



The Regular Meeting of the
Brian Head Town Council

Brian Head Town Hall – Council Chambers
56 North Highway 143 – Brian Head, UT 84719

www.Zoom.us ([Click Here](#))

Via Zoom Meeting ID# 893 3311 4185

TUESDAY, AUGUST 12, 2025 @ 1:00 PM

AGENDA

- A. CALL TO ORDER**
- B. PLEDGE ALLEGIANCE**
- C. RECOGNITION OF COUNCIL MEMBER KELLY MARSHALL.** Mayor Calloway will present Council Marshall a plaque for her dedicated service on the Town Council
- D. SWEARING OF NEW COUNCIL MEMBER DUANE NYEN.** Nancy Leigh, Town Clerk. Council Member Duane Nyen will be sworn in as a Town Council Member.
- E. DISCLOSURES**
- F. APPROVAL OF THE MINUTES:**
 - 1. July 22, 2025, Town Council Meeting
 - 2. July 29, 2025 Town Council Special Meeting
- G. REPORTS / PUBLIC INPUT ON NON-AGENDA ITEMS.** Public input is limited to three (3) minutes on non-agenda items.
- H. AGENDA ITEMS**
 - 1. COMMERCIAL BUILDING INSPECTIONS AGREEMENT WITH ENOCH CITY.** Greg Sant, Planning & Building Administrator. The Council will consider an agreement for commercial building inspections with Enoch City.
 - 2. PUBLIC ART PROJECT.** Bret Howser, Town Manager. The Council will discuss a public art piece.
 - 3. ENGINEERING AGREEMENT FOR THE ELK DR. & BRIAN HEAD UNIT 3 SPECIAL ASSESSMENT AREAS (SAA).** Bret Howser, Town Manager. The Council will consider an agreement for engineering for SAAs.
 - 4. FUTURE AGENDA ITEMS.** Discussion on potential items for future Council agendas.
- I. ADJOURNMENT**

Date: August 8, 2025

Available to Board Members as per Ordinance No. 11-003 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the public board may participate by means of electronic communications. In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

CERTIFICATE OF POSTING

I hereby certify that I have posted copies of this agenda at the following conspicuous locations; the Post Office, The Mall, and the Brian Head Town Hall and have posted copies on the Utah Meeting Notice Website and the Brian Head Town website and have caused a copy of this notice to be delivered to the Daily Spectrum, a newspaper of general circulation.

Nancy Leigh, Town Clerk



BRIAN HEAD

STAFF REPORT TO THE TOWN COUNCIL

ITEM:

PLANNING AND BUILDING DEPARTMENT REPORT

Author: Greg Sant
 Department: Planning and Building

Date: August 12, 2025
 Type of Item: Informational

Building Report:**2025 Building Permits Summary:**

	July	2025
Issued Permits by Category -		
Single Family Dwellings	4	5
Townhomes (in Dwellings)	3	9
Additions/Remodels/Accessory Unit	5	9
Minor Alterations	7	16
Commercial	0	1
Utilities (Electric and Gas)	1	3
Total	20	43

2025 Land Use Permits Summary:

Issued Permits by Category –		
Tree Removal	6	20
Grading and Excavation	1	2
Trenching/Encroachment	5	7
Total	12	29

2025 Land Use Submitted Applications:

By Category –		
Conditional Use Permits	0	0
Lot Line Adjustment/Minor Plat Amendments	1	2
Preliminary Plat	0	0
Final Plat	0	1
Vacating ROW/Easement	1	1
Zone Amendment	0	0
Total	2	4

2025 Summary of Fees Collected:

	July	2025
By Category -		
Building Permit Fees	\$14,856.64	33,624.76
Plan Check Fees	\$9,520.27	31,436.84
Encroachment Permits	\$700.00	2,450.00
Tree and Grading Permit Fees	\$1,050.00	3,025.00
Land Use Permit Fees	\$1,000.00	14,850.00
Sub-Total	\$27,126.91	85,386.60

