

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

July 1, 2025
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: McCall Stephensen, Adam Hanover,
Mike Kelly, Jared Petersen

Town Clerk: Kristi Hidalgo

Public Attendance: N. Gail Godfrey, Russell Davis

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Councilmember M. Kelly led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held June 3, 2025. Councilmember A. Hanover motioned for the Clarkston Town Council to approve and adopt the minutes of June 3, 2025. Councilmember M. Stephensen seconded the motion. All in favor "Aye". Motion Carried.

2. BUSINESS

Youth Council Liaison – The Youth Council Liaison was not able to attend the meeting this month.

Nuisance Complaints – Mayor Hidalgo reported that he had received several complaints from citizens regarding the following properties:

- 160 West 300 South
- 104 East 100 South

The owners of these properties are in violation of the Clarkston Town Code Title 4 Chapter 2 Nuisances, which states the following:

4-2-5: Nuisances on Property

A. Definition: For the purpose of this section, the term "nuisance" is defined to mean any condition or use of premises or of building exteriors which are deleterious or injurious, noxious or unsightly, which includes, but is not limited to, keeping or depositing on or scattering over the premises any of the following:

- 1. Lumber, junk, trash or debris.*

2. *Abandoned, discarded or unused objects or equipment such as automobiles, furniture, stoves, refrigerators, freezers, cans, containers or other discarded items not currently in use.*

B. Duty Of Maintenance: No person owning, leasing, occupying or having charge of any premises shall maintain or keep any nuisance thereon, nor shall any such person keep or maintain such premises in any manner causing substantial diminution in the value of the other property in the neighborhood in which such premises are located.

C. Storage Of Personal Property: Unsheltered storage of old, unused, stripped and junked machinery, implements, equipment or personal property of any kind which is no longer safely usable for the purposes for which it was manufactured, for a period of thirty (30) days or more (except in licensed junk yards) within the town, is hereby declared to be a nuisance and dangerous to the public safety.

D. Abatement By Owners: The owner, owners, tenants, lessees or occupants of any lot within the town on which such "storage", as defined in subsection C of this section, is made, and also the owner, owners or lessees of the above described personal property involved in such storage, shall jointly and severally abate such nuisance by its prompt removal into completely enclosed and secured yards or buildings to be used for such purposes, or otherwise remove such property from the town.

Mayor Hidalgo explained the Abatement Procedure as follows:

4-2-6: Abatement Procedure

A. Nuisance Inspector:

1. Established: There is hereby established the position of nuisance inspector, whose duties it shall be to enforce the provisions of this chapter. Until another person is designated, the mayor or duly authorized agent shall enforce the provisions of this chapter. More than one person may be appointed to act as nuisance inspector under this section.

2. Duties: The nuisance inspector is authorized to:

a. Perform all functions necessary to enforce the provisions of this chapter.

b. Inspect or cause to be inspected, as often as needed, all buildings, structures, lots or places for the purpose of determining whether such are in compliance with the provisions of this chapter.

3. Existence Of Objectional Condition: If he concludes there exists an objectionable condition in violation of this chapter, the nuisance inspector shall:

a. Ascertain the names of the owners and occupants and descriptions of the premises where such objects and conditions constituting a nuisance exist.

b. Serve notice in writing upon the owner and occupant of such premises, either personally or by mailing notice prepaid, addressed to the owner and occupant at their last known post office addresses as disclosed by the records of the county assessor, or as otherwise ascertained, requiring such owner or occupant, or both, as the case may be, to eradicate or

destroy and remove the nuisance within such time as the nuisance inspector may designate; provided, that any person notified pursuant to this subsection shall be given at least ten (10), but not more than twenty (20) days, as determined by the nuisance inspector following the date of service of such notice, to correct the objectionable condition. The notice shall:

(1) Contain a specific statement of the nature of the violation and generally describe the premises on which the violation exists.

