



Town of Manila
145 E Hwy 43, Manila Utah
Office: 435-784-3143
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TOWN OF MANILA
PLANNING AND ZONING-REGULAR MEETING
145 E HWY 43- TOWN OF MANILA; SENIOR CENTER
MONDAY JULY 7TH, 2025 AT 5:30 P.M.

MINUTES

MEETING CALLED TO ORDER: Bill called the meeting to order at 5:25.

PLEDGE: Recited

PRESENT: Bill Rylander (chairman), Dennis Andelin (vice-chairmen), Randall Despain, Brian Nelson, Rod Alexander, Chandra Brady (secretary)

ABSENT: None

GUESTS: Kourtney Allen (office assistance), Justin Von Eberstein.

MINUTES: Minutes from 6-2-25: Regular meeting. **RESULTS:**

Approved; Rod made the motion, Randall seconded. Motion carried.

OLD BUSINESS:-

NEW BUSINESS:

- Linda Petersen is requesting that a property located at the top of 5th street be recognised as a lot in Manila Ut.
 - The board approved to allow Linda Petersen to record this property as a lot in Manila Town limits, with the conditions that Manila will not be held responsible for any maintenance beyond what they currently maintain on 5th East, and they will not be held responsible to continue the road to the property. It will be the property owners to provide and maintain access to the property from 5th East.

Approved with the above conditions; Brian made the motion, Dennis seconded. Motion carried.

- Stacey Maxfield is requesting to construct a pergola/deck cover at his property located at 531 E Haystack lane.
 - The setbacks and square footage covered measurements were satisfactory to the board.

Approved; Brian made the motion, Rod seconded. Motion carried.

- Landon McMorris is requesting a permit approval to construct a deck off his existing house located at 425 E 3rd N.
 - The setbacks and square footage covered measurements were satisfactory to the board.

Approved; Brian made the motion, Dennis seconded. Motion carried.

- Jennifer Allphin is requesting to open a business license. Business Licenses are typically handled by staff, but Jennifer's business will be handling food therefore more deliberation and approval is needed.

Town Mayor: Kathi Knight
Town Clerk: Jennifer Allphin
Deputy Clerk: Chandra Brady
Public Works: Gary Palleson

Town Council: William Rylander
Gretchen Northcott
Deb Brown
Greg Scott



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- The board was excited to have more vending/food options available to the community and visitors.

No motion was needed, Jennifer is able to carry on with her proposed business concept.

- Mike Butkovich is requesting to open a business license. Business Licenses are typically handled by staff, but Mike's business will be handling food therefore more deliberation and approval is needed.
 - The board was excited to have more vending/food options available to the community and visitors.

No motion was needed, Mike is able to carry on with his proposed business concept.

SCHEDULE NEXT MEETING AND ADJOURN: The board scheduled a regular meeting for August 4th (first Monday of August), at 5:30 pm. Bill called the meeting to close, Dennis made the motion, Randall seconded. The meeting adjourned at 5:40 pm.

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