2025 Summary of Impact Fees Collected:**July****2025**Impact Fees Collected

Water Connection and Impact Fees

\$22,121.96

74,016.76

Sewer Connection and Impact Fees

\$7,243.56

23,877.79

Total Fees Collected

\$29,365.52

97,894.55

2025 Inspections Summary:**July****2025**

Inspections by Permit Type –

Single Family Homes and Cabins

23

125

Multi-Family (Townhomes)

30

151

Additions/Remodels/Minor Alterations

3

15

Commercial

8

10

Utilities

2

5

Fire Mitigation

2

4

Grading

0

0

Total

68

310



Brian Head Town Council Update

August 1, 2025

Marshal's Office:

We made through a very busy July in Brian Head. We had a very successful 4th of July event with a lot of people and a lot of fun activities throughout the entire month. Deputies worked hard to keep a proactive appearance, and we feel like we were able to keep incidents at a manageable pace. We had some serious medical emergencies that required air medical resources, but all in all it was a great month and safety was managed.

We currently have kept our Stage 1 Fire Restriction level and are hoping for more rain relief soon. We will continue to strictly monitor fire calls and people's use of outdoor burning implements.

Incidents for July= 79

- 19- Motorist Assists
- 13- Medicals
- 14- Fire Inspections
- 6- 911/alarms
- 5- Traffic Control/Traffic Hazards
- 4- Trespassing
- 3- Animal Problems
- 3- Fires
- 2- Civils
- 2- Motor Vehicle Accidents with Injuries
- 1-Overdose
- 1-Parking Problem
- 1-Weapons Offense



FIRE RESTRICTION ORDER (STAGE 1)

BRIAN HEAD, UT

Due to current and forecasted weather conditions coupled with the extremely dry conditions in Southwest Utah, the Brian Head Public Safety Director, in consultation with the State Forester and other local officials, has determined that measures must be taken to prevent the ignition of town, forest and rangeland fires. Therefore, pursuant to Utah State Law, Section 53-7-104, the following acts are prohibited in the areas described below until rescinded by the Brian Head Public Safety Director.

Brian Head, Utah – June 30, 2025,

- 1- Setting, building, maintaining, attending or using open fires of any kind, except within the facilities designated for them in improved campgrounds, picnic areas or home sites where running water is present.
- 2- Smoking, except within an enclosed vehicle, trailer or building, a developed recreation site or while stopped in an area that is paved or free from dry vegetation.
- 3- Discharging or using any kind of fireworks, tracer ammunition or other pyrotechnic devices including exploding targets.
- 4- Cutting welding or grinding metal in areas of dry vegetation.
- 5- Operating a motorcycle, chainsaw, ATV, or other small internal combustion engine without an approved and working spark arrestor.

The following people are exempted from the above prohibitions:

1. A person with a permit or waiver specifically authorizing a specified act at a specific location
2. Any on-duty firefighter in the performance of an official duty

Area Description:

Brian Head Town Boundaries

Effective Date: 12:00 AM June 30, 2025

Any of the above acts is a violation of state law and is punishable by up to 6 months in jail and fine of up to \$1,000. These restrictions will be enforced by law enforcement

By order of the Brian Head Public Safety Director

Director/Chief Dan Benson

Daniel D. Benson

Brian Head Public Safety
PO Box 190068
535 S Vasels Road
Brian Head, UT 84719
(435) 677-9924
www.brianheadtown.utah.gov







**Smoking will kill you.
Bacon will kill you. But
smoking bacon will cure
it.**



BRIAN HEAD

PUBLIC WORKS DEPARTMENT UPDATE

Aug. 8th, 2025

The Public Works Department continues to work on projects as well as daily upkeep. Assisted with prep for the 4th holiday, Arbor Day, and Brian Head 50th celebration. In addition, PW have completed approximately 60-70 Blue Stake markings.

The following are updates on the projects assigned to us, as well as self-identified projects.

