a month. Mr. Schneider stated that the MSD's data security is better than he expected.

10. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

No other business was discussed.

11. Identify future agenda items

No future agenda items were suggested.

12. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))

This agenda item was not needed.

13. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))

This agenda item was not needed.

14. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

15. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

16. Adjourn

Trustee Flint moved to adjourn the Board meeting. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, Smolka, and Stringham each voting "aye".

Chair Zuspan declared the meeting to be adjourned at 6:41 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 13th day of August, 2025.

Keith Zuspan, Chair

ATTEST:

Stewart Okobia, Clerk

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