

**MINUTES
HARRISVILLE CITY COUNCIL OPEN HOUSE
July 8, 2025
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on July 8th, 2025 at 5:00 P.M. in the Harrisville City Public Works Building, 750 W. 1750 N., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Blair Christensen, Council Member Max Jackson Council Member Steve Weiss.

Excused: Council Member Grover Wilhelmsen, Council Member Karen Fawcett

Staff: Jennie Knight, City Administrator, Justin Shinsel, Public Works Director, Jack Fogal, City Recorder, Jill Hunt, City Treasurer, Mark Wilson, Chief of Police, Glen Gammell, Assistant Public Works Director, West Hoskins, Road Lead, Jake Bussio, Sanitary Sewer Lead, Jesse Sainsbury, Storm Water Lead, Art Gorringer, Public Works Maintenance, Weston Hales, Public Works Maintenance.

Visitors: Jason Hadley, Blaine Burrows, Corey Dinsdale, Sandra Dinsdale, Frances Hood, Steve Hood, Roger Shuman, Lynette Shuman, Kevin Blalock, Jonathon Greer, Wendy Austin, Jason Crowl, Pam Shinsel, Lisa Roskelley, Sharon Bolos, Jon Call, Mayor Berube, Elaine Andrusko, Linda Gaz, John Gaz, Lynn Edwards, Shanna Edwards, Marcus Keller.

1. Call to Order.

Mayor Tait called the meeting to order.

An open and informal meeting was held where residents were able to tour the new public works facility and ask staff questions related to the building.

2. Adjournment.

Mayor Tait informally closed the meeting.

The meeting adjourned at 6:30 P.M.

**MINUTES
HARRISVILLE CITY COUNCIL
July 8, 2025
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on July 8th, 2025 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Karen Fawcett, Council Member Blair Christensen, Council Member Max Jackson Council Member Steve Weiss.

Excused: Council Member Grover Wilhelmsen

Staff: Jennie Knight, City Administrator, Justin Shinsel, Public Works Director, Jack Fogal, City Recorder, Brody Flint, City Attorney, Jill Hunt, City Treasurer, Mark Wilson, Chief of Police, Bryan Fife, Parks and Recreation Director.

Visitors: Arnold Tait, Ricky Hatch, David Hickson.

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all in attendance.

2. Opening Ceremony.

Council Member Jackson opened with the Pledge of Allegiance.

3. Consent Items

a. Approval of Meeting Minutes for June 24th, 2025 as presented.

Motion: Council Member Jackson made a motion to approve the meeting minutes for June 24th, 2025 as presented, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

4. Business Items.

a. Municipal Election Presentation

Ricky Hatch the Weber County Auditor thanked Council and the Mayor for their time. He presented on the administrations of elections. He invited the Mayor, Council, and any members public to tour the election process. There will be a logic and accuracy test on July 15th at 11 A.M. at the Weber Center. They will run about 4000 ballots through the ballot scanner to make sure it is accurate. They do this before and after every election. Overall voter participation dropped significantly between 1984 and 2011. During general elections in even years the voter turnout increased but was lower during Municipal Elections. There has been an increase in voter participation since the start of mail in ballots. There are four pillars of election integrity; voter registration, ballot verification and chain of custody, scanning tabulation and equipment, and voter responsibility. A ballot envelope stays sealed during the entire verification process. This way there is no way to show preference to party or candidate. Every ballot has a specific control number on the envelope. This is tied to the voter, election, and year. This stops people from voting twice. Every envelope has a signature which is compared to 5 signatures that are on file. If they are challenged they go through a second and third review. They keep real time statistics on the signature reviewers. By law there are always two poll workers present when performing a task. Each batch of ballots has a card that stays with it through the entire process. Poll workers sign the card after each task has been completed. The machines are certified by a federal agency. The machine can never be networked, connected to the internet, Wi-Fi, or

Bluetooth. They use security seals that are logged and tracked. The machines are also under 24 hour surveillance. Voters need to make sure their address is current. If it is not current you can change it at vote.utah.gov or dld.utah.gov. Voters can track their ballots at ballottrax.utah.gov. The USPS also has a delivery tracking service for your ballot that will give you day to day updates on where your ballot is. His team audits before, during, and after the elections. There are new laws this year for elections. All ballots must be received by 8 PM on election night. If you do not vote in two even year elections you will not be mailed a ballot starting in 2030. Starting in 2029 you must include the last 4 of your social security number or driver's license number with your ballot. If you see something that does not make sense please contact the county and let them know.

b. Discussion/possible action to adopt Lynn Irrigation Company Agreement

Jennie Knight explained this is the same agreement discussed during the Four Mile Special Service District Meeting. It is related to the Harrisville Fields Development. This allows the transfer of the shares from the developer to the city to provide secondary water services.

Motion: Council Member Fawcett made a motion to adopt Lynn Irrigation Company Agreement, second by Council Member Jackson.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

c. Discussion/possible action to adopt Ordinance 565; amending the MDA for Dixon Creek Subdivision.

