

NORTH SANPETE SCHOOL DISTRICT

School Board Meeting Minutes

Tuesday, June 17, 2025 at 7:00 PM

North Sanpete School District

220 East 700 South

Mt. Pleasant, Utah 84647

1. BUSINESS ITEMS

1.1 Prayer

- Assistant Superintendent Orton offered the prayer

1.2 Pledge of Allegiance

- Board President Rich Brothersen led the pledge

1.3 Board Recognition and Board Reports

- Mr. Madsen celebrated that the portable trailer at Fairview Elementary is gone. He also recognized the orchestra video was one of the five finalists in a national video competition.
- Mrs. Goble recognized graduation and the work that was put in to making it a success. She also celebrated Melanie for all the work she does to keep us on task.
- Mr. Cook acknowledged graduation, emphasizing the importance of starting with the end in mind and the effort it takes to reach that milestone. He celebrated the student who gave a prayer at the ceremony and quoted Ronald Reagan: "We are one nation under God; if not, we are a nation gone under." He also shared enthusiasm for the football 7-on-7 program, noting the high energy and positive momentum.
- Ms. Johansen celebrated that it's a glorious summer! She is grateful for a break!
- Principal Straatman praised the Bohne family and their scholarship foundation, expressing excitement over the generous donation supporting students attending the

University of Utah—covering full housing, tuition, and more. The gift was made in honor of the donor’s father, a former teacher at North Sanpete and U of U alumnus. Due to FERPA regulations, we have faced challenges in communicating directly with the university but we are actively working through those issues.

- Business Administrator Mrs. Jorgensen highlighted the summer food program, noting how excited the kids are about the meals they receive each day. The program is helping feed a large number of children this summer.
- Assistant Superintendent Orton expressed appreciation for everyone who has worked diligently on insurance changes and all the details involved in the process.
- Superintendent Hansen acknowledged the CUES organization, highlighting the significant cost savings and valuable services they provide. He also spoke about the APPEL program, noting how much more accessible it is now compared to the past. Additionally, he mentioned efforts to offer legal services and recent legislation that will help secure funding.
- Mr. Brothersen celebrated graduation and shared praise from a former superintendent who called North Sanpete the absolute best. He also mentioned the high demand for the summer food program, with the line stretching from 700 South to the highway, as many students are being served daily.

2. BOARD RECOGNITIONS

2.1 Educator Support Personnel Award

- Dallon Sagers is the Employee of the Year for the Transportation Department.

2.2 CTE Report

CTE Director, Mark Anderson, presented the CTE report.

There have been issues around the state with Concurrent Enrollment and CTE Pathways. We will make adjustments for next year.

CTE Funding Report

- State CTE Add-on Funding

- MOE Maintenance of Effort (Regular WPU value)
- CTE Add-on WPU (\$44,494 - Accountability)
- CTE Membership/Enrollment (9-12 grades)
- High School/Admin WPU Verification Value

FY24 APR

- Total Revenues = \$1,789,766 (included balance forward)
- Total Expenditures = \$1,527,760
- Balance Forward to FY25 = \$262,103
- (70-75% Salary/Benefits)
- 10% CTE membership growth FY24

CTE Line Items (*applied for/provide assurance)

- *Work Based Learning (\$20,844 - matched)
- *Summer Ag (\$22,470)
- *Secondary Counseling (College and Career Readiness - \$62,477)
- Skills Certification (Skills exams and industry certifications - \$20,583)

Fed Perkins Central Region - CTE Consortium Funding = \$45,172 (HS CTE Pathway Coordination)

- + Program equipment-request application
- + Special projects

North Sanpete CTE Programs

NSMS

- 3 CTE Teachers
 - College and Career Awareness (Intro to Pathways)
 - Digital Literacy
 - Exploring Technology
 - Exploring FACS
 - Exploring Business
 - Creative Coding

NSHS

- 15 CTE Teachers (50% full time CTE)
 - Touching 30/32 CTE Pathways
 - 45-50 CTE Course 2024-25 (includes Ed Net classes)

Pleasant Creek

- 2 CTE Teachers
 - Health Science Pathway
 - Protective Services Pathway

Career and Technical Education Courses

- Not all pathways can be completed in high school
- Course Standards: Reviewed by Advisory Committee (at state level)
- All courses are attached to a Pathway - Multiple Pathways
- Some CTE courses - dual credit
- Every CTE course has a Skills Certification Test (Knowledge and Performance)

Pathways to Programs

- Starting certificates in High School (early credential)
- Pathway Completer Scholarships
- Concurrent Enrollment
- Competency Based Courses