(2) Inform the owner, occupant or other person that in the event he disagrees with the determination of the nuisance inspector and does not wish to comply with the provisions of the notice or that he objects to the factual or legal basis for the notice, he may request in writing a hearing before the town council at a time and place to be set by the town council. A written application for a hearing shall state the time within which the person must conform to the provisions of the notice.

(3) Inform the person that in the event he fails or neglects to correct the objectionable condition, the town will correct the objectionable condition and will collect the costs of so correcting the objectionable condition by either a court action, in which case he will be assessed such costs, together with reasonable attorney fees and court costs, or will charge the cost of correcting the violation against the property as a tax.

The Council discussed and determined to table this discussion until the next Town Council Meeting, to be held on August 5, 2025, so that they could personally inspect the two properties to better understand the circumstances and reasons behind the nuisance complaints.

Resolution 25-08 “A Resolution Amending the Clarkston Town Master Fee Schedule to Increase the 911 Fee and the Green Waste Dumpster Fee” - Mayor Hidalgo read the resolution and asked if there was any discussion by the Council prior to passing the resolution. There was none. Mayor Hidalgo asked for a motion to adopt Resolution 25-08. Councilmember M. Stephensen motioned for the Council to approve and adopt Resolution 25-08. Councilmember A. Hanover seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember M. Stephensen	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember M. Kelly	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember A. Hanover	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember J. Petersen	<u>X</u>	Aye	___	No	___	Abstain	___	Absent

3. Departments

Mayor Hidalgo – Fire Department – Mayor Hidalgo recognized the Clarkston Town Fire Department for their efforts on Pony Express Day stating that they did a really good job with the breakfast. Mayor Hidalgo also informed the Council that Fire Chief Casey Andersen invited Frank Holmes to ride on the fire truck for the Pony Express Day Parade. Mr. Holmes is a part-time employee of Clarkston Town. He helps as needed with the

cemetery and park. He currently has a serious medical condition he is dealing with and loves fire trucks. Chief Andersen also gave him a Clarkston Fire Department shirt and a hoodie sweatshirt and he was thrilled.

Councilmember M. Stephensen – June Warrant List – Councilmember M. Stephensen presented the Warrant List for June 2025. Councilmember M. Kelly motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember A. Hanover seconded the motion. All in favor “Aye.” Motion carried.

Youth Council – Councilmember M. Stephensen reported that there was a good turnout for the Movie in the Park despite the wind. The Youth Games were very successful. Sand volleyball was going on all day long. The youth Council have a planning meeting on Saturday June 12, 2025. The youth council are planning to have another Movie in the Park later this summer.

Pony Express Days – Councilmember M. Stephensen stated that Pony Express Day was good overall. It was windy and cold on Friday night during the Movie in the Park and on Saturday night during dinner and while Rough Stock band was playing. There was a decent turnout throughout the day.

Councilmember A. Hanover – Water Department – Mayor Hidalgo reported that he had been notified by Lyle Jardine that he is planning to sell 4 acres of land right below the towns water springs. Mayor Hidalgo stated that he would be contacting Clarkston Town Attorney Seth Tait to solidify Land Access Agreements and make sure the buyer understands the Clarkston Town Water Resource Protection Plan restrictions for that property.

Councilmember M. Kelly – Cemetery Department – Councilmember M. Kelly reported that there had been some vandalism out at the cemetery. Some headstones have been knocked over, rocks being piled up in various areas, and tree branches being broken.