Streets

- Fire hydrant on Forest Dr. has been relocated out of roadway.
- New culvert has been installed on Forest Dr.
- BH crew will be assisting the Forest Service Road crew on Peak Road starting 7/7/2025. **Complete.**
- Staff has identified and replaced damaged street signs throughout town.

Water

- Staff continues to monitor the water system.
- Meters continue to be replaced/repared throughout the system. On going.
- Staff has conducted 15 water inspections.
- Eight new water meter sets.
- Two hydrant repairs.
- Replaced crushed water service line. (Aoki Michi)

Sewer

- Staff continues to monitor the sewer system.
- Staff has performed sixteen sewer inspections.
- All sewer manholes in the canyon corridor have been identified and marked. Working on throughout the town. (On going)
- Staff is identifying manholes to mitigate infiltration.
- GIS locating and recording. On going.



BRIAN HEAD

PUBLIC WORKS DEPARTMENT UPDATE

Aug. 8th, 2025

Park and Trail

- Lumber bought to frame Manzanita overlook. Construction to begin week of 6/9 (update: overlook base 50% complete). **Project is 90% complete. See pics.**
- Staff is manufacturing and installing trail signs. (ongoing)
- Prepped for and assisted Arbor Day.

Equipment

- Prepping old skidster and side by side to be auctioned off as per asset replacement schedule. (will be set for auction by Sept.)

Public Works Shop

- Project crew has started fabricating park pavilion. New forklift has made this process faster and safer. **See pic. Finished and placed.**
- Cleaning and organization on going.

In-house Projects

Public Works will continue to work on in-house projects and maintain buildings and equipment as needed. If you have any questions or concerns, please do not hesitate to call.

- Materials ordered to start dumpster enclosure.









STAFF REPORT TO THE TOWN COUNCIL

ITEM: AMENDED COOPERATIVE AGREEMENT FOR BUILDING INSPECTIONS

AUTHOR: Greg Sant
DEPARTMENT: Planning and Building
DATE: August 12, 2025
TYPE OF ITEM: Administrative Action

SUMMARY:

The Council will consider an Amendment to the Cooperative Agreement for Building Inspection Service that we currently have with Enoch City.

BACKGROUND:

The Town and Enoch City have a Cooperative Agreement for Building Inspection Services. This agreement provides each other with coverage when either jurisdiction's building inspector is out of town. However, Greg Sant the current Brian Head Town Building Inspector, has all necessary certifications for Residential Building Inspections but does not have the required certification for Commercial Building Inspections. Enoch City has agreed to perform these Commercial Building Inspections for Brian Head. Since it will not be reciprocated by Brian head it was thought that it was only fair that Enoch City be compensated for this time.

ANALYSIS:

In researching what a fair compensation would be to Enoch City, staff looked at the contract that we have with Shums Coda for similar services. Based on that, we propose the following:

1. ENOCH CITY shall provide commercial building inspection services to BRIAN HEAD TOWN, upon request, at the following rates:
 - \$150 for a single commercial inspection performed in a single trip to Brian Head.
 - \$200 for two inspections performed on a single trip to Brian Head.
2. All commercial inspections performed by CITY for TOWN shall be coordinated and confirmed in advance by both parties designated staff. CITY shall invoice TOWN monthly for commercial inspections.

The attached Draft Proposal would replace the existing agreement once approved by both Councils. The proposed amendments are identified in red font.

FINANCIAL IMPLICATIONS:

Brian Head has two commercial projects in town currently that require a maximum of four inspections per month. This would continue until the snow falls and then it will drop to about two monthly inspections. Over the next 12-month period it will cost the Town approximately \$5,000. We have collected permit fees for each of these projects that will cover the \$5,000 estimated cost.

STAFF RECOMMENDATION:

Staff recommends that Council approve the attached agreement.

PROPOSED MOTION:

I move to approve the Amended Cooperative Agreement for Building Inspection Service with Enoch City.