Career and Technical Education for Central Utah Region (Perkins V Central Region Effort)

- CNLA (Comprehensive Needs Assessment)
 - Surveys/Feedback (students, teachers, business, education admin, local gov agencies)
 - Local Workforce Data
 - Snow College 5-Star Job
 - Identifies Gaps and Strengths
- Perkins Region Consortium Application (\$715,376) - CTE Pathway Tracking/Data
 - CTE Concentrators/Completers
 - Graduation Rate
 - Academic Performance (Science, Math, Language Arts)
 - Placement
 - WBL
 - CTE Pathway Completion
 - Non-Traditional
 - Workplace and College Readiness
 - Region CTE Pathway Coordination (40% Total)
 - NS - 15% = \$45,172

- Region CTE Teacher PD Incentive (40%)
 - NS Budgeted (13%) \$40,000
 - used \$15,000

CTE Program Quality Standards (\$2,300)

1. Standards and Curriculum
 - a. Relation between academic learning to CTE courses (NS Perkins Indicators)
2. Alignment/Articulation - post-secondary
 - a. Little to no articulation between HS CTE Programming and post-secondary
3. Accountability and Evaluation - (Industry connections/partnership)
 - a. Lack of students connection learning in a classroom to career opportunity
4. Student Support Services (pathways, stakeholder, academic planning)
 - a. Stakeholder in collaboration of student's academic plan through a CTE Pathway
5. Professional Development
 - a. Lack of PD participation

Teachers are beginning to take ownership of their own professional pathways.

- As for the Pathway Coordinator—have those conversations started?
 - It's a great opportunity to encourage collaboration.
- Thank you for the district's continued support.
- We have outstanding teachers, and the quality of instruction is truly impressive.
- When comparing the Davis Tech Center to North Sanpete's Wood Shop, Mark confidently said he would send his own child to North Sanpete.
- It's incredibly rewarding to help provide students with these opportunities.
- This isn't just an elective—it's a meaningful step toward a purposeful career path.

2.3 School Report

Principal Straatman presented the school report for North Sanpete High School.

Previously shared information:

- Elevate School Improvement
- DLI Program
- CTE & Concurrent Enrollment
- Land Trust Plan & Final Plan Review

Counselors usually present once a year but they all need to be excused tonight. Mr. Cox enrolled in a class, Mr. Peterson had surgery, Mr. Hafen's father passed away.

2024-25 Data Project

Our data project this year was focused on increasing the number of students with a four-year plan, in connection with the implementation of SchooLinks.

SchooLinks

- An application that supports college and career readiness with interest profile surveys, career interest inventories, career information, virtual college tours, scholarships, college applications, academic planning (including a 4-year plan), pathways, work-based learning and internships, and more.
- Vastly exceeded the target goals set by SchooLinks for first-year implementation:
 - 96% of students engaged with the platform
 - 92% of students completed the find your path assessment
 - 96% of students worked on their four-year plan

Four-Year Plans

- All students who work on their four-year plan are first presented with the options for Pathways and Concurrent Enrollment offerings.
- We invited all 8th graders to our Hawk for a Day presentation in March. In this activity, students rotate through 10 different rooms for 8 minutes to hear from teachers in the CTE program and other elective programs. They are taught about the classes and the pathways that each of the teachers offer. They were

then able to request their courses for next year based on those introductions. This is the second year of doing Hawk for a Day in this way, and it was an excellent introduction to pathways and courses for these students.

- A few years ago we incorporated a digital four-year plan in PowerSchool, but because of technical glitches, those plans were erased, and the following year they could not be saved.
- Now nearly every student has worked on a four-year plan.
- We have a plan to improve the four-year plan in conjunction with the Freshman Academy class and CCRs for older grades. We plan to have over 90% submitted and approved four-year plans by the end of 3rd quarter.
- These plans are also used as course requests for the following year.
- Two-year Snapshot of Four-year Plans
 - Submitted 4-year plans 2025-2026 = 275 students
 - Partial 4-year plans 2025-2026 = 298 students
 - Total Plans 2025-2026 = 573
 - Did not attempt 2025-2026 = 21 students

2025-2026 Data Project

- Next year, our data project will focus on improving the number of students who graduate with a pathway and increase the number of students who have selected a pathway in their four-year plan.