Cache County School District – Boundary Update – Councilmember M. Kelly reported that the Cache County School District is evaluating community development in Cache Valley and working towards a 20-year master facilities plan. Current school boundaries will be re-aligned for the 2026-2027 school year. A Facilities Advisory Committee (FAC) has been created to:

1. Gain equitable community insight and evaluate growth in Cache Valley communities
2. Determine how growth will impact facility needs
3. Give a recommendation to the Cache County Board of Education

The committee is an advisory group that includes members from every voting precinct in Cache Valley. Councilmember M. Kelly noted that Clarkston Town does not have a

representative on the committee. The following is an anticipated timeline for the boundary changes to be determined:

- June 2025 - Advisory committee will present proposed options to the Cache County Board of Education.
- December 2025 - Public notice of boundary change consideration will be released.
- January 2026 - Final boundaries proposal will be presented to the school board.
- Spring 2026 - Parents and guardians will be notified of the boundary changes to be implemented for the 2026-2027 school year.

Councilmember M. Kelly concluded that the committee meetings are closed to the public. Mayor Hidalgo affirmed that Marian Fielding from Richmond is Clarkston Towns representative on the committee and encouraged the Council to contact her with boundary recommendations for Clarkston. Her email is marianfielding@gmail.com. Mayor Hidalgo stated that Mrs. Fielding had received some citizen feedback on the boundary change and the Town is split in half. It's a 50/50 split favoring both high schools. Councilmember J. Petersen recommended that Mayor Hidalgo and the Town Council contact the Cache County School Superintendent directly specifying that they prefer Clarkston Town students to attend Sky View High School and North Cache Middle School.

Councilmember J. Petersen – Snow Grader Repairs – Councilmember J. Petersen reported that the front wheel drive had been fixed. It also needs a new controller and there are some serious leaks that need to be fixed.

FY 2026 Road Repairs – Mayor Hidalgo stated that the roads from Center Street and Main up to 200 West by the Town Yard would be chip and sealed this year. The Cache County Road Department has agreed to chip and seal the Town Yard entrance to about 10 feet beyond the fuel tanks to the road. Mayor Hidalgo said that the main focus this year is to repair the sides of the roads. There is a lot of damage to the sides of the roads that needs to be repaired and that will take a lot of asphalt. CDC Construction will begin Scrubbing and cleaning the roads that will be chip and sealed on July 8, 2025.

Short Divide Road and 300 South – Mayor Hidalgo reported that he had contacted the Cache County Sheriff's Office regarding the eighteen-wheeler semi-trucks that have been going up short divide and those that have tried to go up short divide and have had to turn around. They have destroyed the town culverts at 200 West 300 South. Mayor Hidalgo sent video of one turning around in Councilmember Mike Kelly's driveway to Sheriff Chad Jensen. They may be able to get a license plate off the truck from the video. Mayor Hidalgo asserted that the Cache County Sheriff's Office and the Highway Patrol are aware of the situation and are working on it. Mayor Hidalgo stated that Box Elder County has made improvements on their side of short divide making it extremely nice to travel. Cache County needs to decide what to do with their side of short divide. It needs to be improved and if they do that then they need to widen and improve 300 South for Clarkston Town. Clarkston roads are not designed for that kind of traffic.

4. RELEVANT BUSINESS

Public Comment

Gail Godfrey – Stated that short divide is going to be traveled and that Cache County needs to just bite the bullet and improve it. If Box Elder County can spend money to improve the road Cache County ought to be able to as well. They need to fix the sharp turns on the Cache County side.

Next Meeting – The next Town Council Meeting will be held on Tuesday August 5, 2025 at 7:00 pm.

5. ADJOURN

There being no further business to come before the Council, Councilmember M. Stephensen motioned that the Clarkston Town Council Meeting be adjourned. Councilmember M. Kelly seconded the motion. All members present voted “Aye.” Motion carried. The meeting was adjourned at 7:40 p.m.