ATTACHMENTS:

A - Proposed Amended Agreement

**COOPERATIVE AGREEMENT FOR BUILDING INSPECTION SERVICES -
AMENDED**

AGREEMENT made on this _____ day of _____, 2025, by and between Brian Head Town, Building Department, herein after referred to as "TOWN", and Enoch City Corporation, a municipality, hereinafter referred to as "CITY."

WHEREAS, TOWN, and CITY are responsible for providing building inspection for all new construction and remodeling projects to both residential and non-residential clients; and,

WHEREAS, TOWN and CITY desire to make the most efficient use of their resources by collaborating and sharing with each other on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to a form of Inter-local Cooperation that will work best with geographic, economic, population and other factors influencing the needs and development of local communities and to provide benefit of economy of scale, economic development and utilization of resources for the overall promotion of general welfare of TOWN and CITY; and,

WHEREAS, the State of Utah has enacted legislation requiring building inspectors to be certified in accordance with Utah State Standards as provided for in Title 58, Chapter 56, section 9, Utah Code Annotated, 1953 as amended; and

WHEREAS, it is a mutual benefit for TOWN and CITY to assist each other and provide building inspection services for the residents and developers, on an as needed basis.

IN CONSIDERATION of the mutual covenants and promises herein, the parties agree as follows:

1. TOWN may provide all necessary certified building inspection services to CITY, and CITY may provide all necessary certified building inspection services commencing on _____.
2. Both TOWN and CITY shall obtain all necessary liability insurance and each will hold TOWN and CITY harmless, and defend all claims against TOWN and CITY as related to the building inspection services performed.

3. TOWN and CITY shall only perform inspections scheduled through TOWN and CITY staff and agree to schedule inspections in a coordinated effort regarding TOWN and CITY workloads, schedules, and resources.
4. TOWN and CITY agree to perform these inspections at no cost, except as follows:
CITY shall provide commercial building inspection services to TOWN, upon request, at the following rates:
 - \$150 for a single commercial inspection performed in a single trip to Brian Head;
 - \$200 for two inspections performed in a single trip to Brian Head.All commercial inspections performed by CITY for TOWN shall be coordinated and confirmed in advance by both parties' designated staff. CITY shall invoice TOWN monthly for commercial inspections.
5. Any party to this agreement may terminate its participation by providing notice to the other party and in writing, one (1) month prior to the effective termination date.

This agreement constitutes the entire agreement of the parties and may be changed or modified only with the written consent of all parties.

IN WITNESS THEREOF, the parties hereto have affixed their hands on the dates set forth hereafter:

Clayton Calloway, Mayor DATE
Brian Head Town

Geoffrey Chesnut, Mayor DATE
Enoch City

ATTEST:

ATTEST:

Nancy Leigh, Town Clerk

Lindsay Hildebrand, City Recorder

(SEAL)

(SEAL)



STAFF REPORT TO THE TOWN COUNCIL

ITEM: PUBLIC ART PROJECT DISCUSSION

AUTHOR: Bret Howser
DEPARTMENT: Administration
DATE: August 12, 2025
TYPE OF ITEM: Discussion

SUMMARY:

Council will hold a discussion regarding a potential public art project. They may give direction to staff regarding next steps.

BACKGROUND/ANALYSIS:

Town Council included in the FY 2025 strategic plan an action step to “Reconvene public art committee to scope out next art piece.” The committee was reconvened in early 2025 and held three meetings. In the most recent committee meeting (March), the following conclusions were reached:

- Favored multi-site installation rather than standalone piece
- Wanted to seek input from the public on type of art piece
 - Mural (or vinyl wrap)
 - CNC fabricated panels
 - Sculpture
 - Other
- Desired more specific direction from Council on the budget range

Having entered the summer build season, staff has been distracted and hasn’t circled back with the committee. The Council also didn’t include a specific action step for public art in the FY 2026 strategic plan (likely because staff and the committee didn’t complete the previous action step and bring options for action steps to the Council).