Jennie Knight explained this amendment transfers ownership of the park from the developer to the city. They are not ready to file a plat yet but they would like to get the park transferred into the city's possession. This new amendment includes the legal description of the park being dedicated to the city. The amendment includes timelines for access to the property. Council Member Fawcett inquired once the property has been transferred to the city would we maintain it. Jennie Knight explained we will maintain it as it currently is until we are ready to develop it into a park. Justin Shinsel stated some of it is wetlands and we will not be able to build in the wetlands portion.

Motion: Council Member Weiss made a motion to adopt Ordinance 565; amending the MDA for Dixon Creek Subdivision, second by Council Member Jackson.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

d. Discussion/possible action to adopt Ordinance 564; Truth In Taxation.

Jennie Knight explained this ordinance was brought to us by the City Attorney Brody Flint. It is recommended by staff as well. This embeds in our code that the city must hold a Truth In Taxation public hearing every year regardless of if we have a proposed tax change. Mayor Tait stated the idea of doing a Truth In Taxation hearing every year is gaining traction with other cities as well. Council Member Christensen inquired does this mean we will do a Truth In Taxation every year even if we maintain rates. Brody Flint stated we cannot mandate an increase to tax rate but this requires staff and Council to hold a meeting and discuss the tax rate regardless of increase, decrease, or maintaining a rate.

Motion: Council Member Weiss made a motion to adopt Ordinance 564; Truth in Taxation, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

e. Discussion/possible action to adopt the Capital Investments Plan.

Jennie Knight presented the Capital Investment Plan. This is an update to our current plan. It outlines projects that have been completed, projects we are trying to complete in 5 years, and projects that will exceed 5 years. These projects are staff suggestions, if Council has items they would like on the list they can put those forward. These projects can be funded by the remaining fund balance we have at the end of the year. To use that funding for a project it must be on the Capital Investments Plan. Council Member Fawcett inquired would streetlights be included in this plan. Jennie Knight stated we have a streetlight item under the 5-10 year timeline. If Council would like to change priorities or timelines for these projects, we can do that now. Council Member Fawcett inquired about the recreation complex being a high priority. Jennie Knight stated we as staff feel it would be a need for a city. Council Member Fawcett stated she has heard from residents that they do not want a recreation building. Council Member Weiss stated we can leave it on the list and we do not have to fund it. We will have a lot of new starter homes being built that will have young families. Council Member Fawcett inquired about the taser replacement. Chief Wilson stated the current tasers will need to be replaced in 2026 to be compliant. Council Member Fawcett inquired how often can we update this. Jennie Knight stated we update it every two years. Brody Flint clarified Council can direct staff to update this plan as needed.

Motion: Council Member Christensen made a motion to adopt Capital Investments Plan, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

5. Public Comment

Mayor Tait opened the public comment period.

There was no public comment offered.

Mayor Tait closed the public comment period.

6. Mayor/Council Follow-up

Bryan Fife stated the first movie in the park was held a few weeks ago. It went really well. They are doing some xeriscaping and park maintenance. Recreation has been keeping his team busy this year.

Justin Shinsel thanked Council for the support at the open house. Development is thriving. There is a preconstruction meeting with Bona Vista water. They will be doing a replacement project on West Harrisville Road. They will be replacing their water pipe on West Harrisville Road. There is a possibility for some lane closures.

Chief Wilson explained the new virtual trainer was ordered. The brand is TI training. They will leave soon to have training on how to operate the equipment.

Jennie Knight stated she met with the developer for the Copper Woods project. The residential development is almost completed. The developer has been meeting with commercial companies to fill the space. They will likely build a shell until they can get the space filled. They may ask for an extension at a later date. Our moderate income housing report is due August 1st. We wrapped up some of the loose ends on the strategies we adopted 5 years ago, and may need to adopt some new strategies for next year's plan. Council Member Jackson inquired do cities under 5000 population need to do a moderate-income housing report. Jennie Knight stated they do not.

Council Member Fawcett inquired have we received the certified tax rate. Jill Hunt stated if we maintain our rate a home valued at \$425,000 would increase by \$6.55 If we do not make any change and keep the amount from the last budget the rate would stay the same at \$358.57. If we maintain the rate, it will be 0.001562.

Council Member Weiss stated he went to Pleasant View's fireworks and he received comments inquiring if we are still doing fireworks during the Fall Festival. Bryan Fife stated they are ordered and paid for. The show will be 15-17 minutes.

Mayor Tait thanked everyone for their support for the public works building. The senior luncheon was today and there were about 40 people in attendance.

7. Adjournment

Motion: Council Member Weiss motioned to adjourn the meeting, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Excused
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

The meeting adjourned at 7:48 P.M.

MICHELLE TAIT
Mayor

ATTEST:

Jack Fogal
City Recorder
Approved this 19th day of August, 2025