CTE Pathways Efforts

- Hawk for a Day: Annual tradition of introducing 8th graders to our CTE programs and elective courses will continue.
- SchooLinks Data: Student schedules will be considered for any 2nd semester opening in order to match interest to aligning classes, where openings exist.
- Advisory Period Promotion: CTE Teachers will coordinate with their invested completer students (2+ years) to pitch each program.
- Freshman Academy: A revised curriculum is being developed that allows 9th graders to further explore

college and career options via in-depth work within SchoolLinks

- Pathway Completer/Concentrator Wall: In the Counseling Center will be listed students who are on track to complete or have already completed a pathway.

Local Scholarships

- Number of scholarships and total amount of scholarships increased this year despite losing a couple of scholarships, including the \$3,000 from the Alumni Foundation.

2025-2026 Student Body Officers

- President: Ellie Finlinson
- Vice President: Maxwell Cox
- Secretary: Emma Wallace
- Activity Agent: Kyson Taylor
- Media Specialist: Emma Evans

3. CONSENT CALENDAR

3.1 Approval of Minutes, May 20, 2025

3.2 Financial Report and Payment Request

Mrs. Jorgensen presented:

Financial Reports

1. May invoices that have been paid
2. Bond Payment has been made
3. Reached out to Gilbert & Stewart to get on schedule for audit
 - a. will bid out services in January
4. Educator Professional Time renewed
 - a. will hold at 30 hours for all teachers
 - b. paid at hourly rate
5. Have some information for Truth in Taxation
 - a. Tax rate history report from 1997 - certified, proposed, final
 - b. Tax Value History - Final Tax Rate Difference from Prior Year
 - c. Small Capital Grant - missed out on funding because capital rate wasn't high enough to

- qualify (rate drives what grant will cover & percentage)
- d. Bring basic rate back to .001600 every 5 years for voted leeway
- 6. Will get current tax rates from all other districts
 - a. Three districts in CUES region are going through Truth in Taxation this year
- 7. Credit Cards at the high school
 - a. met with principal
 - b. looked at spending patterns
 - c. explore adding credit cards
 - i. not all coaches need them
 - ii. some coaches don't want one
 - d. issue card through their season
 - i. during exit interviews (at end of season), return card to the office
 - ii. if they need it through the summer, they can check it out

Motion to approve the consent calendar

Moved by: Jeremy Madsen

Seconded by: Joseph Cook

Yea

Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

3.3 Adoption of Agenda

4. PERSONNEL SERVICES

4.1 Resignations or Retirements

Letters of Resignation from Jessica Wilson and Kaden Donaldson were presented to the board.

Letter of Retirement from Lee R Sorensen was presented to the board.

Motion to approve letter of retirement.

Moved by: Stacey Goble
Seconded by: Joseph Cook

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

4.2 Substitute, Certificated and Classified Positions

Employees Hired:

- Andie Cook - Spring City Elementary - Teacher
- Bret Broadhead - District - Assistant Maintenance Technician
- Jamie Crane - Middle School, High School, Pleasant Creek - Gear up Coordinator/Summer School PE Teacher
- Tyler Christensen - Spring City Elementary - Custodian

5. SUPPORT SERVICES

5.1 Capital Projects

Stage Rigging Repairs = \$52,965

- Budgeted \$12,000 for 2024-2025 Capital List
- Will use overage from 2025-2026 Capital List for the auditorium and stadium sound system repairs (\$42,160.63)

<https://docs.google.com/spreadsheets/d/1iuuCMGjoBgMA2UpnKRYKnKs0f8Oiu-a7KlezG7f2egl/edit?gid=164109744#gid=164109744>

5.2 Construction Projects

Funding for the auto shop was discussed.

[FGE Progress Report 06.16.25.pdf](#) 

[FVE Progress Report 06.16.25.pdf](#) 

Mrs. Goble recommended that the board be more present at owner-construction meetings, suggesting that Westland Construction would benefit from our involvement.

- Photos alone don't capture the full scope of the work.

- Board members would gain valuable insight and have more opportunity to share input directly with the construction team.
 - Fountain Green Elementary meetings are held Tuesdays 10:00 am at the district office
 - Fairview Elementary meetings are held Thursdays 10:00 am at Fairview Elementary
- The need to have local contractors on our projects was discussed.
 - Westland doesn't seem near as concerned about it as Mrs. Goble is.
 - Talking with construction people, most of South Sanpete's subcontractors are local.

6.1 Orchestra

<https://www.youtube.com/watch?v=AsGCEOh4Uuk>

[Orchestra Wish List June 2025.pdf](#) 

Mrs. Gunnell is working on securing grants

- Storage and new orchestra instruments are needed
- Board members agreed to use capital funding for these purchases if grants don't come through

Motion to approve purchase of instruments and storage up to \$25,000.