Frankly, staff is sensing muted interest from the Council, the community, and the Public Art Committee to develop and move forward with the next public art project. Hence the lack of priority placed upon pushing this item forward.

That said, Mayor Calloway took the initiative to pitch an art project concept to local businesses and has found some interest. Staff will let him detail the interest he has encountered.

The concept would be similar to the Dixie Trailblazer art installation in St George, or the Moose on the Loose art project in Park City (examples of both shown below). This involves identical (or similar) art sculptures of an animal/creature of local significance which is painted in a distinct fashion. Businesses would have an opportunity to purchase the sculpture, and the Town would issue an RFP to have a distinct mural applied to each of them. The Iron County Public Art Committee would advise on potential costs and help issue RFPs.



Leading ideas for the particular animal/creature that Brian Head might use include:

- Sasquatch
- Bear
- Elk

FINANCIAL IMPLICATIONS:

No budget has been set for such a project. Staff recommends seeking assistance from the Iron County Art Committee to set a budget for both the sculptures and the murals on the sculptures. The budget may expand and contract depending on the number of businesses that wish to participate.

BOARD/COMMISSION RECOMMENDATION:

The ad-hoc Brian Head Art Committee has not specifically weighed in on this concept, but it is consistent with the discussion that was held in Jan-Mar of this year. Staff recommends either utilizing the Iron County Public Art Committee (of which Bret Howser, Brian Head Town Manager is a member) for recommendations or possibly reconstituting our local ad hoc committee to try to rally some fresh enthusiasm. [We do thank those who have served on the committee to date, namely Kelly Marshall, Mike Saemisch, and Haden Bryant, without whom we would not have our beloved “Brian the Bear”].

STAFF RECOMMENDATION:

Staff seeks a healthy discussion and direction from the Council at this point.

PROPOSED MOTION:

No motion necessary, item is discussion/informational only

ATTACHMENTS:

N/A



BRIAN HEAD

STAFF REPORT TO THE TOWN COUNCIL

ITEM: AWARD OF CONTRACT – ELK DR & BH UNIT 3 SAA ENGINEERING

AUTHOR: Bret Howser
DEPARTMENT: Administration
DATE: August 12, 2025
TYPE OF ITEM: Administrative Action

SUMMARY:

Council will consider award of contract for professional engineering services for the proposed Elk Drive and BH Unit 3 Special Assessment Areas (SAA) water line projects.

BACKGROUND:

The Council has accepted petitions for water line projects to be implemented as SAAs for both Elk Drive and BH Unit 3 earlier in 2025. The next step in the process is to engineer the projects and prepare bid documents in anticipation of bidding the projects out in the fall.

ANALYSIS:

Staff issued an RFP for engineering services for this project last month and received one response. The response is from Alpha Engineering, who also completed the preliminary engineering and cost estimates for the projects. Alpha's bid is attached and totals \$107,372 for both project design, bidding, and construction management.

FINANCIAL IMPLICATIONS:

The cost estimates for design and construction management for Elk Dr and BH Unit 3 which were used at the petition stage were approximately \$150,000 combined. So this bid comes in less than anticipated.

It is anticipated that SAA Revenue Bonds will be issued in the winter/spring to finance this project. The Town will have to float the cash expenditure for design engineering (\$73,602) prior to issuing these bonds, but will be reimbursed from the bonds. Ultimately, the cost of this contract will be paid for by the assessments on property owners in the SAAs provided construction bids come in within the necessary parameters and the Town moves forward with the project and subsequent assessments.

BOARD/COMMISSION RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommends award of the contract to Alpha Engineering.

PROPOSED MOTION:

I move to award contract for water infrastructure design and construction management in the Elk Drive and BH Unit 3 Special Assessment Areas to Alpha Engineering in the amount of \$107,372, in a form approved by the Town Attorney.