Kristi Hidalgo
Clarkston Town Clerk

RESOLUTION 25-08

A RESOLUTION AMENDING THE CLARKSTON TOWN MASTER FEE SCHEDULE TO INCREASE THE 911 FEE AND THE GREEN WASTE DUMPSTER FEE

WHEREAS, due to the increased demand for dispatch services caused by population growth and the increased cost of dispatch services, Logan City has deemed it necessary to increase the assessment for all cities and towns they service, effective July 1, 2025; and

Whereas, Logan City is increasing their 911 fee the Clarkston Town Council has determined that it is necessary to increase the Clarkston Town monthly 911 Fee as follows:

- .30 Cents per month

WHEREAS, Logan City has implemented a Green Waste Tonnage Fee (\$25 per ton) the Town Council has determined it necessary to increase the Clarkston Town Green Waste Dumpster Fee as follows:

- \$1.00 per month (effective July 1, 2025)

NOW THEREFORE BE IT RESOLVED that the Clarkston Town Master Fee Schedule shall be amended to increase the 911 Fee and Green Waste Dumpster Fee.

Adopted and effective this day by motion from Councilmember M. Stephensen and seconded by Councilmember A. Hanover and all approved.

Dated this 1st day of July, 2025.

Roll Call Vote:

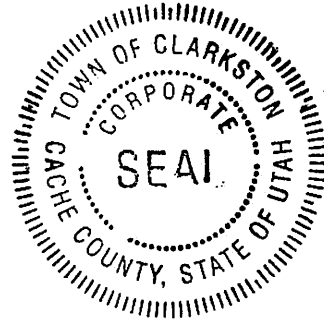
Mayor Hidalgo	<u>X</u>	<u>Aye</u>	<u> </u>	<u>No</u>	<u> </u>	<u>Abstain</u>	<u> </u>	<u>Absent</u>
Councilmember M. Stephensen	<u>X</u>	<u>Aye</u>	<u> </u>	<u>No</u>	<u> </u>	<u>Abstain</u>	<u> </u>	<u>Absent</u>
Councilmember A. Hanover	<u>X</u>	<u>Aye</u>	<u> </u>	<u>No</u>	<u> </u>	<u>Abstain</u>	<u> </u>	<u>Absent</u>
Councilmember M. Kelly	<u>X</u>	<u>Aye</u>	<u> </u>	<u>No</u>	<u> </u>	<u>Abstain</u>	<u> </u>	<u>Absent</u>
Councilmember J. Petersen	<u>X</u>	<u>Aye</u>	<u> </u>	<u>No</u>	<u> </u>	<u>Abstain</u>	<u> </u>	<u>Absent</u>

CLARKSTON TOWN, a Utah Municipal Corp.

N. Craig Hidalgo
MAYOR

ATTEST:

