

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Mark Preece

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, JULY 15th, 2025, AT THE CITY OFFICES

Invocation/Thought – Kelly Enquist; Pledge of Allegiance – Mark Preece

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Presentation from South Davis Recreation Center – Tif Miller
4. Consider Backup Public Defender Services Agreement with Murphy and Murphy LLC.
5. Consider Purchase Approval for Water Metering System for \$911,723.24 and Parks Mower for \$15,430.20.
6. Discuss Draft Administrative Code Enforcement Amendments.
7. Meeting Minutes from June 17th, 2025.
8. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
9. Mayor/Council Reports.
10. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
11. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmnn), the city website (WBCityut.gov), posted at city hall, and emailed to the Mayor and City Council on July 11th, 2025.

Minutes of the West Bountiful City Council meeting held on **Tuesday, July 17th, 2025**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen and Mark Preece

STAFF: Duane Huffman (City Administrator), Brandon Erekson (Chief of Police), Steve Maughan (Public Works Director), Steve Doxey (City Attorney), and Remington Whiting (City Recorder)

PUBLIC: Tif Miller, Richmond Thornley, Simon Mortenson

EXCUSED: Kris Nielsen (City Engineer)

Mayor Romney called the meeting to order at 7:34 pm. Kelly Enquist gave an inspirational thought, and the Pledge of Allegiance was led by Mark Preece.

1. Approve Agenda

MOTION: *Mark Preece made a motion to approve the agenda. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

No Comment.

3. Presentation from South Davis Recreation Center – Tif Miller.

Mr. Miller thanked the council for the opportunity to speak and expressed appreciation for the city's support for the use of the baseball fields for spring and summer programs. He shared that 2024 has been the most successful year to date for the Recreation Center. He provided an overview of current programs and highlighted recent improvements, including the launch of a new website. Mr. Miller also discussed future projects and noted an increase in participant numbers. He reviewed membership data, specifically comparing West Bountiful residents to overall membership numbers. The council inquired about potential upgrades to pool equipment and the scheduling of fitness classes.

4. Consider Backup Public Defender Services Agreement with Murphy and Murphy LLC.

Duane explained that the city currently contracts with the City of North Salt Lake to for justice court services. West Bountiful provides its own prosecutors and a public defender, but on rare occasions, a backup defender is needed. Duane presented the attached contract with Murphy and Murphy LLC and said that it had been reviewed by legal counsel.

MOTION: *Jenn Nielsen made a motion to authorize the mayor to execute the Backup Public Defender Services Agreement with Murphy and Murphy LLC. James Ahlstrom seconded the motion which PASSED by unanimous vote of all members present.*

5. Consider Purchase Approval for Water Metering System for \$911,723.24 and Parks Mower for \$15,430.20.

Duane presented the two purchases that required approvals which included a new water metering system and a new parks mower. There was discussion on the installation timetable of the water metering system.

MOTION: *Dell Butterfield made a motion to authorize the city administrator to execute the Purchase for Water Metering System for \$911,723.24 and Parks Mower for \$15,430.20. Mark Preece seconded the motion.*

The vote was recorded as follows:

James Ahlstrom – Aye

Dell Butterfield – Aye

Kelly Enquist – Aye

Jenn Nielsen – Aye

Mark Preece - Aye

6. Discuss Draft Administrative Code Enforcement Amendments.

Duane presented a Powerpoint that discussed code enforcement amendments that had been drafted by legal counsel and city staff. He reviewed the different levels of violations and fines. Staff would continue to work with the council on finalizing a draft.

7. Meeting Minutes from June 17th, 2025.

MOTION: *Kelly Enquist made a motion to approve the meeting minutes from June 17th, 2025. Dell Butterfield seconded the motion which PASSED by unanimous vote of all members presents.*

8. Staff Reports

Police – Brandon Erikson

- The department continues to work with Davis County Animal Care on a specific case within the city.
- Continues to work on organizing the West Bountiful EmPAC.

Public Works – Steve Maughan

- 660 W Project – Concrete, driveways and stormwater drain work has begun.
- 1100 W Project will likely be done in the next few weeks.
- Elora Waldrop's last day with the city will be Thursday.
- Six interviews have been conducted to fill the open position. Will send an offer out to an individual this week.

Administration/Community Development – Duane Huffman

- Received a new draft rendering of Childs Park – should have cost estimates soon.
- Sent out a financial report earlier today with more detail than previous copies.
- Met with UDOT and other cities to discuss the I-15 project. There is not currently any upgraded landscaping on interchanges located in West Bountiful. UDOT is willing to put \$135,000 toward upgraded landscaping at each interchange, but the cities would likely need to contribute additional funds and would be responsible for all future maintenance.
- Proposed to close the city office on July 25th for Pioneer Day weekend. The council was ok with the closure.
- Lifetime store will be moving to West Bountiful.
- A frontage road along I-15 is still being discussed.

9. Mayor/Council Reports

Ken Romney:

- Thanked staff for their work on 1100 W.
- 4th of July was a success.
- Will participate in the Handcart Parade along with other council members.
- Youth Council will attend as well to pass out candy. There is a discussion on how much candy to order.

James Ahlstrom:

- Shared his opinion that having the activities the night before the parade is preferable.

Dell Butterfield:

- Reported that South Davis Rec center revenue is up.
- Was not able to attend last week's planning commission meeting.

Kelly Enquist:

- Arts Council is coordinating a fun run for the founders day.
- There are 0 cases of West Nile Virus in Davis County.
- Asked staff to contact the Commons on 500 W regarding clearview violations.

Jenn Nielsen

- Reported that the 2 gas stations on 400 N had overgrown weeds.
- 4th of July went well. Will hold a debriefing meeting tomorrow.

Mark Preece:

- New management of the South Davis Sewer District gas program is going well.

10. Closed Session

MOTION: *Mark Preece made a motion to go into closed session to discuss the sale, exchange, or purchase of real property in the Police Training Room and to have the adjournment of that meeting be the adjournment of the regular meeting. Jenn Nielsen seconded the motion which PASSED.*

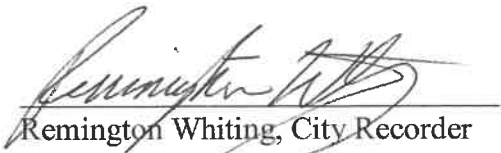
The vote was recorded as follows:

James Ahlstrom – Aye
Kelly Enquist – Aye
Mark Preece - Aye

Dell Butterfield – Aye
Jenn Nielsen – Aye

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The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on August 5th, 2025.


Remington Whiting, City Recorder