Moved by: Rich Brotherson

Seconded by: Jeremy Madsen

Yea

Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

6. STUDENT SERVICES

6.2 NSMS 2025-2026 Handbook

1. Page 4, added sentence about suspensions disqualifying a student from end of quarter celebrations.

2. Page 5, minor adjustment about gathering up homework for absent students to match how we actually have been operating.
3. Page 5, eliminated the whole section about Progress Reports being sent home, as parents have access to Powerschool all the time. This matches what the high school does/does not do concerning progress reports.
4. Page 5, added minor comment about parent text response to a student being absent.
5. Page 6, specific time period (per semester) for accumulated tardies to be referred to the principal added.
6. Page 7, changed language of 'truancy' to simply unexcused, as truant refers to being caught sluffing.
7. Page 7, statement about bus passes added (only for extremely rare and extenuating circumstances)
8. Page 9, statement about lunch permitted areas, specifically the library and students remaining there if they go there rather than go back and forth to the other areas.
9. Page 10, OTC Meds statement added
10. Page 11, added music speakers to prohibited electronic devices.

Motion to approve updates to the NSMS Student Handbook for the 2025-2026 school year.

Moved by: Jeremy Madsen

Seconded by: Joseph Cook

Yea

Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

6.3 PCS Online Student Contract

Motion to approve the online student contract for Pleasant Creek School.

Moved by: Stacey Goble

Seconded by: Joseph Cook

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

7. TRAVEL REQUESTS

7.1 Travel Requests

Boys Volleyball requested overnight travel to attend a team camp at UVU, July 10-11, 2025. Transportation will be provided by the district.

Football requested overnight travel to attend football camp at USU Eastern in Price, July 14-17, 2025. Transportation will be provided by the district.

Ben Cox is requesting out-of-state travel for the National Journalism Conference in Nashville, TN, November 10-15, 2025. Transportation will be provided by bus to and from the Provo airport. They plan to stay at a Comfort Inn & Suites in Nashville. There will be 15 students and 2 chaperones. The cost will be between \$350-\$400 per student. Students will be asked to fundraise for this conference.

Motion to approve out-of-state travel request.

Moved by: Joseph Cook

Seconded by: Jeremy Madsen

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

8. POLICY CONSIDERATIONS

8.1 D-07 Time and Effort Policy

[D-07 Time and Effort Policy 2nd Read 6.17.25.pdf](#) 

Motion to approve the D-07 Time and Effort Policy in second read.

Moved by: Jeremy Madsen
Seconded by: Stacey Goble

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

8.2 D-41 Postpartum and Parental Leave Policy

[D-41 Postpartum and Parental Leave Policy in 2nd Read](#)
[6.17.25.pdf](#) 

Motion to approve the D-41 Postpartum and Parental Leave Policy in second read.

Moved by: Jeremy Madsen
Seconded by: Joseph Cook

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

9. DISCUSSION/INFORMATION ITEMS

9.1 2025-2026 Board Meeting Schedule

[NSSD Board Mtg Schedule 2025-26.docx](#) 

Motion to approve the 2025-2026 board meeting schedule.

Moved by: Jeremy Madsen
Seconded by: Stacey Goble

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

9.2 CUES Board Letter

Motion to approve Superintendent Hansen as CUES Region Vice Chair.

Moved by: Stacey Goble

Seconded by: Jeremy Madsen

Yea

Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

[CUES Letter 6.4.25.pdf](#) 

9.3 Pre-Delegate Assembly Discussion

Mr. Madsen discussed the pre-delegate assembly

Priorities:

- most of the discussion surrounded asking for 4% on WPU's
- additional 2% for all students prioritizing Special Education students
- student attendance
- plan for equal stabilization account
- capital needs
- small school building funds

9.4 Truth in Taxation Discussion

Truth in Taxation was discussed in the financial reports.

10. MATTERS FROM THE BOARD

Mrs. Goble discussed issues with graduation

- more handicap parking is needed
- parents aren't able to get good pictures of their graduate
 - can we have a photographer take a picture?
 - Journalism could do it for their fundraiser

Superintendent Hansen gave a handout to board members for coalition between Police Departments, local fire departments, EMS, Sanpete Valley Hospital, North Sanpete School District, Medical Flight Services.

- A Mass Casualty Incident Training will be discussed in the July board meeting.

11. EXECUTIVE SESSION

12. ADJOURNMENT

Motion to adjourn

Moved by: Rich Brotherson

Seconded by: Jeremy Madsen

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Motion Carries 4-0

Meeting adjourned at 10:35 p.m.