Kristi Hidalgo
Town Clerk



Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
COMBINED CASH FUND							
01-10750 CASH CLEARING UTILITIES							
948	LEWIS GRUBBS	061825	WATER UTILITY REFUND	06/18/2025	14.87	14.87	06/19/2025
Total :					14.87	14.87	
Total COMBINED CASH FUND:					14.87	14.87	
GENERAL FUND							
ADMINISTRATION							
10-44-220 MILEAGE							
440	KRISTI HIDALGO	062325	Mileage	06/23/2025	164.41	164.41	06/23/2025
10-44-240 OFFICE SUPPLIES & EXPENSE							
916	VISA	061825	ENTITY REGISTRATION	05/03/2025	25.00	25.00	06/19/2025
10-44-245 CODIFICATION							
854	AMERICAN LEGAL PUBLISHING	42734	CODIFICATION	05/28/2025	1,571.17	1,571.17	06/04/2025
10-44-270 UTILITIES							
657	ALLTECH	A7137-1140	PHONE SERVICE - TOWN HALL	06/18/2025	36.48	36.48	06/19/2025
246	COMCAST	060325	INTERNET	05/26/2025	118.32	118.32	06/04/2025
189	ENBRIDGE GAS	060325	UTILITIES	05/22/2025	32.97	32.97	06/04/2025
219	ROCKY MOUNTAIN POWER	060325	UTILITIES	05/16/2025	150.60	150.60	06/04/2025
10-44-305 LEGAL/PROFESSIONAL							
184	OLSON & HOGGAN, PC	226418	LEGAL SERVICES- MISC.	05/31/2025	40.00	40.00	06/19/2025
10-44-320 E911 FEES							
685	LOGAN CITY	060325	911 FEE	05/21/2025	834.00	834.00	06/04/2025
10-44-330 SANITATION COLLECTION FEES							
913	WM CORPORATE SERVICES,IN	0064030-2514-	SANITATION COLLECTION	06/03/2025	5,994.24	5,994.24	06/19/2025
10-44-650 MAYOR -- MISCELLANEOUS							
839	MIKE KELLY	060325	TREATS FOR YOUTH - MEMORI	06/04/2025	72.23	72.23	06/04/2025
Total ADMINISTRATION:					9,039.42	9,039.42	
FIRE & RESCUE							
10-53-270 FUEL/OIL & UTILITIES							
657	ALLTECH	A7137-1140	PHONE SERVICE - FIRE DEPT.	06/18/2025	36.48	36.48	06/19/2025
246	COMCAST	060325	INTERNET	05/26/2025	118.32	118.32	06/04/2025
189	ENBRIDGE GAS	060325	UTILITIES	05/22/2025	10.18	10.18	06/04/2025
219	ROCKY MOUNTAIN POWER	060325	UTILITIES	05/16/2025	187.69	187.69	06/04/2025
Total FIRE & RESCUE:					352.67	352.67	
ROADS & STREETS DEPARTMENT							
10-60-350 CONTRACT SERVICES							
924	JOHN THE TREE CLIMBER	1025-46	OVERGROWN TOWN TREES	05/19/2025	200.00	200.00	06/04/2025
10-60-420 ROAD UTILITIES/STREET LIGHTS							
189	ENBRIDGE GAS	060325	UTILITIES	05/22/2025	7.22	7.22	06/04/2025
219	ROCKY MOUNTAIN POWER	060325	UTILITIES	05/16/2025	613.89	613.89	06/04/2025
Total ROADS & STREETS DEPARTMENT:					821.11	821.11	
PARKS & RECREATION							
10-70-250 PARK GENERAL							
889	CIRCLE B IRRIGATION	2506-225409	PARK MISC.	06/10/2025	6.68	6.68	06/19/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
889	CIRCLE B IRRIGATION	2506-225480	PARK MISC.	06/11/2025	20.18	20.18	06/19/2025
889	CIRCLE B IRRIGATION	2506-225536	PARK MISC.	06/11/2025	5.25	5.25	06/19/2025
889	CIRCLE B IRRIGATION	2506-226045	PARK MISC.	06/13/2025	58.83	58.83	06/19/2025
855	JEREMY HIDALGO	062325	MILEAGE	06/23/2025	48.15	48.15	06/23/2025
219	ROCKY MOUNTAIN POWER	060325	UTILITIES	05/16/2025	23.03	23.03	06/04/2025
916	VISA	061825	MISC PARTS	05/03/2025	196.77	196.77	06/19/2025
10-70-420 SPORTS							
110	BADGER SCREEN PRINTING	3676	T SHIRTS	05/20/2025	364.00	364.00	06/04/2025
10-70-440 PONY EXPRESS							