ATTACHMENTS:

A – Alpha Engineering Bid



43 South 100 East, Suite 100 T 435.628.6500
St George, Utah 84770 F 435.628.6553

alphaengineering.com

July 14, 2025

Brian Head Town
Attn: Jon Ficken
56 North Highway 143
Brian Head, UT 84719

RE: Elk Drive & BH Unit 3 Water Line Engineering Project

Dear Jon,

We appreciate the opportunity to submit this proposal in response to the Elk Drive & BH Unit 3 Water Line Engineering Request for Proposal. It is our understanding that the projects consist of two separate phases of water projects throughout the Town. A breakdown of each phase of the project is shown below:

Elk Drive: The Elk Drive project consists of the installation of approximately 1,530 lineal feet of 8-inch ductile iron waterline with other waterline appurtenances along Elk Drive. The Elk Drive Waterline will connect to the existing water main located in Mountain View Drive.

Brian Head Unit 3 Subdivision: The Toboggan Sewer consists of the installation of approximately 2,520 lineal feet of 8-inch ductile iron waterline with other waterline appurtenances along Paintbrush Drive and Driftwood Drive. The BH Unit 3 Waterline will connect into the currently under-construction waterline that will cross Highway 143.

Alpha Engineering has recently completed several waterline projects located in Brian Head. A list of some recent projects with a short description are included below:

- Forest Drive & Falcon Court Waterline (Brian Head Town): Design completed in 2022 and construction finished in 2023. Project included 2,300 lineal feet of 8-inch ductile iron pipe.
- Rue Jolley Waterline (Brian Head Town): Design was completed in 2024 and construction is ongoing. Project includes 2,855 lineal feet of 8-inch ductile iron pipe.
- Other waterline design projects completed for Brian Head Town include: Trail Road & Hidden Lake (2023), Toboggan SAA (2024), Highway Waterline Replacement (2024), Scenic Drive Waterline (2022), Salt Pile Waterline (2020), and Mountain View Drive Waterline (2020).

We understand that Brian Head Town is expected to select the engineering firm on October 24, 2025, at the Town's regularly scheduled Council meeting. We also understand that the project needs to go out for bid by November 15, 2025. Surveying of the project will begin immediately upon the project being awarded. A preliminary set of construction drawings and specifications will be provided to the Town for review and comment by November 7th, with final drawings and specifications being finalized and sent out to bid by November 15th.

We appreciate the opportunity to work with you on this project. Outlined on the following pages is our proposed scope of work to provide professional civil engineering services and the associated

costs. The scope of work applies to each phase of the project. The associated cost breakdown is for the total cost of each phase. Please let us know if you have any questions regarding this proposal.

ARTICLE I - DESIGN ENGINEERING SCOPE OF WORK

- 1.1** The general extent of design engineering work for each phase of the waterline infrastructure to be performed is outlined as follows:
- 1.1.1 Existing Conditions and Topographic Survey.** The ENGINEER will perform an existing conditions and topographic survey for the area of each phase, including the location of conflicting utilities where available. The provided topography will be used for the final design. Property and right-of-way lines will be plotted with 2' contours.
 - 1.1.2 Water Network Analysis.** The ENGINEER will perform a water network analysis for the water projects to satisfy State Department of Environmental Quality (DEQ) standards and procedures. The analysis will be submitted to DEQ for approval.
 - 1.1.3 Construction Plans and Specifications.** The ENGINEER will take results from task 1.2, where applicable, and utilize the items from task 1.1 to create construction plans and specifications. The final plans will include plan and profiles of the water lines, utility crossings, fire hydrant placement, water services, and anything else deemed necessary. The plans and specifications will be submitted to the TOWN for review.
 - 1.1.4 Make Revisions/Additions.** After receiving comments from the TOWN for each phase, the construction drawings, and specifications will be revised accordingly. Plans and specifications will be submitted to the State for their approval.
 - 1.1.5 Assemble Bid Package.** The ENGINEER will put together a bid package of plans and specifications containing bid documents for the project.

ARTICLE II - CONSTRUCTION ENGINEERING SCOPE OF WORK

The general extent of construction engineering work to be performed is outlined as follows:

- 2.1 Construction Staking.** The ENGINEER will provide construction staking for the project including alignment, fire hydrants, sewer manholes, well pump house, and interconnection locations. The ENGINEER will also provide centerline staking for reconstruction of the roads.
- 2.2 Construction Management.** The ENGINEER will provide construction management services to the TOWN as part of the project. This will include a bid advertisement, pre-bid meetings, bid openings, contract awarding, preconstruction conference, partial payments, and part-time construction observation.
- 2.3 Drawing of Record.** The ENGINEER will provide the TOWN with one set of reproducible record drawings and two sets of prints to the TOWN. Such drawings will be based upon construction records provided by the Contractor during construction and reviewed by the

ENGINEER and from the ENGINEER's construction data. The drawings will be sent to the State for final approval.

ARTICLE III - BASIS OF COMPENSATION

The TOWN agrees to pay compensation to the ENGINEER for work performed on the project as specified below:

- 3.1 Design Fee.** For all design engineering services as outlined in Article 1, "Design Engineering Scope of Work", the ENGINEER shall be compensated the fixed fee of: **Seventy-Three Thousand Six Hundred and Two** dollars, **\$73,602.00**. The design fee has been broken down for the different aspects of the project as follows:

Design:

3.1.1	Elk Drive.....	\$32,649.00
3.1.2	BH Unit 3 Subdivision	\$40,953.00
	Total Design.....	\$73,602.00

- 3.2 Construction Engineering Fee.** For all construction engineering services as outlined in Article 2, "Construction Engineering Scope of Work", the ENGINEER shall be paid on an hourly rate basis in accordance with our *Standard Rate Schedule* (Attachment "A"). The following amounts are estimated assuming a 20-week (5 days/week) construction period with part-time construction observation.

Construction Management

Item	Rate	Quantity	Cost
Project Engineer II, P.E.	\$166	10	\$1,660.00
Project Engineer, P.E. (20 Trips)	\$136	80	\$10,880.00
Land Surveyor, L.S.	\$175	30	\$5,250.00
Survey Crew Chief w/ GPS	\$173	80	\$13,840.00
Design Technician (Record Drawings)	\$107	20	\$2,140.00
Total Estimated Construction Management			\$33,770.00

- 3.3 Additional Services.** Additional work and reproduction expenses will be invoiced per our *Standard Rate Schedule* (Attachment "A"). No extra work will be performed without the consent of the TOWN.



Todd Gardner, P.E.
ALPHA ENGINEERING COMPANY

Jon Ficken
BRIAN HEAD TOWN

Encl: Attachment A

ATTACHMENT "A"

ALPHA ENGINEERING COMPANY STANDARD RATE SCHEDULE

December 2024

Principal Engineer (PE): \$245.00 / hour

Senior Engineer II (PE): \$205.00 / hour

Senior Engineer I (PE): \$183.00 / hour

Project Engineer II (PE): \$169.00 / hour

Project Engineer I (PE): \$155.00 / hour

Project Engineer (PE): \$140.00 / hour

Engineer (EIT): \$121.00 / hour

Head Design Technician: \$110.00 / hour

Design Technician: \$95.00 / hour

Senior Licensed Surveyor: \$177.00 / hour

Licensed Survey Crew Chief: \$129.00 / hour

Survey Crew Member: \$88.00 / hour

GPS Survey Equipment: \$47.00 / hour

Inspector: \$90.00 / hour

Accountant: \$104.00 / hour

Secretary: \$70.00 / hour

Type I Survey Monuments: \$1,000.00 each

Type II Survey Monuments: \$400.00 each

Mileage: \$0.75 / mile

Large Format Prints / Copies:	22x34	\$1.75 / sheet
	30x42	\$2.25 / sheet

Photocopies:	8.5x11 (b&w)	\$0.20 / page
	8.5x11 (color)	\$0.35 / page

*Other expenses will be billed at cost plus 10%.

*Rates will be adjusted periodically to reflect inflation and cost changes.