949	AVIENDHA LEMA	061925	PONY EXPRESS - BALLOON AN	06/19/2025	200.00	200.00	06/19/2025
880	BOUNCE 4 KIDS	061925	PONY EXPRESS - BOUNCE HO	06/19/2025	1,573.00	1,573.00	06/19/2025
510	DAN COOPER	060325	PONY EXPRESS CAR SHOW	06/03/2025	250.00	250.00	06/04/2025
918	DARCIE GODFREY	060325	PONY EXPRESS - FOOTRACE	06/03/2025	200.00	200.00	06/04/2025
545	KELBY GODFREY	060325	PONY EXPRESS 3 ON 3 BASKE	06/03/2025	150.00	150.00	06/04/2025
596	REBECCA JEPPSEN	060325	PONY EXPRESS - SOFTBALL	06/03/2025	200.00	200.00	06/04/2025
467	ROUGH STOCK	061925	PONY EXPRESS - BAND	06/19/2025	800.00	800.00	06/19/2025
10-70-800 CONTRACT SERVICES - MOWING							
848	DISTINCTIVE LANDSCAPE	8950	LAWN CARE	06/04/2025	360.00	360.00	06/04/2025
10-70-820 CIVIC CENTER UTILITIES							
189	ENBRIDGE GAS	060325	UTILITIES	05/22/2025	14.17	14.17	06/04/2025
219	ROCKY MOUNTAIN POWER	060325	UTILITIES	05/16/2025	106.04	106.04	06/04/2025
Total PARKS & RECREATION:					4,576.10	4,576.10	
Total GENERAL FUND:					14,789.30	14,789.30	
Capital Projects Fund							
41-40-110 NEW TOWN HALL - ADMIN DEPT.							
916	VISA	061825	LIFETIME CHAIRS	05/03/2025	2,540.36	2,540.36	06/19/2025
Total :					2,540.36	2,540.36	
Total Capital Projects Fund:					2,540.36	2,540.36	
WATER FUND							
WATER DEPARTMENT							
51-81-230 WATER TRAVEL & TRAINING							
485	HOLLY JONES	062325	MILEAGE	06/23/2025	37.99	37.99	06/23/2025
51-81-240 OFFICE SUPPLIES & EXPENSE							
916	VISA	061825	CERTIFIED MAILING	05/03/2025	26.85	26.85	06/19/2025
51-81-270 UTILITIES							
219	ROCKY MOUNTAIN POWER	060325	UTILITIES	05/16/2025	97.65	97.65	06/04/2025
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	2820	WATER SAMPLING	03/24/2025	25.00	25.00	06/23/2025
51-81-720 WATER SYSTEM REPAIRS & MAINT							
140	DOUBLE C CONSTRUCTION	1311	WATER LINE REPAIR	06/16/2025	250.00	250.00	06/19/2025
Total WATER DEPARTMENT:					437.49	437.49	
Total WATER FUND:					437.49	437.49	
PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-610 BURIAL FEES							
140	DOUBLE C CONSTRUCTION	1311	BURIALS	06/16/2025	380.00	380.00	06/19/2025
71-40-710 MAINTENANCE							
889	CIRCLE B IRRIGATION	2506-226412	CEMETERY MISC.	06/16/2025	177.00	177.00	06/19/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
855	JEREMY HIDALGO	062325	MILEAGE	06/23/2025	48.14	48.14	06/23/2025
175	LOWES	975639	CEMETERY MISC	05/09/2025	137.26	137.26	06/04/2025
916	VISA	061825	MISC PARTS	05/03/2025	399.89	399.89	06/19/2025
71-40-810 MISC/IMPROVEMENTS							
603	CRAIG HIDALGO	061925	WEED SPRAYER	06/19/2025	250.00	250.00	06/19/2025
175	LOWES	976724	SOD	05/09/2025	346.04	346.04	06/04/2025
71-40-850 CONTRACT SERVICES							
341	GATEWAY MAPPING	0184901	CEMETERY SPATIAL GEN. ANN	05/23/2025	500.00	500.00	06/04/2025
924	JOHN THE TREE CLIMBER	1025-46	CEMETERY TELEPHONE POLE	05/19/2025	80.00	80.00	06/04/2025
Total PERPETUAL CARE DEPARTMENT:					2,318.33	2,318.33	
Total PERPETUAL CARE FUND:					2,318.33	2,318.33	
Grand Totals:					20,100.35	20,100.35	

Dated: 1 July 2025Mayor: N. Craig HidalgoCity Council: Misty Kelly[Signature]
[Signature]
[Signature]City Recorder: Kristi Hidalgo

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.